

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
OPEN SESSION**

**CSC 9-2020
Wednesday, October 14, 2020
Council Chamber/Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair), Rigby, Whalen (Committee Vice-Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Butters, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop

Other Councillors Present via Video Conference: Zalepa

Absent/Regrets: Campion

Staff Present in the Council Chamber: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, M. Elia, Technology Support Analyst, L. Gigliotti, Associate Director, Employee Services, T. Harrison, Commissioner/Treasurer, Corporate Services, F. Meffe, Director, Human Resources, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Video Conference: S. Crocco, Legal Counsel, D. Gibbs, Director, Legal & Court Services, S. Hendrie, Chief Information Officer, K. Lotimer, Legislative Coordinator, B. Menage, Director, Procurement & Strategic Acquisitions, M. Trennum, Deputy Regional Clerk, B. Wilson, Legal Counsel, N. Wolfe, Director, Construction, Energy & Facilities, B. Zvaniga, Interim Commissioner, Public Works

1. CALL TO ORDER

Committee Chair Foster called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. **PRESENTATIONS**

There were no presentations.

4. **DELEGATIONS**

4.1 **Canada Summer Games - Transition Update (Report CSD 64-2020
(Agenda Item 6.2))**

4.1.1 Doug Hamilton, Chair, 2021 Canada Summer Games

Doug Hamilton, Chair, 2021 Canada Summer Games, appeared before Committee to provide an update on the planning for the Canada Summer Games.

5. **ITEMS FOR CONSIDERATION**

5.1 **CLK 10-2020 REVISED**
2021 Legislative Schedule of Regular Meetings

Moved by Councillor Fertich
Seconded by Councillor Edgar

That Report CLK 10-2020 REVISED, dated October 14, 2020, respecting 2021 Legislative Schedule of Regular Meetings, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That Option 1 of the 2021 Legislative Schedule (Appendix 1 to Report CLK 10-2020 REVISED), **BE APPROVED**.

Carried

5.2 **CSC-C 20-2020**
Recommendations for Consideration from the Women's Advisory Committee meeting held September 30, 2020

Moved by Councillor Ip
Seconded by Councillor Butters

That Correspondence Item CSC-C 20-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated October 14, 2020, respecting Recommendations for Consideration from the Women's Advisory Committee meeting held September 30, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

5.3 HR 5-2020

Human Resources Information Systems (HRIS) Support

Linda Gigliotti, Associate Director, Employee Services, provided information respecting Human Resources Information Systems (HRIS) Support. Topics of the presentation included:

- Current State of Human Resources Information Systems
- Recommendation
- Key Considerations
- Actions Completed
- Next Steps & Questions

Moved by Councillor Rigby
Seconded by Councillor Whalen

That Report HR 5-2020, dated October 14, 2020, respecting Human Resources Information Systems (HRIS) Support, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That an extension to the current Human Resources Information Systems (HRIS) Application Support, Maintenance & Development agreement, currently set to expire on March 31, 2021, **BE APPROVED**, for a period not to exceed 18 months, in order to ensure adequate time to facilitate a procurement process (Request for Proposal), award the ensuing contract, ensure a seamless transition and mitigate the risk of any interruption to critical HR and payroll services should the outcome of the RFP necessitate a change from the current provider. The total cost of the extension will be \$1,270,100, should it be for the entire 18 month period.

Carried

6. **CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Diodati
Seconded by Councillor Easton

That the following items **BE RECEIVED** for information:

CSC-C 19-2020
COVID-19 Response and Business Continuity in Corporate Services

CSD 64-2020
Canada Summer Games - Transition Update

Carried

7. OTHER BUSINESS

7.1 Diversity, Equity and Inclusion

Councillor Ip requested a report to be brought to the Corporate Services Committee meeting being held on December 9, 2020, respecting the creation of a structure of working groups and/or advisory committees, to ensure that the communities in Niagara have a part in directing the work related to addressing issues faced by equity seeking groups.

7.2 Legal Services

Councillor Redekop requested information respecting the Region's Legal Services Department, including the number of lawyers, their areas of work and the department budget. Todd Harrison, Commissioner/Treasurer, Corporate Services, advised that he would provide the requested information.

8. CLOSED SESSION

Committee did not resolve into closed session.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

9.1 Confidential CSD 59-2020

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – Hatch Corporation and South Side Low Lift Sewage Pumping Station Upgrades, Chippawa (Niagara Falls)

Moved by Councillor Heit

Seconded by Councillor Rigby

That Confidential Report CSD 59-2020, dated October 14, 2020, respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – Hatch Corporation and South Side Low Lift Sewage Pumping Station Upgrades, Chippawa (Niagara Falls), **BE RECEIVED** and the recommendation contained therein, **BE APPROVED**.

Carried

9.2 Confidential CSD 62-2020

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – Cole Engineering Group Ltd. re Welland Wastewater Treatment Plant

Moved by Councillor Edgar
Seconded by Councillor Butters

That Confidential Report CSD 62-2020, dated October 14, 2020, respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – Cole Engineering Group Ltd. re Welland Wastewater Treatment Plant, **BE RECEIVED** and the recommendation contained therein, **BE APPROVED**.

Carried

9.3 Confidential CSD 67-2020

A Matter of Advice that is Subject to Solicitor-Client privilege and A Matter of Commercial Information supplied in confidence to the municipality which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, under s. 239(2) of the Municipal Act, 2001 – 2021 Canada Summer Games Agreements - Update and Next Steps

Moved by Councillor Whalen
Seconded by Councillor Fertich

That Confidential Report CSD 67-2020, dated October 14, 2020, respecting A Matter of Advice that is Subject to Solicitor-Client privilege and A Matter of Commercial Information supplied in confidence to the municipality which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, under s. 239(2) of the Municipal Act, 2001 – 2021 Canada Summer Games Agreements - Update and Next Steps, **BE RECEIVED** for information.

Carried

9.4 Confidential CSC-C 21-2020

A Matter of a Proposed or Pending Acquisition or Disposition of Land by the Municipality - Niagara Regional Housing Acquisition of Property in the City of Niagara Falls (Confidential Report NRH 12-2020)

Moved by Councillor Easton
Seconded by Councillor Ip

That Confidential Correspondence Item CSC-C 21-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated October 14, 2020, respecting A Matter of a Proposed or Pending Acquisition or Disposition of Land by the Municipality - Niagara Regional Housing Acquisition of Property in the City of Niagara Falls (Confidential Report NRH 12-2020), **BE RECEIVED** for information.

Carried

10. **NEXT MEETING**

The next meeting will be held on Monday, November 9, 2020, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:05 a.m.

Councillor Foster
Committee Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk