

**THE REGIONAL MUNICIPALITY OF NIAGARA  
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS  
OPEN SESSION**

**JBM 4-2020  
Tuesday, November 17, 2020  
Video Conference**

Committee Members Present via Video Conference: M. Barkway (Lincoln), D. Gibbs (Niagara Region), S. McWilliams (Grimsby), H. Salter (Board Vice-Chair, St. Catharines), J. Tosta (Welland)

Absent/Regrets: E. Lustig (Niagara Falls), C. Lamour (N.O.T.L.)

Staff Present via Video Conference: B. Brens, Manager, Program Financial Support, T. Harrison, Commissioner, Corporate Services/Treasurer, B. Hutchings, Program Financial Specialist, K. Lotimer, Legislative Coordinator, M. Vink, Manager, Court Services

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**1. CALL TO ORDER**

H. Salter, Board Vice-Chair, called the meeting to order at 3:34 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

**4. DELEGATIONS**

There were no delegations.

**5. ITEMS FOR CONSIDERATION**

**5.1 JBM-C 8-2020**  
2021 Court Services - Budget Report

Miranda Vink, Manager, Court Services, provided information respecting 2021 Court Services - Budget Report. Topics of the presentation included:

- 2021 Organization Overview
- 2021 Operating Budget
- 2021 Budget Summary
- Risks and Opportunities

Moved by D. Gibbs  
Seconded by J. Tosta

That Report JBM-C 8-2020, dated November 5, 2020, respecting 2021 Court Services – Budget Report, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the 2021 Court Services gross operating budget of \$7,109,749 and net budgeted revenue of \$680,174 (decrease in revenue of \$54,244 or 7.4% over the 2020 operating budget) in accordance with the 2021 budget planning framework and as outlined in Appendix 1 of Report JBM-C 8-2020, **BE APPROVED** and;
2. That Report JBM-C 8-2020 **BE REFERRED** to the Budget Review Committee of the Whole meeting on December 10, 2020, for consideration as part of the 2021 operating budget deliberations.

**Carried**

## **6. CONSENT ITEMS FOR INFORMATION**

Moved by J. Tosta  
Seconded by D. Gibbs

That the following items **BE RECEIVED** for information:

JBM-C 9-2020

3rd Quarter Variance Analysis and Forecast to December 31, 2020

JBM-C 10-2020

Joint Board of Management 2021 Membership

JBM-C 12-2020

Vision Zero Update

JBM 2-2020

Joint Board of Management - Niagara Courts Meeting Minutes - August 13, 2020

**Carried**

## **7. OTHER BUSINESS**

### **7.1 Court Services Staffing Model Update**

Miranda Vink, Manager, Court Services, provided an update respecting the Court Services Staffing Model. Provincial Offences Court staff were advised of the staffing changes during a meeting on November 11, 2020.

8. **CLOSED SESSION**

Committee did not resolve into closed session.

9. **BUSINESS ARISING FROM CLOSED SESSION**

9.1 **Confidential JBM-C 11-2020**

A Matter of Labour Relations - Court Services - Staffing Model

Moved by D. Gibbs

Seconded by J. Tosta

That Confidential Correspondence Item JBM-C 11-2020, being a memorandum from M. Vink, Manager, Court Services, dated November 5, 2020, respecting A Matter of Labour Relations - Court Services - Staffing Model, **BE RECEIVED** for information.

**Carried**

10. **NEXT MEETING**

The next meeting will be held on Thursday, December 17, 2020, at 3:30 p.m.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:15 p.m.

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Heather Salter  
Board Vice-Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk