



THE REGIONAL MUNICIPALITY OF NIAGARA COUNCIL AGENDA

CL 1-2021

Thursday, January 21, 2021

6:30 p.m.

Meeting will be held by electronic participation only

This electronic meeting can be viewed on Niagara Region's Website at:

<https://www.niagararegion.ca/government/council/>

Due to the efforts to contain the spread of COVID-19 the Council Chamber will not be open to the public to attend Council meetings until further notice. To view live stream meeting proceedings, please visit: [niagararegion.ca/government/council](https://www.niagararegion.ca/government/council/)

Pages

1. CALL TO ORDER
2. ADOPTION OF AGENDA
 - 2.1. Addition of Items
 - 2.2. Changes in Order of Items
3. DISCLOSURES OF PECUNIARY INTEREST
4. PRESENTATIONS
5. CHAIR'S REPORTS, ANNOUNCEMENTS, REMARKS
6. DELEGATIONS
7. ADOPTION OF MINUTES
 - 7.1. Council Minutes CL 23-2020
Thursday, December 17, 2020

8. CORRESPONDENCE

8.1. Receive and/or Refer

8.1.1. CL-C 2-2021

A memorandum from A.-M. Norio, Regional Clerk, dated January 21, 2021, respecting Amendment to By-law 2020-62, being a by-law to amend By-law 2017-56, being a By-law to regulate the use of the waste management system for The Regional Municipality of Niagara.

To be distributed.

8.2. For Consideration

8.2.1. CL-C 1-2021

Report on Code of Conduct Complaint - IC-221-0720 -
Councillor Dave Bylsma

26 - 63

9. COMMITTEE REPORTS - OPEN SESSION

9.1. Public Works Committee

Minutes PWC 1-2021, Tuesday, January 12, 2021

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9.2. Public Health and Social Services Committee

Minutes PHSSC 1-2021, Tuesday, January 12, 2021

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9.3. Corporate Services Committee

Minutes CSC 1-2021, Wednesday, January 13, 2021

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9.4. Planning and Economic Development Committee

Minutes PEDC 1-2021, Wednesday, January 13, 2021

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9.5. Budget Review Committee of the Whole

Minutes BRCOTW 1-2021, Thursday, January 14, 2021

To be distributed.

10. CHIEF ADMINISTRATIVE OFFICER'S REPORT(S)

None.

11. MOTIONS

11.1. Shared Service Delivery

541

In accordance with the notice and submission deadline requirements of Sections 18.1 (a) and 11.3, respectively, of Niagara Region's Procedural By-law, the Regional Clerk received from Councillor Zalepa a motion to be brought forward for consideration at the January 21, 2021 Council meeting respecting Shared Service Delivery.

12. NOTICES OF MOTION

13. OTHER BUSINESS

14. CLOSED SESSION

14.1. Council Minutes - Closed Session

14.1.1. Council Minutes CL 23-2020 Closed Session December 17, 2020

14.2. Committee Reports - Closed Session

14.2.1. Public Works Committee - Closed Session
Closed Session Minutes PWC 1-2021
Tuesday, January 12, 2021

14.2.2. Corporate Services Committee - Closed Session
Closed Session Minutes CSC 1-2021, Wednesday, January 13, 2021

To be distributed.

15. BUSINESS ARISING FROM CLOSED SESSION

16. BY-LAWS

16.1. Bill 2021-01

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A by-law to authorize long-term financing (1-10 years) in the amount of \$25,000,000; and (1-30 years) in the amount of \$52,820,651 Niagara Region Capital Projects.

16.2. Bill 2021-02

544 - 554

A by-law to adopt the 2021 capital budget for the Regional Municipality of Niagara.

- 16.3. Bill 2021-03
A by-law to establish fees and charges for services and activities provided by The Regional Municipality of Niagara and for the use of its property and to repeal Bylaw No. 2019-100.

To be distributed.
- 16.4. Bill 2021-04 555 - 556
A by-law to accept, assume and dedicate Part of Lot 21, Concession 1, in the Town of Grimsby as part of Regional Road No. 40 (South Service Road).
- 16.5. Bill 2021-05
A by-law to authorize a 2021 Interim and waste management special upper-tier levy for the Regional Municipality of Niagara.

To be distributed.
- 16.6. Bill 2021-06
A by-law to amend By-law 2020-62, being a by-law to amend By-law 2017-56, being a By-law to regulate the use of the waste management system for The Regional Municipality of Niagara.

To be distributed.
- 16.7. Bill 2021-07
A by-law to adopt the 2021 operating budget and tax levy for The Regional Municipality of Niagara.

To be distributed.
- 16.8. Bill 2021-08 557 - 581
A by-law to provide for the adoption of amendment 18 to the Official Plan for the Niagara Planning Area to implement the urban boundary expansion for the northwest area of the City of Welland.
- 16.9. Bill 2021-09 582
A by-law to adopt, ratify and confirm the actions of Regional Council at its meeting held on January 21, 2021.

17. ADJOURNMENT

If you require any accommodations for a disability in order to attend or participate in meetings or events, please contact the Accessibility Advisor at 905-980-6000 ext. 3252 (office), 289-929-8376 (cellphone) or accessibility@niagararegion.ca (email).

**THE REGIONAL MUNICIPALITY OF NIAGARA
PROCEEDINGS OF COUNCIL
OPEN SESSION**

CL 23-2020

Thursday, December 17, 2020

Council Chamber / Video Conference

**Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Council Members Present in the Council Chamber:	Bradley (Regional Chair), Foster
Council Members Present via Video Conference:	Bellows, Butters, Bylsma, Campion, Chiocchio, Darte, Diodati, Disero, Easton, Edgar, Fertich, Gale, Gibson, Greenwood, Heit, Huson, Insinna, Ip, Jordan, Junkin, Nicholson, Redekop, Rigby, Sendzik, Steele, Ugolini, Villella, Whalen, Witteveen, Zalepa
Staff Present in the Council Chamber:	D. Barnhart, Executive Officer to the Regional Chair, M. Lewis, Client and Support Advisor, K. Lotimer, Legislative Coordinator, F. Meffe, Director, Human Resources, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer
Staff Present via Video Conference:	H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, D. Giles, Acting Commissioner, Planning & Development Services, C. Habermebl, Director, Waste Management Services, T. Harrison, Commissioner/Treasurer, Corporate Services, Dr. M. M. Hirji, Acting Medical Officer of Health, A. Jugley, Commissioner, Community Services, B. Menage, Director, Procurement & Strategic Acquisitions, C. Ogunniyi, Diversity, Equity & Inclusion Program Manager, D. Pasto, Risk Management Program Manager, G. Spezza, Director, Economic Development, J. Tonellato, Director, Water and Wastewater, M. Trennum, Deputy Regional Clerk, D. Woiceshyn, Chief Executive Officer, Niagara Regional Housing, N. Wolfe, Director, Construction, Energy, and Facilities Management, S. Wood, Legal Counsel, B. Zvaniga, Interim Commissioner, Public Works
Others Present via Video Conference:	Doug Rapelje, Resident, Welland

1. CALL TO ORDER

Regional Chair Bradley called the meeting to order at 6:31 p.m.

2. ADOPTION OF AGENDA

2.1 Addition of Items

Moved by Councillor Edgar
Seconded by Councillor Huson

That Saleh Waziruddin, Marcel Stewart and Erika Smith, Niagara Anti-Racism Association, **BE PERMITTED** to appear before Council as a delegation respecting Report CAO 23-3030, Diversity, Equity and Inclusion Advisory Committee.

Carried

2.2 Changes in Order of Items

There were no changes in the order of items on the agenda.

Moved by Councillor Bellows
Seconded by Councillor Ugulini

That Council Agenda CL 23-2020, **BE ADOPTED**, as amended.

Carried

3. DISCLOSURES OF PECUNIARY INTEREST

Ron Tripp, Acting Chief Administrative Officer, advised Council that he would be excusing himself from the discussion on Report HR 6-2020 (Agenda Item 8.2.3), respecting Chief Administrative Officer (CAO) Recruitment - Regional Councillor Appointments to the CAO Recruitment Committee.

See Minute Item 13.2.

4. PRESENTATIONS

4.1 T. Roy Adams Humanitarian of the Year Award

Regional Chair Bradley stated that T. Roy Adams was an eminent Niagaran, well known throughout the region, Canada and abroad for his service to the community. In 2003, Niagara Region initiated a memorial award in his name to honour a resident of Niagara who best exemplifies Roy's values and dedication to community service.

Chair Bradley announced Doug Rapelje as this year's recipient of the award.

Councillor Greenwood highlighted Mr. Rapelje's contributions to the community. Councillor Campion emphasized Mr. Rapelje's volunteerism, generosity and drive to give back to the community.

Mr. Rapelje thanked Regional Council for the recognition and award.

5. CHAIR'S REPORTS, ANNOUNCEMENTS, REMARKS

The Regional Chair provided an update respecting activities within the Region and the efforts of Niagara Region with respect to the COVID-19 pandemic.

6. DELEGATIONS

6.1 Diversity, Equity and Inclusion Advisory Committee (Report CAO 23-2020 (Agenda Item 10.1))

6.1.1 Saleh Waziruddin, Marcel Stewart, and Erika Smith, Niagara Anti-Racism Association

Saleh Waziruddin and Erika Smith, Niagara Anti-Racism Association, appeared before Council to advocate for the creation of separate anti-racism and LGBTQ2S+ committees.

7. ADOPTION OF MINUTES

Minutes CL 21-2020, Wednesday, November 18, 2020 (Special Meeting)

Minutes CL 22-2020, Thursday, November 19, 2020 (Regular Meeting)

Moved by Councillor Steele

Seconded by Councillor Rigby

That Minutes CL 21-2020, being the Open Session minutes of the Special Regional Council meeting held on Wednesday, November 18, 2020, and Minutes CL 22-2020, being the Open Session minutes of the Regular Regional Council meeting held on Thursday, November 19, 2020, **BE ADOPTED**.

Carried

8. CORRESPONDENCE

8.1 Receive and/or Refer

There were no correspondence items to receive and/or refer.

8.2 For Consideration

8.2.1 CSD 79-2020

COVID-19 Cash Flow Update Report – December

Moved by Councillor Whalen

Seconded by Councillor Zalepa

That Report CSD 79-2020, dated December 17, 2020, respecting COVID-19 Cash Flow Update Report – December, **BE RECEIVED** for information.

Carried

8.2.2 CL-C 111-2020

Appointment to Southwestern Integrated Fibre Technology (SWIFT) Board

Moved by Councillor Insinna
Seconded by Councillor Huson

That Correspondence Item CL-C 111-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated December 17, 2020, respecting Appointment to Southwestern Integrated Fibre Technology (SWIFT) Board, **BE RECEIVED**; and

That Councillor Foster **BE APPOINTED** as Niagara Region's representative on the SWIFT Board of Directors for a two-year term ending at the SWIFT Board Annual General Meeting in 2023.

Carried

8.2.3 HR 6-2020

Chief Administrative Officer (CAO) Recruitment – Regional Councillor Appointments to the CAO Recruitment Committee

Moved by Councillor Easton
Seconded by Councillor Fertich

That Report HR 6-2020, dated December 17, 2020, respecting Chief Administrative Officer (CAO) Recruitment – Regional Councillor Appointments to the CAO Recruitment Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That a Chief Administrative Officer (CAO) Recruitment Committee **BE FORMED**;
2. That, in accordance with the Terms of Reference in Corporate Procedure C-HR-026-001, Chief Administrative Officer – Recruitment, Selection, and Offer of Employment, four (4) Regional Councillors **BE APPOINTED** to the CAO Recruitment Committee;
3. That the rules of procedure, specifically clause 4.5 of Section 4 “Role of the Chair” of the Procedural By-law, **BE SUSPENDED** to permit Regional Chair Bradley to hold the position of Committee Chair of the CAO Recruitment Committee; and
4. That the process for selecting members of Regional Council to serve on the CAO Recruitment Committee **BE CONDUCTED** at this time.

The Regional Chair called the vote on the motion. Clause 3 of the motion was considered separately, as two-thirds majority was required, as follows:

That the rules of procedure, specifically clause 4.5 of Section 4 “Role of the Chair” of the Procedural By-law, **BE SUSPENDED** to permit Regional Chair Bradley to hold the position of Committee Chair of the CAO Recruitment Committee.

Two-thirds majority having been achieved, the Chair declared the vote,

Carried

The Regional Chair called the vote on the balance of the motion, and declared it,

Carried

Moved by Councillor Sendzik
Seconded by Councillor Zalepa

That each member **BE PERMITTED** two (2) minutes to speak respecting their interest in serving on the Chief Administrative Officer Recruitment Committee.

Carried

The following members put their names forward for consideration to sit as members of the Chief Administrative Officer Recruitment Committee:

Darte, Fertich, Foster, Huson, Redekop, Rigby, Whalen, Witteveen, Zalepa.

Members voted electronically for their preferred candidates.

Regional Chair Bradley recessed the meeting at 8:19 p.m. to tabulate the votes.

The meeting resumed at 8:37 p.m.

Electronic voting resulted in the following:

Voting for Councillor Darte (13): Bellows, Butters, Chiocchio, Darte, Diodati, Gale, Junkin, Nicholson, Redekop, Sendzik, Ugulini, Villella, Witteveen.

Voting for Councillor Fertich (6): Champion, Chiocchio, Gale, Jordan, Nicholson, Redekop.

Voting for Councillor Foster (17): Butters, Darte, Diodati, Easton, Edgar, Foster, Gibson, Greenwood, Huson, Insinna, Ip, Jordan, Rigby, Steele, Villella, Witteveen, Zalepa.

Voting for Councillor Huson (24): Bellows, Butters, Bylsma, Diodati, Disero, Easton, Edgar, Fertich, Foster, Gibson, Greenwood, Heit, Huson, Insinna, Ip, Jordan, Redekop, Rigby, Sendzik, Steele, Ugulini, Villella, Witteveen, Zalepa.

Voting for Councillor Redekop (24): Bellows, Butters, Bylsma, Champion, Chiocchio, Darte, Diodati, Easton, Edgar, Fertich, Foster, Gibson, Greenwood, Heit, Huson, Insinna, Ip, Jordan, Junkin, Nicholson, Redekop, Sendzik, Steele, Ugulini.

Voting for Councillor Rigby (2): Gale, Rigby.

Voting for Councillor Whalen (7): Bellows, Disero, Gale, Junkin, Nicholson, Ugulini, Whalen.

Voting for Councillor Witteveen (14): Bylsma, Champion, Darte, Disero, Easton, Fertich, Gibson, Greenwood, Heit, Huson, Rigby, Sendzik, Villella, Witteveen.

Voting for Councillor Zalepa (11): Bylsma, Chiocchio, Disero, Edgar, Foster, Heit, Insinna, Ip, Junkin, Steele, Zalepa.

Based on the results of the votes cast, it was:

Moved by Councillor Fertich

Seconded by Councillor Gibson

That Councillors Foster, Huson, Redekop and Witteveen, **BE APPOINTED** to the Chief Administrative Officer Recruitment Committee.

Carried

9. **COMMITTEE REPORTS - OPEN SESSION**

9.1 **Budget Review Committee of the Whole**

Minutes BRCOTW 3-2020, Thursday, November 26, 2020

Moved by Councillor Zalepa

Seconded by Councillor Whalen

That Report BRCOTW 3-2020 being the Open Session minutes of the Budget Review Committee of the Whole meeting held on Thursday, November 26, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

9.2 **Audit Committee**

Minutes AC 3-2020, Monday, December 7, 2020

Moved by Councillor Rigby

Seconded by Councillor Whalen

That Report AC 3-2020 being the Open Session minutes of the Audit Committee meeting held on Monday, December 7, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

9.2.1 Minute Item 6.1 respecting Final Report on Non-Competitive Procurement Audit

The motion contained in Minute Item 6.1 was considered separately as follows:

That Report AC-C 11-2020, dated December 7, 2020, respecting Final Report on Non-Competitive Procurement Audit, **BE RECEIVED** for information; and

That staff **BE DIRECTED** to provide a report at the Audit Committee meeting being held February 8, 2021, respecting staff training on procurement processes and further analysis of the examples provided in the KPMG audit including justification, comparison to budget and contract splitting.

The Regional Chair called the vote on the motion and declared it,

Carried

Councillor Information Request(s):

Circulate the Confidential Burgoyne Bridge forensic audit to each member of Council. Councillor Sendzik.

9.2.2 Balance of the recommendations from Audit Committee

The Regional Chair called the vote on the balance of the recommendations from the Audit Committee and declared it,

Carried

9.3 Public Works Committee

Minutes PWC 11-2020, Tuesday, December 8, 2020

Moved by Councillor Rigby
Seconded by Councillor Edgar

That Report PWC 8-2020 being the Open Session minutes of the Public Works Committee meeting held on Tuesday, December 8, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Moved by Councillor Gale
Seconded by Councillor Darté

That Report PW 44-2020, respecting Award of Contract 2020-T-116 Port Dalhousie Wastewater Treatment Plant (WWTP) Upgrades Contract 1, **BE DEFERRED** until an external legal opinion can be obtained advising if the company in question is considered to be part of the bid solicitation process/tender.

Recorded Vote

Yes (13): Bellows, Campion, Chiocchio, Darté, Diodati, Fertich, Gale, Huson, Insinna, Junkin, Nicholson, Villella, Whalen.

No (18): Butters, Bylsma, Disero, Easton, Edgar, Foster, Gibson, Greenwood, Heit, Ip, Jordan, Redekop, Rigby, Sendzik, Steele, Ugolini, Witteveen, Zalepa.

Defeated

The Regional Chair called the vote on the motion and declared it,

Carried

9.4 Public Health and Social Services Committee

Minutes PHSSC 11-2020, Tuesday, December 8, 2020

Moved by Councillor Greenwood

Seconded by Councillor Chiocchio

That Report PHSSC 11-2020 being the Open Session minutes of the Public Health & Social Services Committee meeting held on Tuesday, December 8, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

9.5 Corporate Services Committee

Minutes CSC 11-2020, Wednesday, December 9, 2020

Moved by Councillor Foster

Seconded by Councillor Whalen

That Report CSC 11-2020 being the Open Session minutes of the Corporate Services Committee meeting held on Wednesday, December 9, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

9.5.1 Minute Item 5.3 respecting Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement

The motion contained in Minute Item 5.3 was considered separately as follows:

That Report CSD 81-2020, dated December 9, 2020, respecting Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That an Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement in a form substantially as set out in Appendix A of Report CSD 81-2020, **BE APPROVED** for purposes of advancing the Vision Zero Program;

2. That the Director of Legal and Court Services **BE AUTHORIZED** to make such revisions to the Amending Agreement as may be deemed necessary and approved by the Acting Chief Administrative Officer in response to requests from the local area municipalities in order to finalize the Amending Agreement; provided that the apportionment of costs and revenue remains the same as provided in Appendix A of Report CSD 81-2020;
3. That the Regional Chair and Regional Clerk **BE AUTHORIZED** to execute the Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement once finalized, subject to approval by all 12 local area municipalities; and
4. That Report CSD 81-2020 and the Amending Agreement, attached as Appendix A of Report CSD 81-2020, **BE CIRCULATED** to the 12 local area municipalities and that the 12 local area municipalities **BE REQUESTED** to review and approve the Amending Agreement at the earliest opportunity in order to advance the Vision Zero Program.

Moved by Councillor Diodati
Seconded by Councillor Foster

That point two (2) of the definitions of Appendix A to Report CSD 81-2020, respecting Amending Agreement to the Niagara Region Inter-Municipal Agreement, **BE AMENDED** to read as follows:

Net revenues, consistent with the current agreement, from Red Light Cameras, Automated Speed Enforcement and such other automated technology-based traffic enforcement tools that may be approved by the Province, be shared 50/50 between the Region and the local area municipalities.

Carried

The Regional Chair called the vote on the motion, as amended, and declared it,

Carried

9.5.2 Balance of the recommendations of Corporate Services Committee

The Regional Chair called the vote on the balance of the recommendations from the Corporate Services Committee and declared it,

Carried

9.6 Planning and Economic Development Committee

Minutes PEDC 10-2020, Wednesday, December 9, 2020

Moved by Councillor Huson
Seconded by Councillor Darté

That Report PEDC 11-2020 being the Open Session minutes of the Planning & Economic Development Committee meeting held on Wednesday, December 9, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

9.7 Committee of the Whole

Minutes COTW 5-2020, Thursday, December 10, 2020

Moved by Councillor Bylsma
Seconded by Councillor Fertich

That Report COTW 5-2020 being the Open and Closed Session minutes of the Committee of the Whole meeting held on Thursday, December 10, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

9.8 Budget Review Committee of the Whole

Minutes BRCOTW 4-2020, Thursday, December 10, 2020

Moved by Councillor Zalepa
Seconded by Councillor Whalen

That Report BRCOTW 4-2020 being the Open Session minutes of the Budget Review Committee of the Whole meeting held on Thursday, December 10, 2020, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

10. CHIEF ADMINISTRATIVE OFFICER'S REPORT(S)

10.1 CAO 23-2020

Diversity, Equity and Inclusion Advisory Committee

Moved by Councillor Ip

Seconded by Councillor Insinna

That Report CAO 23-2020, dated December 17, 2020, respecting Diversity, Equity and Inclusion Advisory Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Council **ENDORSE** the establishment of a Diversity, Equity and Inclusion (DEI) Advisory Committee to:
 - 1.1. Provide direction, support and advice on the creation and maintenance of an inclusive and barrier-free workplace, including matters such as training, hiring and promotion, policy review, and improving access to Regional services; and
 - 1.2. Serve as a steering committee for external community engagement in order to identify the community priorities and action plan.
2. That staff **BE DIRECTED** to prepare a report respecting a draft Terms of Reference, including membership requirements for a Diversity, Equity and Inclusion (DEI) Advisory Committee for consideration at the Corporate Services Committee being held on January 13, 2021.

Moved by Councillor Ip

Seconded by Councillor Disero

That Clause 2 **BE AMENDED** to read as follows:

2. That staff **BE DIRECTED** to prepare a report respecting a draft Terms of Reference, including membership requirements for a Diversity, Equity and Inclusion (DEI) Advisory Committee, ***an Anti-Racism Advisory Committee and a 2SLGBTQQA Advisory Committee*** for consideration at the Corporate Services Committee being held on January 13, 2021.

The following friendly **amendment** to the amendment was accepted by the Regional Chair, and the mover and seconder of the motion:

That Clause 2 **BE AMENDED** to read as follows:

2. That staff **BE DIRECTED** to prepare a report respecting a draft Terms of Reference, including membership requirements for a Diversity, Equity and Inclusion (DEI) Advisory Committee; an Anti-Racism Advisory Committee and a 2SLGBTQQIA Advisory Committee for consideration at the Corporate Services Committee being held on ~~January 13, 2024~~ **February 17, 2021**.

The Regional Chair called the vote on the amendment, as amended, and declared it,

Carried

The Regional Chair called the vote on the motion, as amended, as follows:

That Report CAO 23-2020, dated December 17, 2020, respecting Diversity, Equity and Inclusion Advisory Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Council **ENDORSE** the establishment of a Diversity, Equity and Inclusion (DEI) Advisory Committee to:
 - 1.1. Provide direction, support and advice on the creation and maintenance of an inclusive and barrier-free workplace, including matters such as training, hiring and promotion, policy review, and improving access to Regional services; and
 - 1.2. Serve as a steering committee for external community engagement in order to identify the community priorities and action plan.
2. That staff **BE DIRECTED** to prepare a report respecting a draft Terms of Reference, including membership requirements for a Diversity, Equity and Inclusion (DEI) Advisory Committee, an Anti-Racism Advisory Committee and a 2SLGBTQQIA Advisory Committee for consideration at the Corporate Services Committee being held on February 17, 2021.

Carried

10.2 CAO 24-2020

Second Progress Report respecting Implementation of Recommendations from the Ontario Ombudsman Report “Inside Job”

Moved by Councillor Butters
Seconded by Councillor Rigby

That Report CAO 24-2020, dated December 17, 2020, respecting Second Progress Report respecting Implementation of Recommendations from the Ontario Ombudsman Report “Inside Job”, **BE RECEIVED** and **CIRCULATED** to the Ontario Ombudsman for information.

Carried

10.3 CAO 25-2020

Recruitment – Associate Medical Officer of Health

Moved by Councillor Ugolini
Seconded by Councillor Whalen

That Report CAO 25-2020, dated December 17, 2020, respecting Recruitment – Associate Medical Officer of Health, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the addition of one (1) permanent full-time equivalent (FTE) for the position of Associate Medical Officer of Health (AMOH) in the Public Health department **BE REFERRED** for consideration as part of the 2021 budget process.

Moved by Councillor Sendzik
Seconded by Council Redekop

That consideration of the addition of one (1) permanent full-time equivalent (FTE) for the position of Associate Medical Officer of Health (AMOH) in the Public Health Department, **BE REFERRED** to the Budget Review Committee of the Whole meeting being held on January 14, 2021.

Carried

Moved by Councillor Huson
Seconded by Councillor Greenwood

That the Regional Council **EXTEND** this meeting's curfew to 11:00 p.m.

Carried

11. **MOTIONS**

11.1 Creation of a Lobbyist Registry for the Region of Niagara

Moved by Councillor Ip
Seconded by Councillor Foster

WHEREAS access to local government is an essential element of democratic governance;

WHEREAS lobbying by honest and appropriate means is a legitimate activity;

WHEREAS it is reasonable for Members of Council and the public at large to know the nature and amount of legitimate lobbying of local government;

WHEREAS Section 223.9 of the Municipal Act, 2001, authorizes the Region of Niagara to establish and maintain a Lobbyist Registry in which shall be kept registrations and returns filed by persons who lobby the Region of Niagara's public office holders;

WHEREAS Section 223.11 of the Municipal Act, 2001 authorizes the Region of Niagara to appoint a Lobbyist Registrar who is responsible for performing in an independent manner the functions assigned by the Region of Niagara with respect to the Lobbyist Registry; and

WHEREAS Sections 8, 9, and 10 of the Municipal Act, 2001 authorize the Region of Niagara to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 2 of subsection 10(2) authorizes by-laws respecting the accountability and transparency of the municipality and its operations.

NOW THEREFORE BE IT RESOLVED:

1. That Council **DIRECT** staff to research and report back with recommendations for the creation and maintenance of a Lobbyist Registry, which should include a regular, transparent reporting process and contains a jurisdictional scan for best practices from other municipal governments in Ontario, such as Toronto, Ottawa, Hamilton, Brampton, Peel Region, Vaughan, and Collingwood; and
2. That this motion **BE CIRCULATED** to Niagara's 12 local area municipalities.

Moved by Councillor Sendzik
Seconded by Councillor Huson

The the rules of procedure **BE SUSPENDED** to permit Council to extend this meeting's curfew until business is completed.

Two-thirds majority having been achieved, the Chair declared the vote,

Carried

The Regional Chair called to vote on the motion, respecting Creation of a Lobbyist Registry for the Region of Niagara, and declared it,

Carried

12. NOTICES OF MOTION

There were no notices of motion.

13. OTHER BUSINESS

13.1 Ministers' COVID-19 Vaccine Distribution Task Force

Moved by Councillor Rigby
Seconded by Councillor Easton

That the Regional Chair **BE DIRECTED** to write a letter to the Premier of Ontario requesting that at least one Medical Officer of Health from an Ontario municipality be appointed to the Ministers' COVID-19 Vaccine Distribution Task Force.

The following friendly ***amendment*** was accepted by the Regional Chair, and the mover and seconder of the motion:

That the Regional Chair **BE DIRECTED** to send a letter to the Premier of Ontario, requesting that at least one Medical Officer of Health from an Ontario municipality be appointed to the Ministers' COVID-19 Vaccine Distribution Task Force; ***and***

That a copy of the letter BE CIRCULATED to the local Members of Provincial Parliament.

The Regional Chair called the vote on the motion, as amended, and declared it,

Carried

13.2 Local Food Bank Donations

Councillor Gale advised that he would like to bring forward a motion for consideration at this Council meeting respecting Local Food Bank Donations.

The Regional Chair informed Council that in order to consider the motion at this meeting, notice would need to be waived with the affirmative support of two-thirds of the members present.

Moved by Councillor Gale
Seconded by Councillor Diodati

That the notice requirements under Section 18.1 of the Procedural By-law **BE WAIVED** to permit consideration of a motion from Councillor Gale with respect to Local Food Bank Donations.

Two-thirds majority having been achieved, the Regional Chair declared the motion,

Carried

Moved by Councillor Gale
Seconded by Councillor Diodati

Whereas the need to help families exists across Niagara Region; and

Whereas hunger does not take a holiday.

NOW THEREFORE BE IT RESOLVED:

That Niagara Region **MATCH** Regional Councillor donations to area food banks dollar for dollar;

That the Region's donation **BE DERIVED** from the 2020 budget surplus or other reserve account as best determined by staff; and

That this **OCCUR** for all Councillor donations made prior to January 1, 2021.

Councillor Heit declared an indirect pecuniary interest with the motion respecting Local Food Bank Donations, as his wife works for a local charitable organization, and therefore did not take part in the discussion or vote on this matter.

The Regional Chair called the vote on the motion and declared it,

Defeated

14. CLOSED SESSION

Moved by Councillor Witteveen
Seconded by Councillor Heit

That this Council **DO NOW MOVE** into Closed Session for the purposes of receiving information of a confidential nature respecting:

A Matter concerning Personal Matters about Identifiable Individuals under s. 239(2) of the Municipal Act, 2001 - Director, Corporate Strategy and Innovation

Carried

Council resolved into closed session at 11:22 p.m.

15. BUSINESS ARISING FROM CLOSED SESSION

Council reconvened in open session at 11:26 p.m. with the following individuals in attendance:

Council Members Present in the Council Chamber: Bradley (Regional Chair), Foster

Council Members Present via Video Conference: Butters, Campion, Darte, Diodati, Disero, Easton, Edgar, Fertich, Gale, Greenwood, Heit, Huson, Insinna, Ip, Jordan, Junkin, Nicholson, Redekop, Rigby, Sendzik, Steele, Villella, Whalen, Witteveen

Absent/Regrets: Bellows, Bylsma, Chiocchio, Gibson, Ugulini, Zalepa

Staff Present in the Council Chamber: M. Lewis, Client and Support Advisor, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Video Conference: D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Corporate Services, A. Jugley, Commissioner, Community Services, B. Menage, Director, Procurement & Strategic Acquisitions, M. Trennum, Deputy Regional Clerk, D. Woiceshyn, Chief Executive Officer, Niagara Regional Housing

15.1 Confidential HR 7-2020

A Matter of Labour Relations: ONA Homes Interest Arbitration Award

Moved by Councillor Villella

Seconded by Councillor Steele

That Confidential Report HR 7-2020, dated December 17, 2020, respecting A Matter of Labour Relations: ONA Homes Interest Arbitration, **BE RECEIVED** and the following recommendation **BE APPROVED**:

That the Regional Chair and the Regional Clerk **BE DIRECTED** to execute the collective agreement on behalf of The Regional Municipality of Niagara as per the binding November 2, 2020 Interest Arbitration Award (the "Award") of Arbitration Board Chair William Kaplan for the 4-year period of January 1, 2018 to December 31, 2021 for ONA Local 9 – Homes ("ONA Homes").

Carried

15.2 Confidential CL-C 112-2020

A Matter of Labour Relations or Employee Negotiations under s.239(2) of the Municipal Act, 2001 – Niagara Regional Housing Alternative Service Delivery (Confidential NRH Report 17-2020)

Moved by Councillor Diodati

Seconded by Councillor Edgar

That Confidential Correspondence Item CL-C 112-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated December 17, 2020, respecting A Matter of Labour Relations or Employee Negotiations under s.239(2) of the Municipal Act, 2001 – Niagara Regional Housing Alternative Service Delivery (Confidential NRH Report 17-2020), **BE RECEIVED** and the recommendation contained therein **BE APPROVED**.

Carried

15.3 Confidential CL-C 113-2020

A Matter concerning Personal Matters about identifiable individuals under s. 239(2) of the Municipal Act, 2001- Update on Whistleblower Policy Complaints

Moved by Councillor Fertich
Seconded by Councillor Sendzik

That Confidential Correspondence Item CL-C 113-2020, being a memorandum from R. Tripp, Acting Chief Administrative Officer, dated December 17, 2020, respecting A Matter concerning Personal Matters about identifiable individuals under s. 239(2) of the Municipal Act, 2001- Update on Whistleblower Policy Complaints, **BE RECEIVED** for information.

Carried

15.4 Confidential Verbal Update

A Matter concerning Personal Matters about Identifiable Individuals under s. 239(2) of the Municipal Act, 2001 - Director, Corporate Strategy and Innovation

Moved by Councillor Heit
Seconded by Councillor Huson

That the Confidential Verbal Update respecting A Matter concerning Personal Matters about Identifiable Individuals under s. 239(2) of the Municipal Act, 2001 - Director, Corporate Strategy and Innovation, **BE RECEIVED** for information.

Carried

16. **BY-LAWS**

Moved by Councillor Foster
Seconded by Councillor Butters

That the following Bills **BE NOW READ** and **DO PASS**:

Bill 2020-87

A by-law to authorize the borrowing upon serial debentures in the aggregate principal amount of \$35,754,409.00 for capital works of The Regional Municipality of Niagara.

Bill 2020-88

A by-law to authorize the borrowing upon serial debentures in the principal amount of \$15,335,000.00 for a capital work of the Regional Municipality of Niagara.

Bill 2020-89

A by-law to authorize the borrowing upon serial debentures in the principal amount of \$3,350,000.00 for a capital work of The Regional Municipality of Niagara.

Bill 2020-90

A by-law to accept, assume and dedicate Part of Township Lot 24 in the City of Niagara Falls as part of Regional Road No. 101 (Portage Road).

Bill 2020-91

A by-law to adopt, ratify and confirm the actions of Regional Council at its meeting held on December 17, 2020.

Bill 2020-92

A by-law to adopt the 2021 water budget and to set the requisition to be charged for water supplied to lower-tier municipalities for the period of January 1, 2021 to December 21, 2021.

Bill 2020-93

A by-law to set the requisitions to be charged for wastewater received from the lower-tier municipalities for the period of January 1, 2021 to December 31, 2021.

Bill 2020-94

A by-law to adopt the 2021 waste management budget for the Regional Municipality of Niagara.

Carried

17. ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 p.m.

Jim Bradley
Regional Chair

Matthew Trennum
Deputy Regional Clerk

Ann-Marie Norio
Regional Clerk



ADR
CHAMBERS

Integrity Commissioner Office
for Niagara Region

EDWARD T. MCDERMOTT
Integrity Commissioner
Region of Niagara
integrity@adr.ca

January 11, 2021

Ann-Marie Norio
Regional Clerk - Region of Niagara
Ann-marie.norio@niagararegion.ca

Re: Code of Conduct Complaint (IC- 221-0720) Councillor Dave Bylsma

Dear Ms. Norio:

I wish to advise that I and my delegated associate (Michael Maynard) have now completed our investigation with respect to the subject of the above referenced Complaint and I am enclosing a copy of our final report, determination and recommendation with respect to the Complaint.

I would advise that, in accordance with section 223.6(2) of the *Municipal Act, 2001*, of Ontario, I have determined that all matters disclosed in the Report are necessary for the Report itself.

I am providing this Report to you for presentation to Council in open session in accordance with the provisions of the Municipal Act and the Region's Code of Conduct and investigation protocol. Would you please advise when this has been completed.

Subject to Council's receipt of this Report and its determination with respect to our recommendation as to penalty, this matter is accordingly now concluded.

Yours very truly,

A handwritten signature in blue ink, appearing to read 'E. McDermott', with a stylized, cursive script.

Edward T. McDermott
Integrity Commissioner - Region of Niagara

C.C. Mr. Ed Smith and Regional Councillor Dave Bylsma (and his counsel Mr. Asher Honickman)



ADR
CHAMBERS

Integrity Commissioner Office
for Niagara Region

EDWARD. T. MCDERMOTT

Integrity Commissioner

Niagara Region

E-mail: emcdermott@adr.ca

AND:

MICHAEL L. MAYNARD

Investigator

Office of the Integrity Commissioner

E-mail: mmaynard@adr.ca

January 11, 2020

SENT BY EMAIL TO:

Mr. Ed Smith

And to:

Mayor / Regional Councillor Dave Bylsma;

Mr. Asher Honickman, Legal Counsel to Mr. Bylsma

Re: Investigation Report – IC-221-0720

Regional Councillor Bylsma

Dear Messrs. Smith and Bylsma:

1.0 Delegation of Investigative Powers

1.1 Delegation

Pursuant to a written delegation of powers dated September 1, 2020, Edward T. McDermott ("Mr. McDermott", or the "Integrity Commissioner"), in his capacity

as Integrity Commissioner for the Regional Municipality of Niagara ("Niagara Region" or the "Region"), delegated to Michael L. Maynard ("Mr. Maynard" or the "Investigator") pursuant to section 223.3(3) of the *Municipal Act, 2001*, certain of his powers and duties as Integrity Commissioner to inquire into, investigate, and prepare a report (subject to his review and approval) (the "Report") with respect to certain aspects of the complaint (the "Complaint") described herein.

2.0 The Complaint

The Complaint was submitted by the Complainant, Mr. Ed Smith (the "Complainant" or "Mr. Smith") to the Integrity Commissioner on July 27, 2020.

A Consent and Confidentiality Agreement was signed by the Complainant on July 31, 2020 and submitted to the Integrity Commissioner on the same date. The Complaint was accordingly deemed to have been received for processing as of July 31, 2020.

2.1 Summary of the Complaint

The Complaint alleges that the Respondent, Regional Councillor Dave Bylsma (the "Respondent", "Councillor" or "Councillor Bylsma"), who sits on Regional Council as a result of his election as Mayor of the Township of West Lincoln, breached several provisions of the *Code of Conduct* through statements he made during a radio interview (the "Radio Interview") on AM 610 CKTB ("AM 610") on or around June 10, 2020.

The Respondent's statements (made in the Radio Interview) alleged in the Complaint as being contrary to the *Code* span several topics, including, in particular:

- i. The Black Lives Matter ("Black Lives Matter") movement;
- ii. The raising of the Pride Flag at the West Lincoln Town Hall;
- iii. Indigenous rights and, specifically, certain circumstances relative to territory of the Six Nations of the Grand River ("Reserve No. 40"), which is in the geographical area of Caledonia / Brant.

Regarding the above noted topics discussed by the Respondent Councillor, the Complainant alleged that:

"In the course of that interview Mr. Bylsma made a long series of comments that are extremely offensive, bigoted and racist. He has offered no public apology, to the contrary he has defended his right to make the comments and has stated, "I guess at the next election we'll figure it out, but I feel I'm representing a significant portion of my constituents,["]: [and] "I don't know if it's a majority, but minorities get a say in the public square, too. That's all part of democracy."

2.2 Code of Conduct

The Complainant has alleged a violation of the following sections of the *Code*, citing:

Scope of the Code

"[...] These standards should serve to enhance public confidence that Regional Municipality of Niagara's elected representatives operate from a base of integrity, justice and courtesy."

And:

Conduct

"As representatives of the Region, every member of Council has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation and to ensure that the municipal work environment is free from discrimination and harassment. A member shall not use indecent, abusive, or insulting words or expressions toward any other member, any member of staff or any member of the public. A member shall not speak in a manner that is discriminatory to any individual based on the person's race,

ancestry, place of origin, creed, gender, sexual orientation, age, colour, marital status or disability. [...]"

3.0 The Investigation Process

3.1 – Chronology and Process

A copy of the Complaint was forwarded to the Respondent Councillor on August 5, 2020, together with a letter from the Integrity Commissioner requesting the Councillor's formal Response within ten (10) days, that is by August 15, 2020.

The Respondent's written Response was received on August 11, 2020. It was then forwarded to the Complainant under cover of letter from the Integrity Commissioner on August 18, 2020, with a request for a Reply within ten (10) days, that is by August 28, 2020.

Such Reply from the Complainant came to the Integrity Commissioner by way of an emailed letter on August 24, 2020.

The Complainant's Reply was then provided to the Respondent Councillor on September 3, 2020, which led to the Respondent Councillor making further submissions (by way of a letter dated September 11, 2020) directed to the contents of the Complainant's Reply.

The Integrity Commissioner also proceeded to make several efforts to establish an informal settlement process with a view to attempting to resolve the Complaint and thereby avoid the time and expense of proceeding with a full investigation and Report on the subject matter of the Complaint.

After several exchanges with the Parties, it was determined by the Integrity Commissioner that an informal resolution to the Complaint would not be achievable. Accordingly, the Integrity Commissioner determined to conduct an investigation of the matters at issue raised in the Complaint, which was communicated to the Parties by the Integrity Commissioner by way of correspondence dated October 8, 2020. It was on this date the formal investigation was commenced and Michael Maynard was delegated the authority to investigate and prepare a report (subject to the review and approval of the Integrity Commissioner) on the subject matter of the Complaint.

Mr. Maynard contacted the Complainant and Respondent by way of email on October 14, 2020 to set up respective interviews.

That same day, Mr. Smith provided his availability for an interview by reply email, and a date was scheduled on the following day, being October 15, 2020, for an interview to take place on October 21, 2020.

Mr. Maynard's interview with Mr. Smith took place as scheduled.

On October 20, 2020, the Respondent advised Mr. Maynard by reply email that he had retained legal counsel. By way of several emails over the following days, it was determined that an interview would be conducted on October 29, 2020, with Councillor Bylsma and his Legal Counsel, Mr. Asher Honickman of Matthews Abogado LLP.

Mr. Maynard's interview with Councillor Bylsma and Mr. Honickman took place as scheduled.

No further interviews were required or conducted.

4.0 Statements and Evidence

The following section contains the statements and evidence of the Parties, laid out in the order in which such evidence was received through the various exchanges of correspondence described above, as well through the interviews conducted by Mr. Maynard.

4.1 Issues Raised in the Complaint

In his initial written Complaint, the Complainant advised that the Respondent Councillor had taken part in the Radio Interview of June 10, 2020, during which he (according to the Complainant):

“[...] made a long series of comments that are extremely offensive, bigoted and racist,”

The Complainant asserted that the Respondent Councillor's comments were contrary to several sections of the Code, stating as follows:

"Not only were his words and subsequent comments in violation of the overall intent of the Code to: "serve to enhance public confidence that Regional Municipality of Niagara's elected representatives operate from a base of integrity, justice and courtesy" but he is specifically in violation of the Conduct section of the Code which states:

'As representatives of the Region, every member of Council has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation and to ensure that the municipal work environment is free from discrimination and harassment. A member shall not use indecent, abusive, or insulting words or expressions toward any other member, any member of staff or any member of the public. A member shall not speak in a manner that is discriminatory to any individual based on the person's race, ancestry, place of origin, creed, gender, sexual orientation, age, colour, marital status or disability.'"

The Complainant continued:

"Mr Bylsma has consistently defended his comments and as recently as the Regional Council meeting of July 23rd Mr Bylsma decried his treatment, made himself out to be the victim in this situation and again made no efforts to apologize.

While he may argue that his statements were made in his role as the Mayor of West Lincoln and therefore are not a subject of interest for Regional Council, I would counter that by making those types of statements publicly he has alienated and intimidated a wide swath of the population of the Niagara Region. Therefore he can not separate his comments from his role as a member of the Regional Council. No person in Niagara should be forced to interact

with an unrepentant bigot and racist who serves the Region through a series of Board and Committee appointments.

He is entitled to his seat on the Regional Council by virtue of being elected Mayor of West Lincoln, his discretionary appointments at the Region should be removed.”

4.1.1 – The Radio Interview Comments

The Complainant provided links to several news reports which either referred to or quoted the Respondent’s Radio Interview comments. Among the provided links was an article entitled “...WHAT ARE THEY STILL FIGHTING FOR?” appearing on the Radio Station’s news website¹ which provided an abbreviated transcript of substantially accurate quotations by the Respondent from the Radio Interview, as follows²:

Re: Black Lives Matter

“[...] And if you look at race relations and Black Lives Matter and that response that All Lives Matter that kind of, for many people, strikes at the core of identity politics.”

“We haven't been able to rectify any of the challenges of the past, any of the grievances of the past, it seems like all we do is make them real. For example, there were grievances in the past, no one is denying that. But today in Minneapolis there are more grievances - they have been set on fire. And there are people who are very upset and they are upset indiscriminately. They are upset at society. There's no shortage of people being violated by the very -- there were black store owners who were being vandalized and victimized by Black Lives Matter banner waving -- there's no shortage of that inconsistency. Why did that happen? Now there's a new grievance, so who do they peg that blame on? Well, I blame identity politics.”

¹ ['...what are they still fighting for?' \(iheartradio.ca\)](https://www.102.7fm.com/news/...what-are-they-still-fighting-for/)

² For the purposes of this Report, the quotations have been separated into categories covering the three identified topics: Black Lives Matter; the Pride Flag; and Six Nations Reserve #40 / Indigenous Rights.

"In the Black Lives Matter, I would be holding the sign that says 'All Lives Matter.'"

Re: Pride Flag

"There's a lot of flags that could be flown [...] [a]nd I guess fundamentally we're in a culture, and I mean in a larger North America context, where identity politics has been running rampant for decades. I don't know when you would say that identity politics kind of emerged, but it hasn't really been solving things."

"We just want to make sure that we have a policy that doesn't single out any one category of people as a subset over other ones because I think that we could divide Canada all different ways: French vs. English or Indigenous vs. the rest and what we end up having is this kind of controversy, this...it's very combative. And it seems that anybody who's asking for the whole, the unity -- I've received a lot of chatter and emails just saying, 'What's wrong with just the one flag?' It's always the perennial question. What's wrong with just a Canadian flag flying over a municipal office? Does identity politics even belong on a municipal flagpole? And I guess that's part of the discussion ongoing, to develop a policy. So we're going to do through the democratic process."

"30 years of identity politics, singling out a particular right or a particular grievance from one community against the next, what has that accomplished?"

"After 30 years we're more violent, we're yelling at each other louder and we're becoming more polarized."

Re: Six Nations Reserve #40 / Indigenous Rights

"Recently I drove past the reservation in Brant. And every entrance to the reservation, there are two armed guards. They have their guns out, they're Indigenous people, and

they're protecting their reservation from any outsiders. And I think to myself, 'That's fire.' That's what securing and acknowledging Indigenous rights has produced. This military style opposition when they feel that they have been wronged, they take up arms. The Pride community, those who have been grieved in many ways, they aren't taking up arms like that. I'm saying identity politics has had its run. It's had a fair trial in our societies, it's done good, but it's not the final analysis either. And we can see all the tensions and we can draw a thousand lines through our society and none of that's helpful unless we start uniting under the Canadian flag."

Re: Other comments on Social Justice / "Identity Politics" (inclusive of both the Black Lives Matter and Pride Flag issues raised in the Radio Interview)

"There are always going to be injustices, correct. But in terms of rights what are they, what are anyone who's flying a flag whether that's Black Lives Matter in America or the Pride Flag, what are they still fighting for? Is it necessary? Or have they won?...I'm saying identity politics is not working. We have 30 years of identity politics that shows this is not the solution."

4.2 Initial Response of the Respondent, Councillor Bylsma

The Respondent Councillor responded by questioning whether this matter was properly before the Integrity Commissioner for the Region of Niagara as the Radio Interview was:

"[...] related to a discussion being held at the local area municipality [i.e. West Lincoln]. So a complaint brought to the region when there is a mechanism in place to deal with this at the local level is not necessary. This complaint could be dropped for this reason alone."

Notwithstanding the above noted point, the Councillor continued to provide a substantive response to the allegations, as follows:

"It is Mr Smith's opinion that my interview was offensive bigoted and racist. I'm sorry, but that is no basis for a complaint. He has not cited one instance or fact to back this opinion. As he noted, the interview was long and public. Yet he has essentially asked the Integrity Commissioner to do the heavy lifting in finding the fault. He quotes the code and I agree with the code. He cites media coverage which has no merit in this complaint, more opinions in the public debate. Let me restate he has not cited one instance or fact to back his opinion.

In fact his suggestion that I am an "unrepentant bigoted racist" is far more offensive than anything mentioned in the interview. He has judged me before the IC has.

Freedom to speak includes the freedom to offend, and although my intent was never to offend but rather to explain particular concerns and perspectives, this interpretation of my words as an attack on individuals or an identifiable group is wholly without merit.

Similarly to other councillors who have expressed their perspectives about issues of the province and nation as a whole, I did so from a desire to explain my position of an idea/concept (that being identity politics) to the people of the region. While there may be those who take offence to this position, this is no different from the many controversial issues that come before those who are in elected office. If the bar set for penalizing an elected official's right to free speech is the offence taken by any person or group, I worry about the chilling effect this will have on those who run for public office.

That said, in every action I take as mayor and as regional councillor, I strive to serve all residents honourably, without discrimination or prejudice, to ensure they receive the representation and attention they deserve, no matter who they are, where they are from, or what they believe. Regardless of background or belief, identity or age, I work

for the good of all people in West Lincoln, and the whole Niagara Region. In that, I have done no wrong.”

4.3 The Complainant's Reply

In Reply to the Respondent's (above noted) Response, the Complainant offered the following comments, first in response to the question of jurisdiction:

“Mr. Bylsma is wrong to assert that the complaint could be dropped for the singular reason that the “issue at hand related to a discussion being held at the local area municipality”. Mr. Bylsma has expressed racist and bigoted views, he has refused to apologize and has shown no understanding or concern for the consequences of his words. The content of his words and the fact that he is unrepentant makes this an area of concern for the Regional Council. Regional Council represents all segments of our society and it must do so with a demonstrable sense of integrity and inclusiveness. If any member of Council expresses opinions that alienate, marginalize, insult or offend citizens of Niagara based on the colour of their skin or who they choose to love, it is a serious breach of the code. Staff and citizens who work or volunteer at the Region can be forced to work for or with Mr. Bylsma in his role as Councillor, his comments have created an environment that would make many citizens very uncomfortable and it is not inconceivable that some would refuse or request not to work with him.”

The Complainant continued on the substantive matters, as follows:

“Mr. Bylsma is wrong and shows a lack of understanding of the code to say that my opinion that his interview was offensive, bigoted and racist, is “no basis for a complaint”.

When statements are made that question the legitimacy of the fight for equality in the LGBTQ+, Indigenous and Black communities it feeds a narrative among a certain sector of society that enough has been achieved and can serve to

reinforce hostilities and resentments against marginalized communities of people. Language like that fans the flames. Mr. Bylsma seems to assume that Canada has reached a post-racial, post-homophobic era and that marginalized [sic] people have nothing left to fight for in the way of equality, this view is nonsensical and we should not have to endure it from our elected officials. Furthermore, when he states that he does not support the slogan “Black Lives Matter”, but instead prefers “All Lives Matter” he joins the thinly veiled race baiting, dog-whistle politics that insults and serves to reinforce stigmatization of black people. Mr. Bylsma either does not understand this, or does not care. Either way his comments are in breach of the code.

Mr. Bylsma is also wrong to state media coverage has no merit. Media coverage is an indicator of public sentiment and a barometer as to how his words were perceived, and I find it shocking for an elected public official to state otherwise. Mr. Bylsma ran for a PUBLIC office, as such he is a public servant and that is precisely why he is subject to a code of conduct and that is why public opinion does matter.

Mr. Bylsma is correct to state that I have judged him before the IC has, I am not in need of anybody to define racism and bigotry for me. I am a 58 year old black Canadian who has heard it my entire life and am fully qualified to judge it when I hear it. I have black children, black grandchildren and black nieces and nephews, and I am determined to do my part to ensure they do not have to tolerate racism to the extent my generation had to. Any elected official in Canada making statements like Mr. Bylsma used should expect to be called to account for it.

Mr. Bylsma states that “Freedom to speak includes the freedom to offend”, that’s a ridiculous assertion from an elected official who agreed to uphold a code of conduct, but it does serve to highlight his unrepentant nature.”

4.4 The Respondent's Further Response

In his further Response (on September 11, 2020) to the Complainant's reply, Councillor Bylsma stated as follows:

"[...]

Mr Smith made this a personal complaint in many regards when he identified himself as a black man. I think it may be important for you to know that Mr Smith and I have known each other for about 8 years. During that time we have had a cordial relationship. He is a well known local activist and we have crossed paths not a few times, sometimes on a similar side and sometimes on opposite sides. We have never had a confrontation or heated discussion, and as a matter of fact in my last email correspondence to him shortly after the lockdown of COVID 19 I expressed my concern that he was stranded over seas and wish him safe return. He replied with a thank you. All that to say I have no personal malice towards anyone this matter.

More importantly, though I finally have something to work with. The crux of the complaint raised by Mr Smith is the phrase "All lives matter" It is the only real tangible expression that he has raised as a quote from the interview that he has deemed unacceptable. He asserts that it is a dog whistle and is therefore an forbidden statement. This is ludicrous. The dog whistle concept is a legal term and it is quite clearly spelled out in jurisprudence. Simply however an implied reference cannot be the same as the explicit denotative meaning. "All lives matter" mean just that, it doesn't mean anything more or less-anywhere.

So to conclude, Mr Smith is suggesting that my use of "all lives matter" is bigoted and racist. I do not see how he can justify his assertion. I will remain "unrepentant" I suppose [...]. I would rather have you rule on the jurisdictional issue and on Mr Smith's claim that "all lives matter" is somehow

forbidden for a Canadian citizen (elected or otherwise) to use.

I am convinced that fundamental freedom of expression and speech are easily applied to this complaint and it should be dismissed.”

4.5 Interview with the Complainant

During his interview, the Complainant provided greater detail around the points raised in his Complaint.

