



**THE REGIONAL MUNICIPALITY OF NIAGARA  
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS  
AGENDA**

**JBM 5-2020**

**Wednesday, December 9, 2020**

**2:00 p.m.**

**Meeting will be held by electronic participation only**

Due to efforts to contain the spread of COVID-19 and to protect all individuals, there is no public access to Niagara Region Headquarters. If you are interested in viewing this meeting or would like to speak to an item listed on the agenda please contact the Office of the Regional Clerk at [clerk@niagararegion.ca](mailto:clerk@niagararegion.ca) at least 24 hours in advance of the meeting.

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**Pages**

**1. CALL TO ORDER**

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PRESENTATIONS**

**4. DELEGATIONS**

**5. ITEMS FOR CONSIDERATION**

**5.1. JBM-C 16-2020**

2021 Court Services Budget - Revision to Report JBM-C 8-2020

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**6. CONSENT ITEMS FOR INFORMATION**

**7. OTHER BUSINESS**

**8. NEXT MEETING**

The next meeting will be held on Thursday, December 17, 2020, at 3:30 p.m.

**9. ADJOURNMENT**

If you require any accommodations for a disability in order to attend or participate in meetings or events, please contact the Accessibility Advisor at 905-980-6000 ext. 3252 (office), 289-929-8376 (cellphone) or [accessibility@niagararegion.ca](mailto:accessibility@niagararegion.ca) (email).

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**MEMORANDUM**

**JBM-C 16-2020**

Subject: 2021 Court Services Budget – Revision to Report JBM-C 8-2020

Date: December 9, 2020

To: Joint Board of Management – Niagara Courts

From: Beth Brens, Manager of Program Financial Support

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The purpose of this memorandum is to advise the Board of a typographical error that was made in relation to the first recommendation of the report on the Court Services 2021 budget (namely Report JBM-C 8-2020), that was approved by the Joint Board of Management – Niagara Courts, at the meeting held on November 17, 2020; and to request that the Board approve a revised recommendation to correct the error prior to the Court Services 2021 Budget report being presented to Regional Council for approval at the Budget Review Committee of the Whole being held on December 10, 2020, in compliance with the Niagara Region Courts Inter-Municipal Agreement.

The original recommendation in Report JBM-C 8-2020 had the Board approve the 2021 gross operating budget amount of \$7,109,749; however, this was not the gross operating budget amount but rather was the gross operating expenditures (did not include indirect allocations and it included the LAMs portion of the revenue distribution). The recommendation should correctly show the 2021 gross operating budget amount being \$7,564,399.

Aside from this typographical error in the recommendation, all other report content was accurate and does not require any changes. A copy of Table 1 from that report has been reproduced below for the Board's reference in this regard.

**Table 1 – 2021 Court Services Gross & Net Revenue Budget**

	Gross Expense	Gross Revenue	Net Revenue to be allocated	50% Allocation	\$ Change	% Change
<b>2020 Budget</b>	<b>7,390,911</b>	<b>(8,859,747)</b>	<b>(1,468,836)</b>	<b>(734,418)</b>		
2021 Base	7,400,143	(8,924,747)	(1,524,604)	<b>(762,302)</b>	(27,884)	3.8%
2021 Mitigations	(79,544)	-	(79,544)	<b>(39,772)</b>	(39,772)	5.3%
2021 One-time	150,000	-	150,000	<b>75,000</b>	75,000	-10.2%
<b>Sub-total 2021 Base Services</b>	<b>7,470,599</b>	<b>(8,924,747)</b>	<b>(1,454,148)</b>	<b>(727,074)</b>	<b>7,344</b>	<b>-1.0%</b>
2021 Capital financing	14,688	-	14,688	<b>7,344</b>	7,344	-1.0%
<b>Sub-total 2021 Budget before COVID</b>	<b>7,485,287</b>	<b>(8,924,747)</b>	<b>(1,439,460)</b>	<b>(719,730)</b>	<b>14,688</b>	<b>-2.0%</b>
2021 COVID	79,112	-	79,112	<b>39,556</b>	39,556	-5.4%
<b>Total 2021 Budget</b>	<b>7,564,399</b>	<b>(8,924,747)</b>	<b>(1,360,348)</b>	<b>(680,174)</b>	<b>54,244</b>	<b>-7.4%</b>

The error has been corrected in the 2021 Court Services report (CSD 80-2020 Courts Services – 2021 Budget) that is being submitted to Budget Review Committee of the Whole on December 10, 2020, to contain the following recommendation (as shown below):

1. That the 2021 Court Services gross operating budget of \$7,564,399 and net budgeted revenue of \$680,174 (decrease in revenue of \$54,244 or 7.4% over the 2020 operating budget) in accordance with the 2021 budget planning framework and as outlined in Appendix 1, **BE APPROVED**.

In order to ensure compliance with the Niagara Region Courts Inter-Municipal Agreement, it is requested that the Board approve the following revised recommendation as an amendment to the recommendation contained in JBM-C 8-2020:

1. That the 2021 Court Services gross operating budget of \$7,564,399 ~~\$7,409,749~~ and net budgeted revenue of \$680,174 (decrease in revenue of \$54,244 or 7.4% over the 2020 operating budget) in accordance with the 2021 budget planning framework and as outlined in Appendix 1 of Report JBM-C 8-2020, **BE APPROVED**.

Staff apologize for any confusion that this has caused.

Respectfully submitted and signed by

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Beth Brens, CPA, CA  
Manager of Program Financial Support