The Complainant identified that one of the things that bothered him about the Respondent Councillor’s Radio Interview remarks was that they were said from a position of leadership in Niagara Region. The Complainant explained his belief that the Respondent has a greater responsibility to be more inclusive because of his position of leadership, and particularly because that position of leadership ties him to a *Code of Conduct*.

The Complainant argued that the Respondent Councillor’s comments were made in “highly public forum” and delivered “as an [elected] official”. He argued that the Respondent Councillor’s comments were directed to or about a “wide swath” of people in the Region, such as when he referenced supporters of the Black Lives Matter and Pride movements and asked: “What are they still fighting for...or have they won?”.

The Complainant asserted his view that the Respondent Councillor:

“Used his official position to get on the radio and then used that platform to spread that language. That is an insult to all of them.” [i.e. racialized or other equity-seeking groups]”

Re: Black Lives Matter

The Complainant characterized the Respondent’s comments with respect to Black Lives Matter and his “All Lives Matter” retort to same, as well as the Respondent’s comments with respect to the Six Nations Reserve #40 as “thinly veiled racism,” and stated:

"Voices of leadership arise that people rally around. The more support they get the bolder they [i.e. the people who hold racist views] become. Leadership should know better. Leadership should not be espousing those views."

The Complainant asserted his view that the Councillor's comments were a "dog whistle" to racist elements of society. He noted that the Respondent had defended himself in part by stating he had received support for his comments, which the Complainant found to be "disturbing".

The Complainant stated:

"All Lives Matter is a code; a means to undermine the Black Live's Matter movement or what it symbolizes to black people. No one is denying that All Lives Matter, but at this point in history, Black Lives need recognition; saying '*we are here, we deserve equality*'. To undercut that with cutesy statements that no one can argue with is a way of subtly reinforcing racism."

Re: Pride Flag:

The Complainant asserted his view that the Respondent Councillor's position against flying flags for causes was disingenuous. He pointed out that the Respondent's home municipality of West Lincoln has flown flags to celebrate various causes, such as, for example, a flag in recognition of disabled athletes. The Complainant called into question why it was an issue with the Pride Flag in particular that brought about the Councillor's negative remarks about flag raisings and led to his further Radio Interview comments about social justice initiatives (which the Respondent referred to repeatedly as "identity politics").

Regarding the Councillor's remarks about flag raisings and social justice initiatives in general, the Complainant stated:

"We have not achieved social justice for all of us, and if we want to get there, we have to allow all of these movements." (e.g. Pride, Black Lives Matter)

Re: Six Nations Reserve #40 / Indigenous Rights

The Complainant stated that the Respondent's Radio Interview remarks about the Six Nations Reserve #40 in Brant "reinforce negative stereotypes" about indigenous people.

He further asserted his view that these types of comments stir the emotions of people who are motivated by racism, neo-Nazism, and other extremist philosophies.

Concluding Comments

The Complainant stated that the Respondent Councillor's comments spoke to him "on the level of [being] a military veteran". The Complainant explained that he had a 25-year career in the Royal Canadian Air Force and has been on peace keeping missions in places where government leaders are not held accountable for what they do or say.

He explained in this context that, while he has no expectation of changing the Respondent Councillor's mind, he is pursuing this Complaint to stand up to the idea that a leader can get people to rally around the notion that certain groups (e.g. black people, indigenous people, members of the LGBTQ+ community, etc.) "are getting too much" special recognition and/or treatment.

4.6 Interview with the Respondent

The Respondent was joined by his legal counsel, Mr. Honickman, who presented the follow legal analysis and argument for consideration:

Legal Analysis and Argument from Mr. Honickman on Behalf of the Respondent

The Respondent's counsel, Mr. Honickman, pointed out that the Respondent's views and those of the Complainant are two reasonable sides of a public debate going on in society in regard to collective "identitarian" beliefs versus "individualism".

Mr. Honickman put forward the argument that it is not appropriate "for the arm of the law to suppress free speech or make an opinion of what is off limits" in terms of points for public discussion. He asserted that: "if [the term] 'All Lives

Matter' is off limits, then one cannot express an individualist view of equality; it only permits an identitarian view".

Mr. Honickman explained that in the Respondent's opinion, he was only expressing a political view, not attacking any individual or group. He drew a parallel with someone expressing a view against "affirmative action", stating: "It is a political debate. People who hold either side of these views are from across various spectra [of society]," and pointed out that some black people hold strong views against the Black Lives Matter movement.

Mr. Honickman urged in the discharge of his regulatory duty that the Integrity Commissioner should look at this matter "through the lens of freedom of speech". He stated that it was obvious that the Complainant was offended by the Respondent Councillor's Radio Interview remarks but asserted:

"That is why we have a ballot box and free press. We have Twitter. People can debate these things. What we should not do is consider this discrimination."

Mr. Honickman continued, pointing out that by contrast, had the Respondent stated he would not hire a minority on his staff (or in fact refused to do so), that would be a case of discrimination. This is not such a case. He asserted, rather, that this is a situation of public debate, where significant populations have views similar to both Parties. For this reason, the issue is one of "politics, not civics".

Mr. Honickman asserted the view that the Integrity Commissioner's role is to regulate civics, not police free political debate.

He also put forward for consideration that a decision of an Integrity Commissioner should be remedial in nature, not punitive. He noted that the Integrity Commissioner for West Lincoln had already considered many of the issues raised in this present matter, and had recommended sensitivity training for the Respondent Councillor, which the Councillor was already undertaking. Accordingly, such a recommendation would not be necessary or appropriate were the Integrity Commissioner in this present matter to consider making same.

Comments of the Respondent Re: General Philosophy / Approach to Social Order

In his interview, the Respondent offered the following positions and perspectives in his defence:

The Respondent (together with his legal counsel, Mr. Honickman) explained that he holds a “classical liberal” or “individualist” approach to social order.

The Respondent made direct reference to and rephrased the famous quote from Dr. Martin Luther King Jr., indicating his view aligns with the idea that all people should be judged, “by the content of their character, not the colour of their skin,”.

In other words, the Respondent explained, he does not ascribe to the view that membership in a certain class or group of people is how rights should be defined or how society should be ordered or regarded. He advised that he is of the view that every individual has equal worth as a person and should be seen and judged on an individual basis, not based on group membership (be it race, sexual orientation, etc.).

The Respondent also stated that he has been involved in politics for 30 years, and that his views have never been a secret. He also asserted that many in society hold similar views to his own.

For example, the Respondent pointed out that he has done “pro-life work”. Because of his “pro-life” beliefs, he takes a very broad view of the words “all lives matter”, asserting that it is an inclusive statement that extends to all people of all races (including the unborn).

Re: Black Lives Matter

The Respondent explained that he “100% endorses the concept that “black lives matter” (in the general sense), but has an issue with the way in which the Black Lives Matter movement has adopted a view of equality with “group membership as the guiding principle”. He continually refers to this as “identity politics”.

The Respondent acknowledged that the Black community has grievances, citing examples of carding and lower employment rates. However, in his view, Black people today are not the only community facing injustices. He advised that he believes, for example, that the greatest injustice is not “the plight of certain races

[...] it is the plight of the unborn.” Conversely, however, the Respondent also acknowledged that it would “come across as dismissive to say all lives matter” to Jewish people seeking reparations or claiming injustice in relation to the Holocaust.

To amplify his client’s point, the Respondent’s counsel made direct reference to a video of Hollywood Actor Morgan Freeman being interviewed by late American Journalist Mike Wallace on the news magazine program “60 Minutes”. During the interview, Mr. Freeman (who is an African American) provided his personal view that, in order to eliminate racism, people should simply stop talking about it.

A review of the interview referenced by the Respondent and his counsel shows the following was said:

WALLACE: Black History Month, you find ...

FREEMAN: Ridiculous.

WALLACE: Why?

FREEMAN: You’re going to relegate my history to a month?

WALLACE: Come on.

FREEMAN: What do you do with yours? Which month is White History Month? Come on, tell me.

WALLACE: I’m Jewish.

FREEMAN: OK. Which month is Jewish History Month?

WALLACE: There isn’t one.

FREEMAN: Why not? Do you want one?

WALLACE: No, no.

FREEMAN: I don’t either. I don’t want a Black History Month. Black history is American history.

WALLACE: How are we going to get rid of racism until ...?

FREEMAN: Stop talking about it. I’m going to stop calling you a white man. And I’m going to ask you to stop calling me a black man. I know you as Mike Wallace. You know me as Morgan Freeman. You’re not going to say, “I know this white guy named Mike Wallace.” Hear what I’m saying?

According to the Respondent and Mr. Honickman, the view expressed by Morgan Freeman in the above quoted interview aligns with the Respondent's beliefs about individualism versus what he refers to as "identity politics".

Re: Pride Flag

The Respondent asserted his view that the Canadian Flag should be sufficient to represent all people in Canada, because it is the flag of an inclusive nation, and accordingly the Canadian flag itself is representative of equal rights.

The Respondent's preference would be to eliminate all flag raisings, and to only fly the flags of Canada, Ontario, and the respective municipality at municipal buildings (e.g., Town Hall).

The Respondent noted that his local municipality of West Lincoln does not have the ability to declare days of recognition (i.e., a day to recognize or commemorate some individual or group), as such proclamations were often, according to the Respondent, a source of stress and the cause of offence. He believes the same is true of flag raising.

While acknowledging that the Pride Flag itself is an inclusive flag, the Respondent took the position that raising it could set a precedent for less inclusive or more divisive flags to demand space too.

He reiterated that legal rights and equality for everyone are entrenched in Canada's constitution, and accordingly the Canadian flag is the most inclusive flag which represents everyone.

When asked, the Respondent acknowledged that he had not previously made his views on flag raisings public, but it came about because of the circumstances of the Pride Flag issue at West Lincoln and was accordingly the primary topic of the Radio Interview.

When asked about flag raisings for Autism and for disabled athletes (which had taken place at West Lincoln), the Respondent stated that those things transcend race, and they could potentially be an exception (in his view) to the divisiveness of flag raisings, but ultimately, he would be against raising any flags outside of the Canada, Ontario, and municipal flags.

The Respondent also pointed out that he is not against charitable and social causes, and has done charity work, including overseas charity work, throughout his life. He reiterated that he is simply against flag raisings and other actions which could be seen as divisive or inviting to less inclusive causes to stake a claim for equal space.

Mr. Honickman raised the hypothetical consideration of a politician campaigning on the issue of flag raising (i.e., taking a public position against it during an election campaign) and subsequently winning the election. He asked how it would be possible to subject that politician to discipline via the *Code of Conduct* on the basis of an issue that formed a platform plank of a winning election campaign. He made the overall point that such issues are political in nature and belong in the realm of public debate, not to be scrutinized by an Integrity Commissioner.

Re: Six Nations Reserve #40 / Indigenous Rights

The Respondent put forward the argument that “identity politics” in its extreme form can result in the type of scenario he described in his comments.

He stated there is a violent undercurrent in society, and he is concerned that “identity politics” feeds into the potential for, or exercise of violence. In his view, “any movement that ends with taking up arms or violence is found wanting”. He pointed to recent violent events in the United States of America and stated that the seeds of that violence are being seen in Canada.

He then pointed to “Caledonia” (i.e., Six Nations Reserve #40, the territory of the Six Nations of the Grand River) as an example where “there is violence happening”, yet in his view, “identity politics” is not solving the issue.

The Respondent stated that he has (and continues to) argue(d) for the repeal of the Indian Act because it is “paternalistic” and “has not advanced things for Indigenous people”.

Again, the Respondent pointed to “identity politics” as being a source of societal woe.

5.0 Analysis and Decision

The Complainant raised three discernible categories of comments (i.e., three separate topics of discussion which he viewed as problematic, with each giving rise to a *Code* contravention).

He related the three categories of comments to two sections of the *Code* which he believes were breached by the Complainant in making those comments.

The categories (topics) of comments made by the Respondent Councillor in the Radio Interview are:

1. Black Lives Matter
2. The Pride Flag
3. Six Nations Reserve #40 / Indigenous Rights

The *Code* sections cited by the Complainant as being contravened by the Respondent are the “Scope of the Code” and “Conduct” sections (*supra*).

5.1 Issues

Accordingly, the issues to be addressed in this investigation and Report are:

1. Did any of the Respondent Councillor’s Radio Interview comments in regard to **Black Lives Matter** result in a contravention of either the “Scope” or “Conduct” section(s) of the *Code*?
2. Did any of the Respondent Councillor’s Radio Interview comments in regard to the **Pride Flag** result in a contravention of either the “Scope” or “Conduct” section(s) of the *Code*?
3. Did any of the Respondent Councillor’s comments in regard to **Six Nations Reserve #40 / Indigenous Rights** result in a contravention of either the “Scope” or “Conduct” section(s) of the *Code*?

The Respondent Councillor raised a preliminary issue regarding the jurisdiction of the Integrity Commissioner to hear this Complaint as, according to him, the Radio Interview was set up to discuss a matter related to the local municipality

of West Lincoln (where he serves as Mayor) and not in respect of a matter at the Regional Council level.

The Respondent's counsel raised questions about the role of the Integrity Commissioner, and in particular whether it is within the proper scope of an Integrity Commissioner to make a determination on freedom of speech (i.e. the Charter Right to Freedom of Expression).

By necessity, the preliminary questions (jurisdiction / scope) will be dealt with first.

5.2 Preliminary Issue (Jurisdiction)

In his written Response to the Complaint, the Respondent stated that:

“[The Radio Interview was] related to a discussion being held at the local area municipality [i.e. West Lincoln]. So a complaint brought to the region when there is a mechanism in place to deal with this at the local level is not necessary. This complaint could be dropped for this reason alone.”

After giving careful consideration to this submission, it is our determination that the Respondent's argument in this regard is not accepted, and it is accordingly found that this matter is within the jurisdiction of the Integrity Commissioner for the Regional Municipality of Niagara.

The reasoning for such finding is as follows:

First, it is clear from the contents of the Radio Interview itself that the subject matter of the discussion (irrespective of the topic which prompted it) was much broader than the mere issue of not raising the Pride Flag at West Lincoln's municipal headquarters. It was the Respondent himself who broadened the discussion to include his views on a variety of socio-political topics, notably those which form the substance of the Complainant in this matter (i.e. Black Lives Matter, Six Nations Reserve #40, “identity politics”, etc.).

Secondly, in his August 11, 2020 written Response to this Complaint (*supra* at page 10), the Respondent himself acknowledged his own intent in providing a broad social commentary to a wider (Regional) audience, stating:

“Similarly to other councillors who have expressed their perspectives about issues of the province and nation as a whole, I did so from a desire to explain my position of an idea/concept (that being identity politics) to the people of the region.”

Given the Respondent’s role as an elected lower-tier municipal Mayor, by virtue of which he also sits and presents to the public as a Regional Councillor for Niagara Region; the fact that his comments were neither limited to a discrete, self-contained lower-tier municipal topic nor were they intended to be; and furthermore that the Respondent clearly wanted his broader views be to be shared (via the Radio Interview) with “the people of the region” it is clear that this Complaint falls within the jurisdiction of the Integrity Commissioner of Niagara Region, as it deals with matters which are in no way limited to the lower-tier municipality of West Lincoln (which is also part of the Region), and which clearly touch on topics which are contemplated by the Region’s *Code of Conduct*.

The Complaint is therefore processed accordingly.

5.3 – *The Role of the Integrity Commissioner*

As noted, the Respondent’s counsel put forward the argument that the Integrity Commissioner should not police free speech or determine that certain words or phrases are out of bounds. He argued that it is beyond the scope of the Integrity Commissioner to rule on a matter of free speech or to delve into the political arena in order to cast a judgment against one side or another in the free marketplace of ideas. He cautioned against diminishing the right to freedom of expression by determining phrases, such as “All Lives Matter” to be off limits, as such phrases are one of a number of perspectives being openly debated in contemporary society.

An Integrity Commissioner derives his/her authority to interpret and apply the *Code of Conduct* from section 223.3 of the *Municipal Act* and the terms of appointment by a Municipal Council in accordance with the *Municipal Act*. Among an Integrity Commissioner’s primary functions is the enforcement of a Municipality’s *Code of Conduct*.

The *Code of Conduct* for the Regional Municipality of Niagara states, under a section entitled “Conduct”:

“A member shall not use indecent, abusive, or insulting words or expressions toward any other member, any member of staff or any member of the public. A member shall not speak in a manner that is discriminatory to any individual based on the person’s race, ancestry, place of origin, creed, gender, sexual orientation, age, colour, marital status or disability.

Accordingly, the intended work of the Integrity Commissioner in the Region of Niagara is precisely to enforce certain obligations with respect to speech / expression which are placed on Members of Council pursuant to the terms of Council’s *Code of Conduct* for such Members (i.e., the expectation that Members do not employ certain language which is “indecent, abusive, or insulting...” or which is “discriminatory to any individual” on the basis of various prohibited grounds).

As such, it is our view that the Integrity Commissioner is empowered to look into and determine certain issues related to freedom of expression due to the inclusion of certain obligations placed on Members of Council by virtue of the provisions of the Region’s *Code of Conduct*.

We accordingly view this matter as being within the scope of the responsibilities of the Integrity Commissioner under the Municipal Act and the Region’s *Code of Conduct*.

5.4 Decision

After a comprehensive investigation of this matter, including a review and analysis of written statements, documentary evidence, media coverage of the issues related herein, the decision of the Integrity Commissioner for West Lincoln, and the oral statements of the Parties given during their respective interviews, we find as follows:

1. That the Respondent Councillor did not contravene the section of the *Code of Conduct* entitled: “Scope of the Code”;

2. That the Respondent Councillor did contravene the section of the *Code of Conduct* entitled: “Conduct”.

The reasons for arriving at these conclusions and decision are as follows:

5.4.1 *Scope of the Code*

In his Complaint about the various impugned statements of the Respondent in his Radio Interview, the Complainant referenced part of the “Scope of the Code” section of the *Code* which reads as follows:

“[...] These standards should serve to enhance public confidence that Regional Municipality of Niagara’s elected representatives operate from a base of integrity, justice and courtesy.”

He asserted that the section was breached by the Complainant. However, in our view there does not appear to be any definable obligation created by the “Scope of the Code”, as referenced by the Complainant, which is capable of being breached.

While certain Codes may employ language in *General Principles* or *Scope-type* sections which do create definable, positive obligations, we find this is not the case with that part of the “Scope of the Code” for Niagara Region which was cited by the Complainant.

In a previous published decision in a matter at the City of Niagara Falls (IC-182-0220, the Complaint of Linda Babb against Mayor Jim Diodati), the Integrity Commissioner, citing *Durham Region (Council Member) (Re)*, 2018 ONMIC 3³ found that the *Purpose and Principals* section of the Niagara Falls *Code of Conduct* (in a manner akin to other similar *Codes*), was not an enforceable section, writing:

“A general underpinning principle has been found in other Integrity matters to not place a positive obligation on a Member of Council to do or refrain from doing any specific act; rather, a statement of principle provides a basic rationale and underpinning for any substantive rules in the

³ [2018 ONMIC 3 \(CanLII\) | Durham Region \(Council Member\) \(Re\) | CanLII](#)

Code that do place such positive obligations on Council Members.”⁴

Similarly, there does not appear to be any specific or definable obligation here. The cited statement from the Scope of the Code in this matter is a broad and general statement which appears to serve as an underpinning for the various specific and definable obligations which follow.

It is accordingly found that the Respondent Councillor did not breach the “Scope of the Code” provision of the *Code* as asserted by the Complainant, because such cited section does not on its own create any definable Rule which is capable of being breached.

5.4.2 “Black Lives Matter vs. “All Lives Matter”

The Complainant has put forward an assertion that the employment of the statement “All Lives Matter”, as a counterpoint to the Black Lives Matter movement, is bigoted and offensive. He pointed out that the Respondent is “unrepentant” (which characterization the Councillor has himself adopted) about his use of such language. He asserted that the Respondent Councillor’s use of the phrase “All Lives Matter” in this context is accordingly contrary to the *Code of Conduct*.

The Respondent has stated that his position is a philosophical one. He argued that the statement “All Lives Matter” is a personal belief, which he extends to every living being, including, in his view, the unborn. He has stated that he believes all lives are of equal value. His position is that every person should be measured according to their individual character, not by their membership in a certain class or group of people. He stands squarely against the idea that groups or classes of people should receive extra attention because of their group affiliation.

We agree with the Respondent that all lives do matter and commend him for his stated commitment to equality and treating all individuals with dignity.

We disagree, however, with the Respondent’s use of the phrase “All Lives Matter” in the manner and context in which he employed it.

⁴ [City of Niagara Falls - Document Center \(civieweb.net\)](http://civieweb.net)

The assumption that all lives matter is imbedded in, and indeed appears to be the philosophical underpinning of the Black Lives Matter movement. To put it succinctly, the essence of the Black Lives Matter message is that “All lives cannot matter *until* Black lives matter”. The movement asserts (with statistical and anecdotal evidence) that the Black community continues to be systemically oppressed, and Black lives have not mattered as much as other lives as a result. Accordingly, to counter one message with the other – that is, to argue that one need not say that “Black Lives Matter” *because* “All Lives Matter” is simply wrong and misleading. They are correlated.

There is no question that the phrase “All Lives Matter” has arisen as a challenge to the Black Lives Matter movement (and accordingly what it represents). When employed in this manner, it is considered in many quarters as racially insensitive and/or dismissive⁵, if not directly racist.^{6 7 8}

In the case of the Respondent Councillor’s use of the phrase, he plainly intended it not as an offering of his basic life philosophy, but as a slogan which directly challenges the core Black Lives Matter movement. This is evident from how the Respondent used the phrase,

“In the Black Lives Matter, I would be holding the sign that says: ‘All Lives Matter.’” [emphasis added].

In making the above statement, the Respondent couched his view that “All Lives Matter” in the language of direct opposition to the whole Black Lives Matter movement, even going so far as to employ imagery of him engaging in a counter-protest to the objectives of that movement (i.e., by “holding the sign”).

The Complainant may well have criticisms of the Black Lives Matter organization and/or movement, and we agree with him (and his counsel) that he ought to be free to express his opinions in this regard. This is the nature of political debate, and it should not be casually fettered.

However, debating the merits or demerits of the Black Lives Matter organization or movement is quite different from employing the slogan “All Lives Matter” in

⁵ [Saying ‘All Lives Matter’ doesn’t make you racist, just extremely ignorant - cleveland.com](#)

⁶ [‘I don’t care whether All Lives Matter is said in ignorance—it’s just another example of racism’ - Macleans.ca](#)

⁷ [Home Hardware in Toronto comes under fire for All Lives Matter sign \(blogto.com\)](#)

⁸ [\(1\) Saskatchewan Party MLA declares ‘all lives matter’ in legislature | Globalnews.ca](#)

direct opposition thereto. As noted, that particular phrase has taken on a very specific meaning within broader society, being commonly understood as racially insensitive - if not actually racist - to those within and/or supportive of the broader aims of the Black Lives Matter movement (i.e., the elimination of anti-Black racism generally, and violence against the Black community in particular).

The Respondent either knew or ought to have known this. The evidence of how he employed the phrase – couched in the language of counter-protest – indicates that he is (or should be) well aware that his words were not merely words, but a slogan which carries with it such specific meaning.

It was also telling that the Respondent offered his view (during the Investigation Interview) that the use of the phrase “All Lives Matter” towards a Jewish Holocaust survivor would be “dismissive”, yet he freely used it in a retort to a movement built by the Black community, and then defended his use of it.

Furthermore, it is noted that while he was, to his credit, able to point to certain valid grievances of the Black community, the Respondent then proceeded to diminish those grievances by comparing them to (in his view, the more significant) plight of the unborn. These statements are problematic because they are dismissive of the harm caused by racism, particularly, in this case, anti-Black racism. They are seen by many as disrespectful to those who have faced - and continue to face – forms of racial oppression.

It is also noted that the use of such language by the Respondent was considered by the Integrity Commissioner for West Lincoln, who concluded (in a decision published on October 20, 2020):

“We are of the view that specifically, the Mayor’s statement that he would be holding an ‘All Lives Matter’ sign [...] was discriminatory. The Mayor knows, or ought to know that this statement is in direct opposition to those advocating for recognition and inclusion of the importance of Black and Indigenous lives, and that the statement ‘All Lives Matter’ is commonly accepted as offensive to those individuals; it cannot simply be swept aside as expression that is intended to mean all human beings are deserving of equality and respect. [...] ‘All Lives Matter’ carries very precise meaning and deliberate implication.”

We agree with and endorse this conclusion by the West Lincoln Integrity Commissioner.

Having found the use of the phrase “All Lives Matter” to have been at least racially insensitive (if not actually racist), it must now be considered whether the Respondent’s remarks are a breach of his obligations under the *Code*.

With respect to the “Conduct” section of the *Code*, it is noted that the Respondent advanced the assertion that the “Freedom to speak includes the freedom to offend.”

We do not agree with such a proposition where the statements contravene the Region’s *Code of Conduct* which imposes a specific duty on a Member of Council to not make certain types of comments (e.g., discriminatory comments) which are certain to offend.

As has been found above, the Respondent expressed a philosophical viewpoint with the clear intent of opposing, in its entirety, the anti-racist Black Lives Matter movement. He did so by using a slogan with a specific and widely recognized meaning and implication. He offered his views freely, without prompting. His views on this topic extended beyond the scope of the intended Radio Interview discussion, which the Respondent himself identified as being (at least initially) limited to the raising (or not) of the Pride Flag in West Lincoln. Furthermore, the Respondent was clear in his Response to this Complaint that he intended his Radio Interview comments (including those about Black Lives Matter) to be broadcast to all the people of the Region.

As the Integrity Commissioner for West Lincoln found in respect of these comments:

“The Mayor’s comments failed to respect the individual rights, values and beliefs of other persons, particularly historically oppressed and marginalized people who are still fighting for equal treatment and recognition.”

We accordingly also find that the Respondent Councillor’s comment that, “In the Black Lives Matter, I would be holding the sign that says ‘All Lives Matter’” is, in the circumstances of this Complaint, discriminatory and is in contravention of the “Conduct” section of the *Code*.

5.4.3 Pride Flag

In respect of the Respondent's comments on the Pride Flag, there is no finding of a contravention of the *Scope of the Code* for the reasons articulated above.

The Respondent made a number of comments specifically about the raising of the Pride Flag (among others). We do not find the comments related specifically to Flag Raisings generally (whether it be for Pride or any other movement or cause) to be outside of the bounds of the *Code*. We agree with the Respondent and his counsel that this is a political discussion / decision. In our view, an elected politician ought to be free to propose and debate such policies (so long as they are not specifically discriminatory or otherwise contrary to law). If the Respondent believes that no flags of recognition should be raised, he is entitled to that view and has the right to express it.

Where the Respondent's remarks departed from the realm of acceptable conduct vis-à-vis the *Code* is when he began to question whether movements such as Pride (and Black Lives Matter) continue to serve a purpose, thereby undermining the significant efforts of those movements to seek freedom from discrimination.

Specifically, by stating, "[...] what are they [Pride or Black Lives Matter] still fighting for? Is it necessary? Or have they won?", the Respondent was again needlessly, recklessly, and deliberately dismissive of the systemic challenges faced by these communities.

Unlike the "All Lives Matter" slogan used in retort to the Black Lives Matter movement, which we have found carries a specific and widely recognized racially offensive implication, the above statement by the Respondent Councillor ("what are they still fighting for" etc.) is simply a case of the Respondent disregarding and dismissing the historic and ongoing reality of discrimination faced by many people.

By refusing to recognize that discrimination is a real and prevalent issue, and in particular by dismissing it as essentially a non-issue while at the same time suggesting that those seeking freedom from discrimination have "won", the Respondent has failed, in our view, to uphold the duties to which he is subject under the "Conduct" section of the *Code*.

This is reflected in a number of responses from Niagara Region residents and several of the Respondent's Council colleagues who were offended by his Radio Interview remarks.

Examples of such reactions included Pride Niagara Chair Enzo DeDivitiis who stated⁹:

"As a gay man, the kind of ideas of Mayor Bylsma is something I have to be ready to encounter every day [...] The fact that he can say what he said is the exact reason why people are still fighting."

Another article¹⁰ noted DeDivitiis as saying he:

"[...] felt so 'guttled' that someone who lives so close to him has these views and is in a position of power."

A number of elected officials in the Niagara peninsula also expressed criticism of the Respondent's statements from the Radio Interview, including one (former) Council colleague on West Lincoln Council who resigned his seat, citing the Respondent's comments as one of the reasons for doing so, and telling one news outlet that:

"[The comments] made him feel like West Lincoln was not the loving and inclusive home he thought it was" ¹¹.

It is clear from these reactions, in addition to the assertions of the Complainant in this Complaint, that the Respondent's Radio Interview comments were viewed by a significant number of people as contrary to the work of anti-discrimination groups (such as Pride Niagara); dismissive of the historic, ongoing, and systemic struggles of the LGBTQ+ community; offensive to at least some fellow Council members and unrepresentative of the Region.

⁹ [Bylsma's on-air comments panned by LGBTQ , Indigenous leaders | StCatharinesStandard.ca](#)

¹⁰ [West Lincoln Mayors' comments described as 'jaw dropping' by Pride Niagara. Bylsma called a 'bigot' \(iheartradio.ca\)](#)

¹¹ [West Lincoln Councillor who resigned this week says Pride flag debate was a factor \(iheartradio.ca\)](#)

In our view these comments were inappropriate toward members of the public and are accordingly contrary to the Respondent's duties under the "*Conduct*" section of the *Code*.

5.4.4 Six Nations Reserve #40 / Indigenous Rights

In respect of the Respondent's comments on the Six Nations Reserve #40 / Indigenous Rights, there is no finding of a contravention of the *Scope of the Code* for the reasons articulated above.

The Complainant has asserted that the Respondent's Radio Interview comments with respect to this issue were racist in that they "reinforce[d] negative stereotypes" about indigenous people.

The Respondent Councillor did not directly address the comments but explained that he is an advocate for indigenous rights and wants to see the *Indian Act* repealed because it is "paternalistic".

None of the explanations offered by the Respondent justify his Radio Interview suggestion that the people of the Six Nations of the Grand River have become violent as a result of "securing and acknowledging indigenous rights,". His comments in this regard are racially charged, unfounded, and unambiguously offensive.

In one news article¹², a local indigenous journalist named Sean Vanderklis made the following comments in response to the Respondent Councillor's Radio Interview remarks:

"Yes, if you go to Six Nations right now you will find border guards. Just like Canada has border guarders. They are doing that in response to the pandemic. If there was a COVID-19 outbreak on the reserves, it would be absolutely devastating. That Mr. Bylsma doesn't know this shows that he isn't trying to understand what is happening."

Whatever the Respondent Councillor's views on "identity politics" in general, his comments about the indigenous people of Six Nations went beyond a broad-spectrum argument into specific detail, wherein the Respondent offered not only

¹² [Bylsma's on-air comments panned by LGBTQ , Indigenous leaders | StCatharinesStandard.ca](https://www.stcatharinesstandard.ca/news/local-news/bylsma-s-on-air-comments-panned-by-lgbtq-indigenous-leaders/)

his view that he believed Six Nations Reserve #40 residents to be violent, but that their violence was induced by “securing indigenous rights”, and moreover, that they are set apart in their violent approach from other “grieved” groups (such as the Pride community) who are, according to the Respondent “not taking up arms like that.”

There is simply no excuse for the utilization of these types of comments by a Member of Regional Council. Not only were the comments unsolicited and tangential to the primary topic of the interview, they are also discriminatory toward indigenous people.

We agree with the Complainant that these comments serve to “reinforce negative stereotypes” about Indigenous people, and that they are discriminatory on the basis of race. Accordingly, we find these comments to be contrary to the “Conduct” section of the *Code*.

6.0 Conclusion and Recommendation(s)

6.1 Conclusion

We have found several of the Radio Interview comments made by the Respondent, Councillor Bylsma, to be contrary to the *Code of Conduct*.

Specifically, we have found the Respondent Councillor’s employment of the retort “All Lives Matter” in opposition to the Black Lives Matter movement; his dismissiveness of the challenges of equity-seeking people (“What are they still fighting for? [...] Or have they won?”); and his comments about the Six Nations of the Grand River community at Six Nations Reserve #40 (“That’s what securing and acknowledging Indigenous rights has produced. This military style opposition when they feel that they have been wronged, they take up arms...”) are discriminatory in nature.

These comments, jointly and severally, are, in our view, contrary to the “Conduct” section of the *Code*.

Accordingly, we find that the Respondent, Regional Councillor / Mayor Dave Bylsma, has contravened the *Code of Conduct for Members of Council*.

6.2 Recommendation(s)

It has been noted that the Integrity Commissioner for West Lincoln made a number of recommendations to West Lincoln Council. We believe that several of them exceed the mandate and jurisdiction of the Integrity Commissioner for Niagara Region¹³, including, among others, a recommendation that the Respondent engage in a course of “sensitivity training”. It is however noted that the Respondent Councillor has already undertaken to do so and, to our understanding, had begun this process prior to the West Lincoln Integrity Commissioner’s recommendation being made at West Lincoln Council.

While we cannot (and do not) make any such recommendation, we commend the Respondent for undertaking such training, and wish him well in doing so, with the hope that this training will enable him to learn from this experience.

In accordance with the mandate afforded to the Integrity Commissioner of Niagara Region, it is recommended that the Regional Council **issue a reprimand to Councillor Bylsma**, condemning his Radio Interview remarks as referred to in this Report.

7.0 Endorsement and Issuance of Report by the Integrity Commissioner

7.1 Consideration of Comments by the Parties

On December 31, 2020, the Parties were provided with a draft of this Investigation Report for their consideration and comments prior to it being delivered to the Regional Clerk for presentation to Council on the open agenda, with a deadline of January 8, 2021 for any comments to be received by the Integrity Commissioner. As of January 8, 2021, the Parties had offered no comments on the draft Investigation Report.

7.2 Endorsement and Adoption of Report by the Integrity Commissioner

As the Integrity Commissioner for Niagara Region, I confirm that I have fully reviewed the process of the investigation conducted by my delegated investigator, Mr. Maynard, as detailed in this Report. He and I have jointly prepared this Report, including its findings and conclusions, with which we both agree.

¹³ <https://pub-niagararegion.escrimetings.com/filestream.ashx?DocumentId=12856>

Accordingly, I adopt this Report and, as the Integrity Commissioner for Niagara Region, I hereby issue it to the Parties and to Regional Council in conclusion of this matter.

Yours truly,



Edward T. McDermott
Integrity Commissioner,
Niagara Region



Michael L. Maynard
Investigator

Minute Item No. 6.1

PW 3-2021

Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000

That Report PW 3-2021, dated January 12, 2021, respecting Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Sole/Single Source New Purchase Order Requests and Purchase Change Order Requests identified in Appendix 1 to Report PW 3-2021 **BE APPROVED**.

Minute Item No. 7

Consent Items for Information

That the following items **BE RECEIVED** for information:

PWC-C 1-2021

COVID-19 Response and Business Continuity in Public Works

PWC-C 2-2021

Update on Walker Environmental Group's Residential Waste & Recycling Drop-off Depot and Composting Facility Operation

PW 1-2021

Niagara Regional Transit (NRT) OnDemand Contract Renewal

Minute Item No. 8.1

Purchasing of Turbo Blowers

That the motion respecting the purchasing of turbo blowers **BE REFERRED** to staff for a report providing information on this matter.

Minute Item No. 10.1

Confidential PW 2-2021

A Matter of A Proposed or Pending Acquisition or Disposition of Land by the Municipality and a Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried on or to be Carried on by or on Behalf of the Municipality - Update on Niagara's GO Station Development Strategy

That Confidential Report PW 2-2021, dated January 12, 2021, respecting A Matter Of A Proposed Or Pending Acquisition Or Disposition Of Land By The Municipality And A Position, Plan, Procedure, Criteria Or Instruction To Be Applied To Any Negotiations Carried On Or To Be Carried On By Or On Behalf Of The Municipality - Update on Niagara's GO Station Development Strategy, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**THE REGIONAL MUNICIPALITY OF NIAGARA
PUBLIC WORKS COMMITTEE
MINUTES**

**PWC 1-2021
Tuesday, January 12, 2021
Council Chamber / Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Rigby (Committee Chair)
Present in the Council
Chamber:

Committee Members Bradley (Regional Chair), Chiocchio, Diodati, Disero, Edgar
Present via Video (Committee Vice-Chair), Fertich, Foster, Gale, Heit, Insinna, Ip,
Conference: Junkin, Nicholson, Sendzik, Steele, Ugulini, Witteveen, Zalepa

Other Councillors Darte
Present via Video
Conference:

Staff Present in the M. Elia, Technology Support Analyst, A.-M. Norio, Regional
Council Chamber: Clerk, R. Tripp, Acting Chief Administrative Officer, B. Zvaniga,
Interim Commissioner, Public Works

Staff Present via T. Byrne, Procurement Manager, T. Cimino, Associate Director,
Video Conference: Water/Wastewater Engineering, M. Evely, Legislative
Coordinator, S. Fraser, GO Implementation, Transportation
Lead, D. Gibbs, Director, Legal & Court Services, C. Habermehl,
Director, Waste Management Services, B. Menage, Director,
Procurement & Strategic Acquisition, E. Prpic, Associate
Director, Disposal Operations & Engineering, M. Robinson,
Director, GO Implementation Office, C. Ryall, Director,
Transportation Services, R. Salewytsch, Program Manager,
Transit Services, C. Selig, GO Implementation, Project Planning
Lead, J. Tonellato, Director, Water & Wastewater Services, S.
Wood, Legal Counsel

1. CALL TO ORDER

Ann-Marie Norio, Regional Clerk, called the meeting to order at 9:31 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR

3.1 Call for Nominations for Committee Chair

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Public Works Committee for a two-year term (2021-2022).

Moved by Councillor Edgar
Seconded by Councillor Fertich

That Councillor Rigby **BE NOMINATED** as Chair of the Public Works Committee for a two-year term (2021-2022).

3.2 Motion to Close Nominations for Committee Chair

The Regional Clerk called a second and third time for nominations for the position of Chair of the Public Works Committee. There being no further nominations it was:

Moved by Councillor Steele
Seconded by Councillor Ugulini

That nominations for the position of Chair of the Public Works Committee for a two-year term (2021-2022), **BE CLOSED**.

Carried

3.3 Voting for the Position of Committee Chair

There being only one nominee for the position of Committee Chair, Ann-Marie Norio, Regional Clerk, announced that Councillor Rigby would be the Chair of the Public Works Committee for a two-year term (2021-2022).

At this point in the meeting, Councillor Rigby assumed the chair.

3.4 Call for Nominations for Committee Vice-Chair

Committee Chair Rigby called for nominations for the position of Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

Moved by Councillor Foster
Seconded by Councillor Junkin

That Councillor Edgar **BE NOMINATED** as Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

Councillor Edgar declined the nomination.

Moved by Councillor Foster
Seconded by Councillor Witteveen

That Councillor Fertich **BE NOMINATED** as Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Committee Chair Rigby called a second and third time for nominations for the position of Vice-Chair of the Public Works Committee. There being no further nominations it was:

Moved by Councillor Nicholson
Seconded by Councillor Steele

That nominations for the position of Vice-Chair of the Public Works Committee for a two-year term (2021-2022), **BE CLOSED**.

Carried

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, Committee Chair Rigby announced that Councillor Fertich would be the Public Works Committee Vice-Chair for a two-year term (2021-2022).

4. **PRESENTATIONS**

4.1 BOX IT. BIN IT. SORT IT. - Campaign Overview

John Armstrong, President, Armstrong Strategy Group, Samantha Jorritsma, Digital Paid Media Coordinator, Loud and Clear, and Stan DiFruscio, Partner, Loud and Clear, provided information respecting Box it. Bin it. Sort it. - Campaign Overview. Topics of the presentation included:

- Slogan - Key Messages
- Roll-out
 - Promotional Materials
 - Designated Business Area (DBA) Guide Distribution
 - Media Engagement
- Metrics
 - Visualizing Year-Over-Year Weekly Tonnage
 - Call Volume Analysis
 - Web Traffic
 - Mobile App Engagement
 - Advertising Engagement
- Recommendations

Councillor Information Request(s):

Consider conducting a survey for resident satisfaction on the new campaign. Councillor Nicholson.

Consider focused campaigns for illegal dumping hot spots. Councillor Foster.

Provide information respecting sites frequently used for illegal dumping throughout the region. Councillor Foster.

Connect with staff at the City of Niagara Falls and City of St. Catharines respecting Regional support for illegal dumping incidents in their respective municipality. Councillors Diodati and Sendzik.

5. DELEGATIONS

There were no delegations.

6. ITEMS FOR CONSIDERATION

6.1 PW 3-2021

Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000

Moved by Councillor Insinna
Seconded by Councillor Steele

That Report PW 3-2021, dated January 12, 2021, respecting Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Sole/Single Source New Purchase Order Requests and Purchase Change Order Requests identified in Appendix 1 to Report PW 3-2021 **BE APPROVED**.

Carried

Councillor Information Request(s):

Provide information respecting Regional archeological assessment procedures. Councillor Gale.

7. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Insinna
Seconded by Councillor Zalepa

That the following items **BE RECEIVED** for information:

PWC-C 1-2021

COVID-19 Response and Business Continuity in Public Works

PWC-C 2-2021

Update on Walker Environmental Group's Residential Waste & Recycling Drop-off Depot and Composting Facility Operation

PW 1-2021

Niagara Regional Transit (NRT) OnDemand Contract Renewal

Carried

Councillor Information Request(s):

Provide information to the Waste Management Planning Steering Committee respecting the Waste Management Strategy RFP (PWC-C 2-2021). Councillor Zalepa.

8. OTHER BUSINESS

8.1 Purchasing of Turbo Blowers

Moved by Councillor Gale
Seconded by Councillor Fertich

1. That APG Neuros **BE PERMITTED** to appear at the Regional Council meeting being held on January 21, 2021;
2. That a Value for Money Audit **BE CONDUCTED** into the process of purchasing turbo blowers, including communications between staff members and the manufacturers and/or suppliers, and the associated decision making process;
3. That this information **BE PROVIDED** to the Public Works Committee.

Moved by Councillor Zalepa
Seconded by Councillor Foster

That the motion respecting the purchasing of turbo blowers **BE REFERRED** to staff for a report providing information on this matter.

Recorded Vote:

Yes (11): Bradley, Disero, Edgar, Foster, Heit, Insinna, Junkin, Steele, Ugulini, Witteveen, Zalepa.

No (7): Chiocchio, Diodati, Fertich, Gale, Ip, Nicholson, Sendzik.

Carried

Councillor Information Request(s):

Provide the minutes of the Product Review Committee for Water and Wastewater where the subject of turbo blowers was discussed to the Public Works Committee. Councillor Gale.

8.2 Water System Valves

Councillor Gale raised concerns respecting the sole sourcing of water valves and requested staff provide information on this matter.

8.3 Intersection at Regional Road 3 (Main Street West) and Elm Street, City of Port Colborne

Councillor Steele raised concerns regarding the intersection of Regional Road 3 (Main Street West) and Elm Street and the apartment building at this location due to recent motor vehicle accidents. Carolyn Ryall, Director, Transportation Services, advised committee members that staff are following up with Niagara Regional Police Services and will undertake a review of the intersection.

8.4 Sewage Pumping Station in Town of Grimsby

Councillor Fertich expressed concerns regarding residents complaining about odour from the Robinson Street Sewage Pumping Station in the Town of Grimsby. Bruce Zvaniga, Interim Commissioner, Public Works, advised that staff would investigate the matter.

8.5 Illegal Dumping in Niagara Region

Councillor Insinna requested information respecting the investigation of illegal dumping incidents, including staff time and outcomes. Bruce Zvaniga, Interim Commissioner, Public Works, advised that staff would provide a report at a future Public Works Committee meeting.

9. **CLOSED SESSION**

Committee did not resolve into closed session.

10. BUSINESS ARISING FROM CLOSED SESSION ITEMS

10.1 Confidential PW 2-2021

A Matter of A Proposed or Pending Acquisition or Disposition of Land by the Municipality and a Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried on or to be Carried on by or on Behalf of the Municipality - Update on Niagara's GO Station Development Strategy

Moved by Councillor Insinna
Seconded by Councillor Edgar

That Confidential Report PW 2-2021, dated January 12, 2021, respecting A Matter Of A Proposed Or Pending Acquisition Or Disposition Of Land By The Municipality And A Position, Plan, Procedure, Criteria Or Instruction To Be Applied To Any Negotiations Carried On Or To Be Carried On By Or On Behalf Of The Municipality - Update on Niagara's GO Station Development Strategy, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

Carried

11. NEXT MEETING

The next meeting will be held on Tuesday, February 16 at 9:30 a.m.

12. ADJOURNMENT

There being no further business, the meeting adjourned at 11:39 a.m.

Councillor Rigby
Committee Chair

Mark Evely
Legislative Coordinator

Ann-Marie Norio
Regional Clerk



BOX IT. BIN IT. SORT IT.

Campaign Overview

SLOGAN: “BOX IT. BIN IT. SORT IT.”

KEY MESSAGES:

1. CHANGES ARE COMING
2. IT’S WORTH THE EFFORT
3. WE ALL NEED TO DO OUR SHARE

A fourth message, “We’re all in this together,” was dropped due to its prevalence in COVID-19 messaging



PROMOTIONAL MATERIALS

- Communications material for this campaign included:
 - **219,601** collection guides
 - **163,535** informational postcards mailed to residents
 - **39,168** letters to businesses and multi-residential property owners
 - 16,500 initial notice, 20,668 reminders and 2,000 for off-campus student housing owners
 - **Nine** different branded “swag” items: T-shirts, hats, rulers, Blue Box banks, ring holders, pencils, magnets, microfibre cloths and Frisbees
 - Updated branding for promotional and educational materials
 - **32** pop-up banner displays at local stores, **10** staffed displays at farmers’ markets, **3** at Regional landfills



PROMOTIONAL MATERIALS - Slide 2



Example of truck decals

- **86** vinyl decals for each collection vehicle, with new logos and slogans
- **27** customized PowerPoint presentations about how service changes affect business
- **10** videos: 6 live-action, 4 animated
- **68** social media posts, with 7 boosted
- **80** print media, **9** digital media and **5** radio ads
- **56** days of billboard, bus and transit shelter ads
- A new web page



PROMOTIONAL MATERIALS – Slide 3

- 18-day Green Bin contest
- Three fleet magnets and four fleet stickers
- One virtual vendor fair hosted by Brock University
- Distribution of business newsletters and eblasts



DBA GUIDE DISTRIBUTION



- **1,313 collection guides** delivered to commercial properties in DBAs across Niagara
- During these deliveries, Regional staff **fielded 180 questions** from businesses and engaged in **154 discussions** of the service changes longer than five minutes in duration
- **These metrics reflect a high level of business interest in the changes**
- DBAs also received social posts to share and articles to include in e-newsletters and on web sites



DBA Guide – Fort Erie Ridgeway

MEDIA ENGAGEMENT

- 7 media releases
- 20 total media pieces: Niagara Dailies, Metroland weeklies (Niagara This Week), YourTV, Newstalk 610 CKTB, CHCH
- Media events with Miller and GFL, media briefing
- Media engagement was largely of an informational nature





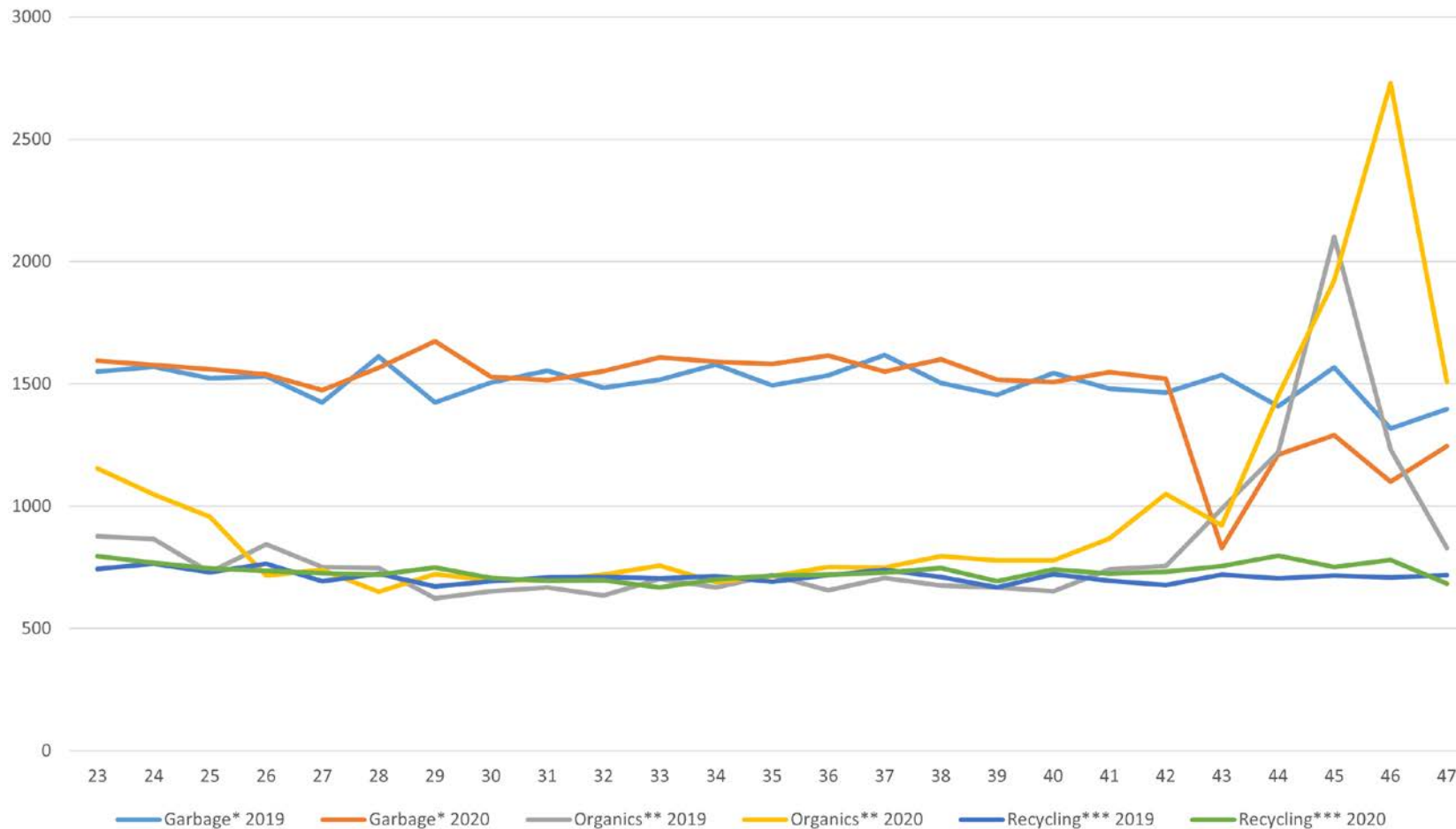
METRICS

OUTCOMES

- Between June 20 and Nov. 20 of this year, NRW experienced a **146% increase in Green Bin distribution** over the same period in 2019
- In this same period, NRW distributed **56% more Blue and Grey Boxes** over the same period in 2019



VISUALIZING YEAR-OVER-YEAR WEEKLY TONNAGE



Tonnage by week of the year

CALL VOLUME ANALYSIS

- The shift to new service levels saw Waste Info-Line call volumes increased around the time of the rollout, then rapidly declined
- This reflects increasing questions about the new service changes, followed by a growing acceptance



WEB TRAFFIC

- NRW's website detailing the service level changed received 22,303 visits between June 1 and November 20
- 24.5% of visitors found the page directly through Google, while 11.9% followed links from social media, mostly from Facebook



MOBILE APP ENGAGEMENT

Web and Mobile App (Sept. 9 to Nov. 21, 2020)

- **Web Calendar**

- **51,585** - Number of users with unique addresses that searched for their collection calendars.
- **18,452** - Number of unique addresses that are using reminders.

- **Mobile App (“Niagara Region Waste” App)**

- **23,255** - Number of times the mobile application was downloaded and installed
- **18,376** - Number of devices where push notifications have been enabled.



ADVERTISING ENGAGEMENT



Billboard ad

- 10.6 million engagements through billboards
- 8.2 million engagements through transit shelter ads
- 1.5 million engagements through back-of-bus ads
- 4.4 million total radio impressions
- 80 total print media advertisements, reaching a total audience of 353,353 for 1.7 million impressions
- 2,553 total clicks and 1.1 million impressions from nine digital ads on media websites



DIGITAL CAMPAIGN

- Social media results:
 - 68 posts between June 17 and Nov. 13
 - **705,162** impressions and **90,059** engagements
 - **51,001** clicks through to Regional websites
 - **5,101** total comments (positive, neutral and negative)
- **These metrics indicate a high level of awareness of service level changes**
- Overall, the in-market campaign garnered **12.8 million** total impressions, with **8,566 total** click-throughs from digital ads
- Campaign tactics, individually and combined, exceeded comparable industry benchmarks for media efficiency and effectiveness as well as initial forecasted targets





RECOMMENDATIONS

RECOMMENDATIONS – Slide 2

- Tell the story: If tonnage of recycled and organic materials continues to increase, emphasize this
- Utilize pre-prepared creative
- Use ambassadors to continue to tell the story
- Consider an annual ad campaign aligned with Waste Reduction Week or the summer months
- Undertake another Green Bin promotional campaign in late spring, ahead of the hot season
- Proceed with plan to update school outreach, including adaptations for the COVID-19 pandemic
- Focus on the illegal dumping campaign, emphasizing rewards and fines





THANK YOU

This strategy and communications roll-out has been prepared by the teams at Niagara Region Waste Management and the Armstrong Strategy Group/Loud+Clear.

Subject: Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000

Report to: Public Works Committee

Report date: Tuesday, January 12, 2021

1. That the Sole/Single Source New Purchase Order Requests and Purchase Change Order Requests identified in Appendix 1 of this report **BE APPROVED**.

Key Facts

- At the Special Council meeting on July 30, 2020, Regional Council instructed staff that, “If any single source [Public Works] procurement [over \$5000] is deemed essential there must be approval first received by the Public Works Committee.”
- On August 18, 2020, the CAO provided Confidential Memorandum CONF-C 6-2020 providing key information in response to the July 30, 2020 staff direction. The memo identified that pursuant to a formal competitive procurement process, a change to the resulting contract (via the Change PO process) is required for any additional goods and/or services, which were not part of that formal process (consider Single Source additions). This includes most (if not all) instances where the “work” is underway when a Change PO request initiates.
- At the Council meeting on September 17, 2020, Regional Council approved an increase in the limit to \$100,000 above which approval must first be received by the Public Works Committee.

Financial Considerations

The included Single Source requests have approved funding in place from either Capital or Operating budgets in the respective divisions in Public Works.

Analysis

Niagara Region’s Procurement By-law 02-2016 as amended February 28, 2019 provides controls and methods that ensure, among other things, that the procurement processes undertaken to procure Goods and/or Services achieves, “best value for the Corporation”.

Pursuant to the formal procurement process, which culminates in contract award, there are occasions, when new information identified after award, requires further consideration of how these unforeseen additional requirements will impact the final project deliverable.

When this happens, staff consider the following alternative approaches to addressing the scope change:

1. Is the original project objective still achievable or should it be abandoned?
2. Can the project proceed as originally planned and this new information be deferred to a later time without reducing the integrity of the design, construction, etc.?
3. Is the current work at a point where it can be terminated, and a new competitive procurement for the additional scope items be initiated without excessive costs or negative impacts to the community from the delays?
4. Does the addition of this new work to the current assignment still achieve best value if Staff can validate that it represents fair value?

Staff note, that where a construction project is underway, the Ontario Occupational Health and Safety Act dictates that, "When an owner undertakes a project by contracting with more than one employer (contractor), the owner is undertaking the project and is the constructor." As a result, if Niagara Region were to initiate additional work on a project site at the same time by two contractors, Niagara Region would assume significant additional liability risk for the safety of all workers on the site. Ideally, the work of first contractor must be completed prior second contractor commencing.

Alternatives Reviewed

Staff have considered the following alternatives for each of the change order requests appended as Appendix 1:

- Closing out the current work. Abandoning the previous approach and re-considering strategy;
- Proceeding as originally planned and addressing the new information/change in scope at a later time through a competitive process; and,
- Terminating the current contract where possible and conducting a competitive procurement process to complete the work with the additional scope items added.

Staff conclude that none of the aforementioned options achieves the desired best value outcome without significant risk to the Region in terms of cost, delay and unavailability of critical infrastructure. Staff have assessed the financial impact of these additionally scoped items, deemed them fair and reasonable hence, the recommendation contained herein is presented for approval as it offers the best value for the Corporation given in the specific circumstances.

Relationship to Council Strategic Priorities

- Responsible Growth and Infrastructure Planning

Other Pertinent Reports

- CONF-C 6-2020, July 30, 2020 Closed Session - Update from Special Council Meeting
- PW 42-2020, September 8, 2020 - Approval of Various Single Source Public Works New Purchase Orders and Purchase Order Change Request
- PW 45-2020, October 13, 2020 - Approval of Public Works Single Source Purchase Requests Over \$100,000
- PW 47-2020, November 10, 2020 Approval of Public Works Single Source Purchase Requests Over \$100,000

Prepared and Recommend by:

Bruce Zvaniga, P.Eng.
Commissioner of Public Works (Interim)
Public Works Department

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

This report was prepared in consultation with Dan Ane, Manager Program Financial Support and Bart Menage, Director Procurement and Strategic Acquisitions

Appendices

Appendix 1 Sole/Single Source New PO Requests and Change PO Requests

Purchase Order Change Requests to Existing Contracts

1. PO 49672 CIMA (2018-RFP-50)

Bridgeport Sewage Pump Station (SPS) Upgrades – EA Study

Increase original pre-tax amount of \$106,273.00 by a further \$85,690.00 for a new total of \$576,650.00.

Originally contemplated fees (2018-RFP-50)	\$106,273.00
Total approved scope changes to date (single source)	\$384,687.00
Current request (single source)	\$ 85,690.00
Total fees for CIMA	\$576,650.00

Rationale for Increase

The request is to increase the current purchase order in order to account for additional work for:

- (a) Completion of a Stage 4 Archaeological Assessment as part of the Bridgeport SPS Upgrades Class EA and Detailed Design project. The Stage 1 & 2 Archaeological Assessment, which was included in the original scope for the Class EA Study, was completed on 08 July 2020. A subsequent Stage 3 Archaeological Assessment was then completed on 15 October 2020. During the Stage 3 archaeological assessment of the Euro-Canadian historical site, an Indigenous archaeological site was identified. The Indigenous component resulted in the recovery of approximately 50 lithic artifacts, dating between the Late Archaic and Woodland cultural period (2,500 to 1,500 BP). The Stage 4 Assessment will only be for the Indigenous component since the Euro-Canadian component does not have any further significance.

The site meets the following standards per the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI) Standards and Guidelines for Consultant Archaeologists, and, therefore, a Stage 4 excavation is required:

- i. Section 3.4, Standard 1.e: Woodland period archaeological site
- ii. Section 3.4.1, Standard 1.a: One or more test units yielding 10 or more artifacts
- iii. Section 3.4.1, Standard 1.b. One or more test units yielding five to nine artifacts, including at least one diagnostic artifact

Alternatives Reviewed

(i) Do Nothing:

- This alternative does not address MHSTCI Standards and Guidelines.
- It does not address the need for development and growth that requires an increase of the pumping station capacity.
- This alternative would prevent the Region from expanding the pumping station within the purchased property parcel.

(ii) Expansion within the right-of-way:

- This does not address the needs and concerns of the local residents, Town of Lincoln and Niagara Region WWW Operations and Maintenance staff.

2. PO 79630 Complete Systems Installations

Road Weather Information System (RWIS) Equipment Replacement

Increase original amount of \$134,135 by a further \$26,160 to \$194,795.

Rationale for Increase:

As previously reported in PW 42-2020, the cost to repair all identified deficiencies was initially identified as \$134,135 and was undertaken during the summer months. Upon completion of those repairs the contractor resumed the annual maintenance activities and subsequently identified additional deficiencies at several of the stations. This year's maintenance program revealed a number of deficiencies at the seven (7) weather stations that will severely compromise the Region's ability to effectively and accurately manage winter operations. As a result, we are required to replace the damaged hardware to allow preparation for the 2020-2021 winter season.

Public Works Committee and Council on September 17, 2020 approved an additional \$34,500. However, a line item was not correctly incorporated into the request and the required increase should have been \$9,680 greater.

Since that date, we have experienced (1) solar battery failure at one of stations that restricts its operation to daytime hours thus bringing the station out of compliance. The cost to repair is an additional \$3,480; (2) a failed road sensor at the Grimsby station that must be replaced at an additional cost of \$13,000.

As noted in the previous report, an RFP will be issued soon to publicly procure a multi-year metrological maintenance and repair services contract using a competitive process allowing for active monitoring of system components and short replacement timelines; similar to MTO's newer contract model. This single source allocation is required to prepare for the 2020 winter season.

Niagara Region has seven (7) Road Weather Information System sites operating across the Region. These systems are installed with multiple scientific weather observation instruments and CCTV cameras that are monitored and recorded. This information is accessed, validated, interpreted, and reported on by the vendor of record to provide the Region with daily meteorological services such as weather forecasts and real-time RWIS site data access & information. This information is critical and essential to the Region's winter road maintenance operations for compliance with the Regulatory requirements set out in Ontario Regulation 239/02 – Minimum Maintenance Standards. The information is used to plan and react to

winter weather and significant weather events. This information is also provided at no charge to the Local Area Municipalities.

In summary, the additional request for funding is \$26,160, which when added to the revised PO amount of \$168,635, equals a total overall equipment replacement cost of \$194,795.

CSI is the defacto vendor used by the Region, MTO and municipalities throughout Ontario for RWIS maintenance and repair. CSI has established processes and has immediate access to the required equipment. Issuing a tender for the acquisition of parts (there is a minimum 6 week manufacturer order fulfillment from purchase date) and a contractor to implement the service will not meet the need for the 2020-2021 winter season.

Therefore it is recommended that the quote provided by Complete Systems Installations (CSI) be approved in accordance with the Region's Procurement By-Law as follows:

SINGLE SOURCE PURCHASES

18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply:

- (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration;

Sole-Source Purchase Requests for Approval

3. Request: Single source purchase of traffic control cabinets

Supplier: Econolite

Single source purchase of traffic control cabinets required for ten (10) signalized intersections and two (2) spares at a total cost of \$206,524.86 (exclusive of HST).

Rationale for Purchase

This request is for the approval for a single source purchase of traffic control cabinets as an interim measure until a procurement strategy is finalized. This request will fulfill the immediate need in order to keep the business operating.

This purchase is to replace traffic control cabinets which fall under Regional jurisdiction. It is required to replace cabinets which have passed their end-of-life (EOL) cycle at ten locations throughout the Region. Two (2) additional cabinets are included in this request to be placed in Stores for emergency cabinet replacement purposes. This product has proven to meet all Regional operational and performance standards consistently for over 20 years with approximately 260 in-service currently. The supplier has an established history of providing a high level of product support and has consistently met our delivery timelines.

This equipment is necessary for the safe and efficient operation of these signalized intersections. The Region has strived over the years to be proactive in replacement of obsolete traffic equipment to maintain accurate and consistent signal operation. This ensures proper alignment with changing traffic practices and technologies.

Alternatives Reviewed

- (i) Do nothing – Not an option as a traffic control cabinet is required at each signalized intersection in order to operate. Inefficient operation of the signalized intersection increasing driver delays, frustration and resulting in possible safety issues.
- (ii) Procurement strategy is under review:
 - The risk of procuring products of unproven performance may cause safety and operational concerns at affected signalized intersections.

4. Request: Single source purchase of Wavetronix Vehicle Radar Detection Systems

Supplier: Fortran Traffic

Single source purchase of traffic signal vehicle detection equipment required for nine (9) signalized intersections at a total cost of \$238,291 (exclusive of HST).

Rationale for Purchase

This request is for the approval for a single source purchase of vehicle radar detection equipment as an interim measure until a procurement strategy is finalized. This request will fulfill the immediate need in order to keep the business operating.

This purchase is for the materials needed to replace vehicle detection equipment for nine signalized intersections falling under both Regional and local area municipality jurisdiction. This is required to replace systems, which have failed or reached the end-of-life (EOL) cycle at nine (9) locations throughout the Region. This product has proven to meet all Regional operational and performance standards consistently at other locations over recent years without issue; currently operating at forty-three (43) intersections. The supplier has in the past, provided a high level of product support and has consistently met our delivery timelines.

These systems will replace failed or failing equipment currently installed at signalized intersections at nine (9) locations throughout the Region. This equipment is necessary for the safe and efficient operation of these signalized intersections. The Region has strived over the years to provide vehicle detection for all approaches to signalized intersections. This allows the signal to vary green times for each approach according to vehicle demand and respond to real time traffic conditions. This greatly reduces vehicle emissions and delays for all motorists at the intersection.

Alternatives Reviewed

- (iii) Do nothing – Inefficient operation of the signalized intersections increasing driver delays, frustration and resulting in possible safety issues.
- (i) Procurement strategy is under review:
 - The risk of procuring products of unproven performance may cause safety and operational concerns at affected signalized intersections.

5. Request: Sole Source of Water Valve Maintenance Trailer Replacement

Supplier: Wachs Canada

Sole source purchase of one (1) Water Valve Maintenance Trailer at a total cost of \$119,300.00 (exclusive of HST).

Rationale for Purchase

Niagara Region owns three (3) valve maintenance trailers, one (1) for each water operational area. Two (2) of our maintenance trailers are 2005 models. At 15 years old the trailers have surpassed their projected service life of 10-12 years. One (1) of the trailers has currently been removed from service by our fleet mechanics due to multiple mechanical problems. This request is for replacement of that trailer.

The water valve maintenance trailers are used daily by water maintenance staff to support Niagara's valve turning and maintenance programs. These programs are regularly scrutinized by our MECP inspectors. The trailers are also used for emergency response (water main breaks) and to support water system isolations required in the distribution system for Niagara region's Local Area Municipalities.

Niagara Region owns hundreds of large format water valves that cannot be effectively operated by hand. Mechanical advantage is required to operate them. The trailer is equipped with a hydraulic valve actuator, vacuum system, power washer, hydraulic de-watering pump, digital controller and data logger, as well as all of the safety beacons required for working within roadways. This equipment is essential to our valve maintenance and emergency response as all tasks related to operation and maintenance of water valves can be performed in a fraction of the time of manual means.

Rationale for sole source

The trailer is supplied by Wachs Canada in Newmarket, ON. It is considered specialized equipment and Niagara Region already own the controllers that are used to collect valve data and the software that is used to store that data, as well all of the tools and accessories that are used with this trailer. Niagara Region's Local Area Municipalities also use the same or similar equipment also supplied by Wachs.

Alternatives Reviewed

Staff are not aware of any other suppliers that can provide this equipment.

MEMORANDUM

PWC-C 1-2021

Subject: COVID-19 Response and Business Continuity in Public Works

Date: January 12, 2021

To: Public Works Committee

From: Bruce Zvaniga, P.Eng., Commissioner of Public Works (Interim)

As reported previously, Public Works has remained focused on keeping the critical public infrastructure operational while responding to the COVID19 pandemic. Departmental staff continue to ensure that the community has: safe drinking water, reliable wastewater systems, recycling and waste collection/disposal, regional specialized and regular transit and a well-maintained regional road system. Public Works staff recognize and are dedicated to the essential role they play ensuring that healthcare, social services, emergency responders and the community-at-large can depend upon the reliable availability of these core municipal services.

Public Works leadership is actively participating in the Municipal Emergency Control Group. Working with all other departments, the Business Continuity Plan and staff redeployment strategy is monitored and adjusted to respond to changing conditions.

The Department Leadership team continue to actively participating in virtual meetings with their counterparts in the Local Area Municipalities, and provincial committees to share our successes and learn how others have overcome challenges.

The following provides a brief highlight from each of the four (4) divisions on their respective status, service changes, actions taken and future outlook.

Water & Wastewater Services

Current Status of Operations

The focus continues to be providing high quality safe and reliable water and wastewater services to the residents of Niagara while continuing to implement the necessary safety and social distancing protocols in accordance with Niagara Region Public Health directives and Ontario Regulations.

Both the Drinking Water and Wastewater Quality Management Systems (QMS) remain active. Capital infrastructure projects are deemed essential and continue to be delivered.

All W-WW staff and contractors continue to be reminded of their obligations to comply with the Niagara Region mask by-law and other pandemic mitigation policies and procedures.

Service/Operational Change

- Nothing new to report this month.

Operational Outlook

- The focus continues to be on the maintenance of all key components, the sustainable supply of key chemicals and materials and most importantly on the well-being of the staff managing these essential systems.

Transportation Services

Current Status of Operations

Essential bridge, culvert and roadway works, forestry, traffic control, pavement markings and signage are critical services which continue to be provided.

Design, construction management and environmental assessments continue from engineering staff and consultants.

Staff continue to monitor all material shipments, supplies and construction contracts experiencing delays to understand larger impacts to ongoing construction project schedules.

Service/Operational Changes

- Nothing new to report this month

Operational Outlook

- Essential and critical project interpretation based on Provincial announcements will affect the delivery of projects and levels of service to residents of Niagara

region. This continues to be under review. The Business Continuity Plan with Redeployment Strategy of staff for the Division will be administered accordingly.

- Contracts are continuing to be monitored by staff with regards to any shortages (supplies and trades) and updates will be highlighted.

Waste Management Services

Current Status of Operations

Restrictions to the curbside collection program and at the landfill sites/drop off depots have been lifted with minor restrictions still in place as noted below.

An online tool was successfully implemented in June to provide residents the ability to purchase garbage tags, CFC stickers and recycling and organic bins on line. Garbage tags and CFC stickers are mailed to the residents. For recycling and organic bins, payment is made on line and residents can pick up the bins at one of the Regional distributions centres. Some local municipalities have begun to sell or distribute recycling boxes and green bins, by appointment.

Strategic initiatives are continuing such as the MRF Opportunity Review, administration of new collection contracts and services levels, Strategy Plan, construction projects, and operational tenders.

Service/Operational Changes

Landfill Service Changes

- Nothing new to report this month

Some /Green Bin Distribution Locations Remain Closed

For more information on [waste management services](https://www.niagararegion.ca/waste), visit <https://www.niagararegion.ca/waste>.

Operational Outlook

- Continue to work through transition of new collection contracts and service levels.
- RFP will be issued for the division's Long-term Strategic Plan.

- Further work to be completed on draft Blue Box Final Regulations.
- Recommendations brought forth as a result of the NRFP MRF Opportunity Review.
- Preparation for the start of the new Humberstone contract.

Niagara Region Transit/Specialized Transit & GO Implementation

Current Status of Operations

As of November 23, 2020, every transit service in Niagara has reduced its onboard passenger capacity to 50% of the vehicle's seated capacity rating. For Niagara Region, this includes NRT, NST and NRT OnDemand. These capacity changes were agreed upon by the transit providers at the weekly IMTWG teleconference and align with Niagara's move to "Orange". This capacity reduction will likely remain in place if Niagara moves to "Red" and could possibly be reduced further.

Niagara Region Transit (NRT) is operating at a reduced level of service when compared to a typical September through December schedule. This is due to Brock University being 95% online, and Niagara College having significant enrollment reductions combined with many online programs and lower Niagara-based student residency:

- Express routes 40a, 40b, 45a, 45b, 60a, 65a were reinstated but only during morning and afternoon peak periods, 70a, 75a) effective March 23
- 7:00 a.m. - 11:00 p.m. operating hours effective Sept 7 (back up from 7:00 a.m. - 9:00 p.m. from May 4 to Sept 6)
- Hourly service (60 minutes) on most routes except 60 and 65 as those are typically well utilized student routes.

Niagara Specialized Transit (NST) continues operating at the normal level of service, except for trips whose origins or destinations are to/from a location with reported cases of COVID-19 are not being provided. Reducing hours of operation is not a necessity in this case as Niagara Region only pays for trips delivered, rather than an hourly rate. Overall, NST trip requests are significantly reduced, however NST continues to deliver all requested trips within the capacity available. Ridership has continued to show small signs of recovery but still sits at approximately 40-50% of typical usage.

NRT OnDemand service operates in Grimsby, Lincoln, Pelham, Wainfleet and West Lincoln from Monday to Saturday, 7 a.m. - 10 p.m. Now two months in, NRT OnDemand has continued to see significant growth despite challenges stemming from COVID-19.

Mandatory mask usage is required as per the Region's Face Covering By-law.

Service/Operational Changes

Despite the reduction of vehicle capacity, there is no need to return to rear door boarding as each vehicle has a partition separating the operator/driver from the passengers.

The "Rear door boarding" policy enacted on March 23 to temporarily limit driver contact and respect physical distancing has been lifted on July 2. Because Niagara's transit providers have installed plexi-glass bio-barriers across the entire fleet of vehicles to protect bus operators, even if COVID-19 numbers increase, there will not be a need to return to rear door boarding and thus fare collection will be maintained as well.

A lower than typical service level began on September 7, however staff elected to maintain an adequate amount of express service as the student demand from Niagara College was unclear.

Significant Initiatives or Actions undertaken

- All NRT, and NST fleet vehicles continue to be professionally cleaned/disinfected/sanitized well beyond regular protocols, and Aegis antimicrobial spray was applied to all interior surfaces. This work was completed by the local transit service providers as they manage and operate the NRT fleet as part of their own.
- Due to the low volume of trips, BTS has made every effort to deliver trips with only a single occupant in each vehicle, although this has not been formalized as a public policy.
- NRT OnDemand does not permit the use of the front passenger seat in order to maintain distance between the drivers and passengers.

Operational Outlook

1 month

- Staff will continue to monitor the COVID-19 numbers and categorization for Niagara. Service adjustments may be required as the situation worsens.
- NRT staff continue to review ridership data closely in order to determine appropriate levels of service.

- Staff continues to work with Brock University and the Brock University Student Union to maintain the U-Pass Program for the 2020-2021 academic year. Niagara College terminated the U-Pass agreement in response to COVID-19 and thus students will be purchasing monthly passes in September.

3 months

- Schedules for January through April 2021 have already been set. Due to the extremely low ridership, the loss of the bulk U-Pass revenue (i.e from Niagara College) and increasing COVID-19 numbers, the service level has been significantly scaled back as of January.
- Possible further service adjustments based on ridership and in reaction to any provincial changes. Staff will continue to work with the IMTWG in reviewing the available data to ensure that adequate service is being provided while being mindful of the financial challenges faced by each municipality.
- The Niagara Transit Governance Study report will be complete by summer 2020. Introduction of the final report to LNTC with recommendation on a new governance model by the Project Team and study consultants will be done in consultation with the CAO Working Group and the LNTC Chair.

6 months

- The IMTWG will begin working towards the implementation of a new fare payment technology through the funding provided by the Investing in Canada Infrastructure Program (ICIP). Due to the complexity of the program, an implementation date in 2021 is most likely. Staff will continue to provide updates once a timeline has been established and at the major milestones.

As both the Province and Region move through the recovery process, staff at each of Niagara's transit providers will continue to collaborate in monitoring service levels, processes, and policies to ensure the safety of the residents and employees remain a priority and that decisions are made and communicated jointly wherever possible.

Respectfully submitted and signed by,

Bruce Zvaniga, P.Eng.
Commissioner of Public Works (Interim)

Other Pertinent Reports

CAO 10-2020, April 23, 2020 COVID-19 Response and Departmental Updates

PWC-C 13-2020, May 12, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 20-2020, June 16, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 24-2020, July 14, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 27-2020, August 4, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 33-2020, September 8, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 37-2020, October 13, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 41-2020, November 10, 2020 COVID-19 Response and Business Continuity in Public Works

PWC-C 47-2020, December 8, 2020 COVID-19 Response and Business Continuity in Public Works

MEMORANDUM

PWC-C 2-2021

Subject: Update on Walker Environmental Group's Residential Waste & Recycling Drop-off Depot and Composting Facility Operation

Date: Tuesday, January 12, 2021

To: Public Works Committee

From: Emil Prpic, Associate Director, Waste Disposal Operations & Engineering

The purpose of this memorandum is to provide Public Works Committee with an update on recent discussions with Walker's Environmental Group (WEG) related to the operation of their residential waste and recycling drop-off depot and composting facility.

Background

Niagara Region has contracts with WEG for the operation of WEG's residential waste and recycling drop-off depot and processing of Niagara's curbside collected organic materials. Report PW 21-2021 identified that staff would review the operation of the residential waste and recycling drop-off depot and analyze the future requirements for the processing of organics materials.

Residential Waste and Recycling Drop-off Depot

WEG constructed and has operated a residential waste and recycling drop-off depot at its Thorold location since 2001. As per report PW 21-2020, the current contract for the operation of WEG's residential waste and recycling drop-off depot, which was to expire on December 31, 2020, has been extended to December 31, 2025.

WEG's residential waste and recycling drop-off depot largely services residents from Niagara Falls, Niagara-on-the-Lake, St. Catharines and Thorold. Every year 85,000 residents drop-off 26,000 tonnes of material comprised of household waste, construction and demolition materials, soils, electronics, leaf and yard waste, and blue / grey box materials.

Customers are able to dispose of recyclable materials for free. A tipping fee payment is applied to dispose of materials such as household waste, appliances containing

refrigerants, concrete and asphalt, tree stumps, clean wood and shingles. WEG currently charges a minimum tipping fee of \$11 per load and \$116.99 per tonne plus HST. The existing contract allows the tipping fees to be adjusted annually, on March 1, by an amount that is to not exceed the Consumer Price Index (CPI), All Items, Ontario.

Upgrades to the residential waste and recycling drop-off depot will be required due to its age. WEG is proposing that the following areas require improvement:

- Drop-off pad – provide additional space for customers to drop-off materials, reduce congestion and enhance the customer experience
- Health and Safety – improve drop-off depot safety between customers, contractors and WEG operations e.g. heavy equipment
- Environmental compliance – maintain compliance by improving site infrastructure e.g. paving areas under concrete and asphalt pads

Since opening in 2001, WEG has been fully responsible for the maintenance and any capital improvements to the residential waste and recycling drop-off depot at no cost to the Region. WEG has requested that a one-time tipping fee increase be granted in order to assist in offsetting a portion of the identified capital improvement costs. Staff will continue discussions with WEG to ensure best value for the Region and report back to Committee with a recommendation in Q1 2021.

Organics Diversion

Current State of Organics Diversion in Ontario

As part of its *Resource Recovery and Circular Economy Act, 2016*, the province issued the Food and Organic Waste Policy Statement in April 2018 which provides direction to increase waste reduction and resource recovery of food and organic waste. As a result, organics diversion will be a focal point for the Ontario waste management industry over the coming years. According to the Food and Organic Waste Framework, a total of 3.7 million tonnes of organic material was generated in 2015, however, Ontario has approximately 2.5 million tonnes of approved processing capacity.

A 2016 Ontario Waste Management Association report states that there are roughly eighty (80) composting facilities in Ontario. Over the last several years a number of new facilities have been constructed or are in the process of becoming operational. Despite the fact that new facilities are being built, there is general consensus within the Ontario waste management industry that there will be insufficient organics processing capacity

in the future. Consequently, it is critical that Niagara Region begins the process of evaluating and securing processing capacity in advance of its future needs.

Niagara Region

In report PW 21-2020 staff indicated that additional analysis would be required to assess Niagara's future organics processing requirements. Since 2009, WEG has processed Niagara Region's organic material at its composting facility located in Thorold. The existing contract between WEG and Niagara Region for the processing of organic material is scheduled to expire on March 31, 2029.

At present, WEG's composting facility is designed and capable of processing all of the organic material that is currently being generated by Niagara residents. However, over the coming years, it is expected that the amount of organics generated in Niagara will continue to increase. In order to be well-positioned for future growth and to ensure sufficient available capacity, staff have begun to review possible options to manage Niagara's organic material.

Options

Staff are examining a number of options to ensure that Niagara maintains future processing capacity.

Option #1 – Expansion of Existing Composting Facility

Staff have had initial discussions with WEG regarding future organics processing capacity at their current facility. The WEG facility is designed and able to process the organic material currently generated by Niagara region residents. An expansion would include constructing additional capacity to WEG's current GORE system. At this time the structure of any potential agreement has not been determined. This option would be a non-competitive negotiation.

Option #2 – Alternate Processing Facility

Niagara Region could send its organic materials to an alternate third party processing facility. This option would need to consider both processing and haulage costs since these facilities are generally located outside of Niagara Region. Third party processor agreements tend to be put or pay contracts meaning that Niagara Region would be committed to delivering or paying for a minimum amount of organic material. Under this

scenario, Niagara Region would continue to send WEG the tonnage it is obligated to provide under the current contract, and any excess tonnage would be sent to an alternate third party processing facility.

Staff will conduct a market scan to better understand the potential of third party facility options, haulage requirements and contractual structure. This option would involve a competitive procurement process.

Next Steps

Staff will continue to meet with WEG staff with respect to both the residential waste and recycling drop-off depot and processing of Niagara's organic materials. In addition, staff will further evaluate options to address future organics processing needs. Staff will report back to Council with further developments.

Respectfully submitted and signed by

Emil Prpic
Associate Director, Waste Disposal Operations & Engineering

Subject: NRT OnDemand Contract Renewal

Report to: Public Works Committee

Report date: Tuesday, January 12, 2021

Recommendations

1. That Report PW 1-2021 **BE RECEIVED** for information.

Key Facts

- The purpose of this report is to inform Council that the NRT OnDemand pilot will be renewed for a period of up to 12 months as authorized in PW 60-2019.
- PW 60-2019 authorized the pilot program and defined “the pilot periods in the Agreement as 1 year with an option to extend for a period of up to an additional 12 months at the discretion of the Chief Administrative Officer”.
- PW 52-2020 and PW 53-2020 authorized staff to renew the Niagara Region Transit Service Agreement and the Niagara Specialized Transit Service Agreement respectively.
- Renewing each of the transit service agreements strategically aligns the termination dates such that Council will have the benefit of the Niagara Transit Governance Study (NTGS) results prior to considering the future of these services.
- Staff will confirm the desired involvement of the partnering municipalities prior to formally renewing in May 2021.
- Staff intends to bring a subsequent report to Council at the 18 month mark of the 24 month Pilot period examining: (1) the results of the NRT OnDemand pilot; (2) alignment of the NST service and required service contract; (3) convergence of the transit governance decision – all in one report as discussed in PW 53-2020 to chart a singular, consolidated path forward.
- The path forward will consider all options for service delivery including an open competitive process, bringing the services in-house, or a hybrid of the two.

Financial Considerations

There are no financial impacts from a 12 month renewal of the NRT OnDemand pilot as authorized in PW 60-2019 since funding was approved in the 2020 budget and is included in the base budget for 2021.

Analysis

A number of factors exist to support the extension of the pilot agreement as contemplated by the original Agreement and as supported by Council in PW 60-2019. These factors are highlighted below the brief update of the pilot status and statistics.

As of November 28, 15 weeks since launch, NRT OnDemand completed 4,812 trips of which 54 (1.1%) were accessible and had transported 5,408 riders. Given the fact that 30% of the NRT OnDemand fleet is wheelchair accessible, the service has significant capacity to deliver additional accessible trips.

The average daily ridership for NRT OnDemand has continued to grow week over week from 17 passengers to 98 passengers. From the first week to fifteenth week, there was a 463% growth in average rides taken. For additional ridership information, please refer to Appendix 1.

PW 53-2020 outlined that a number of the features of the current NRT OnDemand service align with the recommendations from the Specialized Transit Service Review (2018/2019) which is a component of the larger ongoing Transit Governance Study. Some examples of these features are:

- Same day booking
- App/Digital booking
- App/Digital payment
- Elimination of the need for applications
- Co-mingling of specialized passengers and non-specialized passengers

Based on the early results NRT OnDemand is supporting the co-mingling of specialized and non-specialized trips using the Wheelchair Accessible Vehicle (WAV) shared-ride service. This indicates that there may be a strong potential for alignment between the NRT OnDemand pilot and the existing NST system.

When the pilot program was originally approved in November 2019 (PW 60-2019), staff indicated that the intention is to acquire sufficient data so that Niagara Region can initiate a competitive bid process to deliver the services efficiently in the long term. As a competitive bid would require approximately six (6) months of lead time to allow for development of the RFP, awarding of the contract, service design and for the provider to mobilize, this process would need to begin February 2021. Despite the first fifteen weeks of service showing significant growth in ridership, increased connectivity for the residents of West Niagara, and a strong potential for alignment between the NRT

OnDemand pilot and the existing NST system, such a small duration does not provide an adequate period of time from which the details of a competitive RFP can be derived, especially when considering the merging of two services.

Moreover, the Niagara Transit Governance Study (NTGS) was originally seeking a decision in Q2 of 2020; but due to COVID-19, the new timeline is approximately Q2 2021. With these two issues combined, staff feels that service continuity should be prioritized by renewing with the current provider as authorized in PW 60-2019 to avoid changing service providers multiple times between now and when/if a new transit entity is formed. This would also ensure that when the new combined service does go through a competitive process, that staff is able to adequately articulate the desired parameters of the service. This strategy of not entering into long term agreements during the governance review has been agreed to, recommended, and employed by all of the transit properties that make up the Inter-Municipal Transit Working Group (IMTWG), including things such as labour relations, service contracts, and operating agreements.

Therefore, using the authorization provided in PW 60-2019, staff will renew the NRT OnDemand Service Agreement at the nine (9) month mark (approximately May 2020). This will allow sufficient time for the partnering local municipalities to approve their 2021 budgets and confirm their continued participation.

For the sake of clarity, it is worth reiterating that a report will be brought to Council in or around January 2022 with respect to the long term plans for NRT OnDemand and NST. That timeline allows sufficient time to acquire data from the pilot project and ensures that the governance decision from the NTGS will have been made prior to initiating a competitive bid process for transit services.

Alternatives Reviewed

As noted in the Analysis section, conducting an open competitive procurement at this time for on-demand transit during August 2021 to July 2022 would not afford vendors adequate time to capitalize the cost of vehicles, and would be disruptive to users to transition to a different service provider "now" and again at the end of the NRT OnDemand pilot. Additionally, as the on-demand pilot has only been in operation for 15 weeks at the time this report was produced, there has not been adequate time to identify and articulate the terms for an aligned service with NST and thus a competitive procurement at this time is not recommended.

Relationship to Council Strategic Priorities

The NRT OnDemand Pilot Project directly aligns with the Council Strategic Priority: Responsible Growth and Infrastructure Planning (Objective 3.1) through advancing regional transit and GO rail services and facilitating the movement of people and goods.

Other Pertinent Reports

- CAO 8-2017 Niagara Region's Transit Service Delivery and Governance Strategy
- LNTC-C 21-2018 Inter-Municipal Transit (IMT) Service Implementation Strategy
- LNTC-C 22-2018 Inter-Municipal Transit Financial Impact Analysis
- LNTC-C 23-2018 Inter-Municipal Transit Capital Plan, 2019
- PW 60-2019 On-Demand Transit – Pilot Authorization (Simulation Results)
- PW 41-2020 Niagara Regional Transit OnDemand – Niagara-on-the-Lake Inclusion
- PW 46-2020 NRT OnDemand - Update
- PW 52-2020 Niagara Region Transit Service Agreement Renewal
- PW 53-2020 Niagara Specialized Transit Service Agreement Amendment

Prepared by:

Robert Salewytch
Program Manager – Transit Services
Public Works Department

Recommended by:

Bruce Zvaniga
Commissioner (Interim)
Public Works Department

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

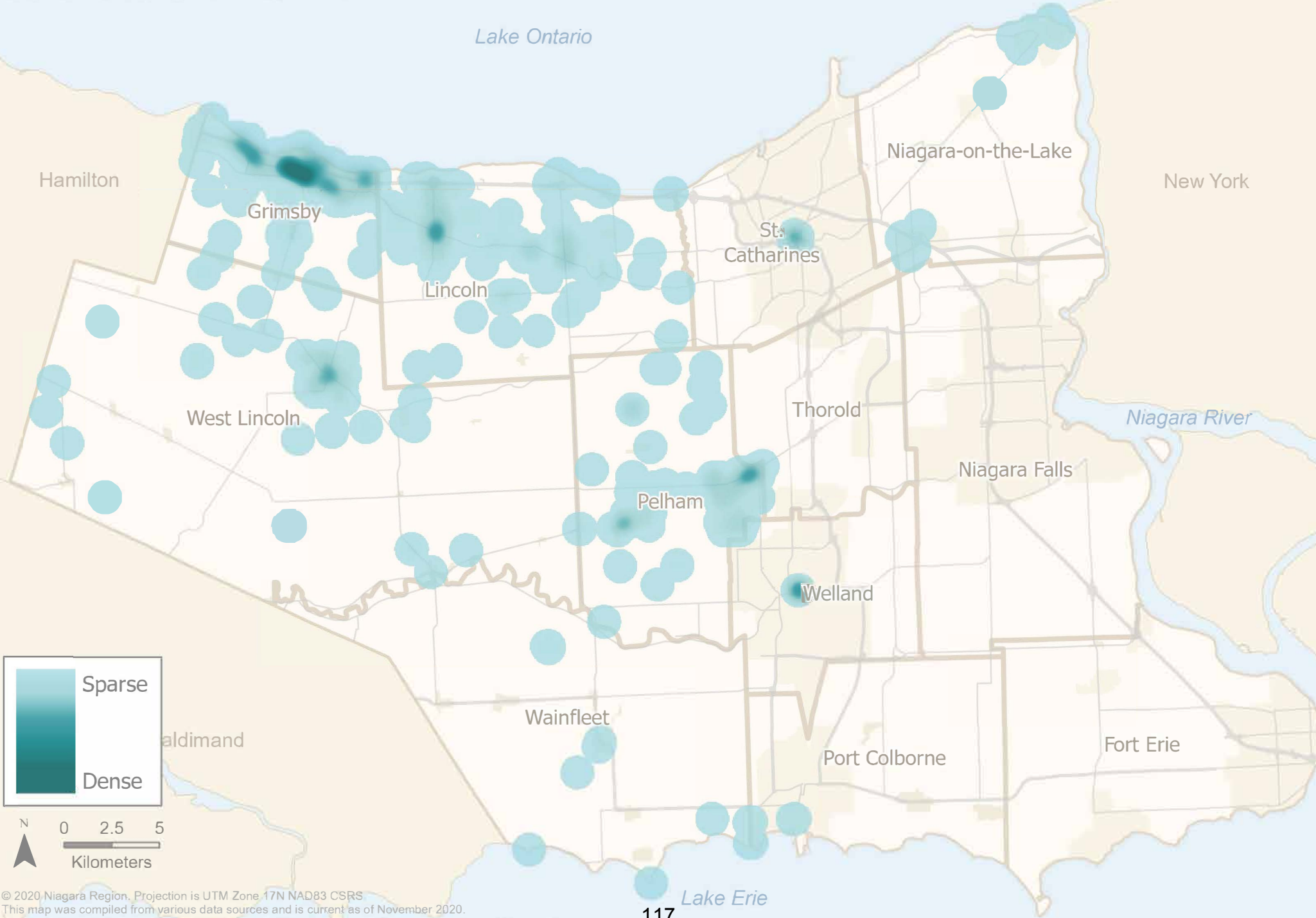
This report was prepared in consultation with Catherine Lam, Program Financial Analyst; and reviewed by Heather Talbot, Financial and Special Projects Consultant, and Matt Robinson, Director, GO Implementation Office.

Appendices

PW 1-2021 – Appendix 1 – Overview and Municipality Specific Maps and Metrics

NRT OnDemand Distribution of Ridership by Trip Origin

Based on data from 2020-08-14 - 2020-11-28



© 2020 Niagara Region. Projection is UTM Zone 17N NAD83 CSRS
This map was compiled from various data sources and is current as of November 2020.
Niagara Region makes no representations or warranties whatsoever, either expressed or implied, as to the accuracy, completeness, reliability, currency or otherwise of the information shown on this map.

Overall NRT OnDemand Service Metrics

Number of Rides

5408

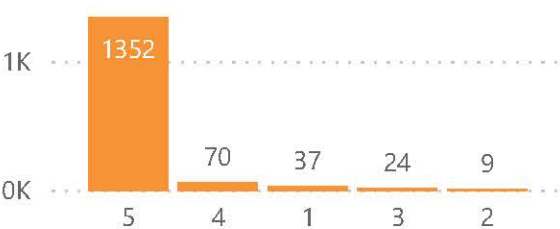
Number of Trips

4812

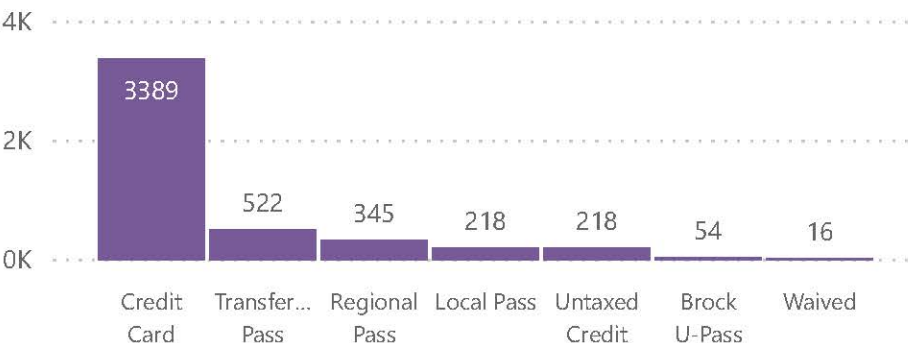
WAV Trips

54

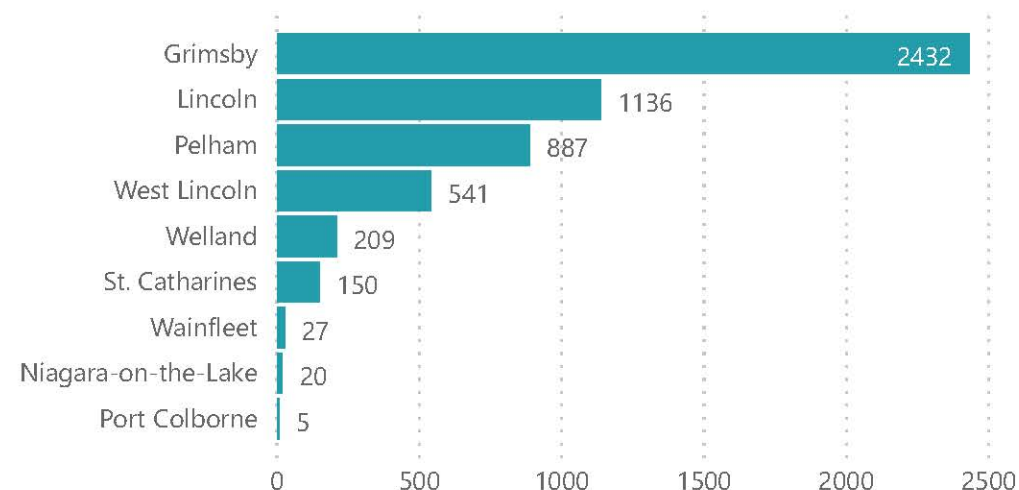
Trip Rating



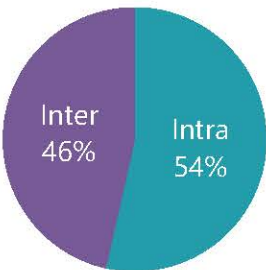
Payment Type



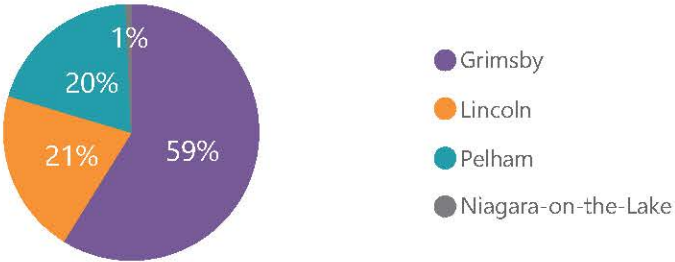
Rides by Origin Municipality



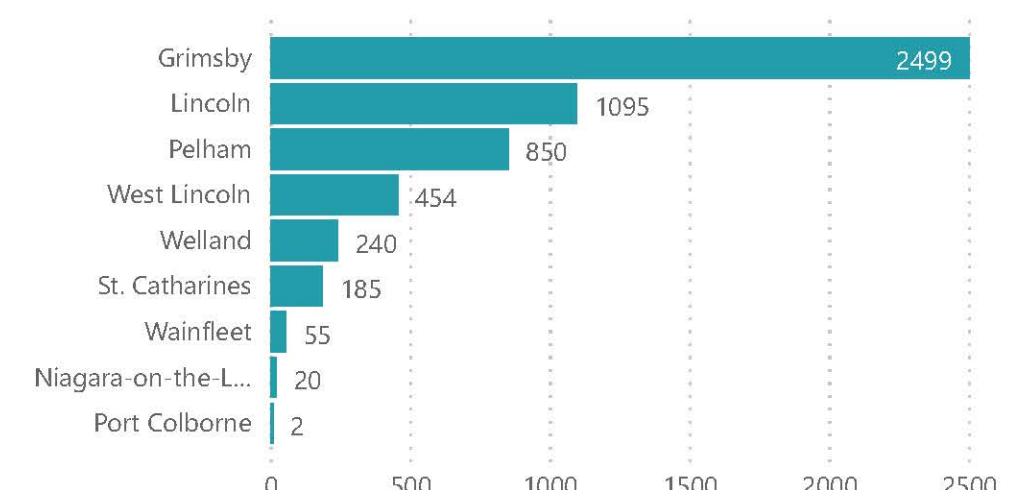
Inter vs. Intra-Municipal Rides



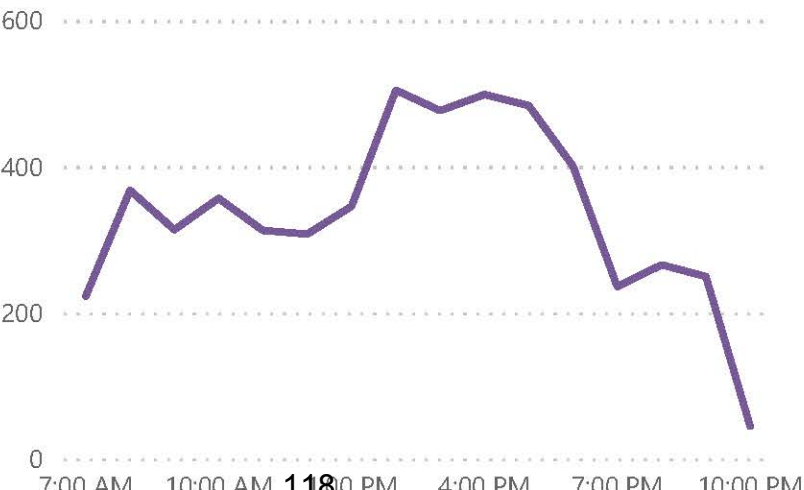
Intra-Municipal Rides



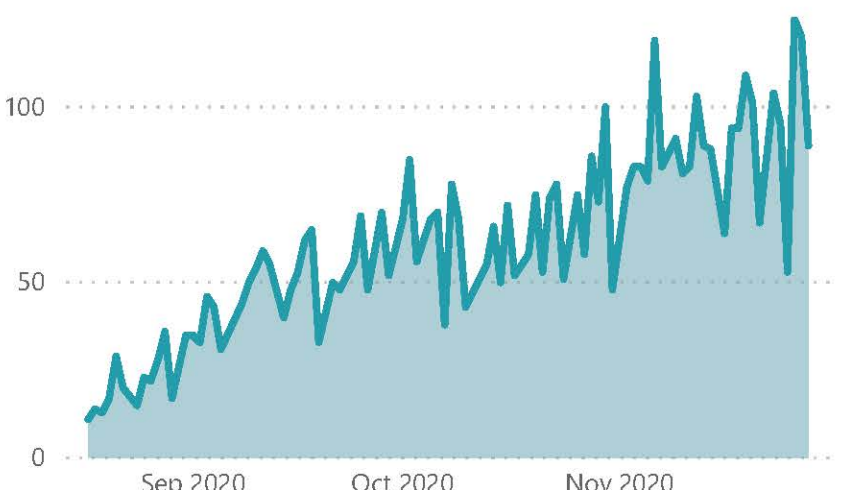
Rides by Destination Municipality



Ride Time of Day



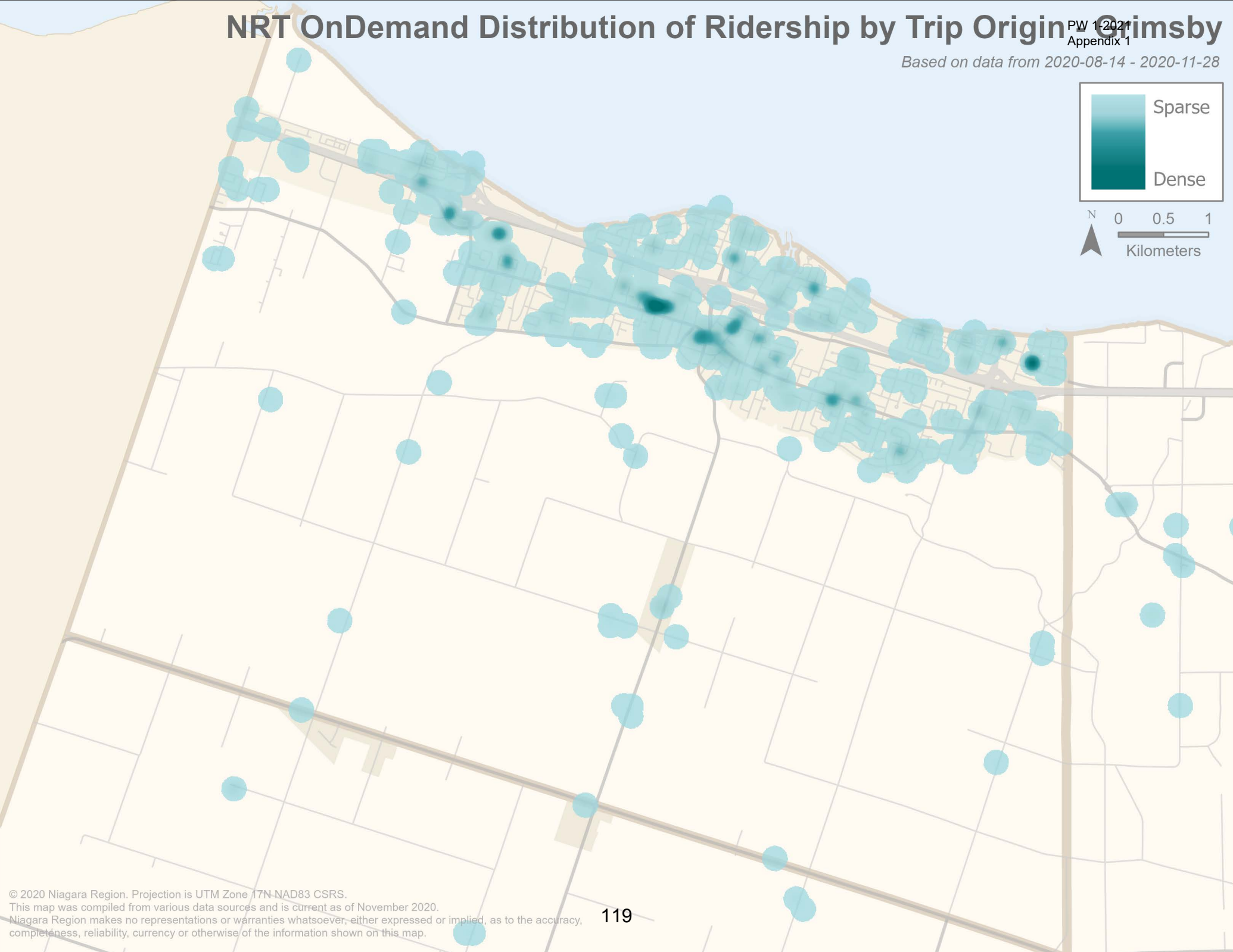
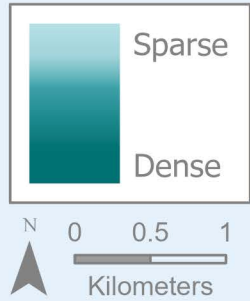
Ridership



NRT OnDemand Distribution of Ridership by Trip Origin - Grimsby

PW 1-2021
Appendix 1

Based on data from 2020-08-14 - 2020-11-28



NRT OnDemand Service Metrics

Grimsby
Origin and/or Destination Municipality

PW 1-2021
Appendix 1
Saturday, November 28, 2020
Data as of

Number of Rides

3228

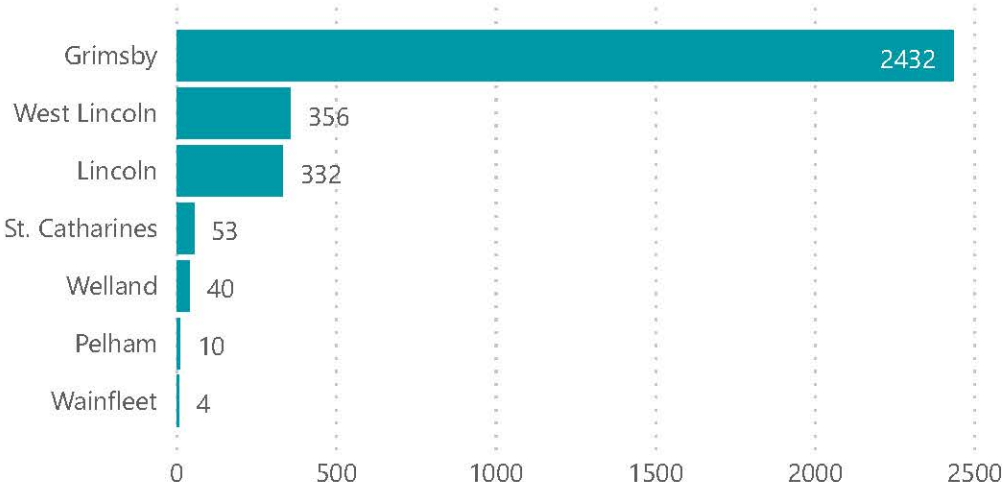
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2816

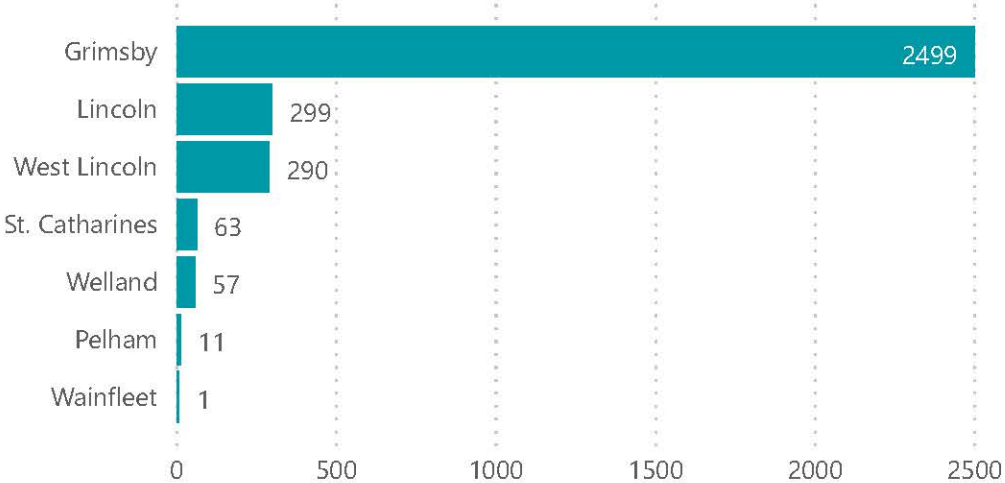
WAV Trips

42

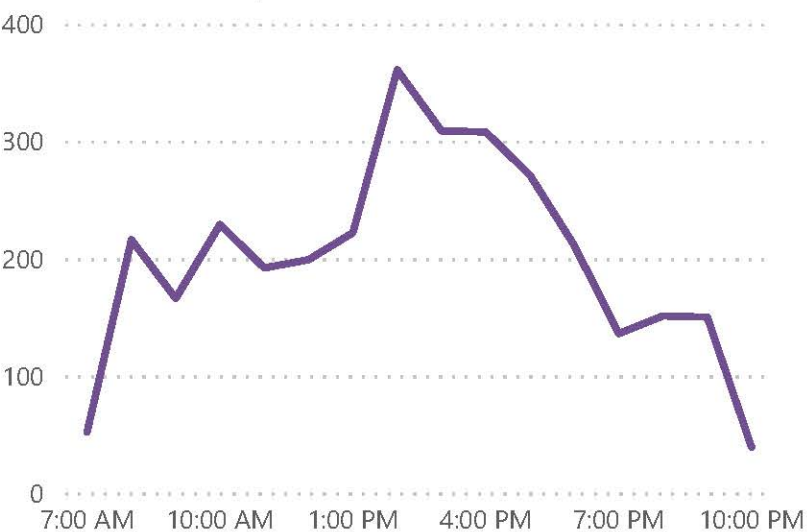
Rides by Origin Municipality



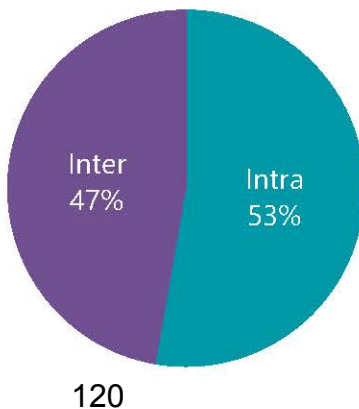
Rides by Destination Municipality



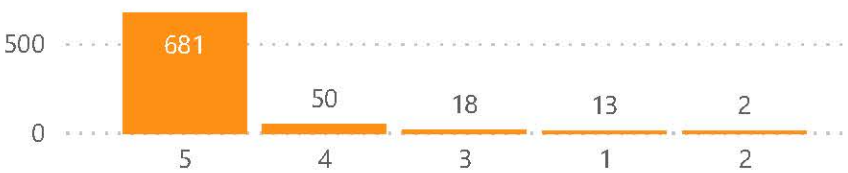
Ride Time of Day



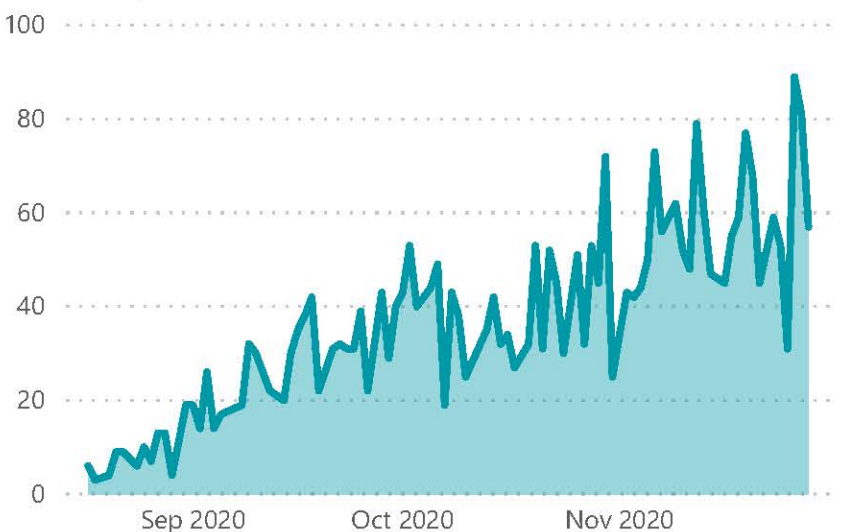
Inter vs. Intra-Municipal Rides



Trip Rating



Ridership



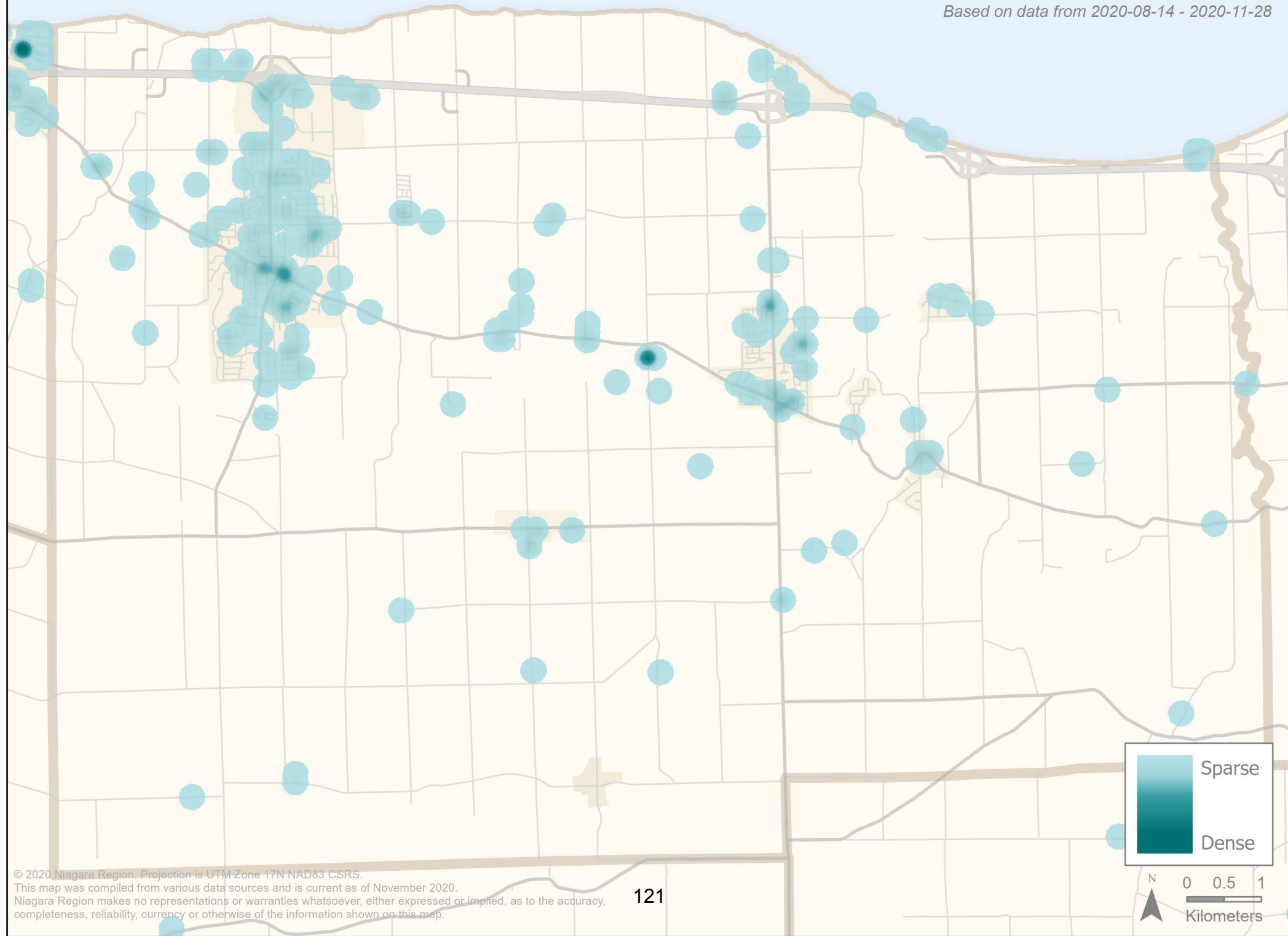
Payment Type



NRT OnDemand Distribution of Ridership by Trip Origin - Lincoln

PW 1-2021
Appendix 1

Based on data from 2020-08-14 - 2020-11-28



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This map was compiled from various data sources and is current as of November 2020.

Niagara Region makes no representations or warranties whatsoever, either expressed or implied, as to the accuracy, completeness, reliability, currency or otherwise of the information shown on this map.

NRT OnDemand Service Metrics

Lincoln
Origin and/or Destination Municipality

PW 1-2021
Appendix 1
Saturday, November 28, 2020
Data as of

Number of Rides

1632

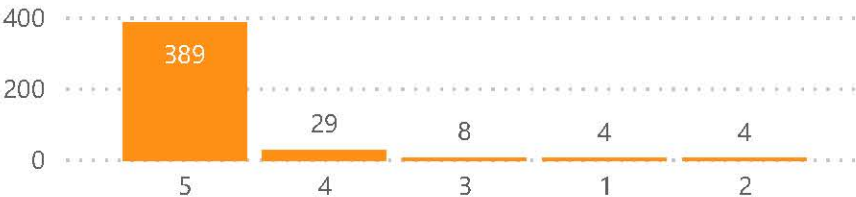
Number of Trips

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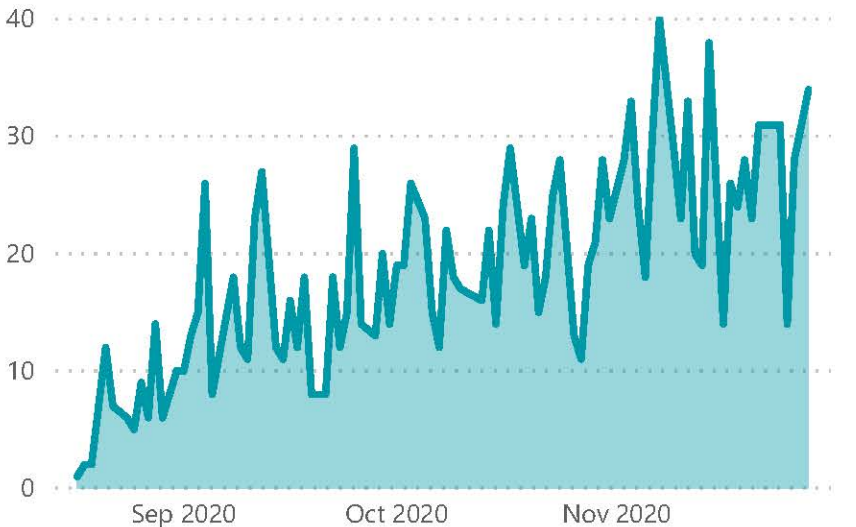
WAV Trips

23

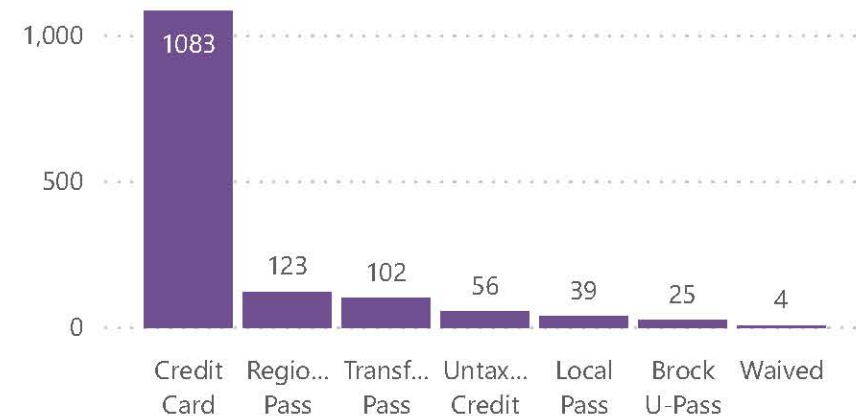
Trip Rating



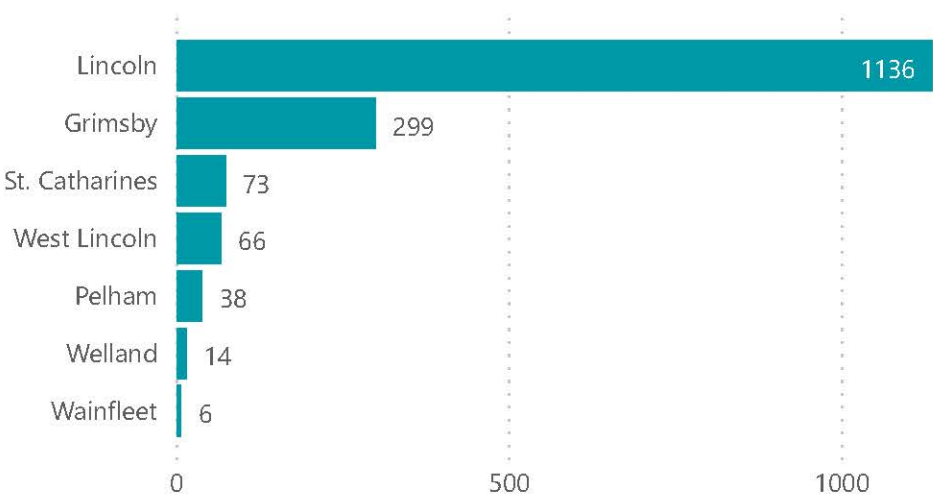
Ridership



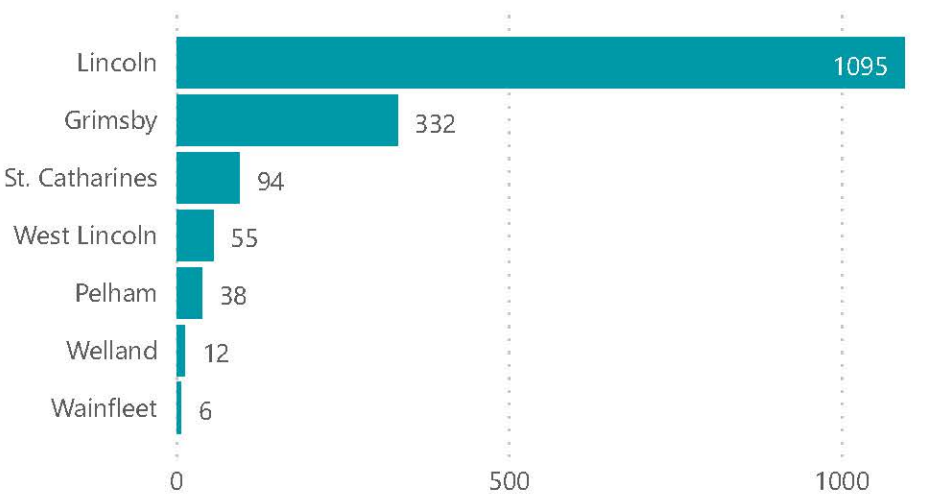
Payment Type



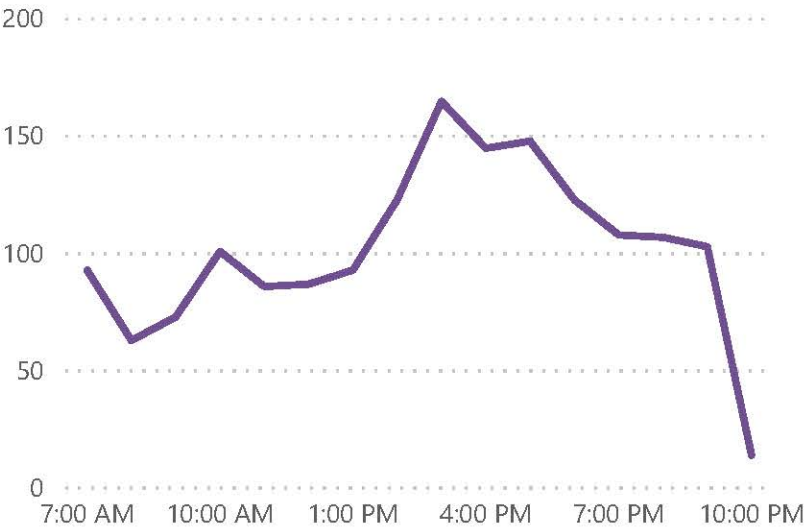
Rides by Origin Municipality



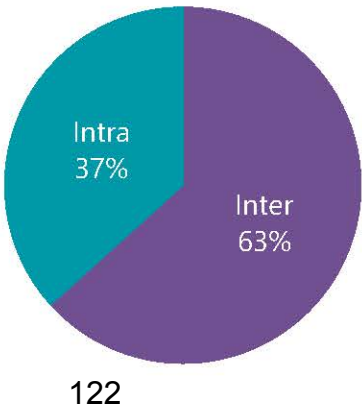
Rides by Destination Municipality



Ride Time of Day



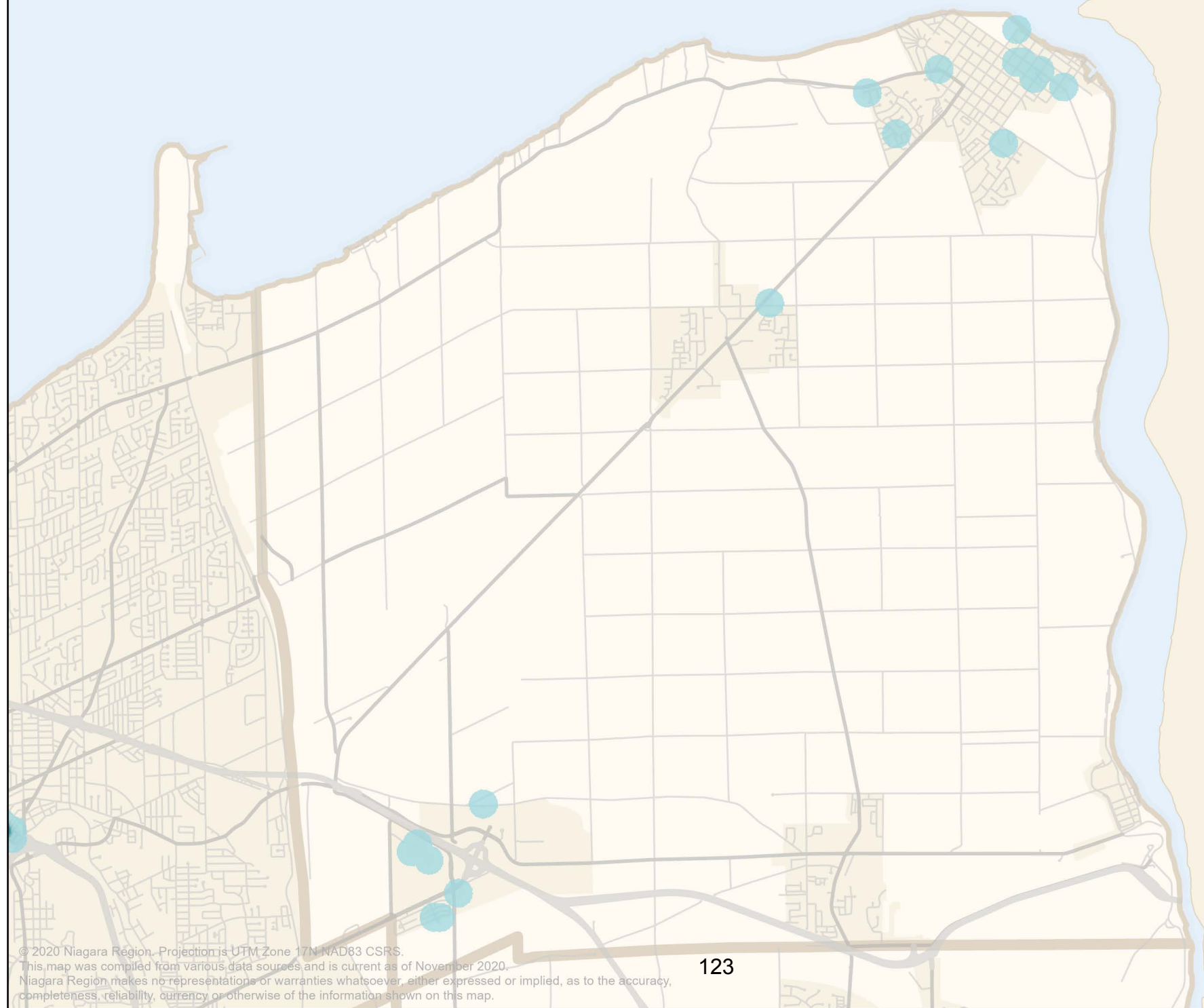
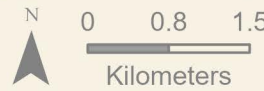
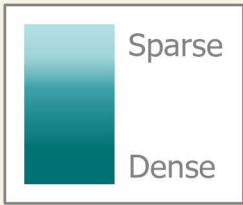
Inter vs. Intra-Municipal Rides



NRT OnDemand Distribution of Ridership by Trip Origin - Niagara-on-the-Lake

Based on data from 2020-11-23 - 2020-11-28

PW 1-2021
Appendix 1



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NRT OnDemand Service Metrics

Niagara-on-the-Lake
Origin and/or Destination Municipality

PW 1-2021
Appendix 1
Saturday, November 28, 2020
Data as of

Number of Rides

20

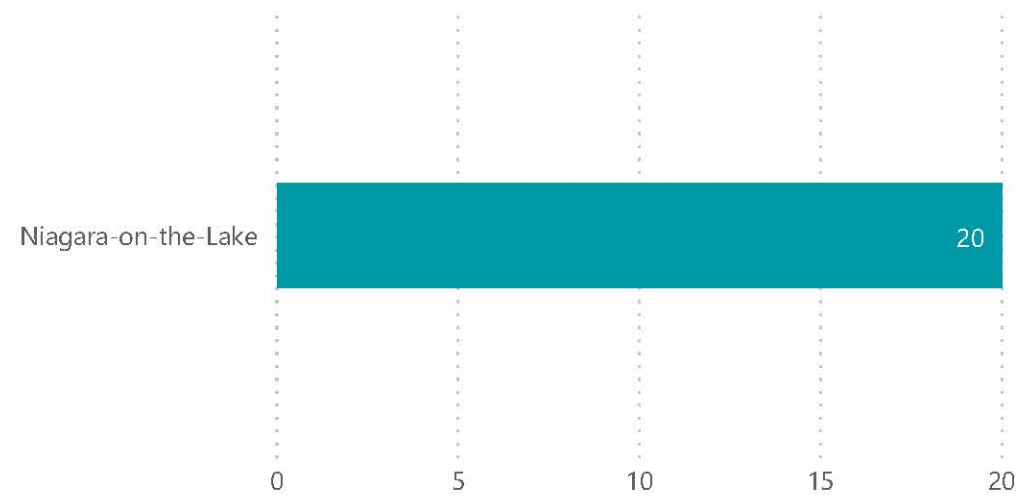
Number of Trips

18

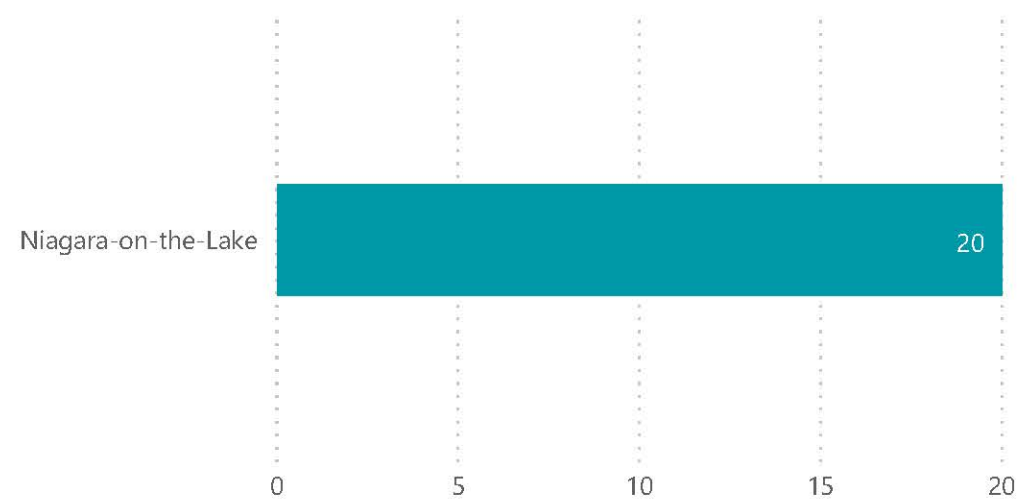
WAV Trips

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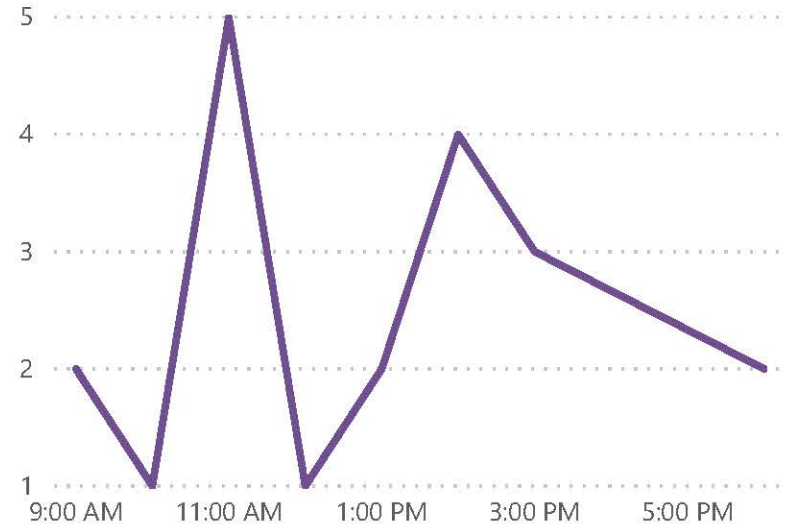
Rides by Origin Municipality



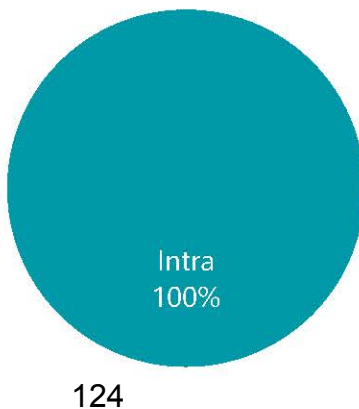
Rides by Destination Municipality



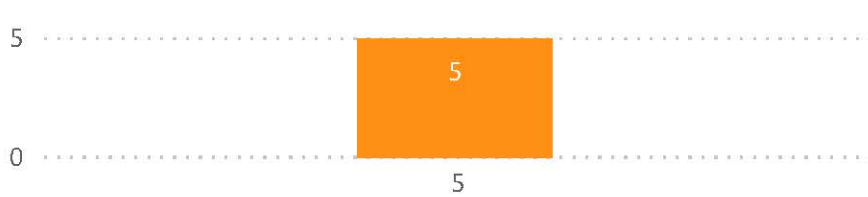
Ride Time of Day



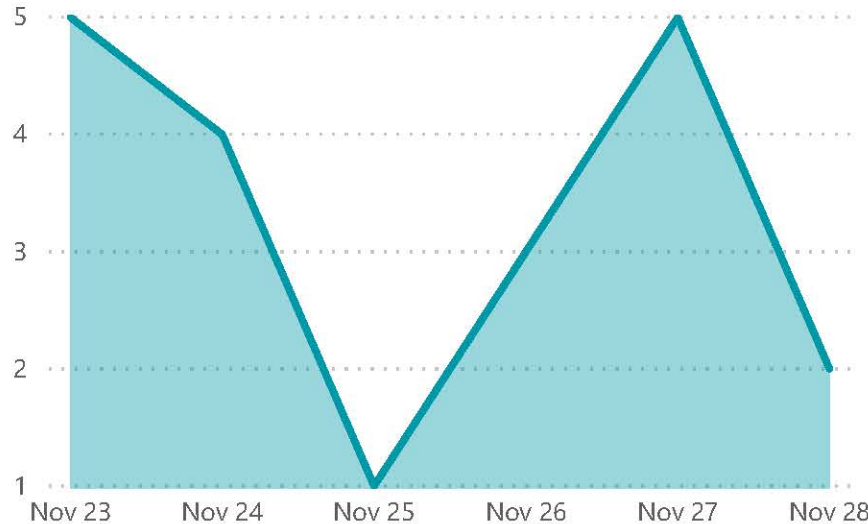
Inter vs. Intra-Municipal Rides



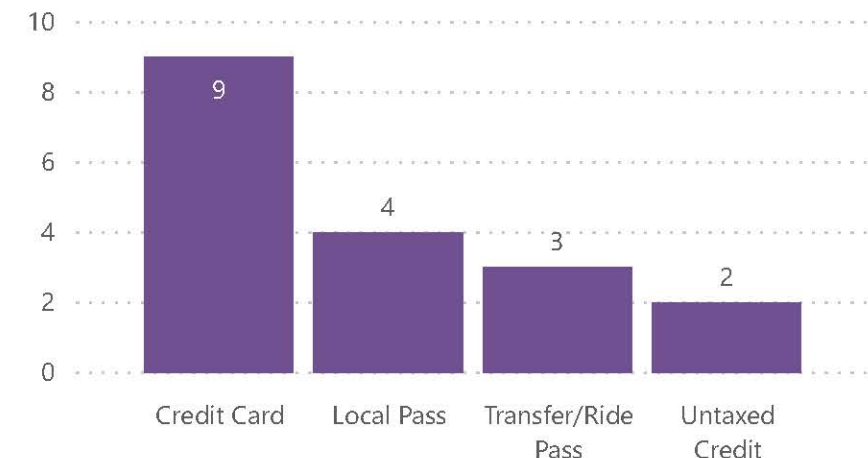
Trip Rating



Ridership



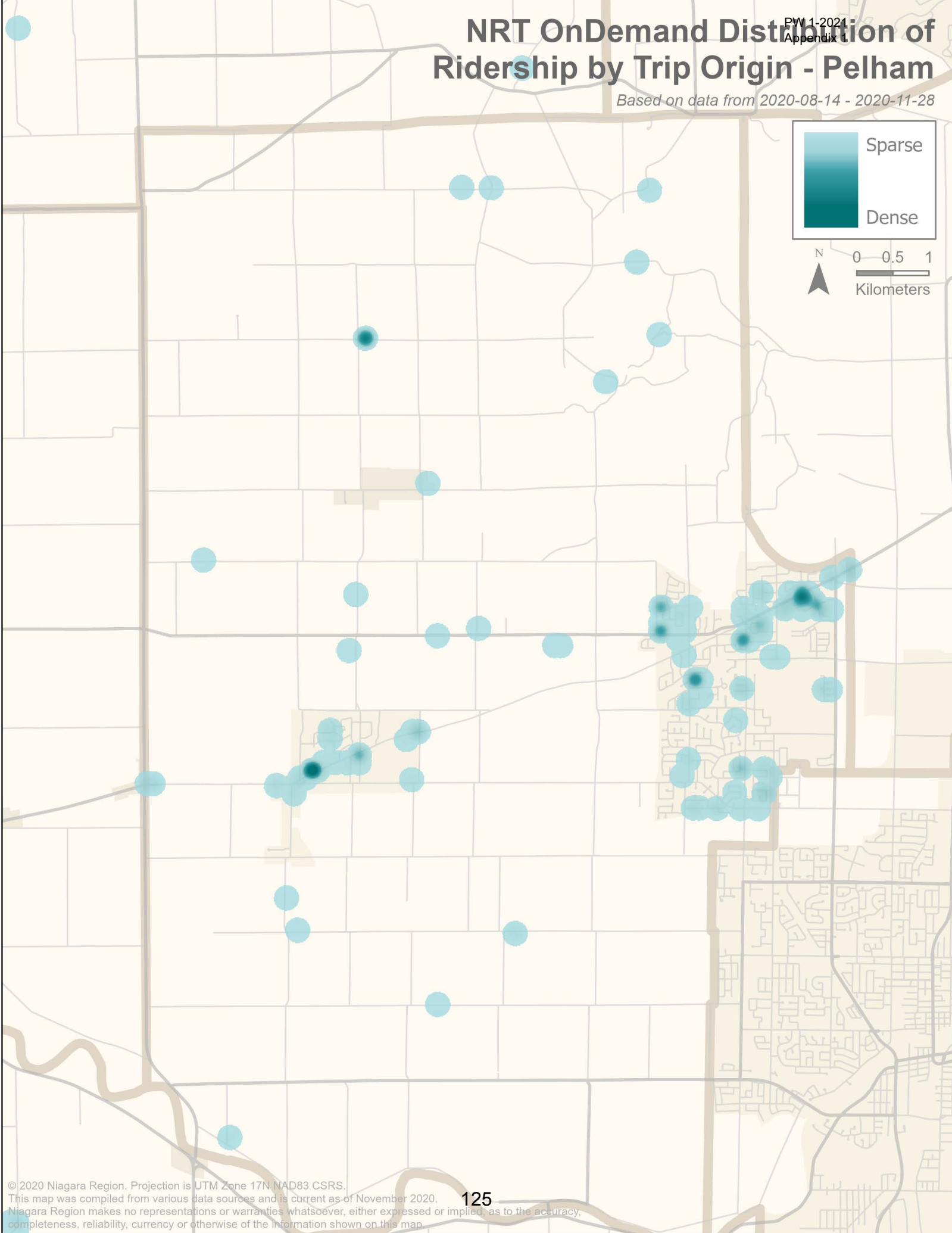
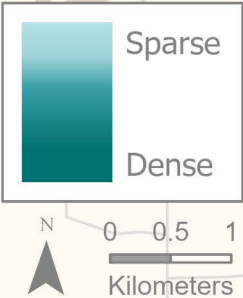
Payment Type



NRT OnDemand Distribution of Ridership by Trip Origin - Pelham

PWM 1-2021
Appendix 1

Based on data from 2020-08-14 - 2020-11-28



NRT OnDemand Service Metrics

Pelham
Origin and/or Destination Municipality

PW 1-2021
Appendix 1
Saturday, November 28, 2020
Data as of

Number of Rides

1167

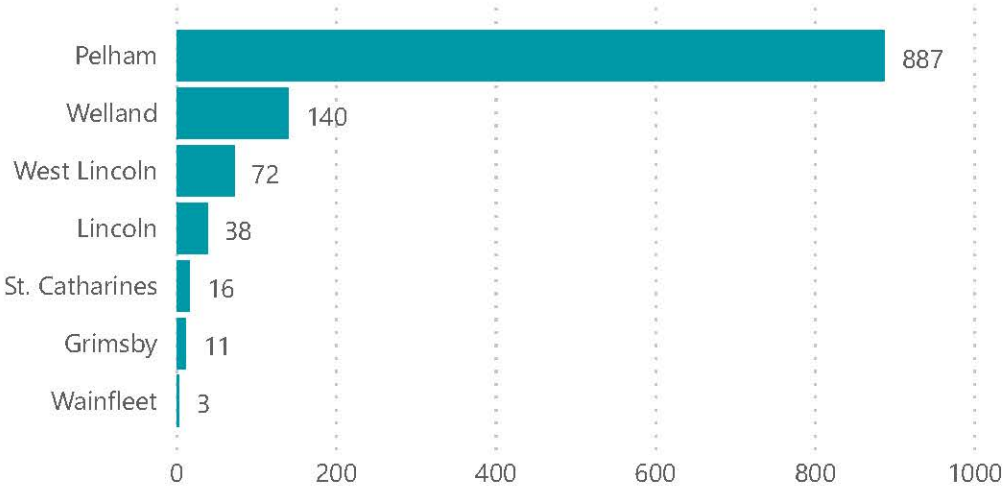
Number of Trips

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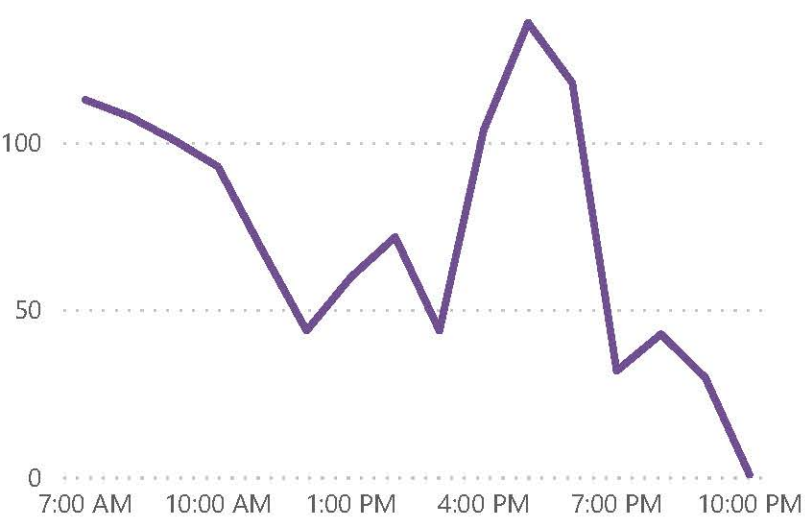
WAV Trips

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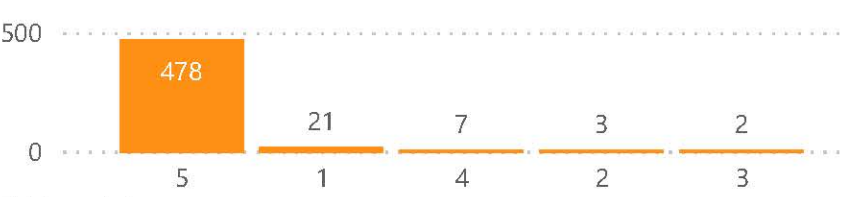
Rides by Origin Municipality



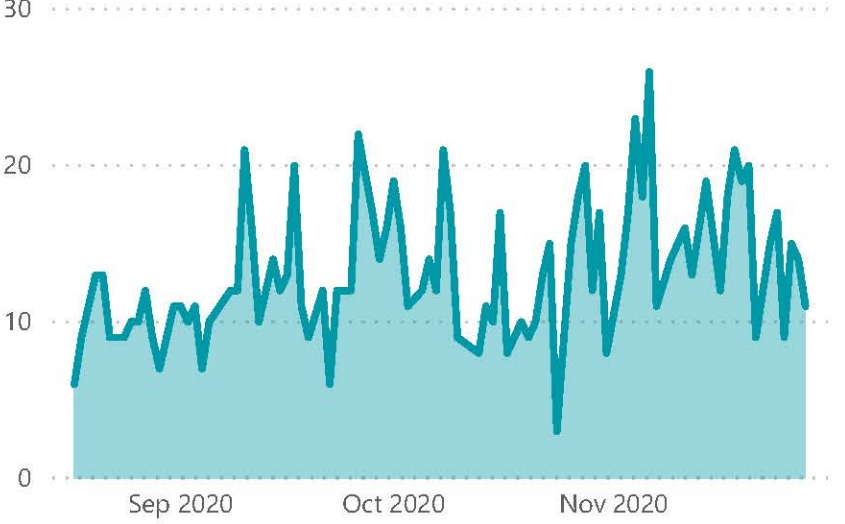
Ride Time of Day



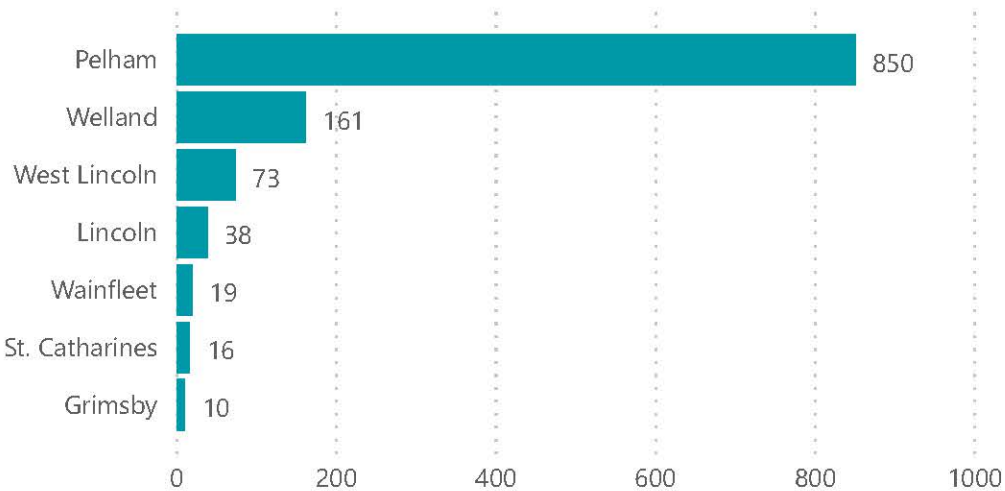
Trip Rating



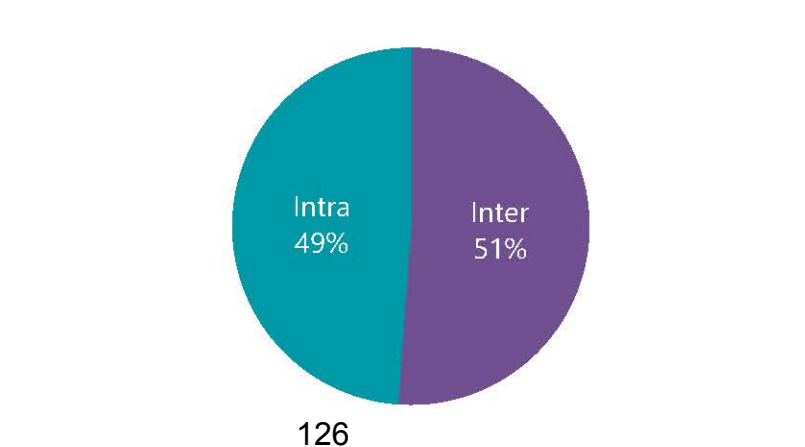
Ridership



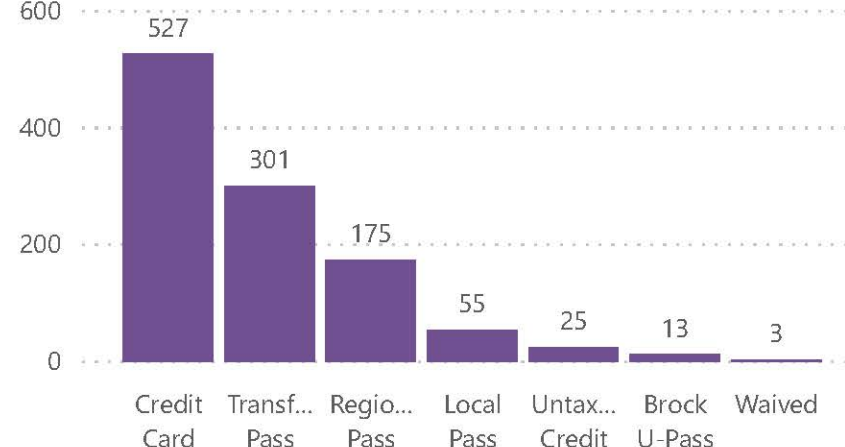
Rides by Destination Municipality



Inter vs. Intra-Municipal Rides



Payment Type



NRT OnDemand Distribution of Ridership by Trip Origin - Wainfleet

Based on data from 2020-08-14 - 2020-11-28



0 1 2
Kilometers

NRT OnDemand Service Metrics

Wainfleet
Origin and/or Destination Municipality

Saturday, November 28, 2020
Data as of

PW 1-2021
Appendix 1

Number of Rides

82

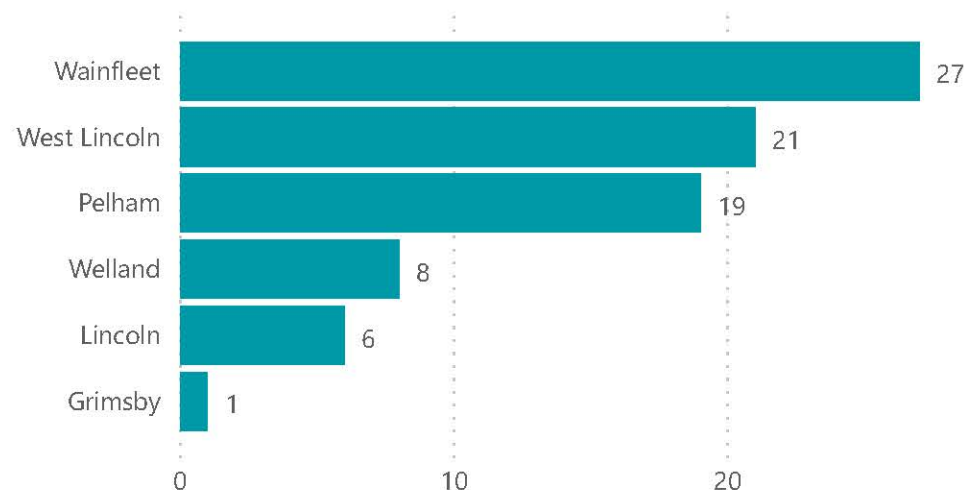
Number of Trips

73

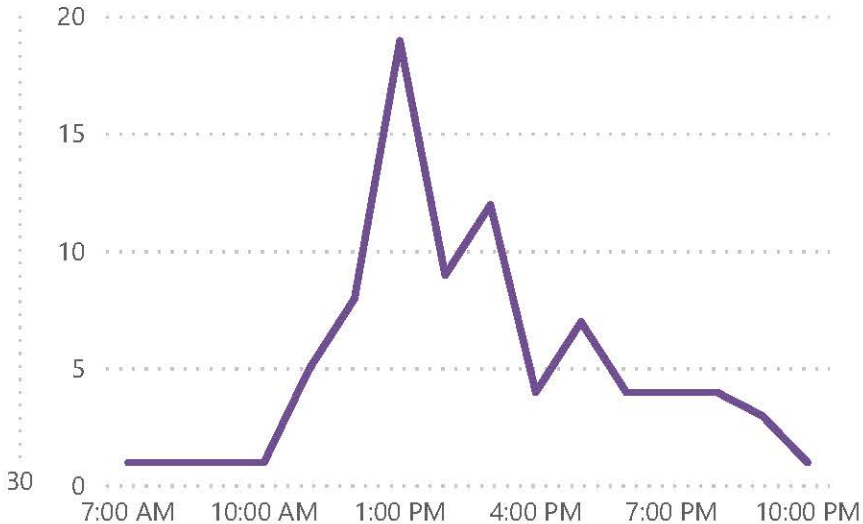
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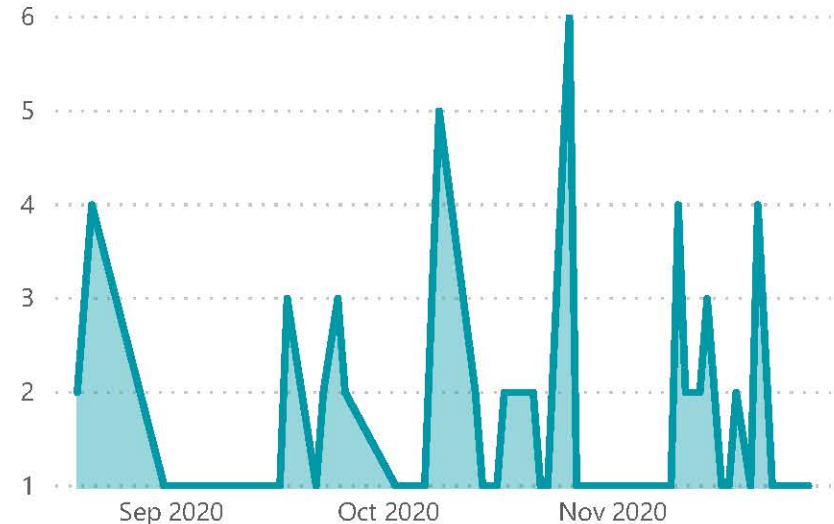
Rides by Origin Municipality



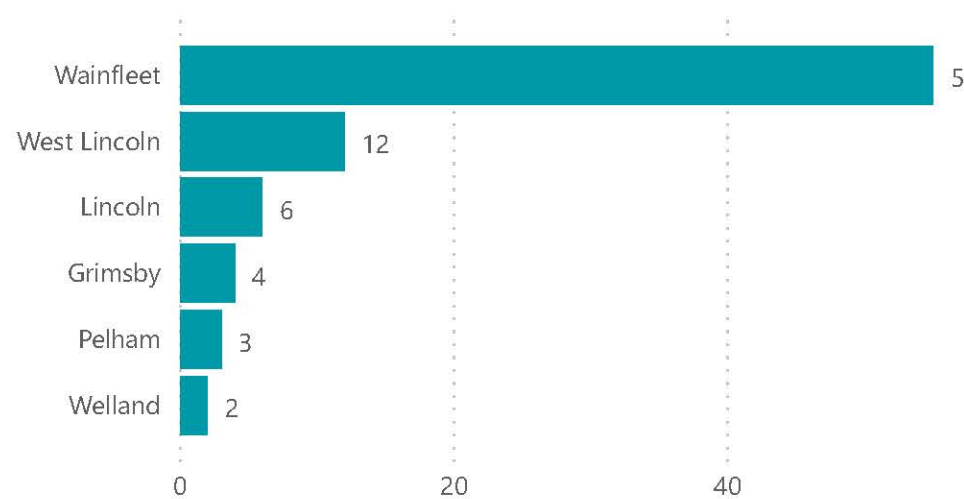
Ride Time of Day



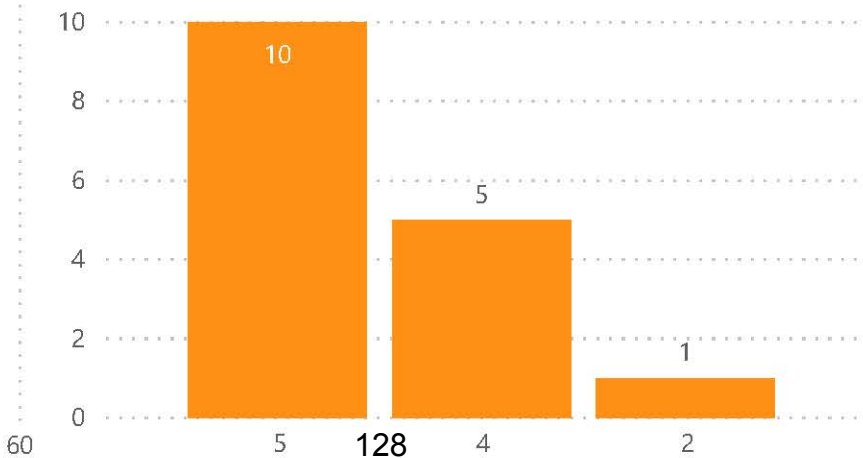
Ridership



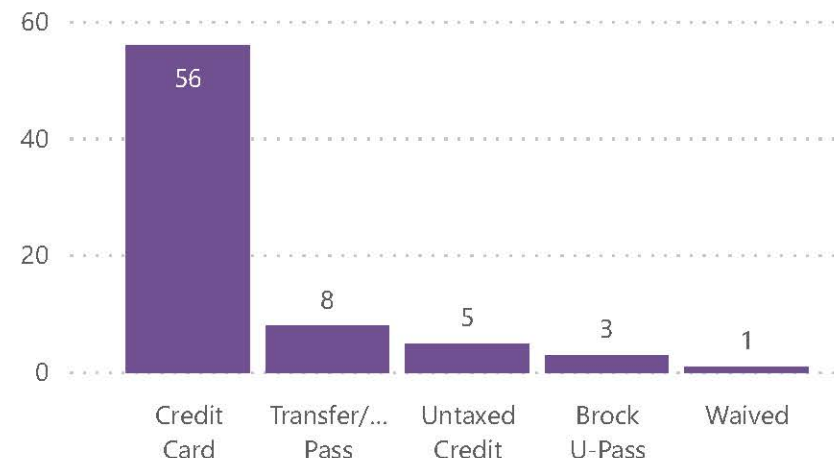
Rides by Destination Municipality

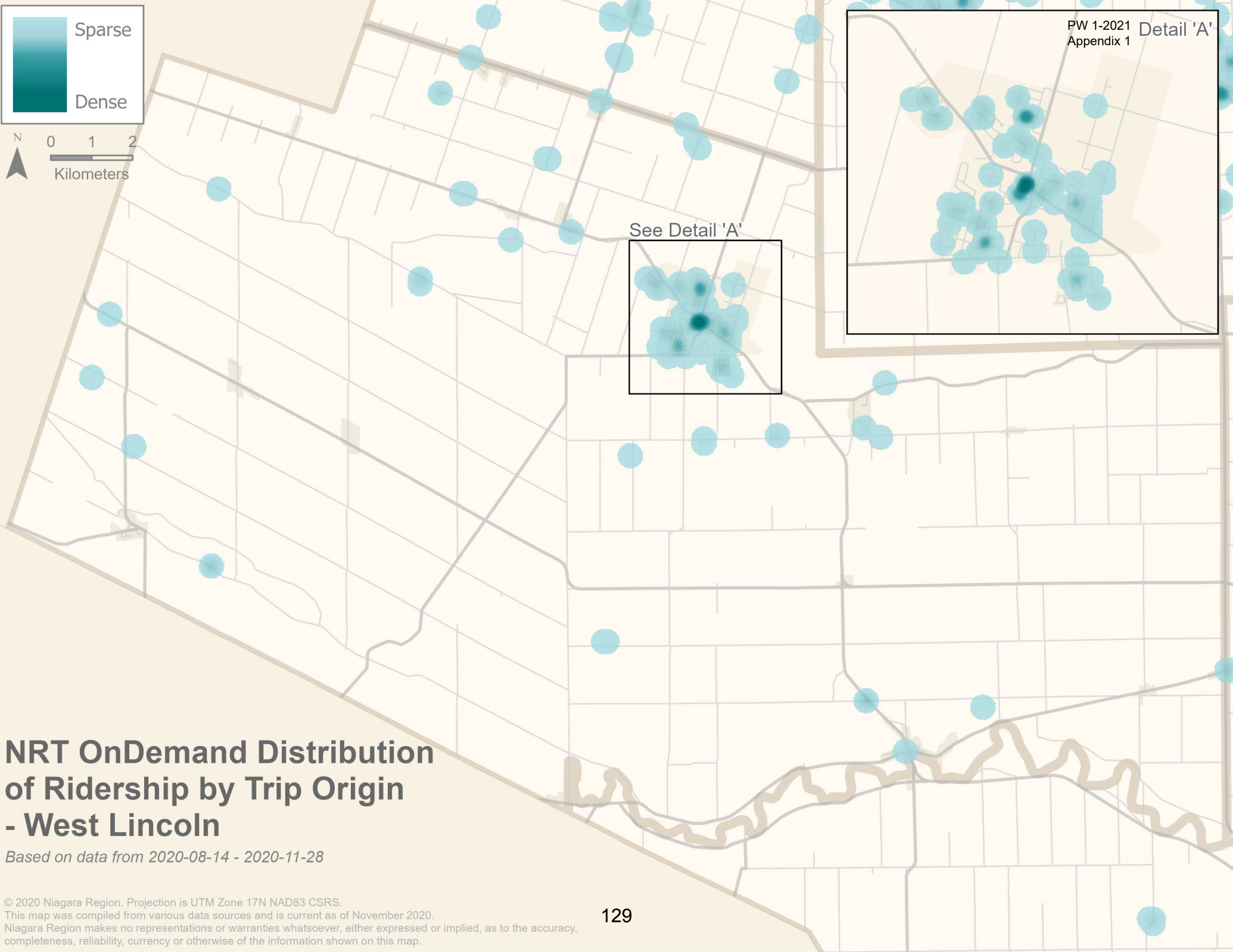


Trip Rating



Payment Type





NRT OnDemand Distribution of Ridership by Trip Origin - West Lincoln

Based on data from 2020-08-14 - 2020-11-28

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NRT OnDemand Service Metrics

West Lincoln
Origin and/or Destination Municipality

Saturday, November 28, 2020
Data as of

Number of Rides

991

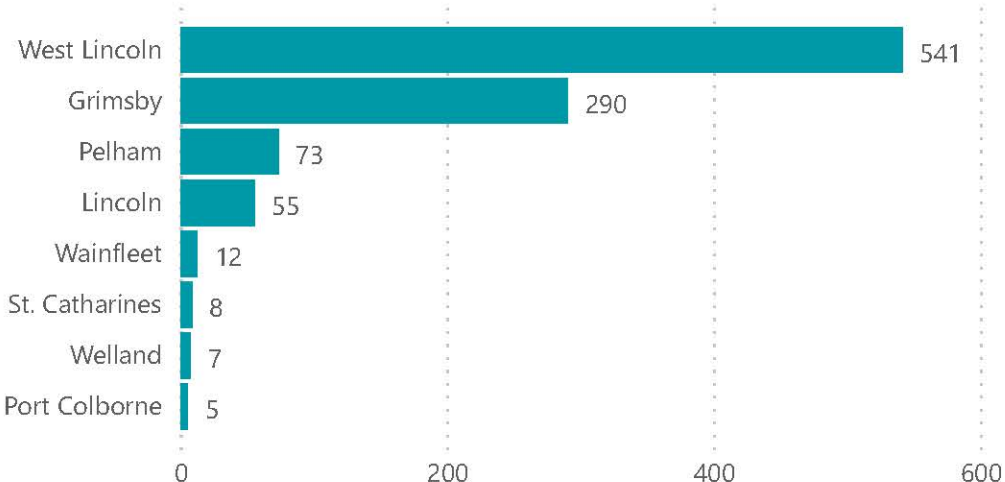
Number of Trips

914

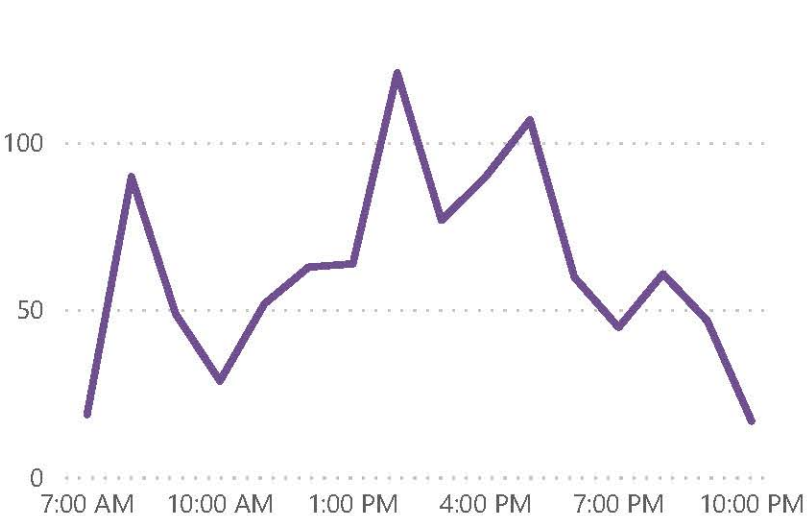
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11

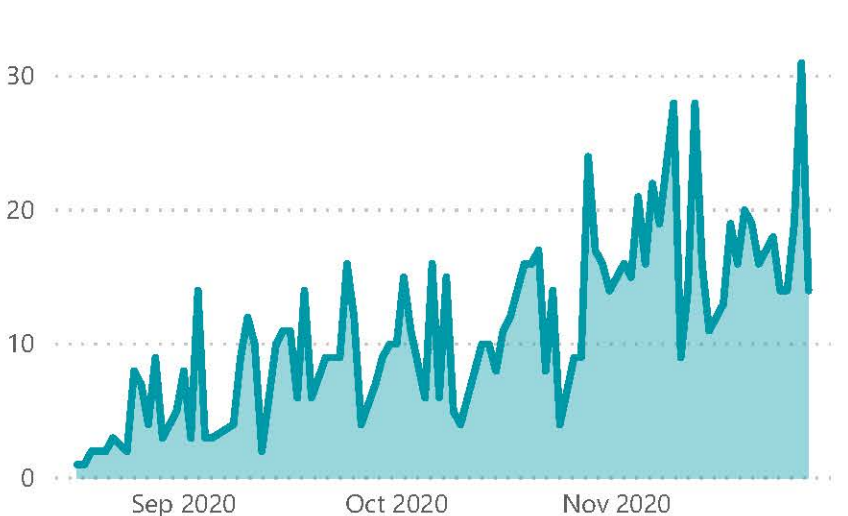
Rides by Origin Municipality



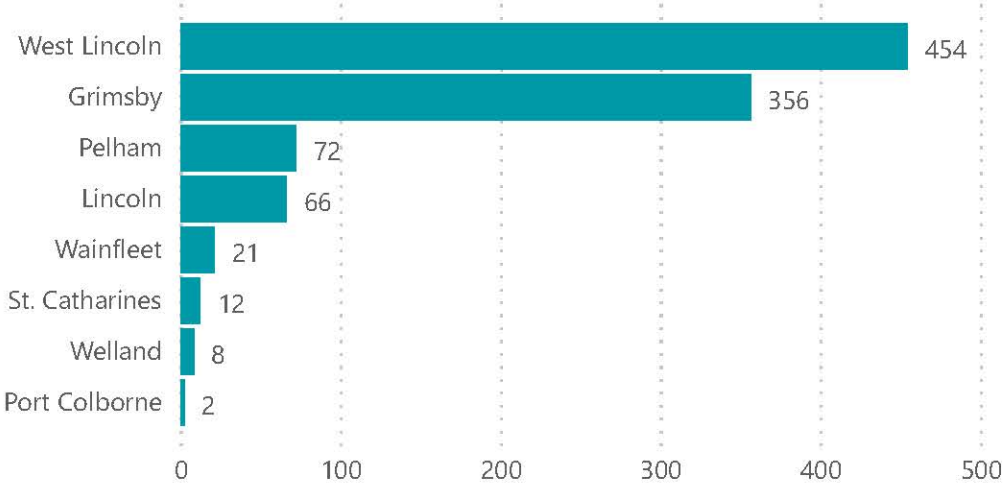
Ride Time of Day



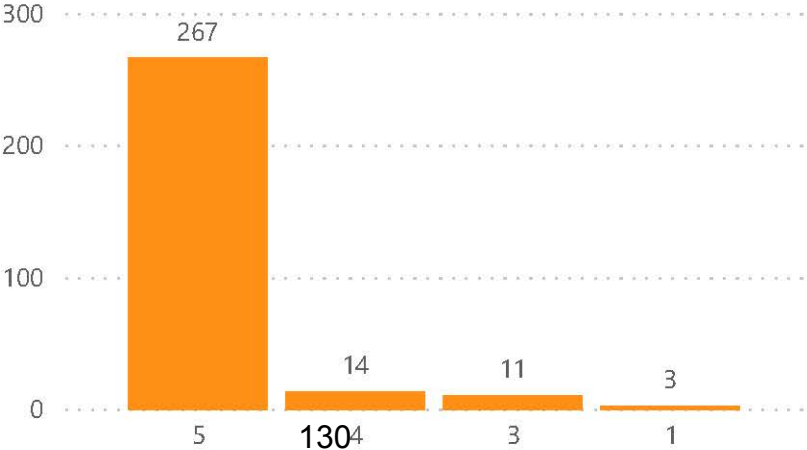
Ridership



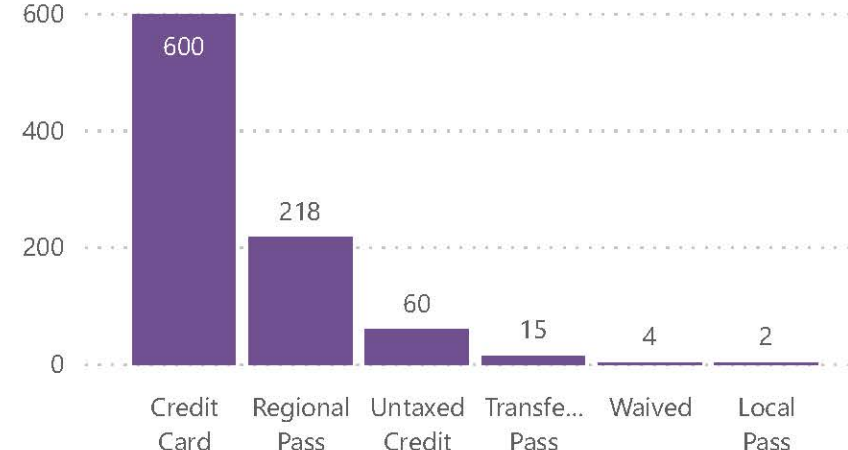
Rides by Destination Municipality



Trip Rating



Payment Type



Minute Item No. 6.1

COM 1-2021

Community Homelessness Prevention Initiative Investment Plan 2021-22

That Report COM 1-2021, dated January 12, 2021, respecting Community Homelessness Prevention Initiative Investment Plan 2021-22, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Ministry mandated Community Homelessness Prevention Initiative Investment plan for the 2021-22 funding allotment **BE APPROVED**.

Minute Item No. 7

Consent Items for Information

That a taskforce **BE CREATED** forthwith respecting the COVID-19 vaccination program in Niagara; and

That the taskforce **REPORT** to the Board of Health biweekly at the Public Health COVID-19 Status Update Workshops.

Minute Item No. 7

Consent Items for Information

That the following items **BE RECEIVED** for information:

PHD-C 1-2021

COVID-19 Response and Business Continuity in Public Health & Emergency Services

COM-C 1-2021

COVID-19 Response and Business Continuity in Community Services

COM-C 2-2021

Request for Declaration of State of Emergency for Mental Health, Homelessness and Addiction

CWCD 339-2020

Extra Legislative Development of Undefined Regional Initiatives that Challenge and Undermine the Legal Authority of Local Public Health Boards and Negatively Affect Their Effectiveness in Addressing Community Health Needs.

**THE REGIONAL MUNICIPALITY OF NIAGARA
PUBLIC HEALTH & SOCIAL SERVICES COMMITTEE
OPEN SESSION**

**PHSSC 1-2021
Tuesday, January 12, 2021
Council Chamber/Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Greenwood (Committee Co-Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Butters, Darte, Foster, Gibson, Insinna, Ip, Jordan, Nicholson, Rigby, Sendzik, Villella, Whalen, Witteveen

Other Councillors Present via Video Conference: Easton

Absent/Regrets: Bellows, Chiocchio (Committee Co-Chair)

Staff Present in the Council Chamber: S. Guglielmi, Technology Support Analyst, Dr. M. M. Hirji, Acting Medical Officer of Health, A. Jugley, Commissioner, Community Services, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff: C. Cousins, Director, Homelessness and Community Engagement, S. Kearns, Director, Environmental Health, H. Koning, Director, Senior Services, K. Lotimer, Legislative Coordinator, L. Watson, Director, Social Assistance and Employment Opportunities, D. Woiceshyn, Chief Executive Officer, Niagara Regional Housing

1. CALL TO ORDER

Ann-Marie Norio, Regional Clerk, called the meeting to order at 1:00 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. **SELECTION OF COMMITTEE CO-CHAIRS**

3.1 **Call for Nominations for Committee Co-Chair aligned to Public Health**

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Co-Chair of the Public Health and Social Services Committee aligned to the Public Health Department for the 2021-2022 term.

Moved by Councillor Insinna
Seconded by Councillor Foster

That Councillor Greenwood **BE NOMINATED** as Co-Chair of the Public Health and Social Services Committee aligned to the Public Health Department for a two-year term (2021-2022).

3.2 **Motion to Close Nominations for Committee Co-Chair aligned to Public Health**

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Public Health and Social Services Committee Co-Chair aligned to the Public Health Department. There being no further nominations, it was:

Moved by Councillor Gibson
Seconded by Councillor Whalen

That nominations for the position of Co-Chair of the Public Health and Social Services Committee aligned to the Public Health Department for the 2021-2022 term, **BE CLOSED**.

Carried

3.3 **Voting for the Position of Committee Co-Chair aligned to Public Health**

There being only one nominee for the position, the Regional Clerk announced that Councillor Greenwood would be the Public Health and Social Services Committee Co-Chair aligned to the Public Health Department for the 2021-2022 term.

3.4 Call for Nominations for Committee Co-Chair aligned to Community Services

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Co-Chair of the Public Health and Social Services Committee aligned to the Community Services Department for the 2021-2022 term.

Moved by Councillor Butters
Seconded by Councillor Dart

That Councillor Chiochio **BE NOMINATED** as Co-Chair of the Public Health and Social Services Committee aligned to the Community Services Department for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Co-Chair aligned to Community Services

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Public Health and Social Services Committee Co-Chair aligned to the Community Services Department. There being no further nominations, it was:

Moved by Councillor Butters
Seconded by Councillor Rigby

That nominations for the position of Co-Chair of the Public Health and Social Services Committee aligned to the Community Services Department for the 2021-2022 term, **BE CLOSED**.

Carried

3.6 Voting for the Position of Committee Co-Chair aligned to Community Services

There being only one nominee for the position, the Regional Clerk announced that Councillor Chiochio would be the Public Health and Social Services Committee Co-Chair aligned to the Community Services Department for the 2021-2022 term.

At this point in the meeting, Committee Co-Chair Greenwood assumed the chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 **COM 1-2021**

Community Homelessness Prevention Initiative Investment Plan 2021-22

Moved by Councillor Whalen

Seconded by Councillor Butters

That Report COM 1-2021, dated January 12, 2021, respecting Community Homelessness Prevention Initiative Investment Plan 2021-22, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Ministry mandated Community Homelessness Prevention Initiative Investment plan for the 2021-22 funding allotment **BE APPROVED**.

Carried

7. **CONSENT ITEMS FOR INFORMATION**

At this point in the meeting, Dr. Hirji, Acting Medical Officer of Health/Commissioner, Public Health, provided an update respecting the status of COVID-19 in Niagara.

Moved by Councillor Sendzik

Seconded by Councillor Foster

That a taskforce **BE CREATED** respecting the COVID-19 vaccination program in Niagara.

The following friendly amendment was accepted by the Committee Chair and the mover and seconder of the motion as follows:

That a taskforce **BE CREATED *forthwith*** respecting the COVID-19 vaccination program in Niagara; and

That the taskforce REPORT to the Board of Health biweekly at the Public Health COVID-19 Status Update Workshops.

The Committee Chair called the vote on the motion, as amended, as follows:

That a taskforce **BE CREATED** *forthwith* respecting the COVID-19 vaccination program in Niagara; and

That the taskforce **REPORT** to the Board of Health biweekly at the Public Health COVID-19 Status Update Workshops.

Carried

Councillor Information Request(s):

Ensure the taskforce reports include the plan of action, distribution details and weekly results respecting vaccinations. Councillor Villella.

Moved by Councillor Rigby
Seconded by Councillor Witteveen

That the following items **BE RECEIVED** for information:

PHD-C 1-2021

COVID-19 Response and Business Continuity in Public Health & Emergency Services

COM-C 1-2021

COVID-19 Response and Business Continuity in Community Services

COM-C 2-2021

Request for Declaration of State of Emergency for Mental Health, Homelessness and Addiction

CWCD 339-2020

Extra Legislative Development of Undefined Regional Initiatives that Challenge and Undermine the Legal Authority of Local Public Health Boards and Negatively Affect Their Effectiveness in Addressing Community Health Needs.

Carried

Councillor Information Request(s):

Provide information respecting the role that Ontario Health has played through the pandemic and how it has conflicted with normal public health governance. Councillor Insinna.

8. OTHER BUSINESS

8.1 Well Water Testing

Councillors expressed their concern with the continued suspension of well water testing for residents due to the pandemic and requested staff explore all possible options for the collection of water samples. Dr. Hirji, Acting Medical Officer of Health/Commissioner, Public Health, advised that staff are continuing to explore options.

8.3 Collection of Socks and Touques for the Homeless

Councillor Greenwood advised that she has been dropping off donations of new socks and touques to Cathy Cousins, Director, Homelessness and Community Engagement, for distribution to the homeless and encouraged Councillors to consider doing this.

9. NEXT MEETING

The next meeting will be held on Tuesday, February 16, 2021, at 1:00 p.m.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 2:38 p.m.

Councillor Greenwood
Committee Co-Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk

Subject: Community Homelessness Prevention Initiative Investment Plan
2021-22

Report to: Public Health and Social Services Committee

Report date: Tuesday, January 12, 2021

Recommendations

1. That the Ministry mandated Community Homelessness Prevention Initiative investment plan for the 2021-22 funding allotment **BE APPROVED**.

Key Facts

- The Ministry of Municipal Affairs and Housing (MMAH) provided notification on April 17, 2019 of funding allocations for the Community Homelessness Prevention Initiative (CHPI) which included the year 2021-22.
- Based on the April 17, 2019 notice, Niagara will receive \$7,847,786 for the one-year term April 1, 2021 through March 31, 2022.
- Consistent with previous years, MMAH requires service managers to submit the CHPI investment plan for 2021-22 by February 15, 2021 outlining the planned spending in the directed categories of: emergency shelter solutions, housing with related supports, homelessness prevention, other housing services and supports and program administration.
- The proposed investment plan included in the report has been developed based on the CHPI program guidelines (January 2017), in alignment with Niagara's Ten Year Housing and Homelessness Action Plan and with consideration to existing funding allocations to support a stable homelessness system in Niagara.
- In 2019, homelessness services in Niagara assisted 490 unique individuals through outreach funding, 2,303 with emergency shelter services, 1,915 through homelessness prevention funding, and 549 through supported transitional housing funding.

Financial Considerations

The total 100% provincial CHPI funding provided for 2021-22 is anticipated to be \$7,847,786. It should also be noted that Niagara Region is allocating \$2,724,168 of levy funding to the same priority funding categories beyond the proposed provincial amounts (assuming a consistent levy allocation in Q1 2022). Niagara Region also receives

\$1,113,488 of federal funding for Reaching Home (largely to fund Housing First programs, and to support Coordinated Access and Built for Zero participation) and \$750,490 in provincial funding for Home for Good (intensive supportive housing). These other funding sources are not included in the CHPI investment plan prepared for the MMAH.

Current homelessness service contracts were executed through a Negotiated Request for Proposal procurement process for each of the CHPI categories and have been approved for a three-year contract period from April 1, 2020 to March 31, 2023. The contract awards align with the CHPI investment plan for 2021-22. Niagara Region funds and works collaboratively with 19 agencies in the region to deliver homelessness services and supports to the residents of Niagara.

Analysis

The proposed CHPI investment plan is designed to align with the CHPI program guidelines issued in January 2017 (revised May 2019). The Ministry requires that an investment plan be submitted each year indicating how Niagara Region plans to use the funding provided based on the categories identified by the province, and additionally, recognizing the four provincial homelessness priorities of chronic homelessness, youth, Indigenous persons and homelessness following transitions from provincially-funded institutions and service systems.

The vision for CHPI is to have “A coordinated and holistic service delivery system that is people-centered, evidence informed and outcomes-based, and reflects a Housing First approach that focuses on homelessness prevention and reduces reliance on emergency services.”¹ This vision reflects a shift towards a system that focuses on proactive and permanent housing solutions rather than reactive responses to homelessness.

The chart below shows the funding plan submitted for 2019-20, 2020-21, the proposed plan to be submitted for 2021-22 and the changes in funding allocations, over the prior year.

¹ Community Homelessness Prevention Initiative Program Guidelines, January 2017, Ministry of Housing.

2021-22 CHPI INVESTMENT PLAN

	2019-20	2020-21	2021-22	Change
Emergency Shelter Solutions	\$2,421,799	\$2,753,623	\$2,753,623	\$0
Housing with Related Supports	\$956,155	\$852,179	\$852,179	\$0
Other Services and Supports	\$314,016	\$397,521	\$397,521	\$0
Homelessness Prevention	\$3,555,701	\$3,555,701	\$3,555,701	\$0
Program Administration	\$288,762	\$288,762	\$288,762	\$0
Total	\$7,536,433	\$7,847,786	\$7,847,786	\$0

The relative amounts set out in Niagara's investment plan align with provincial expectations, and ensure funding levels in each category support stability in the Niagara homelessness system while allowing for the capacity to move the system forward in achieving provincially identified priorities. As a result of the procurement process held in 2020, some re-alignment of expenditures between categories was required. These adjustments were made within the levy contribution to each category, as the Region provides significant funding to the homelessness system in Niagara. The types of services that will be funded under the CHPI categories, as well as some specific work, related to system improvements, are outlined below:

Emergency Shelter Solutions

- Shelter providers will operate using a Housing Focused philosophy in the delivery of services, and utilize shelter diversion practices, building on the learnings of the successful youth shelter diversion pilot offered in 2019 and adult shelter diversion pilot offered in 2020.

- Funding will support a low barrier, safe bed, offered in a variety of settings, necessary basic needs, and meals, along with housing support services including transportation to shelter.
- There will be continued focus and effort to align with provincial policy expectations, emphasizing prevention over emergency responses.

Housing with Related Supports

- Consistent with best practices, funding will support Housing First units and, where appropriate, transitional housing programming in Niagara. These critical programs aim to increase housing stability, and reduce reliance on emergency shelters.
- Funded services will also include case management to assist clients with access to medical care, and supports related to mental health, substance use, and crisis intervention. Coordinated Access to these resources is another key component in Niagara's work associated with Built for Zero.

Other Services and Supports

- This category captures Niagara's outreach services, including assertive street outreach support workers who provide help to find stable housing, and connections to other services including mental health programs, healthcare, addictions services, and legal aid.
- Assertive street outreach is another key component in Niagara's movement to its improved 'System 2.0' and work associated with Built for Zero. Additionally Niagara successfully launched a hot spot mapping tool for encampments in 2020, to further support its work and enhance collaboration with municipal partners, community and police.

Homelessness Prevention

- Homelessness Prevention funding supports programs which address eviction prevention, assistance to secure and retain housing (most critical for those exiting shelter), and assistance with budgeting, banking, and trusteeship.
- This category includes the Housing Stability Plan (HSP), which, as in prior years, is an important component of the homelessness prevention program. HSP provides financial assistance for rent arrears, and rent deposits (again, quite helpful for those leaving shelter).

- Funding to support diversion work within the shelter system is considered in this category as well, and diversion tools and skills continue to be rolled out to the full shelter system in Niagara.
- This category also includes funding towards the Niagara Emergency Energy Fund to address utility arrears in order to support clients to retain housing.
- Niagara Region, in alignment with provincial direction, continues to emphasize prevention programs to reduce the need for emergency shelters, facilitate rapid rehousing efforts and support people to access and retain stable housing.

Program Administration

- Funding supports capacity building, supports for system transformation including training for staff and leaders at all third party agencies delivering programs.
- While permitted under the Administration category, Niagara Region does not allocate the full 10% available under the CHPI guidelines for administration, focusing as much funding as possible to direct client service delivery.

Risk Management Planning for CHPI

Under the CHPI program guidelines (January 2017), there is a requirement to identify potential risks and mitigation strategies. The risks that will be identified in this investment plan include:

Risk

- Effectively meeting the provincially mandated capacity, assessment and development requirements for municipal service managers and all third party agencies delivering programs on our behalf (particularly as the province has not yet shared expectations and targets for this requirement).

Mitigation

- Continue to monitor the sector for best practice developments and evolving policy changes.
- Continue to allocate administration monies to this initiative and work with all agencies to identify system wide training needs, ensuring system capacity along with standard processes. Plans for 2021 include a focus on transformation of the transitional housing system.

Risk

- An affordability risk in Niagara, as the annual base provincial funding available remains inadequate to support local needs and address existing demand for services. Ongoing reliance on local not-for-profit sector contributions and levy sources is not sustainable.

Mitigation

- Local funding allocations and contract award processes seek to ensure that selected agencies utilize outcome-based models and best practices. Niagara Region will continue to ensure effective monitoring of contracts and outcomes. Dialogue will continue with MMAH related to local needs and relative funding levels.

Alternatives Reviewed

Not applicable.

Relationship to Council Strategic Priorities

This recommendation is aligned to Council's strategic priority of ensuring a "Healthy and Vibrant Community." By approving this report, Niagara Region is able to receive this provincial funding and support clients through the stages of the housing continuum.

Other Pertinent Reports

- COM 08-2015 Community Homelessness Prevention Initiative Funding Allocations 2015-16 and 2016-17
- COM 02-2017 Community Homelessness Prevention Initiative Investment Plan 2017-18
- COM 02-2018 Community Homelessness Prevention Initiative Investment Plan 2018-19
- COM 01-2019 Community Homelessness Prevention Initiative Investment Plan 2019-20.
- COM 01-2020 Community Homelessness Prevention Initiative Investment Plan 2020-21

Prepared by:

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Community Services

Recommended by:

Adrienne Jugley, MSW, RSW, CHE
Commissioner
Community Services

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

MEMORANDUM

Subject: COVID-19 Response and Business Continuity in Public Health & Emergency Services (January 2021 Update)

Date: January 12, 2021

To: Public Health & Social Services Committee

From: M. Mustafa Hirji, Medical Officer of Health & Commissioner (Acting)

Current Status as of January 4, 2021

- The latest updates including statistics can be found at <https://niagararegion.ca/covid19>
- Globally, the Western world continue to experience a resurgence of COVID-19.
- Most countries in Europe [have reinstituted national lockdowns](#) to bring COVID-19 back under control, while other countries are instituting geographic lockdowns. Some of these lockdowns are starting to be lifted.
- As Canada grapples with the surge of cases, most provinces have instituted province-wide measures that resemble partial lockdowns, including BC, Alberta, Manitoba, and Quebec, as well as the territory of Nunavut. [BC has now introduced a mask mandate](#) for indoor spaces, while [Alberta has instituted a partial mandate](#).
- Effective December 26, Ontario has followed suit with a provincial “shutdown” as well.
- The Shutdown addresses the ongoing social activity of the public that has continued to allow COVID-19 to spread. Early examination of mobility data has not necessarily led to the desired staying home of the public, similar to what we saw with the spring lockdown. If that trend holds, it will likely mean that infections do not come down over the course of the Shutdown, and a longer Shutdown may become necessary. As well, spikes of infection due to festivities over the holidays could negate the impacts of the Shutdown, necessitating it be extended.
- [Outbreaks in long term care homes and retirement homes](#) are much increased, with more residents affected, reflecting the trend of cases in the community. Tragically, this is the population at greatest risk of severe illness and death, and

so we have seen a sharp increase in deaths in Niagara in recent weeks as a result.

- High community cases are also increasing the risk to Public Health and EMS staff who are at greater risk of becoming infected, or isolating due to family or other close contacts becoming infected. Indeed, [in EMS, this is having impacts on staffing](#).
- With high case volumes in the community, Public Health capacity is being stretched in several ways:
 - Increased work to follow-up with each person infected with COVID-19 and all of their contacts,
 - Each person infected with COVID-19 typically now has a very large number of contacts as compared to in previous months, so each new case of COVID-19 is requiring more work for management.
 - Increased cases in the community are leading to increased cases in persons associated with schools, child care, long term care, retirement homes, and other institutions. All of these require significant work by Public Health to prevent and/or manage outbreaks.
- To deal with the surge of work associated with the new cases, Public Health has again scaled back and stopped other program areas to focus on COVID-19. Programs such as vaccination and dental health are unlikely to be able to operate this year; other programs such as mental health and child health will need to be further scaled back, depriving vulnerable residents of needed support. The limits of scaling back other work to find capacity have been reached now; no further opportunities for redeployment remain.
- In absence of further opportunities to increase staffing, Public Health is now forced to scale back the quality and extent of case and contact follow-up we are conducting. This unfortunately means we are less able to identify sources of infection, and less able to find and isolate all contacts who might continue to spread COVID-19 infection.
- Other [Boards of Health in Ontario are investing](#) additional funding into Public Health to ensure a strong pandemic response, [as well as the continuation of robust programs](#) to support the health of the public from all other health issues which have been exacerbated by the Pandemic. Niagara Region Public Health is attempting to hire temporary positions (as opposed to permanent positions similar to our peers) to manage the pandemic response, but given the intense competition province-wide to hire staff, there has been only limited success in recruitment. For example, it took over 3 months to recruit the complete complement of 20 new nurses for the enhanced school health program funded by

the Ministry of Health. After over 3 months, Niagara remains unable to recruit a replacement Associate Medical Officer of Health. Given a highly competitive job environment where qualified staff are in demand by hospitals, long term care, primary care, and public health in every region of the province, Niagara Region has proven not to be sufficiently competitive to secure needed staff in this environment. The impact of this could be exacerbation of health problems in Niagara relative to our peers.

- In Emergency Services, call volumes for EMS have largely returned to normal levels as business and life has resumed.
- EMS is closely monitoring patient flow within local emergency departments and working with Niagara Health to ensure capacity and surge planning for anticipated COVID-19 related hospitalizations. The recent closure of GNGH to admissions is impacting patient flow.
- Emergency Management continues to support both Regional and Local Area Municipal EOC's for coordinated response and business continuity planning.

Previous (December 8) Summary on Business Continuity

Public Health & Emergency Services deliver essential services year-round to impact the health and health equity of Niagara residents, and to pursue Council's strategic goal of building a Healthy and Vibrant Community. During the current pandemic, the department is playing a central role in the response to protect and mitigate the impacts of COVID-19, while also continuing the essential work around all other health issues that continue to affect residents.

While COVID-19 has commanded the primary focus of Public Health and society at large, it is important to remember that most of the pre-existing health issues continue to exist and are responsible for more deaths (4,500 per year in Niagara) than the projected number of deaths from COVID-19 in Niagara (250–1,000 deaths).

Activity in Public Health & Emergency Services reflects focusing on COVID-19 response, while also ensuring ongoing service to protect the health in other essential areas.

Public Health Emergency Operations Centre for COVID-19/Pandemic Response Division

Current Status of Operations

Public Health began work in response to COVID-19 on January 8, 2020. As volume of activities grew, the Public Health Emergency Operations Centre was partly activated on January 28, 2020 to ensure coordination of work and central leadership. By March 9, staff had begun to be redeployed from regular duties to supporting the activities of the Emergency Operations Centre, which was fully activated at this time. Currently 131 staff work in COVID-19 emergency response (35% of staff complement in Public Health), as well as an additional 42 staff on contract to support the response with 31 additional staff being recruited.

Emergency Operations are currently in the process of being transitioned to the new temporary Pandemic Response Division to consolidate most pandemic response activities, and streamline reporting lines and management processes. This was explained in more detail in [CWCD 299-2020](#).

Significant Initiatives or Actions Taken

There are three principle lines of response to COVID-19:

1. **Case, Contact, and Outbreak Management.** Public Health is following-up with every person diagnosed with COVID-19 to ensure they are isolated and no longer infecting others. Public Health identifies all contacts of that person who may also have been infected, and arranges for those contacts to be isolated as well. That way, if they develop illness, they cannot have exposed anyone. By isolating all persons who may be infected with COVID-19, the chain of transmission can be broken. Case and contact management will be critical to ensuring ongoing control of COVID-19 transmission if and when physical distancing measures are relaxed.

A critical subset of this work is advising and supporting the management of outbreaks in long term care homes, retirement homes, and other health care facilities. We have seen that most cases and deaths in Niagara, Ontario, and Canada as a whole have occurred in these settings. Better protecting them and supporting these facilities to manage outbreaks are our top priority.

Public Health usually has 12 staff working on case, contact, and outbreak management year-round for 75 diseases of public health significance (e.g. measles, influenza, salmonella, HIV). Within the Emergency Operations Centre, this has been scaled-up to over 100 staff. In addition, Public Health is further expanding its capacity by “out sourcing” some of this work to staff offered by the Public Health Agency of Canada. With Council’s approval received on August 13, 2020, there is now the ability to enter into assistance agreements with other local public health agencies to further expand capacity if needed. However, with most parts of the province experiencing surges of cases, it is unlikely Niagara will be able to leverage the support of others. The case/contact/outbreak management operation now works 7 days a week, 08:00 to 20:30.

2. **Supporting Health Care & Social Services Sector.** The health care and social services sectors play an essential role in supporting those most vulnerable, including diagnosing and caring for those who contract COVID-19. Public Health has been working with the sector to advise and support protocols that will minimize risk of infection to both clients and staff.

A dedicated health care provider phone line supports health care providers in providing advice and latest recommendations around COVID-19.

Approximately 5 FTE currently support the health care and social services sector within the Emergency Operations Centre, all redeployed from normal public health work.

3. **Supporting Schools & Child Care.** A new call line has been created to support schools, teachers, staff, and child care operators with keeping children safe in their reopening's. Supporting these sectors is a priority in terms of protecting vulnerable children as well as older staff who may work in these settings and are at risk of severe illness. However, it is also a priority given the potential for children to spread infections through families and through the large populations in schools which could trigger a second wave. As well, successful reopening of schools and child care is critical for our economic recovery to enable parents to return to work. This is a particular equity issue for women given the disproportionate role women play in child care. Approximately 40 staff, including the 20 new provincially-funded hires are supporting schools and child care.

Since the reopening of schools, the school health team has

- Managed over 1000 clients who are cases or contacts of COVID-19 and associated with a school
 - Provided 350 consultations to schools
 - Provided, on average, 5 engagements with each school
 - Conducted, on average, 4 in-person visits a week to schools in Niagara to do proactive infection prevention work
 - Supported 145 school staff with virtual professional development around preventing COVID-19
 - Provided resources that have been accessed over 10,000 times (on-line or in hard copy) by school staff or school boards.
4. **Public Messaging.** Given the rapidly changing landscape of COVID-19. Public Health seeks to provide the public with the information to address their fears and concerns, as well as to understand their risk and how to protect themselves. These efforts include a comprehensive web site library of frequently asked questions, an information phone line to speak to a health professional that operates 09:15 to 20:30 on weekdays and 09:15 on 16:15 on weekends, an online chat service with health professionals that operates during the same

hours, social media, and approximately 15 media requests per week. Daily, Public Health has over 20,000 interactions with the public across all channels.

Due to recent increase in cases for COVID-19, Public Health is reducing staff available for the informational phone line and online chat, to increase more staff in case and contact management. There will also be a reduction of the hours of the call centre, so that it closes at 19:15. With these changes, wait times for callers are unfortunately increasing. Public Health is looking at options to outsource this work.

Approximately 10 staff have been redeployed from usual public health operations to support the Emergency Operations Centre with public messaging.

In addition to these lines of work, there is significant work around data entry, customizing data systems and process management to make the above three lines of work as efficient and effective as possible. As well, there are comprehensive planning teams, logistics teams, a finance and administration team, and liaison activities. Approximately 45 staff have been reallocated to these activities.

Finally, existing mass immunization plans are being updated and preparedness is underway for if and when a COVID-19 vaccination is available.

Operational Outlook

1 month

- Case & Contact Management capacity surged to deal with additional workload. Simultaneously, there is a reduction of service being provided to the public.

3 months

- As the Shutdown and vaccination reduces cases, Public Health hopes to return to case and contact management operations more similar to the rest of the fall.
- ~~Assistance agreements may be entered into with other local public health agencies to prepare for managing the risk of a local surge of COVID-19 cases.~~

3 months to 6 months

- Projections on operations in the future will depend on Provincial government policy decisions around COVID-19 response. The expectation is that current emergency operations would continue with emphasis shifting based on provincial response.

Clinical Services Division (Excluding Mental Health)

Current State of Operations

Most efforts in this area normally focus on infectious disease prevention. Many staff (60 FTE of 84 total) have been reallocated to the Emergency Operations Centre for COVID-19 response. Current operations are focused on

- case and contact management of sexually transmitted infections
- case and contact management of significant infectious diseases (e.g. tuberculosis, measles)
- distributing provincial vaccination stockpiles to primary care
- advising primary care around complex immunization scenarios
- emergency contraception
- outreach to marginalized populations around vaccination and sexual health

Services/Operational Changes

- Cessation of immunization clinics
- Cessation of school vaccinations
- Cessation of enforcing the *Immunization of School Pupils Act*
- Cessation of supplying the public with immunization records
- Cessation of sexual health clinics
- Cessation of health promotion around vaccinations
- Cessation of health promotion around healthy sexuality

~~It is a priority to develop a plan to resume school vaccinations and enforcement of the *Immunization of School Pupils Act*. However, the recent surge of cases threatens the ability to restart vaccinations. With the current state of COVID-19 cases, it is very unlikely any school vaccinations will take place this year.~~

Operational Outlook

1 month & 3 months

- Return of staff to vaccination and sexual health programs to scale up operations in these areas.
- Attempt to resume school-based vaccinations.
- Plan for enforcement of the *Immunization of School Pupil's Act*.

Mental Health

Current State of Operations

Mental Health supports clients in the community who would often otherwise need to be hospitalized. This work is critical to keep people out of the hospital and ensure health system capacity for those with COVID-19. As well, given current challenges around loss of employment, anxiety, and social isolation, delivery of mental health services is more important than ever. With the resurgence of COVID-19, some staff have again been redeployed to the COVID-19 response, affecting waiting times for Mental Health services. Two staff returned to Mental Health have once again been reassigned to pandemic response.

Services/Operational Changes

- Shift of some in-person clinics to remote delivery
- Reduction in some volume of work to shift 6 FTE to provide mental health case management in shelters.

Operational Outlook

- With the resurgence of COVID-19, staff have been redeployed to COVID-19 response, and likely will remain redeployed for several more weeks.
- Mental Health services are expected to continue to have long waiting times given loss of staff to COVID-19 response.

Environmental Health

Current State of Operations

Several lines of inspection that were discontinued due to closures of certain sectors (e.g. food services, personal services, recreational pools) have resumed as those sectors reopen. In addition, other sectors of inspection remain more important than ever (e.g. infection control inspections of long term care homes and retirement homes). No staff remain completely deployed to support Emergency Operations. However, almost all staff are supporting emergency operations in their home program by inspecting COVID-19 prevention measures as part of their normal inspection work, or taking on roles around non-COVID-19 infection prevention normally done by staff redeployed to Emergency Operations. For early October, 1 staff person has been formally redeployed to emergency operations. Currently staff focus upon

- Investigation of animal bites for rabies prevention
- Investigation of health hazards
- Foodborne illness complaints
- Food premises complaints
- Infection prevention and control lapse investigations
- Inspection of reopened food premises
- Inspection of housing and infection prevention amongst temporary foreign workers
- Support and advice to private drinking water and small drinking water system operators
- Inspection of reopened recreational water establishments
- Inspection of reopened personal services settings
- Surveillance and prevention of West Nile Virus, Lyme Disease, and other vector borne diseases
- Investigation of adverse water quality
- Supporting businesses and other partners with infection prevention and control, especially as many businesses move to re-open
- Supporting operators with other unique health risks from resuming after a period of extended closure, such as flushing and managing stale water in pipes

Services/Operational Changes

- Increase of infection control investigations of long term care facilities and retirement homes

- Simulations of outbreaks with long term care facilities and retirement homes to increase their preparedness for outbreaks have now been discontinued
- Refocusing infection control investigations of day cares to focus on very frequent inspection of those that remain operational
- Inspections conducted as part of COVID-19 case and outbreak investigations in workplaces and public settings

Operational Outlook

~~1 month~~

- ~~• Continuing with intense inspections of long term care facilities and retirement homes, as well as other congregate living locations (e.g. group homes)~~
- ~~• Additional inspections of local farms and workplaces where transmission is likely.~~
- ~~• Loosening of social restrictions has necessitated resumption of inspections of food services, personal services, beaches, and other areas, and this will only increase~~

3 month & 6 month

- Projections on operations in the future will depend on Provincial government policy decisions around COVID-19 response.

Chronic Disease & Injury Prevention

Current State of Operations

Chronic illnesses are responsible for 70% of ill health and lead to more deaths (75,000 deaths per year in Ontario) than are likely to be caused by COVID-10 (Ontario government projects 3,000 to 15,000 deaths from COVID-19). Chronic diseases are heavily exacerbated during this period of social restrictions. As well, since chronic disease make one more likely to suffer severe illness from COVID-19, mitigating chronic diseases remains a high priority.

Efforts are being consolidated around three areas:

1. Mental health promotion. This reflects the greater risk of persons suffering mental health challenges including suicide during this time.

2. Substance use prevention. This reflects the risk of greater substance use while people are unemployed and lack other means of recreation.
3. Health eating and physical activity. The goal is to ensure physical activity despite current social restrictions, and support healthy eating when mostly fast food is available to purchase for take-out.

The above three priorities align with the underlying causes of most ill health and most deaths in Canada. Of 35 staff, 29 remain in their role supporting work on these health issues.

Services/Operational Changes

- Consolidation of resources around the previously mentioned three priorities
- Elimination of engagement of populations in-person
- Elimination of activities in schools, workplaces, and other public settings
- Cessation of most cancer prevention work
- Cessation of most healthy aging work
- Cessation of most injury prevention work
- Expansion of role of Tobacco Control Officers to also enforce Provincial emergency orders around physical distancing

Operational Outlook

1-month

- ~~Continuing new initiatives~~
- ~~Working with partners on new opportunities enabled by the pandemic~~

3 month & 6 month

- Resumption of workshops for smoking cessation
- Roll-out of major suicide-prevention initiatives
- Projections on operations in the future will depend on Provincial government policy decisions around COVID-19 response. Loosening of social restrictions will enable delivery of programming with more direct engagement.

Family Health

Current State of Operations

There continues to be redeployment of 79 of 144 staff in Family Health to support Emergency Operations. As well, 20 school health staff while not formally redeployed, work overwhelmingly in COVID-19 response. In addition, most staff working in normal assignments are managing the exacerbated harms from the pandemic on other health issues.

Families in Niagara are burdened now more than ever to try to provide safe and healthy care, environments and opportunities for children. The Family Health division continues to provide essential services for families with a small number of staff. Limited services are provided by phone, live chat and virtual access to nurses through Niagara Parents where families can seek support with breastfeeding, parenting, pregnancy, postpartum mental health and child health issues.

Efforts are now underway to plan with schools on how school health programming may be delivered this fall. The Healthy Babies Healthy Children program has begun transitioning back to in-person visits with physical distance to better support families, as well as in-person screening in the hospitals. The Nurse Family Partnership has also been able to transition to mostly in-person visits using physical distance having maintained visiting at pre-COVID levels for the prior 3 months with more virtual visits.

Staff are focusing their efforts on the following areas:

- Prenatal/postnatal support
- Supporting vulnerable families
- Parenting supports
- Providing enrollment and information towards emergency dental care

Home visiting programs for some of our most vulnerable families are also offering virtual support to assist with

- adjusting to life with a new baby,
- addressing parenting concerns,
- promoting healthy child development,
- accessing other supports and services as they are available, and
- assessing for increased risk related to child protection

Services/Operational Changes

- Cessation of dental screening
- Cessation of dental services
- Cessation of breastfeeding clinics
- Cessation of well baby clinics
- Shifting all prenatal/postnatal support to virtual options from in-person service
- Shifting home visits to remote connections

For the period of March 16, 2020 to November 14, 2020:

- 491 registrants for online prenatal education
- 2,420 HBHC postpartum screens and assessments completed by PHN
- 1,678 HBHC home visits
- 742 Nurse Family Partnership visits
- 408 Infant Child Development service visits
- 652 Breastfeeding outreach visits
- 1,659 interactions with Niagara Parents (phone, live chat, and email)
- 170 moms received support and skill building through our cognitive behavioural therapy post-partum depression group
- 117 visits to families received support and skill building through Triple P Individualized Parent Coaching

Operational Outlook

1 month

- Resumption of breastfeeding clinics has been halted due to redeployment of staff to support COVID-19 again.

3 month & 6 month

- Future operations will depend on Provincial policy decisions around COVID-19 response. Loosening of social restrictions will enable delivery of programming with more direct engagement.
- Breastfeeding clinics may resume in the winter.
- Resumption of dental clinics and fluoride varnish administration is also being planned for the winter.
- Positive Parenting Program being planned for resumption in the fall. There has been high uptake to virtual class options.

Organizational and Foundational Standards

Current State of Operations

Organizational and Foundational Standards supports the data analytics, program evaluation, quality improvement, professional development, communications, engagement, and customer services activities of Public Health. There has been redeployment of 34 of 39 staff to Emergency Operations. Ongoing activity includes

- Opioid surveillance reporting
- Active screening of staff at Regional buildings
- Managing data governance and privacy issues

Services/Operational Changes

- Cessation of public health surveillance work
- Cessation of most public health communications and engagement work
- Cessation of public health data analytics
- Cessation of expanded implementation of electronic medical record system
- Cessation of all public health quality improvement work
- Cessation of Public health applied research
- Cessation of evaluating public health programs
- Cessation of public reception service in Public Health buildings
- Scaling back data governance initiative

Operational Outlook

- Expectation is that resources will remain reallocated to Emergency Operations for at least 6 months.

Emergency Medical Services

Current State of Operations

Emergency Medical Services (EMS) continues to dispatch land ambulance services to the population calling 911, as well as modified non-ambulance response to 911 calls as appropriate (the System Transformation Project). At present, call volumes have returned to expected values and operational response is normal. EMS has moved from the Monitoring stage of their Pandemic Protocol back to the Awareness stage following

the recent increase in COVID-19 cases and the impact on resources. EMS is experiencing many staff in all areas of EMS operations needing to self-isolate due to family testing requiring business continuity procedures to be enacted. EMS continues to face pressures around personal protective equipment procurement as global shortages continue.

Services/Operational Changes

- Providing enhanced community support through COVID-19 specific programs (refer to PHD 05-2020 for additional details)
- Additional requests by the Province for EMS to supplement community support through enhanced Mobile Integrated Health services – 100% funding for any new initiatives approved by the LHIN

Operational Outlook

1 month

The Pandemic Plan for response prioritization remains in place. This is a unique plan to Niagara, enabled by Niagara's local control and tight integration of both ambulance dispatch and the land ambulance services.

3 month & 6 month

- Projections on operations in the future will depend on Provincial government policy decisions around COVID-19 response, and the subsequent circulation of COVID-19 in the population. Higher COVID-19 circulation would create demand for more calls to 911 as well as increase risk for EMS staff who must be off work due to COVID-19 infection or exposure. As 911 calls increase and/or staff are unable to work, the Pandemic Plan will prioritize which calls continue to be served, and which 911 calls receive a modified response (e.g. phone call and advice from a nurse) or no response.

Emergency Management

Current State of Operations

Emergency Management is currently fully deployed to supporting the Regional Emergency Operations Centre and advising the Public Health Emergency Operations

Centre. Emergency Management is also deeply engaged with supporting emergency operations teams at the local area municipalities, as well as other key stakeholders (e.g. Niagara Regional Police, fire services, Canadian Forces). The CBNRE team has also been supporting emergency operations part time. Paramedics are also assisting with staffing the shelter system.

Services/Operational Changes

- Cessation of preparedness activities to focus fully on current response to COVID-19.
- A mid-response review is being conducted by staff to assess the functionality and effectiveness of emergency management coordination internally and with external stakeholders, primarily LAM EOC's to identify what is/has worked well and opportunities to improve emergency management coordination as the emergency continues

Operational Outlook

Ongoing support of current Emergency Operations Centres and recovery planning efforts. There are some elements of recovery planning that are begin implemented.

Recommended by:

M. Mustafa Hirji, MD MPH FRCPC
Medical Officer of Health & Commissioner (Acting)
Public Health & Emergency Services

Submitted by:

Ron Tripp, P. Eng
Acting, Chief Administrative Officer

MEMORANDUM

COM-C 1-2021

Subject: COVID-19 Response and Business Continuity in Community Services

Date: January 12, 2021

To: Public Health & Social Services Committee

From: Adrienne Jugley, Commissioner, Community Services

This memo provides continued updates on the measures Community Services has taken to ensure the ongoing delivery of essential services during the COVID-19 pandemic, and the alternate approaches used to support those most vulnerable in Niagara.

Seniors Services – Long-Term Care

Long-Term Care COVID-19 Outbreak Updates

The increased community spread of COVID-19 continues to pose a heightened risk for long-term care (LTC) homes and congregate settings during this second wave of the pandemic.

In the last report, Seniors Services reported an ongoing outbreak at the Meadows of Dorchester and Gilmore Lodge. Both of these outbreaks posed a significant challenge with high numbers of staff required to isolate due to possible risk of transmission. The Meadows of Dorchester outbreak was declared over on December 12, 2020 and the Gilmore Lodge outbreak was declared over on December 23, 2020.

Early on during these two highly contagious outbreaks, Seniors Services changed a practice around the use of personal protection equipment (PPE) to help prevent and decrease the number of staff requiring to be isolated due to exposure of COVID-19. Prior to these outbreaks, universal masking was practiced for all staff and full PPE (mask, shield, gloves, and gown) were used when entering any isolation rooms. Through the Meadows of Dorchester and Gilmore Lodge outbreaks, Seniors Services identified that despite these infection prevention measures, staff continued to have some risk of exposure to COVID-19 when they were working with residents and / or

staff who had not yet become symptomatic. The period of communicability for COVID-19 includes the 48-hours prior to symptom onset, which meant that essentially, any staff who had worked with a positive resident or staff member in the 48-hours prior to symptom development were therefore required to be off for two weeks despite universal masking and full PPE protocols. This was occurring due to the identification that a possible mode of transmission of COVID-19 was through people's eyes. To mitigate for this risk, Seniors Services implemented a universal eye protection practice to further decrease the risk of COVID-19 transmission across all eight homes and in assisted living as well. This change in practice has been well received by staff, and Seniors Services has also shared this practice with other LTC home operators.

Seniors Services also reported on two new declared outbreaks at Rapelje Lodge and the Woodlands of Sunset in the last report. Both outbreaks were triggered by a single positive employee test result identified through weekly staff surveillance testing. Both of these cases were linked to community spread. The two outbreaks started after the implementation of universal eye protection, and neither home had any transmission of the virus. The outbreak at Rapelje Lodge was declared over on December 7, 2020 and the outbreak at the Woodlands of Sunset was declared over on December 18, 2020.

At the time of writing this report there are three active outbreaks in three of the Regionally operated LTC homes and one in the assisted living facility.

Meadows of Dorchester – An outbreak of COVID-19 was declared on December 20, 2020, when an essential caregiver tested positive for the virus. All required outbreak measures were promptly implemented. There has been no further transmission of the virus in the home.

Woodlands of Sunset – A declared outbreak was triggered on December 25, 2020, when weekly surveillance testing of staff identified a positive test result for one employee. All required outbreak measures were promptly implemented and the employee is in isolation. There has been no further transmission of the virus in the home.

Linhaven – A declared outbreak was triggered on January 2, 2021, when weekly surveillance testing of staff identified positive test results for three employees. All required outbreak measures were promptly implemented and the employees are in isolation. There has been no further transmission of the virus in the home.

Deer Park Suites (assisted living) – A declared outbreak was triggered on December 16, 2020, when a client tested positive for COVID-19. All required outbreak measures were promptly implemented. A week later two staff also tested positive for COVID-19, and the results appear to be unrelated cases linked to community transmission, rather than transmission of the virus within the assisted living facility. Both of these staff members are in isolation.

Vaccine Distribution Planning and Implementation

Health Canada has approved both the Pfizer-BioNTech COVID-19 vaccine as well as the Moderna COVID-19 vaccine. The Pfizer vaccine has been identified for use with priority populations including residents, staff, and essential caregivers at LTC homes, retirement homes and assisted living facilities. As there are many logistical challenges with the delivery of this vaccine, the identified priority staffing groups will be vaccinated at the Niagara Health St. Catharines site. Niagara Health is working in collaboration with Niagara Region Public Health to roll out a vaccination distribution plan. The vaccine is expected to be available in Niagara in early January 2021.

The Moderna vaccine has also been identified for use with priority populations including residents, staff, and essential caregivers at LTC homes, retirement homes and assisted living facilities (co-located with LTC sites). It is expected that the administration of this vaccine will be done by the operators on-site (similar to how the flu vaccine is administered). LTC homes are in the process of finalizing vaccine clinic planning for the residents.

Homelessness Services & Community Engagement

Homelessness Services continues to operate the full emergency shelter system, overflow hotel rooms, the self-isolation facility and an enhanced street outreach service. As of December 28, 2020, 345 individuals have been referred to the isolation facility with testing administered in shelter.

Niagara Region has been advised that the Region will receive \$4,068,100 in Social Service Relief (SSRF) - Hold Back Funding. This is in addition to the approximately \$3 million that was received through SSRF Phase 2 funding, announced in October of 2020, the majority of which is being used for the Bridge Housing project in Niagara Falls. The Region is awaiting further details on funding guidelines for the SSRF – Hold Back Funding in order to determine allowable expenditures. It is assumed that the funding guidelines will be similar to that of the SSRF Phase 2 funding allocation,

meaning that funding can be used for operating costs associated with the needs of the homelessness system until March 31, 2021, and can also be used for capital costs to support projects with completion (and occupancy) committed by the end of December 2021. Given these very tight timelines, Community Services staff will be working over the next couple of weeks to identify strategies to maximize the benefit of these funds and ensure that any identified strategies are in alignment with funding requirements.

Children's Services

Due to the province-wide lockdown that was announced on December 26, 2020, Children's Services has had to adapt how child care is provided to kindergarten and school aged children in Niagara. While child care will continue to be provided for families of infants, toddlers and preschool aged children throughout the lockdown, only school aged children of essential workers, as outlined by the Ministry of Education, will be permitted to attend child care during the week of January 4 to January 8, 2021. This comes as a result of the province moving all publicly funded and private elementary schools to remote learning from January 4 to January 8, 2021, and mandating that all before and after school programs remain closed during this one-week period. Children's Services worked quickly to develop a plan that would have child care service providers in 11 of Niagara's 12 municipalities providing emergency child care for school aged children of essential workers. An update to the number of spaces available and used will be provided at the next report update.

EarlyON Child and Family Centres offered limited in-person services to families that are involved with Family and Children's Services Niagara throughout November and December, as well as continuing to offer virtual programs and services to children and families. As a result of the province-wide lockdown, all programs have become virtual until the lockdown is lifted.

Licensed child care centres and home child care programs have documented 1,690 child absent days in the month of November that were directly related to COVID-19. These absent days were either for testing, due to children exhibiting COVID-19 like symptoms, or due to isolation by a child or family member. This number has shown a consistent reduction from what was reported in September and October of 2020, mostly due to the change in the COVID-19 operational guidelines around screening and symptoms. This does not include any absent days incurred by children for regular occurrences such as illness, injury, vacation, etc. Children's Services continues to support licensed child care service providers with COVID-19 related costs through one-time support from COVID-19 relief funding. Children's Services expects this to rise as

COVID-19 cases continue to increase and more testing is conducted, and isolation is directed.

Children's Services is continuing to monitor the reopening of child care centres and also continues to provide funding to child care service providers to support their ability to remain open.

At the end of November 2020, there were approximately 5,000 child care spaces across 160 licensed child care centres and 75 home child care providers in Niagara. Although there were roughly 11,035 licensed child care spaces available across Niagara by the end of November 2020, the continued shortage of qualified Registered Early Childhood Educators and the parental decisions to not return their children to child care due to the pandemic, has meant that many child care centres are not operating at their full licensed capacity. At this time, approximately 40 percent of licensed child care spaces are operational from the overall licensed child care system. Prior to the COVID-19 pandemic, there was a total of 11,595 licensed child care spaces across 169 child care centres, and 90 home based providers in Niagara.

Social Assistance & Employment Opportunities (Ontario Works)

On December 1, 2020, SAEO launched a temporary Housing Stability program for low income residents in Niagara. Housing Stability benefits are designed to assist with last month rent or rental/mortgage arrears. Eligibility for the benefit is determined by the household after tax (net) income and family size. The duration of the program will be based on available funding and will be reviewed regularly.

Low income residents in Niagara may apply:

- As of December 1, 2020, directly through the Ontario Works Discretionary Team by phone: 905-641-9960 ext. 6072.
- And as of January 1, 2021, apply online through the Discretionary Benefits Portal at owbenefits.niagararegion.ca.

Niagara Regional Housing (NRH)

The pandemic has exacerbated many additional health and well-being concerns, particularly related to mental health and addictions. NRH is noticing these concerns first-hand, as many tenants are experiencing increased mental health issues, addiction and social crises, that are often heightened by the effects of poverty and poverty-related

issues. NRH is doing everything possible to reduce these negative impacts, as a result of the pandemic, through individualized support to tenants and encouraging creative programming. For example, in December, the RAFT provided “Drive Through After School Programs” in four NRH communities. This programming involved children walking through the Community Houses to chat with RAFT staff while they pick up snack and craft bags. As a further example (and pictured below), NRH, in collaboration with the RAFT and Faith Welland, delivered Christmas bags door-to-door, for tenants in St. Catharines, Niagara Falls, and Welland.



Respectfully submitted and signed by

Adrienne Jugley, MSW, RSW, CHE
Commissioner, Community Services

December 4, 2020

Dear Members of the Boards of Health:

I write on behalf of the Board of Health for Grey Bruce Health Unit to bring to your attention an issue of deep concern to public health units in Ontario: the extra-legislative development of undefined regional initiatives that challenge and undermine the legal authority of local public health boards, and negatively affect their effectiveness in addressing community health needs..

Regionalization generally means “an organizational arrangement involving the creation of an intermediary administrative and governance structure to carry out functions or exercise authority previously assigned to either central or local structures” as defined by *Church et al* 1998 in their publication on the subject - *Regionalization Of Health Services In Canada: A Critical Perspective*. By definition, regionalization entails the shifting of responsibility for provision of health service from local boards to a regional agency.

Whether one supports or opposes regionalization in principle, it is certain that one of the most important factors in determining the success or failure of regionalization is conducting adequate and thorough consultation with local stakeholders. Throughout the processes of planning, implementation and evaluation, consultation is crucial. Furthermore, it is indispensable that such consultation is in place to address equity between urban and rural communities.

“Regionalization creep” affecting health units in Ontario is currently underway. The 2019 provincial proposal of Public Health regionalization (modernization/merger/amalgamation of health units) lead to a directive from the Ministry of Health to conduct consultations with all Boards and Medical Officers of Health to decide on important aspects of regionalization. In March this year, while still in the early stages of discussion, the Ministry rightly placed consultations on hold due to the COVID-19 emergency.

Nevertheless, while consultations were ostensibly placed on hold, regionalization has informally, surreptitiously and progressively advanced. Within eight weeks in March and April of 2020, regional communication channels and regional pre-reporting structures (precursors to merger and amalgamation) were imposed between the South West LHIN (a functionary of Ontario Health) and almost all health organizations in Grey Bruce. These include regional initiatives such as the Triad Table and Grey Bruce Crisis Response group that duplicate public health work, including collaboration already being performed by the Grey Bruce Health Unit and other agencies. These redundant initiatives confer no discernible benefit. In fact, they pose the serious threat of harm by creating uncertainty among healthcare partners; roles, responsibility, and authority during the emergency response are weakened by dilution and diffusion of responsibility.

Most importantly, the reporting structures imposed under some regional initiatives is incongruent with the legal chain of authority outlined in the *Health Protection and Promotion Act*, the legislative framework under which public health operates. Neither the South West LHIN nor Ontario Health has legal jurisdiction over the activities or within the sphere of authority granted to local health units. For example, some proposed activities in the SW LHIN regional model require a Medical Officer of Health to follow direction from a “Regional Pandemic Public Health Lead” (a position and authority that do not exist in the *Health Protection and Promotion Act* or at law). This undermines the authority of the local Board of Health.

A healthier future for all.

101 17th Street East, Owen Sound, Ontario N4K 0A5

www.publichealthgreybruce.on.ca

Furthermore, the creeping regionalization initiative countermands direction by the Ministry of Health Emergency Operations Centre and the Chief Medical Officer of Health. One example is the cap on the number of COVID-19 tests arbitrarily placed on Grey Bruce by the South West LHIN. At the same time, the Ministry of Health Emergency Operation Centre confirmed there were no caps on testing in place. The artificial LHIN cap resulted in the failure of the local system to meet the local health need in September. Approximately 30% of families in Grey Bruce did not have access to timely testing during the critical period of school reopening.

Although these regional channels, structures and initiatives were established under the slogan of “let’s collaborate to respond to the COVID emergency”, there are demonstrated negative consequences in the short-term. Potential harms grow when these artificial regional structures have no adequate checks and balances in place to meet the health need of the community in the long-term. A key underlying concern is that the development and design of these initiatives were not based on adequate and thorough consultation with local stakeholders, specifically Boards of Health. These activities were undertaken while the Board’s most pressing issue was our response to the pandemic emergency.

The Board of Health for the Grey Bruce Health Unit welcomes the opportunity to collaborate together with all the health system partners in a productive and professional manner. However, we differentiate collaboration from duplication, and from unilateral and potentially unlawful action. Ultra-legislative structures promoting and implementing unauthorized programs leads, in our view, to inter-agency and inter-jurisdictional encroachment upon the lawful mandate reserved to each Public Health Unit.

Our Board’s purpose in writing is twofold. First, to inform you about these developments in Grey and Bruce Counties, and second to raise the alarm that similar initiatives are likely to fall upon, or may be encroaching upon your own Health Unit. Our Board invites you to consider a collaborative dialogue to explore these serious concerns.

It is our Board’s hope that discussions will lead to awareness, planning and action to best position our organizations for success in continuing to address the health needs of our communities throughout the region and the province.

Sincerely,



Mitch Twolan, Chair
Board of Health for the Grey Bruce Health Unit

CC: Minister of Health
Chief Medical Officer of Health for Ontario
MPP Bill Walker
MPP Lisa Thompson
Bruce County Warden
Grey County Warden
CEO for Erie St. Clair, South West, Hamilton Niagara Haldimand Brant and Waterloo Wellington
LHINs and Regional Lead West, Ontario Health

Minute Item No. 6.1

CSD 2-2021

Approval of 2021 Interim Levy Dates and Amounts

That Report CSD 2-2021, dated January 13, 2021, respecting Approval of 2021 Interim Levy Dates and Amounts, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the interim amounts for the Regional levy **BE APPROVED** by Regional Council in the amounts shown in Appendix 1 of Report CSD 2-2021;
2. That the Regional Clerk ensures that the appropriate by-law **BE PREPARED** for presentation to Regional Council for consideration and approval; and
3. That Report CSD 2-2021 **BE CIRCULATED** to the Councils of the local area municipalities for information.

Minute Item No. 6.2

CSD 4-2021

Sponsorship Revenue Update

That Report CSD 4-2021, dated January 13, 2021, respecting Sponsorship Revenue Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to draft a Sponsorship Policy for Council approval; and
2. That Report CSD 4-2021 **BE FORWARDED** to the Chief Administrative Officers' Working Group for consideration of a coordinated approach to a sponsorship sales strategy and implementation plan for those Niagara municipalities interested in pursuing their asset valuation.

Minute Item No. 6.3

CSD 3-2021

Next Generation 911 (NG911) Update

That Report CSD 3-2021, dated January 13, 2021, respecting Next Generation 911 (NG911) Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to continue the planning for the implementation of NG911 in coordination with partner agencies, boards and councils; and
2. That staff **BE DIRECTED** to develop a recommended model of a consolidated emergency dispatch service for Niagara.

Minute Item No. 6.4

CSC-C 4-2021

Recommendations from the Joint Board of Management - Niagara Courts meeting held on December 17, 2020, for Consideration

That Correspondence Item CSC-C 4-2021, being a memorandum from A.-M. Norio, Regional Clerk, dated January 13, 2021, respecting Recommendations for Consideration from the Joint Board of Management – Niagara Courts meeting held on December 17, 2020, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Report JBM-C 13-2020, dated December 17, 2020, respecting Court Services Write-Off Recommendations for the period ending October 31, 2020, **BE RECEIVED**; and
2. That the delinquent cases summarized in Table 1 of the Analysis Section of Report JBM-C 13-2020, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guidelines and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

Minute Item No. 7

Consent Items for Information

That the following items **BE RECEIVED** for information:

CSC-C 1-2021

COVID-19 Response and Business Continuity in Corporate Services

CSC-C 5-2021

Request for Funding

CWCD 2021-08

Motion from the Municipality of Charlton and Dack respecting Municipal Insurance

Minute Item No. 8.2

Cost Breakdown of Major Lawsuits

That staff **PROVIDE** information respecting external legal costs, by individual case, for the major lawsuits that the Region is currently involved in.

Minute Item No. 10.1

Confidential AC-C 14-2020

A Matter of Litigation or Potential Litigation under s. 239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update

That Confidential Correspondence Item AC-C 14-2020, being a memorandum from M. Steele, Associate Director, Reporting & Analysis, dated December 7, 2020, respecting A Matter of Litigation or Potential Litigation under s.239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update, **BE RECEIVED** for information.

Minute Item No. 10.2

Confidential CSD 9-2021

A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP

That Confidential Report CSD 9-2021, dated January 13, 2021, respecting A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
OPEN SESSION**

**CSC 1-2021
Wednesday, January 13, 2021
Council Chamber/Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Butters, Campion, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby, Whalen (Committee Vice-Chair)

Other Councillors Present via Video Conference: Sendzik

Staff Present in the Council Chamber: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, S. Guglielmi, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk

Staff Present via Video Conference: N. Early, Director, Corporate Strategy & Innovation, D. Gibbs, Director, Legal & Court Services, S. Hendrie, Chief Information Officer, K. Lotimer, Legislative Coordinator, B. Menage, Director, Procurement & Strategic Acquisitions, D. Pasto, Risk Management Program Manager, K. Smith, Chief/Director, Emergency Medical Services, M. Steele, Associate Director, Reporting and Analysis, H. Talbot, Financial & Special Projects Consultant, B. Zvaniga, Interim Commissioner, Public Works

Others Present via Video Conference: B. Barootes, President/Chief Executive Officer, Partnership Group – Sponsorship Specialists, J. Boutilier, Fire Chief, City of St. Catharines, B. Fordy, Deputy Chief, Niagara Regional Police Service, J. McCormick, Fire Chief, City of Niagara Falls

1. CALL TO ORDER

Ann-Marie Norio, Regional Clerk, called the meeting to order at 9:31 a.m.

2. **DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

3. **SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**

3.1 **Call for Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Corporate Services Committee for the 2021-2022 term.

Moved by Councillor Campion
Seconded by Councillor Edgar

That Councillor Foster **BE NOMINATED** as Chair of the Corporate Services Committee for a two-year term (2021-2022).

3.2 **Motion to Close Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Corporate Services Committee Chair.

There being no further nominations, it was:

Moved by Councillor Whalen
Seconded by Councillor Butters

That nominations for the position of Chair of the Corporate Services Committee for the 2021-2022 term, **BE CLOSED**.

Carried

3.3 **Voting for the Position of Committee Chair**

There being only one nominee for the position, the Regional Clerk announced that Councillor Foster would be the Corporate Services Committee Chair for the 2021-2022 term.

3.4 Call for Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Vice-Chair of the Corporate Services Committee for the 2021-2022 term.

Moved by Councillor Foster
Seconded by Councillor Gale

That Councillor Whalen **BE NOMINATED** as Vice-Chair of the Corporate Services Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Corporate Services Committee Vice-Chair.

There being no further nominations, it was:

Moved by Councillor Rigby
Seconded by Councillor Edgar

That nominations for the position of Vice-Chair of the Corporate Services Committee for the 2021-2022 term, **BE CLOSED**.

Carried

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, the Regional Clerk announced that Councillor Whalen would be the Corporate Services Committee Vice-Chair for a two-year term (2021-2022).

At this point in the meeting, Councillor Foster assumed the Chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. ITEMS FOR CONSIDERATION

6.1 CSD 2-2021

Approval of 2021 Interim Levy Dates and Amounts

Moved by Councillor Campion

Seconded by Councillor Rigby

That Report CSD 2-2021, dated January 13, 2021, respecting Approval of 2021 Interim Levy Dates and Amounts, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the interim amounts for the Regional levy **BE APPROVED** by Regional Council in the amounts shown in Appendix 1 of Report CSD 2-2021;
2. That the Regional Clerk ensures that the appropriate by-law **BE PREPARED** for presentation to Regional Council for consideration and approval; and
3. That Report CSD 2-2021 **BE CIRCULATED** to the Councils of the local area municipalities for information.

Carried

6.2 CSD 4-2021

Sponsorship Revenue Update

Moved by Councillor Butters

Seconded by Councillor Fertich

That Report CSD 4-2021, dated January 13, 2021, respecting Sponsorship Revenue Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to draft a Sponsorship Policy for Council approval; and
2. That Report CSD 4-2021 **BE FORWARDED** to the Chief Administrative Officers' Working Group for consideration of a coordinated approach to a sponsorship sales strategy and implementation plan for those Niagara municipalities interested in pursuing their asset valuation.

Carried

6.3 CSD 3-2021

Next Generation 911 (NG911) Update

Moved by Councillor Campion

Seconded by Councillor Redekop

That Report CSD 3-2021, dated January 13, 2021, respecting Next Generation 911 (NG911) Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to continue the planning for the implementation of NG911 in coordination with partner agencies, boards and councils; and
2. That staff **BE DIRECTED** to develop a recommended model of a consolidated emergency dispatch service for Niagara.

Carried

6.4 CSC-C 4-2021

Recommendations from the Joint Board of Management - Niagara Courts meeting held on December 17, 2020, for Consideration

Moved by Councillor Ip

Seconded by Councillor Easton

That Correspondence Item CSC-C 4-2021, being a memorandum from A.-M. Norio, Regional Clerk, dated January 13, 2021, respecting Recommendations for Consideration from the Joint Board of Management – Niagara Courts meeting held on December 17, 2020, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Report JBM-C 13-2020, dated December 17, 2020, respecting Court Services Write-Off Recommendations for the period ending October 31, 2020, **BE RECEIVED**; and
2. That the delinquent cases summarized in Table 1 of the Analysis Section of Report JBM-C 13-2020, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guidelines and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

Carried

7. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Heit
Seconded by Councillor Fertich

That the following items **BE RECEIVED** for information:

CSC-C 1-2021
COVID-19 Response and Business Continuity in Corporate Services

CSC-C 5-2021
Request for Funding

CWCD 2021-08
Motion from the Municipality of Charlton and Dack respecting Municipal Insurance

Carried

Councillor Information Request(s):

Provide a report respecting Correspondence Item CWCD 2021-08 (Agenda Item 7.3). Councillor Rigby.

8. OTHER BUSINESS

8.1 Board of Health Budget

Councillor Redekop enquired whether there is a specific budget allocated to the Board of Health. Todd Harrison, Commissioner Corporate Services/Treasurer, advised that the Board of Health budget is the Public Health budget.

8.2 Cost Breakdown of Major Lawsuits

Moved by Councillor Gale
Seconded by Councillor Whalen

That staff **PROVIDE** information respecting external legal costs, by individual case, for the major lawsuits that the Region is currently involved in.

Carried

9. CLOSED SESSION

Moved by Councillor Gale
Seconded by Councillor Whalen

That the Corporate Services Committee **DO NOW MOVE** into closed session for the purpose of receiving information of a confidential nature respecting:

A Matter of Litigation or Potential Litigation under s. 239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update.

Carried

Council resolved into closed session at 10:36 a.m.

10. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened in open session at 11:01 a.m. with the following individuals in attendance:

Committee Members Present in the Council Chamber: Foster (Committee Chair)

Committee Members Present via Video Conference: Butters, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Whalen (Committee Vice-Chair)

Absent/Regrets: Bradley (Regional Chair), Campion, Rigby

Staff Present in the Council Chamber: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, S. Guglielmi, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk

Staff Present via Video Conference: D. Gibbs, Director, Legal & Court Services, K. Lotimer, Legislative Coordinator, M. Steele, Associate Director, Reporting and Analysis, B. Zvaniga, Interim Commissioner, Public Works

10.1 Confidential AC-C 14-2020

A Matter of Litigation or Potential Litigation under s. 239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update

Moved by Councillor Heit

Seconded by Councillor Easton

That Confidential Correspondence Item AC-C 14-2020, being a memorandum from M. Steele, Associate Director, Reporting & Analysis, dated December 7, 2020, respecting A Matter of Litigation or Potential Litigation under s.239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update, **BE RECEIVED** for information.

Carried

10.2 Confidential CSD 9-2021

A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP

Moved by Councillor Whalen

Seconded by Councillor Redekop

That Confidential Report CSD 9-2021, dated January 13, 2021, respecting A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

Carried

11. **NEXT MEETING**

The next meeting will be held on Wednesday, February 17, 2021, at 9:30 a.m.

12. ADJOURNMENT

There being no further business, the meeting adjourned at 11:05 a.m.

Councillor Foster
Committee Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk

Subject: Approval of 2021 Interim Levy Dates and Amounts

Report to: Corporate Services Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That the interim amounts for the Regional levy **BE APPROVED** by Regional Council in the amounts shown in **Appendix 1**;
2. That the Regional Clerk ensures that the appropriate by-law **BE PREPARED** for presentation to Regional Council for consideration and approval; and
3. That report CSD 2-2021 **BE CIRCULATED** to the Councils of the local area municipalities for information.

Key Facts

- The purpose of this report is to approve the interim levy amounts and due dates.
- Section 316 of the Municipal Act provides that the council of an upper-tier municipality may requisition an amount equivalent to 50% of the prior year's approved levy from each area municipality in order to continue core services prior to the adoption of budget estimates for the year.
- The Region's Budget Control Bylaw (2017-63, section 6.3 paragraph a.) provides that prior to Council's approval of the Operating Budget bylaw, a current year's expenditures may be incurred if a budget for a similar item existed in the previous year's operating budget and the expenditures is at the same service level as the prior year and does not exceed 50% if the amount appropriated in the previous year's operating budget.
- Interim levy dates are consistent with the prior years. The local area municipalities were consulted and no alternative dates are considered.

Financial Considerations

The interim levy amounts to be requisitioned from the local area municipalities totals \$196,284,697 (General Levy) and \$19,410,737 (Waste Management) for a total of \$215,695,434 or 50% of the 2020 levied amounts. The interim levy will provide sufficient cash flows for current year Region operations until approval of the 2021 operating budget and levy amounts.

Analysis

The authority to incur expenditures by Regional departments, boards and agencies is granted by Regional Council through the annual approved operating budget as prescribed by the Municipal Act. Prior to the an annual budget being adopted by Regional Council, bylaw 2017-63 as approved by Regional Council provides that Regional departments, boards and agencies may incur expenses up to 50% of their prior year's operating budget in order to maintain business as usual for Regional services.

Further to this, Section 316 of the Municipal Act authorizes Council through a bylaw to provide an interim levy equivalent to 50% of the prior year's approved estimates (subject to certain adjustments) before the adoption of budget estimates for the year. It has been the Region's past practice to levy an interim levy in order to fund Regional services prior to the approval of the annual budget and final levy amounts. As such, Appendix 1 includes the proposed interim levy dates and amounts by Area Municipality.

Alternatives Reviewed

Alternative thresholds were not considered as the interim levy of 50% permitted by the Municipal Act will generally ensure cash inflows in the shorter term are able to accommodate the level of expenditures. The Municipal Act does not have a requirement to approve a spending limit in advance of the budget approval however the practice has been adopted by the Region through bylaw 2017-63.

Relationship to Council Strategic Priorities

Not Applicable.

Other Pertinent Reports

Not Applicable.

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Recommended by:

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This report was prepared in consultation with Margaret Murphy, Associate Director, Budget Planning & Strategy and reviewed by Helen Chamberlain, Director, Financial Management & Planning/Deputy Treasurer

Appendices

Appendix 1 Interim Levy Payments and Dates

Appendix 1 - Interim Levy Payments and Dates

General Levy			
Municipality	March 10, 2021	May 12, 2021	Total Interim Levy
Fort Erie	6,062,754	6,062,754	12,125,508
Grimsby	7,516,889	7,516,889	15,033,779
Lincoln	5,833,404	5,833,404	11,666,808
Niagara Falls	20,700,592	20,700,592	41,401,185
Niagara-on-the-Lake	8,506,826	8,506,826	17,013,653
Pelham	4,094,715	4,094,715	8,189,430
Port Colborne	3,141,768	3,141,768	6,283,535
St. Catharines	25,634,978	25,634,978	51,269,956
Thorold	3,923,644	3,923,644	7,847,288
Wainfleet	1,485,405	1,485,405	2,970,810
Welland	8,123,257	8,123,257	16,246,514
West Lincoln	3,118,117	3,118,117	6,236,234
Total	98,142,349	98,142,349	196,284,697

Waste Management Special Levy			
Municipality	March 10, 2021	May 12, 2021	Total Interim Levy
Fort Erie	738,469	738,469	1,476,938
Grimsby	530,215	530,215	1,060,429
Lincoln	442,593	442,593	885,186
Niagara Falls	1,903,785	1,903,785	3,807,571
Niagara-on-the-Lake	420,597	420,597	841,195
Pelham	335,669	335,669	671,338
Port Colborne	486,563	486,563	973,126
St. Catharines	2,954,087	2,954,087	5,908,174
Thorold	410,601	410,601	821,203
Wainfleet	150,179	150,179	300,358
Welland	1,088,826	1,088,826	2,177,651
West Lincoln	243,785	243,785	487,571
Total	9,705,369	9,705,369	19,410,737

Total General & Waste Management Interim Levy			
Municipality	March 10, 2021	May 12, 2021	Total Interim Levy
Fort Erie	6,801,223	6,801,223	13,602,446
Grimsby	8,047,104	8,047,104	16,094,208
Lincoln	6,275,997	6,275,997	12,551,994
Niagara Falls	22,604,378	22,604,378	45,208,755
Niagara-on-the-Lake	8,927,424	8,927,424	17,854,847
Pelham	4,430,384	4,430,384	8,860,768
Port Colborne	3,628,331	3,628,331	7,256,661
St. Catharines	28,589,065	28,589,065	57,178,129
Thorold	4,334,245	4,334,245	8,668,491
Wainfleet	1,635,584	1,635,584	3,271,168
Welland	9,212,082	9,212,082	18,424,165
West Lincoln	3,361,902	3,361,902	6,723,805
Total	107,847,717	107,847,717	215,695,434

Subject: Sponsorship Revenue Projects Update

Report to: Corporate Services

Report date: Wednesday, January 13, 2021

Recommendations

1. That staff **BE DIRECTED** to draft a Sponsorship Policy for Council approval; and
2. That this report **BE FORWARDED** to the CAO Working Group for consideration of a coordinated approach to a sponsorship sales strategy and implementation plan for those Niagara municipalities interested in pursuing their asset valuation.

Key Facts

- The purpose of this report is to provide the consultant's final report for the Sponsorship Revenue Project.
- In Q4 of 2019 the Region partnered with the City of St. Catharines to engage a third party to review the Region and City assets in the City of St. Catharines for the purpose of identifying opportunities for sponsorship revenue with the objective of generating additional non-taxation sources of revenue.
- The consultant, Brent Barootes, President and CEO of Partnership Group Sponsorship Specialists, provided a presentation to Committee of the Whole on February 27, 2020 informing Council of the methodology, process and desired outcomes of the engagement.
- The consultant's final report for the Region is attached as appendix 1.
- The City of St. Catharines intends to consider the consultant's final report Q1/Q2 2021.
- In order to realize any of the value identified, an implementation plan for sponsorship revenue is required, as well as a policy to establish the appropriate framework for assets available for sponsorship and terms and conditions of the relationship with sponsors.

Financial Considerations

The consultant evaluated Regional assets in the City of St. Catharines only. The value of all the assets that have been identified is \$7.6M, of which, \$6.3M is in identified tangible and intangible assets and the remaining \$1.4M (18%) is in associated goodwill value.

Of the total \$7.6M, it is the consultant's expert opinion that the Region should be selling about 11-13% of that annually to generate about \$875,000 to \$1.2M annually in revenue inclusive of the Canada Summer Games (CSG) assets. It is advised that this annual total can only be achieved if the Region's methodology is based on the consultants bundling philosophy and on the Tiering format outlined in the consultant report. The reason for the low ratio of sponsorship revenue is that the Region has a high number of naming rights and thus should sell less inventory to avoid the clutter factor.

The sponsorship revenues for the Canada Summer Games assets are essentially committed and budgeted to directly support the capital and operating costs of the Canada Summer Games. Therefore removing these assets from the inventory list results in an estimated annual revenue of up to \$615,000 or 10% of the value and would take approximately 3-4 years to reach target. The CSG assets in isolation have been estimated to realize between 40-44% of their suggested \$1.5M value, therefore generating annual revenues around \$650,000, or up to \$6.5 million for 10-year term.

The total capital budget of the CSG Park is \$103 million relying on an estimated \$5.4 million in sponsorship revenues. The Host Society, the Region, Cities of St. Catharines and Thorold, and Brock University have assembled a fundraising committee to secure sponsorship revenues therefore this valuation will be available to assist that committee. Once adequate sponsorship revenues are secured to complete the funding requirement of the capital construction, remaining funding may be directed to assist with operating costs in particular the capital reserves for future life cycle replacement.

One element not considered in the project is philanthropic giving, typically a philanthropic gift (different from a sponsorship marketing investment both in deliverables and CRA implications) tends to be higher in value with less long-term workload and fulfillment expectations. Based on this, the consultant suggested that for the Henley Centre (with its heritage and also the potential donor alignment) could generate a one-time up-front gift in excess of \$2.5 to \$3.5M over a term of 20 years versus the 10 year \$1.15M opportunity. Likewise, between the overall Canada Games Park and the associated specific properties within the Park, charitable naming could exceed \$10M possibly over a longer-term period.

Additionally the Region does own assets similar to those in the City of St. Catharines in other Niagara Municipalities. Therefore, the value of sponsorship revenue for all Regional assets could exceed the estimates above. The consultant advises that to maximize any sponsorship opportunities in Niagara that all of Niagara's municipalities should work together on a sponsorship strategy with a coordinated implementation approach that may involve a shared delivery model that considers all of the region's assets.

Analysis

The report in Appendix A explains the consultants methodology, provides the summary of the valuation and the recommended next steps that are summarized as follows:

- Staff project team to engage Regional staff to determine which of the assets in the valuation we should sell and provide Council with feedback on the appropriateness of options identified for each line of business. Some of the opportunities identified are obvious naming and sponsorship of sites, facilities and events however other include use of logos, flyers, coupons on mailings, decals, banners, door wraps, provision of samples etc.
- Project team to research best practice in policies in conjunction with the City of St. Catharines who included development of policies in their engagement with Partnership Group.
- Project team to research viability of partnering with the City of St. Catharines for delivery of the program.
- Present the Region's report to the CAO working group to assess interest of other municipalities.
- Provide the CSG Host Society with valuation of Canada Summer Games assets to begin securing appropriate sponsorship revenue for the site estimated at this time in the project budget at \$6 million.
- Draft a policy for Council consideration, which will include identification of assets to be excluded if any. These policies may be subject to change if more of Niagara is engage in the initiative however, it is important to ensure an approved policy is in place in advance of securing sponsorship for the CSG assets.

With respect to the implementation of a program and sales strategy, for context, The St. Catharines engagement identified that a minimum of one sales person and one support person is required to build capacity in the City. Based on success and desired results the team could grow to 2-3 sales people and 1-3 support staff. The alternative option is to outsource the sale to a third party. The Region will engage in discussions with the City to understand their implementation strategy and to assess if there is an opportunity to collaborate and what a shared model cost/revenue structure might look like.

The consulting engagement includes an additional ten hours to assist with the above steps as required.

Alternatives Reviewed

Council may prefer to not proceed with a full sponsorship revenue strategy at this time and simply focus on the CSG assets however a policy would still be appropriate to ensure terms, conditions etc. are established in advance.

Relationship to Council Strategic Priorities

This project is specifically identified in the Niagara Region 2019-2022 Council Strategy Implementation Plan as a project directly attributable to the objective of Sustainable and Engagement Government. The project objectives are to identify opportunities to increase revenues without increasing taxes and developing necessary policies.

Other Pertinent Reports

- February 27, 2020 Committee of the Whole, Council Sponsorship Education Presentation

Prepared by:

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Corporate Services

Recommended by:

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This report was prepared in consultation with Heather Talbot, Financial and Special Projects Consultant.

Appendices

Appendix 1	Niagara Inventory Asset Valuation Report
Appendix 2	Asset Inventory



2020

Inventory Asset Identification and Valuation Overview Report

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Introduction

The following is an overview of the completed inventory development based on the scope of the project for your use in reviewing the opportunity for a Regional sponsorship revenue program. This report is a high-level report specific to the assets in scope for the Niagara Region. It has been designed to describe the process of the asset review work, the outcomes, and overall observations and recommendations.

As per our contract, this was to be a combined report with the work being done for the City of St Catharines. We mutually agreed after the fact that we would deliver this individualised high-level report specifically for the Niagara Region scope of the project as a priority versus a longer delivery time of a combined report. The reasoning behind this (prior to the outbreak of COVID 19 and the resulting delay in delivery) was so that you had the Canada Games asset valuations ASAP. This is that report. It is abbreviated from the perspective that it will not go into the more detailed examples and background information. That will appear in the St Catharines report. This report will specifically and through brevity provide you with your specific Niagara Region outcomes.

Background

The Partnership Group – Sponsorship Specialists® was contracted to conduct a sponsorship audit to identify and value specific sponsorship assets and properties associated to the Niagara Region within the City of St Catharines as well as specific Canada Games new capital development assets. As well the City of St Catharines will be receiving a sponsorship audit to identify and value specific sponsorship assets and properties within the City of St Catharines that are owner / and or operated by the City of St Catharines. (See Appendix).



The focus was to identify / develop, and value an inventory list of the tangible assets of these facilities / events and programs that have real value (ROI) for a sponsor. The overall objective of this process is to ultimately better position Niagara Region to generate incremental partnership revenue.

The Scope of the project for the Niagara Region included the following:

- 1) Canada Summer Games Park
- 2) Canada Summer Games – New Henley Centre - Capital Project
- 3) Regional Headquarters/International Plaza (supporting Canada Summer Games)
- 4) Community Services
 - a. Adult Day Program - Linhaven LTC Home
 - b. Linhaven long term care facility
 - c. Roy Adams Dementia Care Facility
 - d. Wellness Supportive Living sites - 15 Gale Crescent and 479 Carlton Street
 - e. St. Catharines Regional Child Care Facility
- 5) Public Health
 - a. EMS Station (2)
 - b. Public Health Office/Sexual Health
- 6) Other
 - a. Landfill/naturalization site
 - b. Bridges (specific names to be confirmed)
 - c. St Catharines GO/VIA Station
 - d. Water Treatment Plant (3 – 2 wastewater and 1 water)
 - e. Police station under construction



The Executive Summary Report

Overall, the total value of the almost 1000 unique sponsorship marketing assets identified in the scope of work for the Niagara Region is \$7,631,574.29 (\$7.6M). This amount includes the specific values of the assets identified to a total of \$6,255,388.76 (\$6.3M) along with \$1,376,185.53 (\$1.4M) in goodwill associated to Niagara Region. We have created a tiering system that ensures you maximize revenues for the Region and ensure a positive ROI for your partners. There are four tier levels. The top tier (Tier One) partners will need to spend a minimum of \$225,000 a year with you. The Tier Two partners will be required to spend between \$150,000 and \$225,000 a year with you; the Tier Three partners will engage at a level between \$75,000 and \$150,000. And finally, your lowest level investors will need to spend a minimum of \$25,000 a year with you and their programs will range between that \$25,000 and \$75,000 levels. It is important to understand that these tiers have been established based on ultimately having “Region wide” sponsorship sales versus specifically in the St Catharines area.

Tier	Spend Range per Year
1	\$225,000 +
2	\$150,000 - \$225,000
3	\$75,000 - \$150,000
4	\$25,000 - \$75,000

It is estimated that most of your partners will be in the Tier Three and Four levels. Also, it is important to note that of the \$6.3M in assets, \$2.8M (or almost 45%) of that is in naming rights or associated to naming rights for just 5 buildings (Train station, Police Station, Canada Games Park, EMS Centre, Burgoyne Bridge). That means if those 5 properties we removed from the inventory your total asset value decreases to \$3.5 M (or with goodwill, \$4.3M). This is a substantial difference in revenue opportunity.

Based on all of this; the value of your assets, the types of assets, the projected sales ability and such, we would be confident in projecting, based on the existing inventory of nearly 1000 assets that the

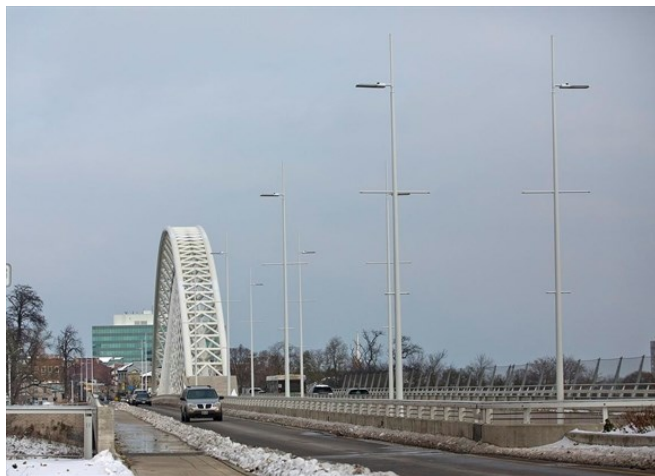
Niagara Region should be able to conservatively generate \$875,000 to \$1.2M per year of the \$7.6M in assets and that it would take approximately 2 years to reach that plateau. This projected annual revenue generation **does** include revenue generated from the two Canada Games properties within the scope of the project. *If those revenue (short and long term) were to be removed* from the mix the annual revenue projections would more realistically be \$500,000 to \$750,000 per year and take 3 to 4 years to reach that plateau.

And finally, it is important to understand that the effects of COVID 19 have been equated into these projections.

Review Process

The Partnership Group conducted a thorough and comprehensive review of the identified properties in the scope of work for the Niagara Region by determining a sponsorship asset inventory. This process included the following:

1. We reviewed current sponsorship plans, existing collateral materials, websites etc. as well as architectural design layouts (Canada Games), descriptions of programs, names of program leaders and other stakeholders for interviews, budget and forecasting for overall operating and future operating, traffic counts and expectations, and special event projects. This was done primarily by our provision of a client “needs checklist” which detailed the information that we required to start the process.
2. We made ourselves available to spend time onsite for interviews and physical site visits. Through the audit process of Niagara Region for the asset inventory, we segregated, where appropriate, inventory benefits to specific areas for easy recognition and understanding as outlined in the scope of the project.



It should be understood that while this inventory is comprehensive it is not exhaustive even within the limited scope of the project.

3. As is typical, we researched other properties similar in nature to the identified properties for Niagara Region to garner additional insight that enhanced the inventory and valuation of your assets as well as used our extensive database of over almost two decades of information on existing organizations and benchmarked you against those.
4. Our experienced Partnership Group – Sponsorship Specialists® team has now reviewed the final draft of the naming rights and sponsorship asset inventory

This process also included the assignment of the actual number of units you have of each asset. Like a typical inventory system this component allows you to track the remaining assets available for future sponsorship opportunities.

The review of the was assessed against accepted event marketing and sponsorship industry best practices. This report will present you with information that will resonate with you and some that will not. Some of the information will sound familiar, but no less important for successful marketing around Sponsorships/Partnerships. We have met our goal if we have stretched your comfort zone around these areas with the thought in mind of outlining the complexities and inter-relational issues that exist to execute effectively in sponsorship.

Inventory Analysis

Overall, the report identifies close to 1000 inventory benefits for the Niagara Region. Of the benefits identified, some are physical such as signage or logo inclusion, others are intangible such as access or alignment to the Niagara Region. These unique benefits in turn, extrapolate to significantly more of inventory items, tens of thousands of assets. An example



of this is that there may be a benefit item named “logo ID on web page”. This is just one benefit, but there are many of them available to be sold or included in a proposal.

All inventory benefits will not be sold at face value. It is an industry standard (from averaging of multiple properties in this field and experience) that approximately 33% of the total inventory will be sold (Industry average including programs, sport, causes, and arts – each category then differs a little). This is because, when packaged, some inventory will be built in as value added. For instance, a proposal may have a value of \$10,000, but the asking price is \$9,250. The potential sponsor receives, at the front end, value added. This shortens the negotiation time and provides “better value” for the sponsor. In addition, during negotiations, you may surrender additional inventory to secure a partnership. This is common practice. And finally, there is probably some inventory that may be “lemons” to potential or all sponsors and thus never sold.

The next step with the valuation would estimate, *conservatively*, in the case of the Niagara Region, approximately what percentage of the total value of your inventory should be able to be bundled and sold effectively. We have addressed this approximate percent of total inventory value both in an aggregated number of all the identified assets within the Region and Canada Games combined as well as those assets segregated to Region not including Canada Games assets and then finally the two key Canada Games assets individually (Henley Centre and the Canada Games Park)

In the case of the Niagara Region this is infinitely more difficult to extrapolate. Because this is just a portion of your inventory (St Catharines assets versus full Region). As well some of the



assets do reflect “Regional scope” such as web inclusion or police vehicles versus others (the majority) are St Catharines specific. So, to extrapolate projected revenue has been considerably difficult. We also have to take into account that several of the key assets of high value are assets

that you may not wish to sell. This process also takes into account the results of the review of inventory, quality of the inventory, our industry experience and our perception of the ability and expertise of the Niagara Region to create sponsorships effectively. As a result of these specific situations, we have determined that (as noted in dollar figures above) that with the Canada Games inventory included you should be able to generate between 11 and 13% of your total asset inventory. Without those assets you should be able to generate about 10 and 13%, but the revenue will take slightly longer to reach this lower plateau.

When we look at just the Region's assets within the scope of this project there is a total approximate value of about \$6.1M and effective the Region should be able to sell about 10% of this inventory and annually generate about \$615,000 per year and it will take 3-4 years to reach this plateau.

On the other side when we look at just the two showcase Canada Games assets in this inventory (Canada Games Park and Henley Centre) there is respectively about \$1.2M in value of which the Games should realize about 44% of that value or about \$530,000 per year and over a 10-year period generate \$5.3M. Combined with this, the Henley Centre valuation of all the associated assets comes to about \$285,000 per year of which the Games should realize 40% of that value or about \$115,000 per year or over a 10-year period about \$1.15M. This is to say, through a sponsorship sales program over a 10-year period the Games should deliver about \$6.5M in revenue.

One element not considered in the project and possibly critical to revenue generation on the Games side of the equation is philanthropic giving. As we are not specifically a philanthropic consulting agency, we are not qualified to determine that exact valuation or donation potential revenue, but truly can provide some ranges having been part of major capital campaigns at organizations like the University of Regina and University of Manitoba – both Canada Games partners. Typically, a philanthropic gift (different from a sponsorship marketing investment both in deliverables and CRA implications) tends to be higher in value with less long-term workload and fulfillment expectations. Based on this, you might look at the Henley Centre (with its heritage and also the potential donor alignment) to be a one-time up-front gift in excess of \$2.5 to \$3.5M over a term of say 20 years versus the 10 year \$1.15M opportunity. Likewise, between the overall

Canada Games Park and the associated specific properties within the Park, charitable naming could exceed \$10M possibly over a longer-term period. It is also important to note that the focal point naming of the centre-piece Canada Games properties in both Winnipeg and Red Deer were philanthropic gifts, not corporate sponsorship marketing investments.

Asset Valuation

This component includes the valuation of all these assets *individually* in real market terms by industry accepted standards and practices. This will allow the Niagara Region to clearly understand the value of the assets and realistic potential revenue generation as well as provide sponsors and prospects **with independent 3rd party-verified values in your proposal presentations and reports.**

The asset valuation process is done using a proprietary three-stage approach:

1. Review each asset *individually* (including social media assets) and apply our own industry accepted proprietary formulae to determine a quantitative “base value” for each asset. Every single tangible and intangible asset in the inventory, for instance, a naming, a sampling opportunity, a speaking engagement or a sign has been given a real market value.
2. Two plus two does not always equal four. Sometimes an asset has an intrinsic value, or a perceived value that is higher than a real market value. We also know that other similar properties and organizations have set their values in a certain way.
3. Lastly, similar to the inventory review phase, we engage our entire Partnership Group – Sponsorship Specialists® team to review the valued assets and provide feedback. This experienced review by leading sponsorship industry professionals provides us with a final refinement in valuation before we present the final inventory asset valuation report to you.

The Properties and Associated Values

The following each of the 20 specific properties within the scope the project for the Niagara Region and the associated gross value of assets for each:

<u>Assets</u>	<u>Value</u>
Community Services:	
Adult Day Care Programs	\$65,760.27
Linhaven Long Term Care Facility	\$24,975.12
Roy Adams Dementia Care Facility	\$16,738.47
St Catharines Regional Child Care Facility	\$4,653.95
Wellness Supportive Living Sites Kenworth Acres	\$144,679.43
Community Service Total	\$256,807.23
Community Service Total Including Goodwill	\$313,304.82
Public Health	
Ontario Street EMS Station	\$459,482.92
Linwell Centre EMS Station	\$25,717.35
Public Health Office - Sexual Health	\$10,923.16
Public Health Total	\$496,123.43
Public Health Total Including Goodwill	\$605,270.59
Other	
Regional Headquarters	\$89,956.79
Canada Summer Games Park	\$1,204,295.73
Canada Games - Henley Centre	\$284,189.11
International Plaza	\$177,702.58
Landfill	\$360,637.85
Landfill Naturalization Site	\$15,843.96
Burgoyne Bridge	\$2,258,861.58
St Catharines GO/VIA Station	\$509,902.35
New Police Station	\$504,293.71
Water Treatment Plant	\$31,244.41
Wastewater Treatment Plants (2)	\$58,191.85
Administration & Invoicing	\$7,338.18
Other Total	\$5,502,458.09
Other Total Including Goodwill	\$6,712,998.88
Total Asset Value	\$6,255,388.76
Total Asset Value Including Goodwill	\$7,631,574.29

Tiering

The Partnership Group - Sponsorship Specialists® uses a distinctive and critical system to ensure that maximum potential is achieved for each asset sold in a package. Tiering helps prioritize the assets, manage their usage and facilitate proper integration into your customized packages for prospective sponsors. Ultimately it helps maximize sponsorship revenue for the Niagara Region and maximizes ROI for your partners. It is through Tiering, bundling and custom package development versus stock proposals that you will maximize your revenue potential.

Term

Each value would be allocated a value of a 1-year term unless otherwise noted. For example, a presenting sponsorship or naming rights for an area illustrates the value of those benefits for a 1-year period. When developing proposals for corporate prospecting a minimum number of years must be contemplated based on each agreement, and this revenue will then be extrapolated by the number of years. Likewise, there are specifically noted benefits that are applicable based on an event or single time period as opposed to a 1-year benefit such as “room usage” which would be valued on a per occurrence basis.



Observation and Recommendations

To this point, this high-level report has provided empirical data and factual information around the Niagara Region Sponsorship IAV associated to the City of St Catharines. This final section of the report intends to simply provide some commentary, if you will, on the observations, findings and recommendations through the many discussions which took place throughout the process and upon review of the empirical data.

Observations:

1. There is terrific opportunity for revenue development for the Region based on the outcomes of the St Catharines trial, but the Region will need to consider if it wishes to sell naming rights to several major properties / structures / facilities or not before truly determining the potential revenue generation. This decision will need to look at a Regional decision, not the Region specific to St Catharines.
2. There will probably be much debate around associating sponsorship with the health services side as well as daycares and community services. The Region will need to determine which of these (if any at all) will be included in the final inventory of saleable assets before a true projection of revenue can be determined.
3. The Region will need to determine the extent to which it will align with partners through corporate content integration into Region publications as well as the Region online. The scope of this project did not include social and digital media which typically has terrific asset value. This was not a “St Catharines specific asset” and thus not inclusive. We do suggest upon deliver of the St Catharines IAV Report that you take note of the valuation of the social and digital media section as your value typically would be in excess of what the City of St Catharines delivers. But again, you will need to determine the extent to which you may wish to sell these assets or not.
4. A large majority of the assets identified, and assets with value (other than naming rights) are really activation and engagement assets. This means interaction with audiences whether those be at events, facilities or otherwise. The Region reaches a lot of people “one on one” and can deliver this access that other organizations cannot and also reaches key audiences (seniors, children, people engaged in health care issues) which places greater value

opportunities with these assets.

5. When we review the Tiering levels, it identifies that, outside of the key naming rights already identified (which are all Tier One assets – organizations spending more than \$225,000 per year with the Region over multiple years) the bulk of the assets indicate that a great deal of sponsorships will fall in the range of Tier 3 and 4. This means the build of your sponsorships (other than the major naming rights and Canada Games assets) will be between \$25,000 to about \$100,000 per year. Also, we believe, even if you look at a Region wide program and scale the St Catharines experience, that without the major naming rights opportunities you will have probably 80% of your sponsorship deals between that \$25,000 and \$100,000 per year range. This makes for a great deal of work to secure say \$3M per year in revenue across the entire Region with 60 sponsors at \$50,000 each.
6. The Canada Games Park and the new Henley Centre (both Games properties) revenue from sponsorship will not come directly to the Region as revenue but will defray possible deficit support if the Games fail to secure the capital revenue for the new buildings. But this does not provide ongoing revenue long term to the Region.
7. If the Region moves forward with undertaking a sponsorship revenue generation program, you will need to determine the how you will sell your sponsorships; outsource to a third-party agency, build internal capacity; align with a municipality like St Catharines to sell your assets for you
8. When we look at some of the “Regional” assets identified and assessed such as Water Treatment centres, administration and invoicing, Regional Headquarters overall, with the exception of the Landfill corporate content integration into pamphlets and publications, the revenue is pretty low. It is important to remember you will only generate about 1/3 (one third) of the actual value of the assets available... because if you sell everything you will look like NASCAR which is not where you or the taxpaying citizens of the Region want to go!
9. The following are guiding principles that should be understood when determining if you will invest in a full-blown sponsorship marketing program. These are what we believe to be important foundations for a Municipal Partnership Program and future sponsorship agreements:

- a. Sponsorship revenue should not be used to fund core programs and services
- b. A portion of the revenue generated through future sponsorships should be allocated towards establishing and/or improving the sponsored program, service, facility or enterprise
- c. The contributions of municipal sponsorship partners should be acknowledged by the Region in a public manner on a regular basis
- d. Sponsorship recruitment should match a prospective partner with the audience/participant interests to ensure there is a good fit between the partner and the audience/participant
- e. The focus of the “ask” to potential sponsorship partners should be marketing-based objectives and not philanthropic or charitable in nature
- f. The products, services and brand of sponsorship partners should not reflect negatively on the Region
- g. The Region should not enter into any sponsorship agreements including naming rights with companies that are a direct competitor of the Region or its enterprises



Recommendations:

The following are our recommendations for the Niagara Region based on the limited trail scope of this inventory asset identification and asset valuation project associated to the City of St Catharines combined with our observations above and decades of experience in this field.

1. Review the St Catharines IAV report for insights into regional assets such as digital / social and online revenue opportunities before you make any further decisions on a sponsorship program
2. Develop a plan and strategy to determine which of the assets you have in this IAV that you will be able to sell. If you determine that naming rights to bridges, EMS / Police stations and Community Services facilities as well as social and digital and traditional communications assets to incorporate sponsors and sponsor content, then we would recommend you move

forward with an IAV for all your assets across the Region. If all of these aforementioned assets do not “make the cut”, then you will need to assess the viability of a sponsorship program. This does not mean you should not move forward but you will need to assess the potential revenue and also determine the costs to acquire that revenue.

3. We would recommend that the Region also look to develop a plan around a Regional philanthropic donation program if one does not already exist. With some of your assets (such as Community Services and bridges) there is a probably a significant appetite to do a philanthropic naming of some of these assets versus sponsorship. You already have the asset valuation and Tiering level, so calculation of philanthropic valuation is not a major amount of work. This would provide additional revenue opportunities and also possibly (if needed) appease opponents to corporate naming opportunities as an additional opportunity approach.
4. Should you move forward with a sponsorship marketing program, as noted in the observations, you will need to determine the approach for revenue generation. Our recommendation is that if you include all naming rights opportunities, engage a third party to sell those naming rights for you. They will typically secure the revenue faster and more cost effectively. If all the naming rights are not included (such as if the EMS / Police stations nor the bridges and VIA station), or for all the remaining assets outside the third party sold assets, then look to having the sponsorship program sold by a partner municipality like St Catharines. We would not recommend that the Region undertake the development of their own sales force for sponsorship unless no specific municipality is also selling sponsorships. You do not want to be in the marketplace directly competing with your municipalities, even though your assets are different. It will be far more effective to have a municipality like St Catharines bundle your assets with their assets to provide holistic sponsorship programs. The only other alternative approach would be to have the Region be the lead on sponsorship and sell for the Region and on behalf of each of the municipalities as well. This approach (if multiple municipalities decide to get into this game such as St Catharines, Niagara Falls, Welland, Fort Erie – basically 50% of your population) would be overall the most effective and cost-efficient approach if those four municipalities were also engaged in sponsorship revenue generation.
5. We would recommend that you not make a determinant of if you will undertake a sponsorship revenue program until the following four tasks are undertaken:

- a. Review the City of St Catharines IAV and extrapolate values for your own use
 - b. Determine what the Region has appetite for in regard to naming rights and sponsorship overall and then build a case for support to move your plan forward in principle
 - c. Determine the appetite for other municipalities within the region (other than St Catharines) to undertake sponsorship revenue generation so the Region is sure of who all may be in the game in the Region
 - d. Undertake a Region wide IAV (based on “approved” or agreed upon assets such as naming etc.) to clearly understand what assets you have and the potential annual revenue
6. We would recommend that if you do choose to move forward with a sponsorship revenue generation program that a policy around sponsorships (and donations) be developed, approved, and implemented.
 7. We would recommend that if you do choose to move forward with a sponsorship revenue generation program that a detailed sponsorship sales strategy and implementation plan with measurable benchmarks be developed.

We are prepared to provide 10 hours of mentoring and consulting time to assist you in the next steps of the recommendations at no additional charge. Should you wish to engage additional time it will be available at the discounted rate of \$270 / hour plus HST.

We would like to thank you in earnest for the opportunity to work with the Niagara Region. All of the people we interviewed were a pleasure to work with and provided terrific insights. We sincerely hope that this information will provide you with the insights you were seeking to make future determinations on a Niagara Region corporate sponsorship marketing program.

Respectfully submitted,



Brent Barootes
President & CEO
Partnership Group – Sponsorship Specialists®

Appendix – Data Numbers for Determining Valuations

The following chart illustrates the “traffic” numbers utilized to assist in the determination of the asset values. When this information was not directly provided by the Niagara Region we researched online and across our data bases to determine accurate numbers.

Location	Traffic
Community Services:	
Adult Day Care Programs	2000 Actual participants registered annually including staff
Linhaven Long Term Care Facility	550 Actual residents including staff + "bubble family"
Roy Adams Dementia Care Facility	350 Actual residents including staff + "bubble family"
St Catharines Regional Child Care Facility	40 Actual participants registered annually including staff + multiple visits / interactions
Wellness Supportive Living Sites Kenworth Acres	500 Actual residents including staff and services
Public Health	
Main EMS Station	350 unique visitors annually - many multiple visits
Linwell Centre EMS Station	100 unique visitors annually - many multiple visits
Public Health Office - Sexual Health	12,500 unique visitors annually - many multiple visits
Other	
Region Population	As of 2016 - 447,888
St Catharines Population	As of 2016 - 133,113
Canada Summer Games Park - During Games	18,000 unique visitors over the 2 weeks - many multiple visits
Canada Summer Games Park - Post Games	115,000 unique visitors annually - with many multiple visits
Canada Games - Henley Centre - During Games	12,000 unique visitors over the 2 weeks - many multiple visits
Canada Games - Henley Centre - Post Games	125,000 unique visitors annually - many multiple visits
International Plaza - During Games / Event	2,500 unique visitors in a given day
International Plaza - non event day	1,200 unique visitors on a given day
Landfill	35,800 people annually

Location	Traffic
Landfill Naturalization Site	125 unique visitors annually - many multiple visits
Burgoyne Bridge	16,000 vehicles per day with 1.25 passengers / / 1200 pedestrians per day
St Catharines GO/VIA Station	1,500 unique visitors daily - most twice per day + drop off exposure
Niagara Region Website	325,000 unique users per year

Asset Inventory

TIER 1 - \$225,000+

TIER 2 - \$150,000 to \$225,000

TIER 3 - \$75,000 TO \$150,000

TIER 4 - \$25,000 TO \$75,000

NIAGARA REGION

Total Property Related Goodwill

i.e. uniqueness of the asset, how cluttered the environment, broad exclusivity, intrinsic brand value, etc.

PRODUCT

DESCRIPTION

Tier

Community Services

Adult Day Care Programs	Naming of Adult Care Program overall (across the entire region)	3
	Presenting Sponsor status of the Adult Care Program overall (across the entire region)	4
	Naming of one of 11 Adult Care Day Service Programs overall (across the entire region)	4
	Presenting Sponsor status of 11 Adult Care Day Service Programs	4
	Naming of Adult Care Respite Companion Program overall (across the entire region)	4
	Presenting Sponsor status of the Adult Care Respite Companion Program overall (across the entire region)	4
	Opportunity for care givers delivering service to the seniors homes to deliver a product sample package for a single sponsor one time to each client over a one month period. Care giver to present the products from within the package and go through each item with the client and recognize the supplier as a sponsor and partner of the program	2
	Opportunity for care givers delivering service to the seniors homes to deliver a product sample package with up to 5 sponsors products in the package one time to each client over a one month period. Care giver to present the products from within the package and go through each item with the client and recognize each supplier as a sponsor and partner of the program	2
	Opportunity for care givers delivering service to the seniors homes to deliver a brochure or information piece (but not a product or sample) for a single sponsor one time to each client over a one month period. Care giver to present the information from within the package and go through the information with the client and recognize the supplier as a sponsor and partner of the program	2
	Opportunity for care givers delivering service to the seniors homes to deliver a brochure or information piece (but not a product or sample) with up to 5 sponsors information in the package one time to each client over a one month period. Care giver to present the information from within the package and go through each item with the client and recognize each supplier as a sponsor and partner of the program	2
	Naming of Adult Care Volunteer Program overall (across the entire region)	3
	Presenting Sponsor status of the Adult Care Volunteer Program overall (across the entire region)	3
	Right to present each new registered volunteer with a gift	3
	Naming of Adult Care Volunteer long term recognition program overall (across the entire region)	4
	Presenting Sponsor status of the Adult Care Volunteer long term recognition program overall (across the entire region)	4
	Right to present each long-term (6 months, 1 year and 5 year and 10 year) volunteer with a gift either individually presented or at a ceremony	4
	Presenting Sponsor of the Long Term Volunteer Recognition Awards event in all facilities and programs	4
	Naming of Wellness Program overall - care services, fall prevention etc. (across the entire region)	4
	Presenting Sponsor status of the Wellness Program overall - care services, fall prevention etc. (across the entire region)	4
	Naming of Out Reach - Senior in Crisis Program overall (across the entire region)	4

PRODUCT	DESCRIPTION	Tier
	Presenting Sponsor status of the Out Reach - Senior in Crisis Program overall (across the entire region)	4
	Naming of Access Respite Companion Service Program overall (across the entire region)	4
	Presenting Sponsor status of the Access Respite Companion Service Program overall (across the entire region)	4
	Naming of St Catharines Seniors Walking Track	3
	Presenting Sponsor status of the St Catharines Seniors Walking Track	3
	Naming of St Catharines Seniors Auditorium	3
	Presenting Sponsor status of the St Catharines Seniors Auditorium	3
	Logo displayed as a singular sponsor logo on Regional Website page specific to the Adult Day Care Programs across the region	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to the Adult Day Care Programs across the region	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	2
	Logo displayed at top left on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Adult Day Care Programs across the region such as but not included in memos to staff or clients, announcements etc.	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Adult Day Care Programs across the region - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from the Adult Day Care Programs across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Adult Day Care Programs across the region - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from the Adult Day Care Programs across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the facility parking lot one time on a single day with no other sponsors activating in this way on the same day	2
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
Linhaven Long Term Care Facility	Naming right to this facility itself	3
	Facility "Presented by" or "Supported by" status or positioning	3

PRODUCT	DESCRIPTION	Tier
	Opportunity for care givers delivering service to the residents in the Linhaven Long Term Care Facility to deliver a product sample package for a single sponsor one time to each resident or family member over a one month period. Care giver to present the products from within the package and go through each item with the client and recognize the supplier as a sponsor and partner of the program	3
	Opportunity for care givers delivering service to the Linhaven Long Term Care Facility to deliver a product sample package with up to 5 sponsors products in the package one time to each resident or family member over a one month period. Care giver to present the products from within the package and go through each item with the resident or family member and recognize each supplier as a sponsor and partner of the program	3
	Opportunity for care givers delivering service to the Linhaven Long Term Care Facility to deliver a brochure or information piece (but not a product or sample) for a single sponsor one time to each resident / family member over a one month period. Care giver to present the information from within the package and go through the information with the resident / family member and recognize the supplier as a sponsor and partner of the program	3
	Opportunity for care givers delivering service to the Linhaven Long Term Care Facility to deliver a brochure or information piece (but not a product or sample) with up to 5 sponsors information in the package one time to each resident / family member over a one month period. Caregiver to present the information from within the package and go through each item with the resident / family member and recognize each supplier as a sponsor and partner of the program	3
	Naming of the main lobby area within Linhaven Long Term Care facility	3
	Presenting Sponsor status of the main lobby area within Linhaven Long Term Care facility	4
	Naming of the Auditorium within Linhaven Long Term Care facility	3
	Presenting Sponsor status of the auditorium within Linhaven Long Term Care facility	4
	Naming of the Auditorium stage within Linhaven Long Term Care facility	3
	Presenting Sponsor status of the auditorium stage within Linhaven Long Term Care facility	4
	Right to place a floor decal outside the auditorium entrance doors for a term of 1 month	4
	Right to place a floor decal inside the auditorium entrance doors for a term of 1 month	4
	Right to place a floor decal inside the auditorium in a mutually agreed upon location for a term of 1 month	4
	Naming of the back garden sitting area at Linhaven Long Term Care facility	3
	Presenting Sponsor status of the back garden sitting area at Linhaven Long Term Care facility	4
	Naming of In House Daycare within Linhaven Long Term Care facility	4
	Presenting Sponsor status of the In House Daycare at Linhaven Long Term Care facility	4
	Naming of In House Volunteer Program within Linhaven Long Term Care facility	4
	Presenting Sponsor status of the In House Volunteer Program Linhaven Long Term Care facility	4
	Right to present each new registered volunteer with a gift	4
	Right to present each new registered resident within Linhaven Long Term Care Facility with a gift	4
	Right to present the family or a single family member of a new resident of Linhaven Long Term Care Facility with a gift	4
	Naming of a specific activity program that happens on a weekly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a weekly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a specific activity program that happens on a monthly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a monthly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a specific activity program that happens on a daily basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a daily basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a meeting / event room (12 - library, café, rec room etc.) within Linhaven Long Term Care facility	3
	Presenting Sponsor status of a meeting / event room (12- library, café, rec room etc.) within Linhaven Long Term Care facility	4
	Naming of a nurse / administration station within Linhaven Long Term Care facility	4

PRODUCT	DESCRIPTION	Tier
	Presenting Sponsor status of a nurse / administration station within Linhaven Long Term Care facility	4
	Presenting Sponsor status of a meal (breakfast, lunch, dinner or snack) within Linhaven Long Term Care facility for a 1 month period	4
	Sponsor Logo on a patch on all provided staff uniforms - patch on a single shoulder	1
	Sponsor Logo on a patch on all provided staff uniforms - patch on front over heart / pocket area	1
	Presenting Sponsor status or "Sponsored by" of a patient's room within Linhaven Long Term Care facility	4
	Logo displayed as a singular sponsor logo on Regional Website page specific to the Linhaven Long Term Care Facility page	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to the Linhaven Long Term Care Facility page	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	2
	Logo displayed at top left on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Linhaven Long Term Care Facility such as but not included in memos to staff or clients, announcements etc.	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Linhaven Long Term Care Facility - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from the Linhaven Long Term Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Linhaven Long Term Care Facility - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from the Linhaven Long Term Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the facility parking lot one time on a single day with no other sponsors activating in this way on the same day	2
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
Roy Adams Dementia Care Facility	Naming right to this facility itself	3
	Facility "Presented by" or "Supported by" status or positioning	3
	Opportunity for care givers delivering service to the residents in the Roy Adams Dementia Care Facility to deliver a product sample package for a single sponsor one time to each resident or family member over a one month period. Care giver to present the products from within the package and go through each item with the client and recognize the supplier as a sponsor and partner of the program	3

PRODUCT	DESCRIPTION	Tier
	Opportunity for care givers delivering service to the Roy Adams Dementia Care Facility to deliver a product sample package with up to 5 sponsors products in the package one time to each resident or family member over a one month period. Care giver to present the products from within the package and go through each item with the resident or family member and recognize each supplier as a sponsor and partner of the program	3
	Opportunity for care givers delivering service to the Roy Adams Dementia Care Facility to deliver a brochure or information piece (but not a product or sample) for a single sponsor one time to each resident / family member over a one month period. Care giver to present the information from within the package and go through the information with the resident / family member and recognize the supplier as a sponsor and partner of the program	3
	Opportunity for care givers delivering service to the Roy Adams Dementia Care Facility to deliver a brochure or information piece (but not a product or sample) with up to 5 sponsors information in the package one time to each resident / family member over a one month period. Caregiver to present the information from within the package and go through each item with the resident / family member and recognize each supplier as a sponsor and partner of the program	3
	Naming of In House Volunteer Program within Roy Adams Dementia Care Facility	4
	Presenting Sponsor status of the In House Volunteer Program Roy Adams Dementia Care Facility	4
	Right to present each new registered volunteer with a gift	4
	Right to present each new registered resident within Roy Adams Dementia Care Facility with a gift	4
	Right to present the family or a single family member of a new resident of Roy Adams Dementia Care Facility with a gift	4
	Naming of a specific activity program that happens on a weekly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a weekly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a specific activity program that happens on a monthly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a monthly basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a specific activity program that happens on a daily basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Presenting Sponsor status of a specific activity program that happens on a daily basis - (Bingo, exercises, coffee time, movie night etc.)	4
	Naming of a meeting / event room (library, café, rec room etc.) within Roy Adams Dementia Care Facility	3
	Presenting Sponsor status of a meeting / event room (library, café, rec room etc.) within Roy Adams Dementia Care Facility	4
	Naming of a nurse / administration station within Roy Adams Dementia Care Facility	4
	Presenting Sponsor status of a nurse / administration station within Roy Adams Dementia Care Facility	4
	Presenting Sponsor status of a meal (breakfast, lunch, dinner or snack) within Linhaven Long Term Care facility for a 1 month period	4
	Sponsor Logo on a patch on all provided staff uniforms - patch on a single shoulder	1
	Sponsor Logo on a patch on all provided staff uniforms - patch on front over heart / pocket area	1
	Presenting Sponsor status or "Sponsored by" of a patient's room within Linhaven Long Term Care facility for a 1 month period	4
	Logo displayed as a singular sponsor logo on Regional Website page specific to the Roy Adams Dementia Care Facility page	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to the Roy Adams Dementia Care Facility page	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	2
	Logo displayed at top left on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	2

PRODUCT	DESCRIPTION	Tier
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Roy Adams Dementia Care Facility such as but not included in memos to staff or clients, announcements etc.	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Roy Adams Dementia Care Facility - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from the Roy Adams Dementia Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Roy Adams Dementia Care Facility - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from the Roy Adams Dementia Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the facility parking lot one time on a single day with no other sponsors activating in this way on the same day	2
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
St Catharines Regional Child Care Facility	Naming right to St Catharines Regional Child Care Facility - ABC Company Regional Child Care Facility	3
	Facility "Presented by" or "Supported by" status or positioning - St Catharines Regional Child Care Facility	3
	Opportunity for staff working with the children to deliver a product sample package for a single sponsor one time to each child or family member over a one month period. Staff to present the products from within the package and go through each item with the child or family member and recognize the supplier as a sponsor and partner of the program	3
	Opportunity for staff working with the children to deliver a product sample package for up to 5 sponsors one time to each child or family member over a one month period. Staff to present the products from within the package and go through each item with the child or family member and recognize the suppliers as a sponsors and partners of the program	3
	Opportunity for staff working with the children to deliver an information package / brochure etc. (but not a product or sample) for a single sponsor one time to each child or family member over a one month period. Staff to present the information and go through the provided information with the child or family member and recognize the supplier as a sponsor and partner of the program	3
	Opportunity for staff working with the children to deliver an information package / brochure etc. (but not a product or sample) for up to 5 sponsors one time to each child or family member over a one month period. Staff to present the products from within the package and go through each piece of information with the child or family member and recognize the suppliers as a sponsors and partners of the program	3
	Naming of one of the activity rooms (library area, resource room, sleep room, potty area, kitchen, activity rooms themselves) at the St Catharines Regional Child Care Facility	
	Presenting Sponsor status of one of the activity rooms (library area, resource room, sleep room, potty area, kitchen, activity rooms themselves) at the St Catharines Regional Child Care Facility	
	Right to hang a banner on a wall in a mutually agreed upon spot within the St Catharines Regional Child Care Facility for one month	
	Right to paint a mural on a wall in a mutually agreed upon spot within the St Catharines Regional Child Care Facility for term of agreement	

PRODUCT	DESCRIPTION	Tier
	Right to present each new registered child in the St Catharines Regional Child Care Facility with a one time gift	
	Right to present the family / parent each new registered child in the St Catharines Regional Child Care Facility with a one time gift	
	Naming of a specific activity program that happens on a weekly basis at the St Catharines Regional Child Care Facility	
	Presenting Sponsor status of a specific activity program that happens on a weekly basis at the St Catharines Regional Child Care Facility	
	Naming of a specific activity program that happens on a monthly basis at the St Catharines Regional Child Care Facility	
	Presenting Sponsor status of a specific activity program that happens on a monthly basis at the St Catharines Regional Child Care Facility	
	Naming of a specific activity program that happens on a daily basis at the St Catharines Regional Child Care Facility	
	Presenting Sponsor status of a specific activity program that happens on a daily basis at the St Catharines Regional Child Care Facility	
	Presenting Sponsor status of lunch time daily for a 1 month period - Sponsor name integrated into the lunch time such as "It is lunch time and today this lunch time is brought to you by Scholastic Books" - (Sponsor could build in a sampling opportunity or information piece for once per day or once per week or one for the month etc. and it could be integrated that in the case of scholastic, reading time is next and use scholastic books or if brought by Cheerios then an alignment with Cheerios served to everyone at lunch on top of their lunches)	
	Presenting Sponsor status of nap time daily (all naps, morning and afternoon for term of agreement) - Sponsor name integrated into the nap time such as "It is Nap Time with Scholastic Books" - (Sponsor could build in a sampling opportunity or information piece for once per week or month etc. and it could be integrated that in the case of scholastic, reading time is next and use Scholastic books or if brought by Cheerios then an alignment with snack time and serve Cheerios at snack time)	
	Logo displayed as a singular sponsor logo on Regional Website page specific to the St Catharines Regional Child Care Facility page	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to the St Catharines Regional Child Care Facility page	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	2
	Logo displayed at top left on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the St Catharines Regional Child Care Facility such as but not included in memos to staff or clients, announcements etc.	2
	Opportunity to have a coupon on the bottom of all emails sent out from the St Catharines Regional Child Care Facility - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from the St Catharines Regional Child Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from the St Catharines Regional Child Care Facility - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from the St Catharines Regional Child Care Facility - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the facility parking lot one time (25 spots) on a single day with no other sponsors activating in this way on the same day	2

PRODUCT	DESCRIPTION	Tier
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
Wellness Supportive Living Sites Kenworth Acres - (15 Gale Crescent and 479 Carlton Street)	Naming right to overall Supported Living Program Facilities	
	Overall Supported Living Program Facilities "Presented by" or "Supported by" status or positioning	
	Naming right to 15 Gale Crescent Facility	
	15 Gale Crescent Facility "Presented by" or "Supported by" status or positioning	
	Naming right to 479 Carlton Street Overall	
	479 Carlton Street Facility Overall "Presented by" or "Supported by" status or positioning	
	Naming right to 479 Carlton Street Single Building (4 - presently A-D)	
	479 Carlton Street Individual Building "Presented by" or "Supported by" status or positioning (4 available - A to D)	
	Naming right to 479 Carelton Activities Centre	
	479 Carlton Street Activity Centre "Presented by" or "Supported by" status or positioning	
	Opportunity to have a product sample package for a single sponsor one time to each resident - left at door base - over a one month period. Each package to have an explanation of what it for and who (sponsor) it is from and is a gift from them to the resident	
	Opportunity to have a product sample package with up to 5 sponsors products in the package one time to each resident - left at door base - over a one month period. Each package to have an explanation of what it for and who (sponsors) it is from and is a gift from them to the resident	
	Opportunity to have product information / brochure etc. - but not product sample for a single sponsor one time to each resident - left at door base - over a one month period. Each package to have an explanation of what it for and who (sponsor) it is from and is a gift from them to the resident	
	Opportunity to have product information / brochure etc. - but not product sample with up to 5 sponsors information in the package one time to each resident - left at door base - over a one month period. Each package to have an explanation of what it for and who (sponsors) it is from and is a gift from them to the resident	
	Right to present each new tenant with a gift	
	Naming of a residential first floor within a facility (4 buildings)	
	Presenting Sponsor status of a residential first floor within a facility (4 buildings)	
	Naming of a residential second floor within a facility (4 buildings)	
	Presenting Sponsor status of a residential second floor within a facility (4 buildings)	
	Naming of an individual room within the facility	
	Presenting Sponsor status of an individual room within the facility	
	Naming of a specific activity program that happens on a weekly basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	
	Presenting Sponsor status of a specific activity program that happens on a weekly basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	
	Naming of a specific activity program that happens on a monthly basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	
	Presenting Sponsor status of a specific activity program that happens on a monthly basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	
	Naming of a specific activity program that happens on a daily basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	
	Presenting Sponsor status of a specific activity program that happens on a daily basis in the stand alone centre in the courtyard - (Bingo, exercises, coffee time, movie night etc.)	

PRODUCT	DESCRIPTION	Tier
	Logo displayed as a singular sponsor logo on Regional Website page specific to the Supportive Living Sites page	
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to the Supportive Living Sites page	
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, leases, announcements etc. No other sponsor logo on the document	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, leases, announcements etc. No other Sponsor logo on the document	2
	Logo displayed at top left on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, announcements, leases etc. (Can be up to 5 other sponsors logos on bottom of page)	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, announcements, leases etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	2
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, leases, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	2
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to the Supportive Living Sites such as but not included in memos to staff or clients, announcements, leases etc.	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Supportive Living Sites - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from the Supportive Living Sites - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from the Supportive Living Sites - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from the Supportive Living Sites - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the facility parking lot (200 spots) one time on a single day with no other sponsors activating in this way on the same day	2
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors (including elevator) inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
	Naming of a stroller parking spot in the main activities centre in the courtyard - logo above the spot on the wall	4

Public Health

Ontario Street EMS Station	Naming of the St Catharines EMS Main Centre	1
	Presenting Sponsor status of the St Catharines EMS Main Centre	2
	Naming of EMS Training Centre within the St Catharines EMS Main Centre	2
	Presenting Sponsor status of the EMS Training Centre within the St Catharines EMS Main Centre	3
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS Training Centre within the St Catharines EMS Main Centre for one month	4
	Right to hang a banner on a wall inside the alcove area at main front entrance within the St Catharines EMS Main Centre for the term of one month	4
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS staff room area within the St Catharines EMS Main Centre for one month	4
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS main hallway within the St Catharines Main Centre for one month	4

PRODUCT	DESCRIPTION	Tier
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS Garage within the St Catharines Main EMS Centre for one month	4
	Right to paint a mural on a wall in a mutually agreed upon spot within the EMS Training Centre within the St Catharines Main Centre for term of agreement	4
	Right to hang a banner on a wall inside the alcove area at main front entrance within the St Catharines Main EMS Centre for the term of one month	4
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS staff room area within the St Catharines Main EMS Centre for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS main hallway within the St Catharines Main Centre for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS Garage within the St Catharines Main EMS Centre for term of the agreement	3
	Right to present each EMS staff person attending a training workshop a gift during a training session in the St Catharines Main EMS Training Centre - per training session	3
	Presenting Sponsor of a specific EMS training session being conducted	3
	Right to sample product to participants a EMS Training session - one time	4
	Right to provide product information (brochure etc. - not a product) for distribution to participants a EMS Training session - one time	4
	Right for sponsor to present live during an EMS training session about their product or service one time	2
	Right to sample product to EMS staff at the St Catharines Main EMS stations one time per staff member over a 1 month period	3
	Right to provide product information (brochure etc. - not a product) to EMS staff at St Catharines Main EMS stations one time per staff member over a 1 month period	4
	Opportunity to have EMS staff provide a child who they care for (either at a location of need or enroute to / at hospital) a gift on behalf of a sponsor - solo sponsor to provide such a gift	2
	Opportunity to have EMS staff provide a child who they care for (either at a location of need or enroute to / at hospital) a gift on behalf of a sponsor - one of five (5) sponsors to provide such a gift - given out in rotation	3
	Opportunity for sponsor logo badge to appear on both shoulders of EMS staff shirts and coats - Patch not to exceed 3 inches in diameter - only sponsor (Region wide)	1
	Opportunity for sponsor logo badge to appear on one of two shoulders of EMS staff shirts and coats - Patch not to exceed 3 inches in diameter - 2 sponsors included (Region wide)	1
	Sponsor logo to appear rear doors of all EMS vehicles (Region wide) - only sponsor to appear on rear doors - only sponsor to appear on EMS vehicles at all	1
	Sponsor logo to appear front hood of all EMS vehicles (Region wide) - only sponsor to appear on front hood - only sponsor to appear on EMS vehicles at all	1
	Sponsor logo to appear both side panels of all EMS vehicles (Region wide) - only sponsor to appear on side panels - only sponsor to appear on EMS vehicles at all	1
	Sponsor logo to appear driver and passenger front doors of all EMS vehicles (Region wide) - only sponsor to appear on driver and passenger front doors - only sponsor to appear on EMS vehicles at all	1
	Sponsor logo to appear rear doors of all EMS vehicles (Region wide) - only sponsor to appear on rear doors - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Sponsor logo to appear front hood of all EMS vehicles (Region wide) - only sponsor to appear on front hood - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Sponsor logo to appear both side panels of all EMS vehicles (Region wide) - only sponsor to appear on side panels - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Sponsor logo to appear driver and passenger front doors of all EMS vehicles (Region wide) - only sponsor to appear on driver and passenger front doors - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Logo displayed as a singular sponsor logo on Regional Website page specific to EMS across the region	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to EMS across the region	3
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	1

PRODUCT	DESCRIPTION	Tier
	Logo displayed at top left on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to EMS across the region such as but not included in memos to staff or clients, announcements etc.	1
	Opportunity to have a coupon on the bottom of all emails sent out from the EMS across the region - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from EMS across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from EMS across the region - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from EMS across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to place flyers / notices on each windshield of each car in the Main EMS Centre facility parking lot one time on a single day with no other sponsors activating in this way on the same day	3
	Right to wrap the main entrance doors of the Main EMS Centre facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the Main EMS Centre facility for a term of 1 month	4
	Right to place a floor decal outside the main EMS facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the Main EMS facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the Main EMS facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
	Right to place a floor decal inside each bay area (4) in the Main EMS Centre facility for a term of 1 month	4
	Right to wrap the overhead bay doors (both sides) of the 4 bays in the Main EMS Centre facility for a term of 1 month	3
Linwell Centre EMS Station	Right to hang a banner on a wall inside the main front entrance within the St Catharines EMS Linwell Centre for the term of one month	4
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS staff room area within the St Catharines EMS Linwell Centre for one month	4
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS main hallway within the St Catharines Linwell Centre for one month	4
	Right to hang a banner on a wall in a mutually agreed upon spot within EMS Garage within the St Catharines Main EMS Linwell Centre for one month	4
	Right to hang a banner on a wall inside the alcove area at main front entrance within the St Catharines EMS Linwell Centre for the term of one month	4
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS staff room area within the St Catharines Main Linwell Centre for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS main hallway within the St Catharines Linwell Centre for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within EMS Garage within the St Catharines Linwell Centre for term of the agreement	3
	Right to sample product to EMS staff at the St Catharines Linwell Centre EMS station one time per staff member over a 1 month period	4
	Right to provide product information (brochure etc. - not a product) to EMS staff at St Catharines Linwell Centre one time per staff member over a 1 month period	4
	Right to place flyers / notices on each windshield of each car in the EMS Linwell Centre facility parking lot one time on a single day with no other sponsors activating in this way on the same day	3
	Right to wrap the main entrance doors of the EMS Linwell Centre facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the EMS Linwell Centre facility for a term of 1 month	4

PRODUCT	DESCRIPTION	Tier
	Right to place a floor decal outside the EMS Linwell Centre facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the Linwell Centre EMS facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the Linwell Centre EMS facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4
	Right to place a floor decal inside each bay area (2) in the Linwell Centre EMS Centre facility for a term of 1 month	4
	Right to wrap the overhead bay doors (both sides) of the 2 bays in the Linwell Centre EMS Centre facility for a term of 1 month	3
Public Health Office - Sexual Health	Right to be recognized as a "Supporting Sponsor" of the Public Health Office - Sexual Health Centre in St Catharines	2
	Right to hang a banner on a mutually agreed upon wall in the main front lobby / waiting room area in the St Catharines Sexual Health Office for the term of one month	3
	Right to hang a banner on a mutually agreed upon wall in each of the 4 examining rooms in the St Catharines Sexual Health Office for the term of one month	2
	Right to hang a banner on a mutually agreed upon wall in each of the 4 counselling rooms in the St Catharines Sexual Health Office for the term of one month	2
	Right to hang a banner on a mutually agreed upon wall in main meeting room in the St Catharines Sexual Health Office for the term of one month	3
	Right to hang a banner on a mutually agreed upon wall in the staff break room in the St Catharines Sexual Health Office for the term of one month	4
	Right to hang a banner on the main front admissions desk below the countertop in the front lobby / waiting room area in the St Catharines Sexual Health Office for the term of one month	3
	Right to hang a banner on a mutually agreed upon wall in the staff meeting room / board room in the St Catharines Sexual Health Office for the term of one month	4
	Right to paint a mural on a mutually agreed upon wall in the main front lobby / waiting room area in the St Catharines Sexual Health Office for the term of the agreement	3
	Right to paint a mural on a mutually agreed upon wall in each of the 4 examining rooms in the St Catharines Sexual Health Office for the term of the agreement	2
	Right to paint a mural a mutually agreed upon wall in each of the 4 counselling rooms in the St Catharines Sexual Health Office for the term of one month	2
	Right to paint a mural a mutually agreed upon wall in main meeting room in the St Catharines Sexual Health Office for the term of one month	3
	Right to paint a mural on a mutually agreed upon wall in the staff break room in the St Catharines Sexual Health Office for the term of the agreement	4
	Right to paint a mural on the main front admissions desk below the countertop in the front lobby / waiting room area in the St Catharines Sexual Health Office for the term of the agreement	3
	Right to Paint a mural on a mutually agreed upon wall in the staff meeting room / board room in the St Catharines Sexual Health Office for the term of the agreement	4
	Right to have a sponsor information brochure available in a brochure stand on front admission counter for 1 month at the St Catharines Sexual Health Office	3
	Right to have a sponsor information brochure available in rack with other health information brochures for a term of the contract at the St Catharines Sexual Health Office	4
	Right to sample product to clients upon check in at St Catharines Sexual Health Office - over a month period	2
	Right to provide product information (brochure etc. - not a product) for distribution to clients upon check in at St Catharines Sexual Health Office - over a month period	2
	Right to provide a gift for distribution to clients upon check in at St Catharines Sexual Health Office - over a week period	2
	Logo displayed as a singular sponsor logo on Regional Website page specific to Public Health Office - Sexual Health across the region	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to Public Health Office - Sexual Health across the region	3
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	1

PRODUCT	DESCRIPTION	Tier
	Logo displayed at top left on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in three top left corner	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Public Health Office - Sexual Health across the region such as but not included in memos to staff or clients, announcements etc.	1
	Opportunity to have a coupon on the bottom of all emails sent out from the Public Health Office - Sexual Health across the region - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	3
	Opportunity to have a logo on the bottom of all emails sent out from Public Health Office - Sexual Health across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	3
	Opportunity to have a coupon on the bottom of all emails sent out from Public Health Office - Sexual Health across the region - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	3
	Opportunity to have a logo on the bottom of all emails sent out from Public Health Office - Sexual Health across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	3
	Right to place flyers / notices on each windshield of each car in the facility parking lot one time on a single day with no other sponsors activating in this way on the same day	4
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	4
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Right to place a floor decal outside the main facility entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the facility main entrance doors for a term of 1 month	4
	Right to place a floor decal inside the facility (location to be mutually agreed upon and not at main entrance) for a term of 1 month	4

Other

Administration / Invoicing	Logo inclusion on monthly landfill tipping fee invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on monthly landfill tipping fee invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on monthly landfill tipping fee invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on monthly landfill tipping fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of landfill tipping fee invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of landfill tipping fee invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on monthly hauled sewage disposals fee invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on monthly hauled sewage disposals fee invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on monthly hauled sewage disposals fee invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on monthly hauled sewage disposals fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of hauled sewage disposals fee invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of landfill tipping fee invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on monthly long term care clients invoices at top of invoice (solo sponsor logo)	2

PRODUCT	DESCRIPTION	Tier
	Logo inclusion on monthly long term care clients invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on monthly long term care clients invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on long term care clients invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of long term care clients invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of long term care clients invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on Adult Care client invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on Adult Care client invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on Adult Care client invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on Adult Care client invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of landfill tipping fee invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on Municipality Wastewater / water / taxing and waste management fee invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on Municipality Wastewater / water / taxing and waste management fee invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on Municipality Wastewater / water / taxing and waste management fee invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on Municipality Wastewater / water / taxing and waste management fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of Municipality Wastewater / water / taxing and waste management fee invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of Municipality Wastewater / water / taxing and waste management fee invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on monthly child care invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on monthly child care invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on monthly child care invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on monthly landfill tipping fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of monthly child care invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of monthly child care invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on commercial recycling collection to businesses invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on commercial recycling collection to businesses invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on commercial recycling collection to businesses invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on commercial recycling collection to businesses invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of commercial recycling collection to businesses invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of commercial recycling collection to businesses invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on recycling end market invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on recycling end market invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on recycling end market invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on monthly landfill tipping fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of recycling end market invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of recycling end market invoices - at bottom of electronic invoice email... not in the invoice itself	3

PRODUCT	DESCRIPTION	Tier
	Logo inclusion on recycling cart sales to businesses invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on recycling cart sales to businesses invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on recycling cart sales to businesses invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on recycling cart sales to businesses invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of recycling cart sales to businesses invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of recycling cart sales to businesses invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on NRPS Special Duty Services invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on NRPS Special Duty Services invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on NRPS Special Duty Services invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on NRPS Special Duty Services invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of NRPS Special Duty Services invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of NRPS Special Duty Services invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on NRPS OPTVA Services and Police Retiree Benefits notices at top of invoice (solo sponsor logo)	2
	Logo inclusion on NRPS OPTVA Services and Police Retiree Benefits notices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on NRPS OPTVA Services and Police Retiree Benefits notices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on NRPS OPTVA Services and Police Retiree Benefits notices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of NRPS OPTVA Services and Police Retiree Benefits notices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of NRPS OPTVA Services and Police Retiree Benefits notices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on municipal sign / signal maintenance invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on municipal sign / signal maintenance invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on municipal sign / signal maintenance invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on municipal sign / signal maintenance invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of municipal sign / signal maintenance invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of municipal sign / signal maintenance invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on transportation permits invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on transportation permits invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on transportation permits invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on monthly landfill tipping fee invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of transportation permits invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of transportation permits invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on Union business lost time recovery invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on Union business lost time recovery invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on Union business lost time recovery invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on Union business lost time recovery invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of Union business lost time recovery invoices (additional mailing fees to be at cost of sponsor)	3

PRODUCT	DESCRIPTION	Tier
	Right to include a coupon or message with the emailing of Union business lost time recovery invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on Public Health Food Handler courses invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on Public Health Food Handler courses invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on Public Health Food Handler courses invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on Public Health Food Handler courses invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of Public Health Food Handler courses invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of Public Health Food Handler courses invoices - at bottom of electronic invoice email... not in the invoice itself	3
	Logo inclusion on EMS Ambulance services invoices at top of invoice (solo sponsor logo)	2
	Logo inclusion on EMS Ambulance services invoices at top of invoice (with up to 2 other sponsor logos)	3
	Logo inclusion on EMS Ambulance services invoices at bottom of invoice (solo sponsor logo)	2
	Logo inclusion on EMS Ambulance services invoices at bottom of invoice (with up to 4 other sponsor logos)	3
	Right to include a insert (coupon / information etc.) in physical mailing of EMS Ambulance services invoices (additional mailing fees to be at cost of sponsor)	3
	Right to include a coupon or message with the emailing of EMS Ambulance services invoices - at bottom of electronic invoice email... not in the invoice itself	3
Landfill	Site "Presented by" or "Supported by" status or positioning	3
	Right to set up a booth at the entrance gate or tipping area to sample or provide product information on site for during full open hours in any single day	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website	2
	Logo inclusion and sponsorship level status recognition on interpretive signage on site	3
	Logo inclusion and sponsorship level status recognition on directional signage to site	2
	Logo inclusion on all City / Region maps and marketing materials including website	2
	Logo inclusion on interpretive signage on site	3
	Logo inclusion on directional signage to site	3
	Right to hang a banner (specifications TBD) on the fencing along the roadway of the landfill site for one month	4
	Logo inclusion (solo) next to Niagara Region logo on blue recycle X-Frames decal	1
	Logo inclusion (solo) next to Niagara Region logo on SER Blue Carts front decal	1
	Logo inclusion (solo) next to Niagara Region logo on Blue Special Events Recycling Carts top decal	1
	Logo inclusion (solo) next to Niagara Region logo on green recycle X-Frames decal	1
	Logo inclusion (solo) next to Niagara Region logo on Special Events Recycling green Carts front decal	1
	Logo inclusion (solo) next to Niagara Region logo on green Special Events Recycling Carts top decal	1
	Logo inclusion (solo) above the Niagara Region logo on blue bag information piece	1
	Logo inclusion (solo) above the Niagara Region logo on grey bag information piece	1
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Electronic Recycling" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Electronic Recycling" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Electronic Recycling" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Electronic Recycling" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Electronic Recycling" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2

PRODUCT	DESCRIPTION	Tier
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Electronic Recycling" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Request Large Household Item and Appliance Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Request Large Household Item and Appliance Collection" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Request Large Household Item and Appliance Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Request Large Household Item and Appliance Collection" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Request Large Household Item and Appliance Collection" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Request Large Household Item and Appliance Collection" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Disposal Fees" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Disposal Fees" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Disposal Fees" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Disposal Fees" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Disposal Fees" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Disposal Fees" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Garbage Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Garbage Collection" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Garbage Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Garbage Collection" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Garbage Collection" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Garbage Collection" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Battery Recycling" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Battery Recycling" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Battery Recycling" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Battery Recycling" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Battery Recycling" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Battery Recycling" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Organics Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Organics Collection" pamphlet / brochure (Region wide)	3

PRODUCT	DESCRIPTION	Tier
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Organics Collection" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Organics Collection" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Organics Collection" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Organics Collection" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the front of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the front of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) on the back of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure (Region wide)	2
	Logo inclusion below Niagara Region (with up to 2 other sponsors) on the back of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Your Guide to Household Hazardous Waste Disposal" pamphlet / brochure - up to two other sponsors to be included as such (Region wide)	3
	Logo inclusion below Niagara Region (without any other sponsors) adjacent to the Crime Stoppers logo on the front of the "Illegal Dumping is Crime" pamphlet / brochure (Region wide)	2
	Logo inclusion (without any other sponsors or Region etc.) on the back of the "Illegal Dumping is a Crime" pamphlet / brochure (Region wide)	3
	Logo inclusion (with up to two other sponsors) on the back at the bottom of the "Illegal Dumping is a Crime" pamphlet / brochure (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Illegal Dumping is a Crime" pamphlet / brochure - no other sponsors to be included as such (Region wide)	3
	Logo inclusion next to the Niagara Region (without any other sponsors) on the front of the Residential Weekly Collection Guide (Region wide)	2
	Logo inclusion next to the Niagara Region (with up to 2 other sponsors) on the front of the Residential Weekly Collection Guide (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the Residential Weekly Collection Guide - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the Residential Weekly Collection Guide - with up to 4 other sponsors to be included as such (Region wide)	3
	Logo inclusion next to Niagara Region logo (without any other sponsors) on the front of the "Rethink Your Waste Activity Book" pamphlet / brochure (Region wide)	2
	Logo inclusion next to Niagara Region logo (with up to one other sponsor) on the front of the "Rethink Your Waste Activity Book" pamphlet / brochure (Region wide)	3
	Logo inclusion next to Niagara Region logo (without any other sponsors) on the back of the "Rethink Your Waste Activity Book" pamphlet / brochure (Region wide)	2
	Logo inclusion next to Niagara Region logo (with up to one other sponsor) on the back of the "Rethink Your Waste Activity Book" pamphlet / brochure (Region wide)	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Rethink Your Waste Activity Book" - no other sponsors to be included as such (Region wide)	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Rethink Your Waste Activity Book" - with up to 4 other sponsors to be included as such (Region wide)	3
	Opportunity to have a logo or product picture mutually agreed upon integrated into the activities or activity pages (one) of the "Rethink Your Waste Activity Book" - no other sponsors to be included as such (Region wide)	2
	Opportunity to have a logo or product picture mutually agreed upon integrated into the activities or activity pages (one) of the "Rethink Your Waste Activity Book" - with up to 4 other sponsors to be included as such (Region wide)	3

PRODUCT	DESCRIPTION	Tier
	Logo inclusion next to Niagara Region logo (without any other sponsors) on the front of the "Green Scene" quarterly newsletter / paper (Region wide) - all publications during term of the agreement	2
	Logo inclusion next to Niagara Region logo (with up to one other sponsor) on the front of the "Green Scene" quarterly newsletter / paper (Region wide) - all publications during term of the agreement	3
	Logo inclusion at the bottom of each page next to the page number on all pages except the cover page (without any other sponsors) of the "Green Scene" quarterly newsletter / paper (Region wide) - all publications during term of the agreement	2
	Logo inclusion at the bottom of each page next to the page number on all pages except the cover page (with up to one other sponsors) of the "Green Scene" quarterly newsletter / paper (Region wide) - all publications during term of the agreement	3
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Green Scene" quarterly newsletter / paper (Region wide) - no other sponsors to be included as such - single edition of publication	2
	Opportunity to applicable and mutually agreed upon corporate content integrated into the copy and information of the "Green Scene" quarterly newsletter / paper (Region wide) - with up to 4 other sponsors to be included as such - single edition of publication	3
	Opportunity to have a logo or product picture mutually agreed upon integrated into the content of a story (one) of the "Green Scene" quarterly newsletter / paper (Region wide) - no other sponsors to be included as such - single edition of publication	2
	Opportunity to have a logo or product picture mutually agreed upon integrated into the content of a story (one) of the "Green Scene" quarterly newsletter / paper (Region wide) - with up to 4 other sponsors to be included as such - single edition of publication	3
	Opportunity to be presenting sponsor or a re-occurring feature with your logo included as presenting sponsor adjacent to the article with the words "presented by" or a mutually agreed upon term of the "Green Scene" quarterly newsletter / paper (Region wide) - no other sponsors to be included as such with that reoccurring article but other re-occurring articles may be sponsored - all editions of publication during term of agreement	2
	Opportunity to be presenting sponsor or a one time feature with your logo included as presenting sponsor adjacent to the article with the words "presented by" or a mutually agreed upon term of the "Green Scene" quarterly newsletter / paper (Region wide) - no other sponsors to be included as such with that specific feature but other one time articles in that edition or others may be sponsored - single edition of publication during term of agreement	2
Landfill Naturalization Site	Naming right to site	3
	Site "Presented by" or "Supported by" status or positioning	3
	Right to set up a booth or sample on site for up to 12 hours in any single day	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website	3
	Logo inclusion and sponsorship level status recognition on interpretive signage on site	3
	Logo inclusion and sponsorship level status recognition on directional signage to site	3
	Logo inclusion and sponsorship level status recognition on all trail signage on site	3
	Logo inclusion on all City / Region maps and marketing materials including website	3
	Logo inclusion on interpretive signage on site	4
	Logo inclusion on directional signage to site	3
	Logo inclusion on all trail signage on site	4
	Right to place a concrete applicable decal at the main entrance to the site trail / pathway for a term of 1 month	4
Burgoyne Bridge (and template for other bridges)	Naming right to bridge which means full name change (minimum 25 years - Communications Plan to be implemented with pre agreement focus groups and pre announcement plan)	1
	Right to set up a booth or sample on a walkway area of the bridge (if applicable) on site for up to 12 hours in any single day	4
	Corporate (or otherwise) naming recognition on all City / Region maps, directional materials and signage and marketing materials including website where bridge's name presently appears or couple appear	1
	Logo inclusion and naming recognition signage as coming onto and departing the bridge	1
	Logo inclusion and naming recognition on directional signage to the bridge	1

PRODUCT	DESCRIPTION	Tier
	Corporate logo on all signage and marketing materials including website where bridge's name presently appears or could appear (Note this is just sponsor logo next to the name Burgoyne Bridge, but no other wording or affiliation, just adjacent logo)	2
	Logo inclusion on signage as coming onto and departing the bridge (Note this is just sponsor logo next to the name Burgoyne Bridge, but no other wording or affiliation, just adjacent logo)	2
	Logo inclusion on directional signage to the bridge (Note this is just sponsor logo next to the name Burgoyne Bridge, but no other wording or affiliation, just adjacent logo)	2
	Right to place a concrete applicable decal at the bridge walkway for a term of 1 month	4
	Right to fly a corporate flag on all the flag poles on the bridge for a term of 1 month	2
St Catharines GO/VIA Station	Naming right to Station	1
	Site "Presented by" or "Supported by" status or positioning	2
	Right to set up a booth or sample on site inside the station for up to 12 hours in any single day with up to 3 others on site at the same time	4
	Right to set up a booth or sample on site inside the station for up to 12 hours in any single day with no others samplers / booths on site at the same time inside the station	4
	Right to set up a booth or sample on site inside the station for up to 12 hours in any single day with no others samplers / booths on site at the same time inside or outside the station	4
	Right to set up a booth or sample on site outside the station on the platform or out front of the station for up to 12 hours in any single day with up to 3 others on site at the same time	4
	Right to set up a booth or sample on site outside the station on the platform or out front of the station for up to 12 hours in any single day with no others samplers / booths on site at the same time outside the station	4
	Right to set up a booth or sample on site outside the station on the platform or out front of the station for up to 12 hours in any single day with no others samplers / booths on site at the same time inside or outside the station	4
	Right to place flyers / notices on each windshield of each car in the station parking lot one time on a single day with no other sponsors activating in this way on the same day	3
	Right to have staff to hand out a sample or information to each person who walks into or drives into the station parking lot or walk in entrance area for up to 12 hours on a single day with no other sponsors activating in this way on the same day	4
	Right to have staff to hand out a sample or information to each person who walks out (exits) or drives out of (exits) the station parking lot or walk in entrance area for up to 12 hours on a single day with no other sponsors activating in this way on the same day	4
	Right to hang a banner at the front entrance area of the station parking lot for a term of 1 week	4
	Right to hang a banner on the outside on front facing wall of the station for a term of 1 week	4
	Right to hang a banner on the outside on the platform side of the station wall for a term of 1 week	4
	Right to hang a banner inside the station on a wall for a term of 1 week	4
	Right to wrap the station main entrance doors from the parking lot (both sides) for a term of 1 month	4
	Right to wrap the station main entrance doors from the platform side (both sides) for a term of 1 month	4
	Right to place a logo or mural on the top of the roof of the station	4
	Right to place a floor decal outside the station main entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the station main entrance doors for a term of 1 month	4
	Right to place a floor decal outside the station platform entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the station platform entrance doors for a term of 1 month	4
	Right to place a floor decal inside the station away from the entrance / exit doors for a term of 1 month	4
	Right to place a floor decal on the station platform away from the entrance / exit doors for a term of 1 month	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the station naming / presenting	1
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available) on site	1
	Logo inclusion and sponsorship level status recognition on directional signage to site	1
	Logo inclusion on all City / Region maps and marketing materials including website	2

PRODUCT	DESCRIPTION	Tier
	Logo inclusion on interpretive signage on site	2
	Logo inclusion on directional signage to site	2
	Right to set up furniture inside the station (similar to CIBC at Pearson Airport) for 1 month	4
New Police Station	Naming right to new Station	1
	Site "Presented by" or "Supported by" status or positioning	1
	Right to set up a booth or sample on site inside the station for up to 12 hours in any single day with no others samplers / booths on site at the same time inside or outside the station	2
	Right to place flyers / notices on each windshield of each car in the public parking area of the station one time on a single day with no other sponsors activating in this way on the same day	3
	Right to place flyers / notices on each windshield of each car in the staff parking area of the station one time on a single day with no other sponsors activating in this way on the same day	2
	Right to hang a banner on the outside on front facing wall of the station for a term of 1 week	2
	Right to hang a banner inside the station on a wall for a term of 1 week (other than at the entrance area)	2
	Right to place a floor decal outside the station main entrance doors from the parking lot for a term of 1 month	3
	Right to place a floor decal inside the station main entrance doors for a term of 1 month	3
	Right to place a floor decal inside the station away from the entrance / exit doors for a term of 1 month	3
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the station naming / presenting	1
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available - such as history of station or the force) on site	1
	Logo inclusion and sponsorship level status recognition on directional signage to site	1
	Logo inclusion on all City / Region maps and marketing materials including website	1
	Logo inclusion on interpretive signage on site	2
	Logo inclusion on directional signage to site	1
	Right to hang a banner on a wall inside the main front entrance within the St Catharines Police Station for the term of one month	2
	Right to hang a banner on a wall in a mutually agreed upon spot within Police Station staff room area within the St Catharines Police Station for one month	2
	Right to hang a banner on a wall in a mutually agreed upon spot within Police Station main hallway within the St Catharines Police Station for one month	3
	Right to hang a banner on a wall in a mutually agreed upon spot within St Catharines Police Station Detainment area / cell block for one month	2
	Right to paint a mural on a wall in a mutually agreed upon spot within Police staff room area within the St Catharines Police Station for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within the main hallway within the St Catharines Police Station for term of the agreement	3
	Right to paint a mural on a wall in a mutually agreed upon spot within Police Garage within the St Catharines Police Station for term of the agreement	3
	Right to sample product to Police staff at the St Catharines Police Station one time per staff member over a 1 month period	2
	Right to provide product information (brochure etc. - not a product) to Police staff at the St Catharines Police Station one time per staff member over a 1 month period	2
	Opportunity for sponsor logo badge to appear on both shoulders of NRPS staff shirts and coats - Patch not to exceed 3 inches in diameter - only sponsor (Region wide)	1
	Opportunity for sponsor logo badge to appear on one of two shoulders of Police staff shirts and coats - Patch not to exceed 3 inches in diameter - 2 sponsors included (Region wide)	1
	Sponsor logo to appear rear doors of all Police cruisers (Region wide) - only sponsor to appear on rear doors - only sponsor to appear on Police vehicles at all	1
	Sponsor logo to appear front hood of all NRPS vehicles (Region wide) - only sponsor to appear on rear doors - only sponsor to appear on NRPS vehicles at all	1
	Sponsor logo to appear both side panels of all Police (non cruiser cars / vans / SUVs Region wide) - only sponsor to appear on rear doors - only sponsor to appear on Police vehicles at all	1
	Sponsor logo to appear driver and passenger doors of all Police vehicles (Region wide) - only sponsor to appear on driver and passenger front doors - only sponsor to appear on Police vehicles at all	1

PRODUCT	DESCRIPTION	Tier
	Sponsor logo to appear bumper of all Police vehicles (Region wide) - only sponsor to appear on bumper - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Sponsor logo to appear front hood of all Police vehicles (Region wide) - only sponsor to appear on front hood - Up to 3 other sponsors may appear elsewhere on the vehicles (driver and passenger doors, side panels and hood)	1
	Logo displayed as a singular sponsor logo on Regional Website page specific to Police across the region	2
	Logo displayed with up to 4 other sponsors logos on Regional Website page specific to Police across the region	3
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc. No other Sponsor logo on the document	1
	Logo displayed at top left on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc. (Can be up to 5 other sponsors logos on bottom of page)	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc. No other sponsor logo on the document - May be one logo in bottom right corner of the document as well	1
	Singular Logo displayed at bottom right on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc. May be 1 other Sponsor logo on the document in the top left corner	1
	Singular Logo displayed at top left on all "letterhead" and printed documents associated to Police across the region such as but not included in memos to staff or clients, announcements etc.	1
	Opportunity to have a coupon on the bottom of all emails sent out from the Police across the region - below the staff signature line - for term of 1 month - this would be a solo coupon, not other coupons	2
	Opportunity to have a logo on the bottom of all emails sent out from Police across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - solo logo - no other sponsor logos there	2
	Opportunity to have a coupon on the bottom of all emails sent out from Police across the region - below the staff signature line - for term of 1 month - this would be with up to 3 other coupons at any given time	2
	Opportunity to have a logo on the bottom of all emails sent out from Police across the region - below the staff signature line with the term "Proudly supported by ABC Company" or something to that effect - this would be with up to two other sponsor logos	2
	Right to wrap the main entrance doors of the facility (both sides) for a term of 1 month	3
	Right to wrap a set of doors inside the facility for a term of 1 month	3
	Naming of a single interrogation room within the St Catharines Police Station	3
	Presenting status of a single interrogation room within the St Catharines Police Station	4
	Naming of a single public meeting room within the St Catharines Police Station	2
	Presenting status of a single public meeting room within the St Catharines Police Station	3
	Naming of a single staff only access meeting room within the St Catharines Police Station	3
	Presenting status of a single staff only access meeting room within the St Catharines Police Station	4
	Sponsor logo on the wall of a public access meeting room	3
	Sponsor logo on the wall of an interrogation room	3
	Sponsor logo on the wall of a staff only access meeting room	3
	Sponsor name mention during a shift briefing (one time)	2
	Sponsor name and 20 word tag line mention during a shift briefing (one time)	2
	Naming right to a police community initiative such as youth programing or support and associated exposure on web and materials etc.	2
	Presenting to a police community initiative such as youth programing or support and associated exposure on web and materials etc.	3
Water Treatment Plant	Naming of Decew Water Treatment Plant	2

PRODUCT	DESCRIPTION	Tier
	Site "Presented by" or "Supported by" status or positioning	3
	Right to hang a banner on the outside on a front facing wall or fencing of the WTP for a term of one month	3
	Right to hang a banner inside the main entrance area between the staircases for the term of one month	4
	Right to wrap the WTP main entrance doors from the parking lot (both sides) for a term of agreement	4
	Right to wrap the any other set (inside facility or outside) of WTP doors for a term of agreement	4
	Right to place a floor decal inside the WTP main entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the WTP anywhere other than at the front entrance for a term of 1 month	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the station naming / presenting	2
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available - such as history of WTP) on site	2
	Logo inclusion and sponsorship level status recognition on directional signage to site	2
	Logo inclusion on all City / Region maps and marketing materials including website	2
	Logo inclusion on interpretive signage on site	2
	Logo inclusion on directional signage to site	2
	Logo inclusion on front entrance signage to site	2
	Right to hang a banner on a wall in a mutually agreed upon spot within WWTP for one month	4
	Right to paint a mural on a wall in a mutually agreed upon spot within the WTP for term of agreement (facility rooms, long hallway from the control centre to treatment area, on piping etc.)	4
	Right to place a corporate logo on a wall in a mutually agreed upon spot within the WTP for term of agreement (facility rooms, long hallway from the control centre to treatment area, on piping etc.)	4
	Naming of a staff room or office area or meeting room within the WTP	4
	Presenting status of a staff room or office area or meeting room within the WTP	4
	Naming of the Meeting Facility / Training Centre at the WTP	3
	Presenting Sponsor status of the Meeting Facility / Training Centre at the WTP	3
	Right to hang a banner on a wall in a mutually agreed upon spot within the Meeting Facility / Training Centre at the WTP for one month	4
	Right to a sponsor logo on the wall in the Meeting Facility / Training Centre at the WTP for term of agreement	4
Waste Water Treatment Plants (2)	Naming of Port Dalhousie (or second) Waste Water Treatment Plant	2
	Site "Presented by" or "Supported by" status or positioning	3
	Right to hang a banner on the outside on a front facing wall or fencing of the WWTP for a term of one month	3
	Right to hang a banner inside the station main entrance area of WWTP for 1 month	4
	Right to wrap the WWTP main entrance doors from the parking lot (both sides) for a term of agreement	4
	Right to wrap the any other set (inside facility or outside) of WWTP doors for a term of agreement	4
	Right to place a floor decal inside the WWTP main entrance doors from the parking lot for a term of 1 month	4
	Right to place a floor decal inside the WWTP anywhere other than at the front entrance for a term of 1 month	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the station naming / presenting	2
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available - such as history of WWTP) on site	2
	Logo inclusion and sponsorship level status recognition on directional signage to site	2
	Logo inclusion on all City / Region maps and marketing materials including website	2
	Logo inclusion on interpretive signage on site	2

PRODUCT	DESCRIPTION	Tier
	Logo inclusion on directional signage to site	2
	Logo inclusion on front entrance signage to site	2
	Right to hang a banner on a wall in a mutually agreed upon spot within the WWTP for one month	4
	Right to hang a banner on an exterior wall of any of the WWTP buildings in a mutually agreed upon spot for one month	4
	Right to paint a mural on a wall in a mutually agreed upon spot within the WWTP for term of agreement (facility rooms, long hallway from control centre to treatment area, on piping etc.)	4
	Right to place a corporate logo on a wall in a mutually agreed upon spot within the WWTP for term of agreement (facility rooms, long hallway from control centre to treatment area, on piping etc.)	4
	Naming of a staff room or office area or meeting room within the WWTP	4
	Presenting status of a staff room or office area or meeting room within the WWTP	4
Canada Summer Games Henley Park	Naming of the Canada Games Henley Rowing Centre overall (Toshiba Canada Games Henley Rowing Centre)	1
	Naming of the Canada Games Henley Rowing Training Centre (Toshiba Canada Games Henley Rowing Training Centre)	2
	Naming of the Canada Games Henley Rowing Centre Medical Room (Toshiba Canada Henley Rowing Centre Medical Room)	3
	Naming of the Canada Games Henley Rowing Centre Accessible Men's Changing Room (Toshiba Canada Henley Rowing Centre Men's Change Room)	3
	Naming of the Canada Games Henley Rowing Centre Accessible Women's Changing Room (Toshiba Canada Henley Rowing Centre Women's Change Room)	3
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre overall (Canada Games Henley Rowing Centre presented by Toshiba)	2
	Presenting Sponsor Status of the Canada Games Henley Rowing Training Centre (Canada Games Henley Rowing Training Centre presented by Toshiba)	3
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Medical Room (Canada Games Henley Rowing Centre Medical Room presented by Toshiba)	4
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Accessible Men's Changing Room (Canada Games Henley Rowing Centre Men's Change Room presented by Toshiba)	4
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Accessible Women's Changing Room (Canada Games Henley Rowing Centre Women's Change Room presented by Toshiba)	4
	Right to use the Canada Game Henley Rowing Training Centre for a private function for a full day when dark - during Canada Games	4
	Right to use the Canada Game Henley Rowing Training Centre for a private function for a half day / evening when dark - during Canada Games	4
	Right to use the Canada Game Henley Rowing Training Centre for a private function - use of facility for a full day post Canada Games	4
	Logo on top of roof of Canada Games Henley Rowing Training Centre	3
	Mural on top of roof of Canada Games Henley Rowing Training Centre	3
	Logo etched in glass on the bottom (no higher than 3 feet from floor) of one of the 20 front facing floor to ceiling windows at the Canada Games Henley Rowing Training Centre	1
	Logo etched in glass on the top (no lower than 3 feet from ceiling) of one of the 20 front facing floor to ceiling windows at the Canada Games Henley Rowing Training Centre	1
	Logo included below the Canada Games Logo wall to no larger than 25% of the size of the Canada Games logo at the Canada Games Henley Rowing Training Centre	2
	Logo included above the Canada Games Logo wall to no larger than 25% of the size of the Canada Games logo at the Canada Games Henley Rowing Training Centre	2
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Henley Training Centre during Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Henley Training Centre during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Henley Training Centre - post Canada Games but including any and all events held at the Henley Rowing Centre	4

PRODUCT	DESCRIPTION	Tier
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Henley Training Centre - post Canada Games but including any and all events held at the Henley Rowing Centre	4
	Logo on top of roof of Canada Games Henley Rowing Centre Grandstand	3
	Mural on top of roof of Canada Games Henley Rowing Centre Grandstand	3
	Naming of the Canada Games Henley Rowing Centre Grandstand concourse	3
	Naming of the Canada Games Henley Rowing Centre Grandstand Entrance	3
	Naming of the Canada Games Henley Rowing Centre Grandstand single section seating area	4
	Naming of the Canada Games Henley Rowing Centre Grandstand overall	2
	Individual Seat Naming in the Canada Games Henley Rowing Centre Grandstand	4
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Grandstand concourse	4
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Grandstand Entrance	4
	Presenting Sponsor Status of the Canada Games Henley Rowing Centre Grandstand single section seating area	4
	Presenting Status of the Canada Games Henley Rowing Centre Grandstand overall	3
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Henley Grandstand - post Canada Games but including any and all events held at the Henley Rowing Centre	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Henley Grandstand - post Canada Games but including any and all events held at the Henley Rowing Centre	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Henley Grandstand during the Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Henley Grandstand -during the Canada Games	4
	Right to place logo or messaging on one set of bleacher / seating staircases in stadium seating area of the Henley Park for one month during the Canada Games	4
	Right to place logo or messaging on one set of bleacher / seating staircases in stadium seating area of the Henley Park for one month post Canada Games	4
	Right to hang a banner on the outside on a front facing entrance wall on the overall Henley Rowing Centre entrance area for the term of one month post Canada Games	4
	Right to hang a banner on the outside on a front facing entrance wall on the overall Henley Rowing Centre entrance area for the term of one month during Canada Games	4
	Right to hang a banner on the outside on a front of the Henley Rowing Centre Grandstand entrance area for the term of one month post Canada Games	4
	Right to hang a banner on the outside on a front facing of the Henley Rowing Centre Grandstand entrance area for the term of one month during Canada Games	4
	Right to hang a banner on the outside on a front of the Henley Rowing Training Centre entrance area for the term of one month post Canada Games	4
	Right to hang a banner on the outside on a front facing of the Henley Rowing Training Centre entrance area for the term of one month during Canada Games	4
	Right to hang a banner on the base panels at the bottom of the grandstand facing the water at the Henley Rowing Centre grandstand for the term of one month post Canada Games	3
	Right to place (long term so includes Games and Post Games) a logo on an inside non window wall in the main area of the Henley Rowing Training Centre	3
	Right to place (long term so includes Games and Post Games) a mural on an inside non window wall in the main area of the Henley Rowing Training Centre	3
	Right to place (long term so includes Games and Post Games) a logo on a wall in the medical treatment room of the Henley Rowing Training Centre	4
	Right to place (long term so includes Games and Post Games) a mural on a wall in the medical treatment room of the Henley Rowing Training Centre	4
	Right to place (long term so includes Games and Post Games) a logo on a wall in the men's change room of the Henley Rowing Training Centre	4
	Right to place (long term so includes Games and Post Games) a mural on a wall in the men's change room of the Henley Rowing Training Centre	4

PRODUCT	DESCRIPTION	Tier
	Right to place (long term so includes Games and Post Games) a logo on a wall in the women's change room of the Henley Rowing Training Centre	4
	Right to place (long term so includes Games and Post Games) a mural on a wall in the women's change room of the Henley Rowing Training Centre	4
	Right to place a floor decal inside the Henley Grandstand main entrance for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the Henley Grandstand main entrance for a term of 1 month post the Canada Games	4
	Right to place a floor decal outside the Henley Grandstand main entrance for a term of 1 month during the Canada Games	4
	Right to place a floor decal outside the Henley Grandstand main entrance for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside the Henley Grandstand on the concourse for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the Henley Grandstand on the concourse for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside the Henley Grandstand inside all washrooms for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the Henley Grandstand inside all washrooms for a term of 1 month post the Canada Games	4
	Right to place a logo on the wall the Henley Grandstand inside all washrooms for a term of 1 month post the Canada Games	4
	Right to place a mural on the wall the Henley Grandstand inside all washrooms for a term of 1 month post the Canada Games	4
	Right to place a floor decal outside the Henley Training Centre main entrance for a term of 1 month during the Canada Games	4
	Right to place a floor decal outside the Henley Training Centre main entrance for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside the Henley Training Centre on main entrance area for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the Henley Training Centre at the main entrance for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside the Henley Training Centre inside men's change room for a term of 1 month post the Canada Games	4
	Right to place a logo on the wall the Henley Grandstand inside the men's change room for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the Henley Training Centre inside women's change room for a term of 1 month post the Canada Games	4
	Right to place a logo on the wall the Henley Grandstand inside the women's change room for a term of 1 month during the Canada Games	4
	Right to hang a banner on the base panels at the bottom of the grandstand facing the water at the Henley Rowing Centre grandstand for the term of one month during Canada Games	3
	Right to hang a banner hanging from the top of the grandstand roof (dropping no further then 2 feet) facing the water at the Henley Rowing Centre grandstand for the term of one month post Canada Games	3
	Right to hang a banner hanging from the top of the grandstand roof (dropping no further then 2 feet) facing the water at the Henley Rowing Centre grandstand for the term of one month during Canada Games	3
	Right to wrap all the poles supporting the grandstand post the Canada Games	4
	Right to wrap all the poles supporting the grandstand during the Canada Games	4
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the Henley Rowing facility overall or grandstand or training centre naming / presenting	2
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available - such as history of the Henley Centre etc.) on site as associated to Henley Rowing facility overall or grandstand or training centre naming	3
	Logo inclusion and sponsorship level status recognition on directional signage to site for Henley Rowing facility overall or grandstand or training centre naming / presenting	2
International Plaza	Naming right to International Plaza	1
	Presenting Right to International Plaza	1

PRODUCT	DESCRIPTION	Tier
	Opportunity to sample for 4 hours during a non event day at International Plaza (does not include booth space, just roaming or stationary sampling but no booth / backdrop etc.)	4
	Opportunity to sample for 4 hours during an event day at International Plaza (does not include booth space, just roaming or stationary sampling but no booth / backdrop etc.)	4
	Opportunity to sample for 4 hours during a Canada Games Event Day at International Plaza (does not include booth space, just roaming or stationary sampling but no booth / backdrop etc.)	4
	Opportunity to have a single stand up banner for a full day during an event day at International Plaza	4
	Opportunity to have a single stand up banner for a full day during a non event day at International Plaza	4
	Opportunity to have a single stand up banner for a full day during a Canada Games event day at International Plaza	4
	Naming right to the stage at International Plaza	2
	Presenting Right to the stage International Plaza	2
	Naming right to the Pavilion area at International Plaza	2
	Presenting Right to the Pavilion area at International Plaza	2
	Naming right to the gardens at International Plaza	3
	Presenting Right to the gardens at International Plaza	3
	Naming right to a sustainability feature at International Plaza	3
	Presenting Right to a sustainability feature at International Plaza	3
	Presenting sponsor of the International Plaza booking portal with logo at top of web page and presenting status	4
	Logo inclusion on International Plaza booking portal	4
	Right to book Plaza space for a booth (10 X 10) during an event day at International Plaza (includes right to sampling from your booth) for 4 hours	4
	Right to book Plaza space for a booth (10 X 10) during a non event day at International Plaza (includes right to sampling from your booth) for 4 hours	4
	Right to book Plaza space for a booth (10 X 10) during a Canada Games event day at International Plaza (includes right to sampling from your booth) for 4 hours	4
	Right to book Plaza space for a booth (10 X 10) during an event day at International Plaza (includes right to sampling from your booth) for 15 hours	4
	Right to book Plaza space for a booth (10 X 10) during a non event day at International Plaza (includes right to sampling from your booth) for 15 hours	4
	Right to book Plaza space for a booth (10 X 10) during a Canada Games event day at International Plaza (includes right to sampling from your booth) for 15 hours	4
	Right to book out International Plaza for private (or public) event for 1 day	4
	Right to have your corporate (or otherwise) flag flown at International Plaza for up to 3 days including a Civic Flag raising ceremony	1
	Naming of BBQ area	3
	Presenting Status of BBQ area	3
	Wrapping of poles at all pavilions and coverings for a period of 1 month	3
Canada Summer Games Park	Naming of the Canada Games Park overall (Starbucks Canada Games Park)	1
	Naming of Outdoor 400 Metre Running Track at Canada Games Park	3
	Naming of Interior Track area at outdoor 400 Metre Running Track at Canada Games Park	2
	Naming of Grandstand area at outdoor 400 Metre Running Track at Canada Games Park	3
	Naming of Beach Volleyball area at Canada Games Park	3
	Naming of one of 6 beach volleyball courts at Beach Volleyball area at Canada Games Park	4
	Naming of Open Air Bike Pavilion / Cycling Centre at Canada Games Park	3
	Naming of Twin Pad Arena at Canada Games Park	2
	Naming of one of two arenas at Canada Games Park	3
	Naming of new indoor para sport / combative sport gymnasium centre at Canada Games Park	2
	Naming of Indoor Running Track in Gymnasium at Canada Games Park	3

PRODUCT	DESCRIPTION	Tier
	Naming of Combative Sport area in Gymnasium at Canada Games Park	3
	Naming of one of two courts in the Gymnasium at Canada Games Park	4
	Naming of entire stands area in Arena One at Canada Games Park	4
	Naming of a single section of stands in Arena one (4 sections) at Canada Games Park	4
	Naming of lobby area in the twin pad arena area at Canada Games Park	3
	Naming of main entranceway at Canada Games Park	3
	Naming of the main lobby inside Canada Games Park Building	3
	Naming of an arena dressing room at Canada Games Park	4
	Naming of a dressing room at the Para Sport / Combative Sport Gymnasium Centre at Canada Games Park	4
	Naming of the parking lot at Canada Games Centre	3
	Naming of the exterior atrium gardens in front of the main entrance to the Canada Games Park building	3
	Presenting Sponsor Status of the Canada Games Park overall (Canada Games Park presented by Starbucks)	2
	Presenting Sponsor Status of Outdoor 400 Metre Running Track at Canada Games Park	3
	Presenting Sponsor Status of Interior Track area at outdoor 400 Metre Running Track at Canada Games Park	3
	Presenting Sponsor Status of Grandstand area at outdoor 400 Metre Running Track at Canada Games Park	4
	Presenting Sponsor Status of Beach Volleyball area at Canada Games Park	4
	Presenting Sponsor Status of one of 6 beach volleyball courts at Beach Volleyball area at Canada Games Park	4
	Presenting Sponsor Status of Open Air Bike Pavilion / Cycling Centre at Canada Games Park	4
	Presenting Sponsor Status of Twin Pad Arena at Canada Games Park	3
	Presenting Sponsor Status of one of two arenas at Canada Games Park	3
	Presenting Sponsor Status of new indoor para sport / combative sport gymnasium centre at Canada Games Park	3
	Presenting Sponsor Status of Indoor Running Track in Gymnasium at Canada Games Park	4
	Presenting Sponsor Status of Combative Sport area in Gymnasium at Canada Games Park	4
	Presenting Sponsor Status of one of two courts in the Gymnasium at Canada Games Park	4
	Presenting Sponsor Status of entire stands area in Arena One at Canada Games Park	4
	Presenting Sponsor Status of a single section of stands in Arena one (4 sections) at Canada Games Park	4
	Presenting Sponsor Status of lobby area in the twin pad arena area at Canada Games Park	3
	Presenting Sponsor Status of main entranceway at Canada Games Park	3
	Presenting Sponsor Status of the main lobby inside Canada Games Park Building	3
	Presenting Sponsor Status of an arena dressing room at Canada Games Park	4
	Presenting Sponsor Status of a dressing room at the Para Sport / Combative Sport Gymnasium Centre at Canada Games Park	4
	Presenting Sponsor Status of the parking lot at Canada Games Centre	4
	Presenting Sponsor Status of the exterior atrium gardens in front of the main entrance to the Canada Games Park building	3
	Right to use the main lobby area in the Canada Games Park Building exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the main lobby area in the Canada Games Park Building exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use the full gymnasium exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the full gymnasium area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4

PRODUCT	DESCRIPTION	Tier
	Right to use Arena One exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use Arena One area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use Arena Two exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use Arena Two area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use the upper indoor track area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the upper indoor track area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use the outdoor track and inner field area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the outdoor track and inner field area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use the entire beach volleyball courts area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the entire beach volleyball courts area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to use the lobby in the arenas area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park during Canada Games when the facility is dark	4
	Right to use the lobby in the arena area exclusively for a corporate function for a full day (includes set up and tear down time) at Canada Games Park post Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside in the main lobby or immediately outside in the courtyard area the Canada Games Park Building during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside in the main lobby or immediately outside in the courtyard area the Canada Games Park Building post Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside in the main lobby or immediately outside in the courtyard area the Canada Games Park Building during Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside in the main lobby or immediately outside in the courtyard area the Canada Games Park Building post Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside the Twin Pad Arenas including that lobby and both arenas at the Canada Games Park Building during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside the Twin Pad Arenas including that lobby and both arenas at the Canada Games Park Building post Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside the Twin Pad Arenas including that lobby and both arenas at the Canada Games Park Building during Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside the Twin Pad Arenas including that lobby and both arenas at the Canada Games Park Building post Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Para-Sport / Combative Sport Gymnasium Centre at Canada Games Park Building during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Para-Sport / Combative Sport Gymnasium Centre at Canada Games Park Building post Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Para-Sport / Combative Sport Gymnasium Centre at Canada Games Park Building during Canada Games	4

PRODUCT	DESCRIPTION	Tier
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Para-Sport / Combative Sport Gymnasium Centre at Canada Games Park Building post Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours at the Beach Volleyball Area at Canada Games Park Building during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours at the Beach Volleyball Area at Canada Games Park Building post Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours at the Beach Volleyball Area at Canada Games Park Building during Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours at the Beach Volleyball Area at Canada Games Park Building post Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Track and Field Centre including the stands at Canada Games Park Building during Canada Games	4
	Right to sample products through roving activation staff for a period of 4 hours inside or immediately outside the Track and Field Centre including the stands at Canada Games Park Building post Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Track and Field Centre including the stands at Canada Games Park Building during Canada Games	4
	Right to set up a booth to sample or retail products or provide information or run an interactive activation experience in a 10X10 booth space with activation staff for a period of 8 hours inside or immediately outside the Track and Field Centre including the stands at Canada Games Park Building post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) outside on a front facing entrance wall at the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) outside on a front facing entrance wall at the Canada Games Park building for the term of one month during Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the main entrance and lobby area of the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the main entrance and lobby area of the Canada Games Park building for the term of one month during Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the Para Sport / Combative Sport Gymnasium the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the Para Sport / Combative Sport Gymnasium the Canada Games Park building for the term of one month during Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the lobby area of the Twin Arenas area of the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside the lobby area of the Twin Arenas area of the Canada Games Park building for the term of one month during Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside Arena One of the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside Arena One of the Canada Games Park building for the term of one month during Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside Arena Two of the Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) inside Arena Two of the Canada Games Park building for the term of one month during Canada Games	4
	Right to place logo or messaging on one set of bleacher / seating staircases in Arena One for one month during the Canada Games	4
	Right to place logo or messaging on one set of bleacher / seating staircases in Arena One for one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) at the Beach Volleyball area in Canada Games Park for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) at the Beach Volleyball area in Canada Games Park for the term of one month during Canada Games	4

PRODUCT	DESCRIPTION	Tier
	Right to hang a banner or place a single stand up banner (size details TBC) at the Track and Field inner field area in Canada Games Park for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) at the Track and Field inner field area in Canada Games Park for the term of one month during Canada Games	4
	Right to place a logo at the centre at the Track and Field inner field area in Canada Games Park for the term of the agreement (long term partnership only)	2
	Right to place logo or messaging on the full temporary bleacher / seating staircases at the Track and Field area for one month during the Canada Games	4
	Right to place logo or messaging on the full temporary bleacher / seating staircases at the Track and Field area for one month post Canada Games	4
	Right to place flyers / notices on each windshield (1500) of each car in the Canada Games Park facility parking lot one time on a single day with no other sponsors activating in this way on the same day	3
	Right to hang a banner or place a single stand up banner (size details TBC) at the upper walking track in Canada Games Park building for the term of one month post Canada Games	4
	Right to hang a banner or place a single stand up banner (size details TBC) at the upper waling track in Canada Games Park building for the term of one month during Canada Games	4
	Right to place continuous logo or develop a mural on the inner circle wall on the upstairs walking track in Canada Games Park building for the (long) term agreement	3
	Right to place a banner / logo / message / mural on the upper walking track inside wall (same level as clocks) in entirety	3
	LED / Video board 10 second messaging (in rotation with 9 other sponsors) on the upper walking track inside wall (same level as clocks) - Ring of Champions	3
	Logo etched in glass on the bottom (no higher than 3 feet from ground or floor) of one of the 40 front facing floor to ceiling windows on the main floor at the Canada Games Park Building	2
	Logo etched in glass on the bottom (no higher than 3 feet from floor) of one of the 20 front facing floor to ceiling windows on the second floor at the Canada Games Park Building	2
	Logo included below the Canada Games Logo wall on exterior of building to no larger than 25% of the size of the Canada Games logo at the Canada Games Park Building	2
	Logo included above the Canada Games Logo wall on exterior of building to no larger than 25% of the size of the Canada Games logo at the Canada Games Park Building	2
	Naming of a major / main entrance to the Gymnasium	3
	Naming of a major / main entrance to the Arena Overall	3
	Naming of a major / main entrance to the Track and field area	3
	Naming of a minor / alternate entrance to the Gymnasium	4
	Naming of a minor / alternate entrance to the Arena Overall	4
	Naming of a minor / alternate entrance to the Track and field area	4
	Naming of a minor / alternate entrance to the Canada Games Park overall building centre	4
	Naming of a major / main entrance to Arena One	4
	Naming of a minor / alternate entrance to Arena One	4
	Naming of a major / main entrance to Arena Two	4
	Naming of a minor / alternate entrance to Arena Two	4
	Right to place a floor decal inside the main entrance of the Canada Games Park building for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the main entrance of the Canada Games Park building for a term of 1 month post the Canada Games	4
	Right to place a floor decal outside the main entrance of the Canada Games Park building for a term of 1 month during the Canada Games	4
	Right to place a floor decal outside the main entrance of the Canada Games Park building for a term of 1 month post the Canada Games	4
	Right to place a floor decal outside in the outdoor garden / entrance area outside of the Canada Games Park building for a term of 1 month during the Canada Games	4
	Right to place a floor decal outside in the outdoor garden / entrance area outside of the Canada Games Park building for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside all the washrooms inside the Canada Games park building for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside all the washrooms inside the Canada Games park building for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside all the washrooms at the Canada Games Park Beach Volleyball Area for a term of 1 month during the Canada Games	4

PRODUCT	DESCRIPTION	Tier
	Right to place a floor decal inside all the washrooms inside the Canada Games Beach Volleyball area for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside all the washrooms at the Canada Games Park Track and Field Area for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside all the washrooms at the Canada Games Park Track and Field Area for a term of 1 month post the Canada Games	4
	Right to place a floor decal outside the entrances into the gymnasium at the Canada Games Park building for a term of 1 month during the Canada Games	4
	Right to place a floor decal outside the entrances into the gymnasium at the Canada Games Park building for a term of 1 month post the Canada Games	4
	Right to place a floor decal inside the gymnasium at the Canada Games Park building in a mutually agreed upon spot for a term of 1 month during the Canada Games	4
	Right to place a floor decal inside the gymnasium at the Canada Games Park building in a mutually agreed upon spot for a term of 1 month post the Canada Games	4
	Right to place a floor decal on one of the four walking lanes over 50 yards on the elevated walking track at the gymnasium at the Canada Games Park building in a mutually agreed upon spot for a term of 1 month during the Canada Games	3
	Right to place a floor decal on one of the four walking lanes over 50 yards on the elevated walking track at the gymnasium at the Canada Games Park building in a mutually agreed upon spot for a term of 1 month post the Canada Games	3
	Logo inclusion and sponsorship level status recognition on all City / Region maps and marketing materials including website recognizing the Canada Games Park Overall / Gymnasium / Volleyball Area / Track and Field Centre overall naming / presenting	1
	Logo inclusion and sponsorship level status recognition on interpretive signage (if available) on site as associated to Canada Games Park Overall / Gymnasium / Volleyball Area / Track and Field Centre naming / presenting	3
Regional Headquarters	Naming of the IT Board Room (8 seats - internals and some external meetings)	3
	Presenting Status of the IT Board Room (8 seats - internals and some external meetings)	4
	Naming of the Corporate Services Board Room - Major traffic here)	3
	Presenting Status of the Corporate Services Board Room - Major traffic here)	4
	Naming of the Public Works Board Room (8 chairs)	3
	Presenting Status of the Public Works Board Room (8 chairs)	4
	Naming of the Atrium Area - major focal and gather spot at centre of Headquarters	2
	Presenting Status of the Atrium Area - major focal and gather spot at centre of Headquarters	3
	Right to place a banner on upper level space in Atrium for full length of the hall for 1 month	2
	Right to decal the table tops in the atrium area for 1 year	3
	Right to rent / secure the atrium area for 2 hours for a function	4
	Right to rent / secure the atrium area for 1 day for a function	4
	Naming of a Campbell East Meeting Room (12)	3
	Presenting Status of a Campbell East Meeting Room (12)	4
	Wall mural / banner along the inside edge of hallway above the atrium on any of the 3 floors for 1 month	3
	Presenting Status of the Public Health and Social Services Department Area	3
	Right to place a stand up banner in the Public Health and Social Services Department Lobby Area	3
	Right to sample of 2 hours in the Public Health and Social Services Department Lobby Area	4
	Right to set up a booth / table (6X6) to provide information / interaction and also if desired to sample in the Public Health and Social Services Department Lobby Area for a single day	4
	Naming of the IT Board Room	3
	Presenting Status of the IT Board Room	4
	Right to decal the table tops in the cafeteria area for 6 months	4
	Right to provide a single floor decal on the floor in the cafeteria (non food ordering & pick up area) for 1 month	4

PRODUCT	DESCRIPTION	Tier
	Right to provide a single floor decal on the floor in the cafeteria (line up for food ordering & pick up area) for 1 month	4
	Right to set up a booth / table (6X6) to provide information / interaction and also if desired to sample in the Cafeteria Area for a single day (6 hours)	4
	Right to decal inside and out a single window in the Cafeteria Area for a one month	3
	Right to have serving staff provide a sample hand out at cashier stand to each customer for a single day	3
	Right to brand the menu boards in the cafeteria	4
	Right to product used / carried for cooking / retail in the cafeteria and displayed on menu board	2
	Naming of the Public Meeting Room (2)	3
	Presenting Status of the Public Meeting Room(2)	4
	Right to have a shelf or area in the public meeting room to provide sponsor brochures or information	4
	Naming of the Regional Staff Gym / Work Out Facility in Basement of Headquarters	3
	Presenting Status of the Regional Staff Gym / Work Out Facility in Basement of Headquarters	4
	Right to have a shelf or area in the gym / fitness room to provide sponsor brochures or information	4
	Naming of the Food Handling Training Room	3
	Presenting Status of the Food Handling Training Room	4
	Right to have a shelf or area in the food handling room to provide sponsor brochures or information	4
	Naming of the lobby in Campbell West Building	3
	Presenting Status of the lobby in the Campbell West Building	4
	Right to set up a booth / table (6X6) to provide information / interaction and also if desired to sample in the Campbell West lobby area for a single day (8 hours)	4
	Logo included on bottom of screen of all LED Boards in Regional Headquarters for a full year	2
	Opportunity to have a LED screen logo and / or message rotating on all Regional Headquarters LED Boards in rotation with up to 5 other partners and Headquarters information for a term of 1 month	2
	Naming of the Formal Council Board Room	2
	Presenting Status of the Formal Council Board Room	2
	Right to have a shelf or area in the Formal Council Board room to provide sponsor brochures or information	2
	Naming of the Council Chambers	1
	Presenting Status of the Council Chambers	2
	Right to have a decal / banner on the front of a single Councillors bench (not including Chair and Senior Staff area) for one month	1
	Right to provide a sample / gift or brochure on each seat in the Council Chamber Gallery for a single meeting	2

Subject: Next Generation 911 (NG 911) Update

Report to: Corporate Services Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That the following report pertaining to the implementation of Next Generation 911 (NG911) in Niagara **BE RECEIVED** for information;
2. That staff **BE DIRECTED** to continue the planning for the implementation of NG911 in coordination with partner agencies, Boards and Councils; and
3. That staff **BE DIRECTED** to develop a recommended model of a consolidated emergency dispatch service for Niagara.

Key Facts

- The Niagara Region is responsible for the provision of 911 services for all local area municipalities (LAM)
- This service is provided under a Service Performance Agreement with the Niagara Regional Police Services to act as the Primary Public Safety Answering Point (PPSAP)
- 911 technology is governed federally by the Canadian Radio-television and Telecommunications Commission (CRTC)
- 911 infrastructure in Ontario is provided by Bell Canada
- New technology known as Next Generation 911 (NG911) is being implemented nationally through the CRTC
- All provinces, municipalities and their PSAP providers are required to meet the NG911 standards no later than March 31, 2024 at which time the legacy systems will be disconnected
- Emergency services dispatch (police, fire, EMS) for Niagara involves five different agencies
- Successful coordination between the five agencies and LAM's will result in the most efficient implementation of NG911 in Niagara
- Staff will bring forward an additional report once decisions on governance and coordination of efforts are made, which will outline the recommendations, implementation plan and financial implications for all stakeholders.

Financial Considerations

The initial stage of the project will include engaging a Technological Infrastructure consultant to assist in developing and recommending the appropriate equipment required to meet NG911 standards for both the active and backup systems. The cost of the consulting engagement is estimated at \$100,000 and is anticipated to be funded from the NRPS – Communications Back Up Centre capital project (20001462) which was included in the NRPS 2021 capital budget.

The preliminary estimated cost for the overall transition to NG911, including; consulting, capital equipment and maintenance fees is \$2M.

After the recommendations from the consultant are considered and a decision is made on governance, staff will be in a better place to understand total financial implications and will bring forward a report to Council in consultation with the Police Services Board, at that time. The report will include financial implications for the Region, NRPS and LAM's in relation to procurement of the required capital equipment, further consultant fees, project management and other resources as identified and required for successful NG911 implementation within 2023.

The Niagara Region will be responsible for the administration of the new system in collaboration with the Niagara Regional Police Services as the contracted service provider.

Analysis

911 services originated in Canada in 1974 as a means for the public to access emergency services, traditionally through the responding agencies of police, ambulance and fire. Municipalities are required to ensure that access to 911 services are available to their communities and as such the Niagara Region is responsible for the provision of 911 services for all local area municipalities in Niagara. While the service may be provided through various models of direct, private or contracted services, 911 in Niagara is provided under a Service Performance Agreement with the NRPS to act as the Primary Public Safety Answering Point (PPSAP). As the PPSAP, the NRPS are the first point of contact for people calling 911. The first question that is asked to people calling 911 is if their emergency is for police, fire or ambulance. Based on the initial information provided, the caller is then transferred to a Secondary PSAP (SPSAP) as the most appropriate agency required for the response (Fig.1).

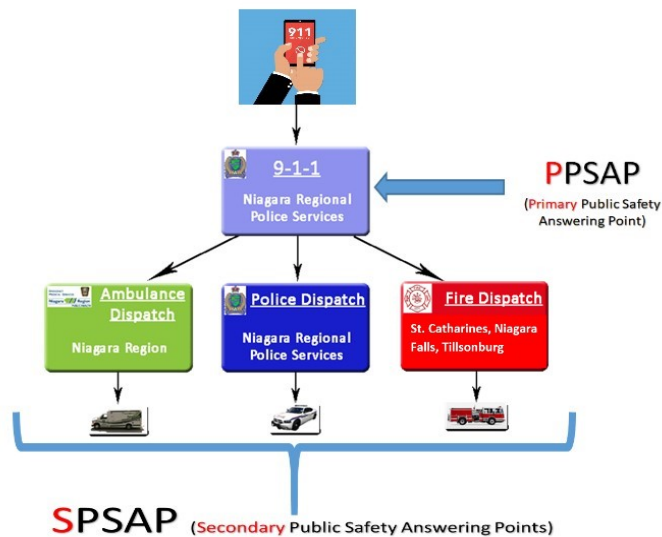


Figure 1 illustrates the flow of a 911 call from the Primary PSAP to Secondary PSAP's.

In Canada, 911 technology is governed by the Canadian Radio-television and Telecommunications Commission (CRTC) and in Ontario the 911 infrastructure is provided provincially by Bell Canada. Current 911 technology is voice analogue-based with minimal data and limits the amount and type of information shared across the 911 infrastructure. New technology known as Next Generation 911 (NG911) is being implemented nationally through the CRTC. The introduction of NG911 technology will greatly improve 911 services in a growingly wireless mobile society as it is based on an Emergency Services IP Network (ESInet) operating on an Internet Protocol (IP) platform to serve as a national IP-enabled emergency network. This platform enhances emergency number services to create a faster, more resilient system that allows voice, photos, videos and text messages to flow seamlessly from the public to, and across, the 911 network.

The CRTC has mandated that all provinces, municipalities and their PPSAP providers are required to meet the NG911 standards no later than **March 31, 2024** at which time the legacy systems will be disconnected. In Niagara, this will require significant technological changes to local emergency dispatch services.

Currently in Niagara, five separate emergency service dispatch centres exist. These include:

Niagara Regional Police Services

While the NRPS provides contracted services as the PPSAP for Niagara, its' primary responsibility is for the deployment and dispatch of 911 responses of police related matters in all of Niagara, including providing notifications to the Niagara Parks Police and Ontario Provincial Police.

St. Catharines Fire Services

SCFS is responsible for the deployment and dispatch of 911 responses of fire related matters for the City of St. Catharines as well as nine other Niagara municipalities under contracted services for fire dispatch. The two LAM fire services that are not dispatched by SCFS are Fort Erie and Niagara Falls.

Tillsonburg Fire Service

While not an emergency service dispatch that is located in Niagara, Tillsonburg Fire Services is responsible for the deployment and dispatch of 911 responses of fire related matters solely for the Town of Fort Erie.

Niagara Falls Fire Service

NFFS is responsible for the deployment and dispatching of 911 responses of fire matters solely for the City of Niagara Falls.

Niagara Emergency Medical Services

NEMS is responsible for the deployment and dispatching of 911 responses of EMS matters in all of Niagara. This service is provided within a Performance Agreement between the Niagara Region and the Province of Ontario and is administered through budgets and infrastructure provided by the Province.

NG911 Planning

The transition from the current 911 analogue system to the new ESInet NG911 system requires significant effort with mandatory deadlines. An NG911 Steering Committee made up of agency representatives and stakeholders has been meeting for the past 18 months to best understand and prepare to advance this work. Planning for this project include two primary areas of focus; technological infrastructure and dispatch consolidation.

Technological Infrastructure

The roadmap to implement NG911 across Niagara is complex. Considerations must be made for the platform (NG911 interface) that is to be used, information security, interoperability, GIS compliance and operating procedures. To inform the Steering

Committee in decision making and the formation of recommendations for necessary approvals, an industry consultant is being procured to assist the working group. A Request For Proposal (2020-RFP-207) has been issued by the Region's Procurement team to select the appropriate company to provide this service. The cost associated with the work of the consultant is anticipated to be funded from the Communications Back Up Centre Capital project (20001462) upon approval of the 2021 Capital Budget.

Dispatch Consolidation

One of the more multifaceted and time sensitive aspects of the transition to NG911 relates to the current fragmented model for dispatch services in Niagara. As previously highlighted, four separate dispatch centres operate in the region and one additional dispatch service is provided from an agency outside the Niagara region. Each of the four local dispatch centres require a back-up centre to relocate to should the primary site be compromised. Consideration must now be given if this is the appropriate time to transition the current dispatch facility model into a consolidated model.

In 2011, the Niagara Region undertook a comprehensive review of the region's emergency dispatch services for consideration of a consolidated model. The consultant firm IBI was contracted to perform this study and CSD 7-2014 provided a summary of their report. Specifically, IBI recommended that:

- An operationally integrated "Public Safety Communications" model is the one that IBI Group favours.(p81)
- It may take a number of years to transition to this model.(p82)

Following the submission of the IBI report, investigation continued to gauge interest in the local area municipalities and emergency services to actively work towards consolidation. In the interim, the leadership of NRPS, NEMS, SCFS and NFFS agreed to continue working collaboratively on a cooperative model of seeking opportunities to advance dispatch services in efficiencies and effectiveness.

With the current requirement to implement a new 911 infrastructure in Niagara, the leaders of the emergency services noted above are unanimous that this is the right time to move to a consolidated model of regional emergency dispatch. For clarity, the definition of the term "consolidation" may include:

- Integration of Technology - all agencies (9-1-1 PSAP, police, fire and ideally EMS operate with shared (common) CAD and radio systems and a common IT

resource. They may also share telephone (911 Call Logger) and AVL/GPS systems but would have separate Resource Management Systems.

Currently the NRPS hosts a P25 radio system that integrates with several municipal fire services including St. Catharines, Niagara Falls, West Lincoln, Pelham and most recently Grimsby. One additional municipal fire service is to be on-boarded to the P25 system early 2021.

- Physical Co-Location - some or all agencies are housed in the same building and may even be co-located in the same communications center within the building. Back-up centres can also be shared and provide multi-use functionality such as training and emergency operations centres (EOC).

Currently NRPS Communications Centre serves as the back up for St. Catharines Fire and Niagara Falls Fire Communications Centres. NEMS back-up centre is located in Hamilton as provided by the Province. With the future closure of the current NRPS District 1 facility located at 68 Church St, the current site of the NRPS/PPSAP back-up centre, the future location for a permanent NRPS dispatch backup is a matter of current discussion between the Region and the NRPS with decisions forthcoming.

Dispatch consolidation may not include:

- Integration of Operations – while each agency may be physically co-located, each continues to operate under its own (autonomous) governance structure and mandate, with their respective staff, support resources, programs and procedures.

Meetings with the emergency service leaders involving the Region and LAM CAO's were held in 2020 to have preliminary discussions on opportunities for dispatch consolidation and the sharing of a common NG911 system rather than each service procuring its own. While the continuation of these discussions became somewhat delayed as a result of COVID-19, consensus was reached amongst all LAM CAO's to prioritize the opportunity for dispatch consolidation. Further to this, general agreement exists with both SCFS and NFFS that fire dispatch services should be combined to a single regional service.

Despite the IBI report being completed in 2012, the general assessments and recommendations hold value today. The emergency service leaders are currently reviewing this document to determine if the recommendations that were made by IBI provide the necessary information to design a consolidated dispatch model for Councils and Boards to consider. It is anticipated that an update to this review will be provided before the end of Q1 2021. One key outstanding issue however is the confirmed location of the NRPS back-up communications centre.

NRPS Back-up Communications

The original approved location of the NRPS/PPSAP back-up communications centre was to be located with the new NRPS District 1 facility currently nearing completion. Report CSD 04-2017 identified a preferred direction to develop a multi-user communication centre that would house primary or backup communications capacity for a variety of emergency-based users. The decision was made to not locate the back-up centre with the new District 1 facility but rather enter into discussions with appropriate parties to determine the best option for this type of communications centre.

One such opportunity was identified with the proposed construction of the Niagara EMS Hub. This new facility, proposed to house the EMS headquarters including the Niagara EMS dispatch centre, was identified as a feasible location to host the NRPS/PPSAP back-up centre. The co-location of dispatch services was to provide efficiencies in cost and operations and would be the start of dispatch consolidation. Unfortunately, the EMS Hub project has been deferred over several years, which now places pressures specific to timelines to implement NG911.

With the deadline of March 31, 2024, the NRPS back-up communications centre must be fully operational and NG-911 compliant no later than March 31, 2023. This requirement is to facilitate the necessary upgrades to the primary NRPS communications centre and for the training of dispatch staff to the new NG911 system.

Next Steps

1. The issuance of a contract for the Technological Infrastructure consultant will inform the NG911 Steering Committee of the recommended courses of action. A requisite of this work will be a determination of the degree of consolidation of the current dispatch services as well as the facilities plan for locating infrastructure.

2. The NG911 Steering Committee has created a working group to review the recommendations of the IBI report and bring forth to the Steering Committee a consolidation model for consideration, including preferred host locations.
3. No later than end of Q3 2021 recommendations specific to advancing a consolidated dispatch model including facilities, operations and governance will be provided to the Councils and Boards for consideration.

Alternatives Reviewed

With respect to the requirement to transition to NG911 as per the federal and provincial mandate, there are no alternatives to avoid this. Alternatives to the concepts introduced in this report do exist as to how this system may be implemented.

Status Quo

The option exists to leave the existing model of separate dispatch centres and separate technologies for each agency to procure and implement their own NG-911 solution. This is not recommended due to the costs associated with each service purchasing their own systems and the lack of integration and coordination of systems and services.

Contracted Service

As noted, the NRPS are the providers of 911 PPSAP services under contract with the Niagara Region. NG911 PPSAP services can be procured from other municipal agencies as well as private, for-profit companies. This is not recommended, as there is considerable community risk to contract this service to third party providers and would not offer economical advantages. This solution is not popular within Ontario.

Relationship to Council Strategic Priorities

The NG911 project and dispatch consolidation supports Council Strategic Priorities of fostering Healthy and Vibrant Communities through the delivery of quality, affordable and accessible emergency services. In addition, this model contributes to a Sustainable and Engaging Government with a high quality, efficient, fiscally sustainable and coordinated core delivery of emergency dispatch services that is possible only through enhanced communication, partnerships and collaborations across agencies and governments.

Other Pertinent Reports

- CSD 07-2014 Public Safety Dispatch Review
- PHD 02-2015 Emergency Services Dispatch Update
- Memorandum C8253 Supplementary to PHD 02-2015
- PHD-08 2015 Consolidated Emergency Services Dispatch
- CSD-04 2017 NRPS 1 District Project Update

Prepared by:

Kevin Smith

Chief, Niagara Emergency Medical Services & Director, Emergency Services
Public Health & Emergency Services

Recommended by:

Todd Harrison, CPA, CMA
Commissioner/Treasurer
Corporate Services

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer (Acting)

This report was prepared in consultation with the Chiefs of Niagara Regional Police Services, St.Catharines Fire Services and Niagara Falls Fire Services

MEMORANDUM

CSC-C 4-2021

Subject: Recommendations from the Joint Board of Management – Niagara Courts meeting held on December 17, 2020

Date: January 13, 2021

To: Corporate Services Committee

From: Ann-Marie Norio, Regional Clerk

The Joint Board of Management – Niagara Courts, at its meeting held on December 17, 2020, passed the following motion for consideration by the Corporate Services Committee:

That this Board **RECOMMENDS** to the Corporate Services Committee:

1. That Report JBM-C 13-2020, dated December 17, 2020, respecting Court Services Write-Off Recommendations for the period ending October 31, 2020, **BE RECEIVED**; and
2. That the delinquent cases summarized in Table 1 of the Analysis Section of Report JBM-C 13-2020, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guideline and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

A copy of the minutes of the Joint Board of Management – Niagara Courts meeting held on December 17, 2020, and the associated report are attached to this memorandum.

Respectfully submitted and signed by

Ann-Marie Norio
Regional Clerk

**THE REGIONAL MUNICIPALITY OF NIAGARA
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS
OPEN SESSION**

**JBM 6-2020
Thursday, December 17, 2020
Video Conference
Niagara Region Headquarters
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: M. Barkway (Lincoln), D. Gibbs (Niagara Region), H. Salter
(Board Vice-Chair, St. Catharines), J. Tosta (Welland)

Absent/Regrets: S. McWilliams (Grimsby), C. Lamour (N.O.T.L.), E. Lustig
(Niagara Falls)

Staff: B. Brens, Manager, Program Financial Support, B. Hutchings,
Program Financial Specialist, K. Lotimer, Legislative
Coordinator, M. Vink, Manager, Court Services

1. CALL TO ORDER

H. Salter, Board Vice-Chair, called the meeting to order at 3:30 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATIONS

There were no presentations.

4. DELEGATIONS

There were no delegations.

5. ITEMS FOR CONSIDERATION

5.1 JBM-C 13-2020

Court Services Write-Off Recommendations for the period ending October 31, 2020

Moved by J. Tosta
Seconded by D. Gibbs

That Report JBM-C 13-2020, dated December 17, 2020, respecting Court Services Write-Off Recommendations for the period ending October 31, 2020, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the delinquent cases summarized in Table 1 of the Analysis Section of Report JBM-C 13-2020, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guideline and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

Carried

5.2 JBM-C 15-2020

2021 Joint Board of Management Niagara Courts – Meeting Dates

Moved by D. Gibbs
Seconded by M. Barkway

That Correspondence Item JBM-C 15-2020, being a memorandum from M. Vink, Manager, Court Services, dated December 17, 2020, respecting 2021 Joint Board of Management Niagara Courts – Meeting Dates, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Joint Board of Management Niagara Courts meetings, **BE HELD** on Thursdays at 3:30 p.m. on the following dates in 2021:
January 28, April 8, August 19, October 21, and December 2

Carried

6. CONSENT ITEMS FOR INFORMATION

Moved by D. Gibbs
Seconded by J. Tosta

That the following items **BE RECEIVED** for information:

JBM-C 14-2020
Court Services COVID-19 Update

JBM 4-2020
Joint Board of Management - Niagara Courts Meeting Minutes - November 17, 2020

JBM 5-2020
Joint Board of Management - Niagara Courts Meeting Minutes - December 9, 2020

Carried

7. OTHER BUSINESS

7.1 Vision Zero Update

D. Gibbs, Director, Legal and Court Services, provided an update on the Vision Zero program. Ms. Gibbs advised that a report seeking the endorsement of the draft Inter-Municipal Agreement will be considered by Regional Council at its meeting being held on December 17, 2021. Once endorsed by Regional Council, the agreement will be forwarded to Local Area Municipal Councils for approval.

8. NEXT MEETING

The next meeting will be held on Thursday, January 28, 2021, at 3:30 p.m.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 3:50 p.m.

Heather Salter
Board Vice-Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk

Subject: Court Services Write-Off Recommendations for the period ending October 31, 2020

Report to: Joint Board of Management, Niagara Region Courts

Report date: Thursday, December 17, 2020

Recommendations

1. That Report JBM-C 13-2020, dated December 17, 2020, respecting the Court Services Write-off Recommendations for the period ending October 31, 2020, **BE RECEIVED**; and
2. That the delinquent cases summarized in Table 1 of the Analysis Section of the Report, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guideline and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

Key Facts

- In February 2008, the Ministry of the Attorney General (MAG) released a *Provincial Offences Act Write-Off Directive and Operating Guideline* document which provides municipalities with the authority to establish write-off criteria for delinquent cases deemed uncollectible.
- Staff reported on this issue in report JBM 02-2008 dated September 25, 2008 and pursuant to the MAG directive, the Joint Board of Management and Regional Council approved the POA Write-off Criteria for delinquent Provincial Offences deemed uncollectible (Appendix I).
- Writing off these fines will reduce the overall amount for outstanding defaulted receivables for Court Services. These cases would be written off for accounting purposes only and will not absolve a convicted offender from the requirement to pay a fine, as debts to the Crown are owed in perpetuity.

Financial Considerations

1161 delinquent cases valued at \$915,024.88 have been identified for write-off for the period November 1, 2019 to October 31, 2020.

Revenue from fines is recorded by the Region only when it is collected (on a cash basis rather than an accrual basis). The receivable is set up in the Integrated Court Offences Network (ICON) system, but no receivable is set up in the Region's financial statements. Writing off these fines will reduce the overall amount for outstanding defaulted receivables for Court Services in ICON; however, there is no impact to the local area municipalities in terms of the net revenue distribution as these cases will be written off for accounting purposes only.

Such write-offs do not absolve a convicted offender from the requirement to pay a fine, as debts to the Crown are owed in perpetuity.

Analysis

Each fine that meets the criteria for write-off is thoroughly investigated to make sure there are no options to collect the fines such as garnishing wages, writs or adding the fine to municipal tax roll.

Each month the Integrated Court Offences Network (ICON) system generates a list of cases that have been identified as meeting the criteria listed in **Appendix I**. At the end of the year, all of the monthly reports are compiled to create the write-off report. The electronic record of the delinquent case is removed from ICON, however all original source documents are retained by the court office in accordance with MAG's directive. If funds are received on a delinquent fine that has been previously written off, the case is written back on and the payment accepted.

Cases under the "Deceased Persons" category are identified through submissions of Proof of Death either to the Court or to the Ministry of Transportation. It should be noted that the Table 1 below provides the number of cases related to deceased persons, as opposed to the number of defendants who are deceased. In this regard for the number of cases proposed for write-off in the current report is 1118, whereas the number of defendants those cases pertain to is 261. In addition the number of cases is not only reflective of fines due in 2020 but rather also reflects delinquent fines with due dates dating back to 1991. The number of cases in this category has been higher in 2019 and 2020 than historically in part due to a technology change at MTO whereby vehicle plate and drivers licence databases were consolidated (resulting in increased numbers of cases being identified for example when seeking plate denials as a collections enforcement tool). In addition as part of the Region's enhanced collections strategy, a large volume of older delinquent cases have been assigned to collection agencies for more proactive enforcement which has resulted in receipt of a larger

number of notifications of deceased persons than previous years. Further detail regarding the deceased persons category is provided in Table 2 below.

All cases included in Table 1 below of this report have been investigated and none qualify for further collections activity. Staff submits these cases in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-Off Directive and Operating Guideline and the Niagara Region Courts approved write-off criteria ("POA Write-off Criteria").

Table 1: Summary of Cases Recommended for Write-off:

2020 COURT SERVICES WRITE-OFF SUMMARY For the period November 1st, 2019 to October 31, 2020		
Write-off Category	No. of Cases	Dollar Value
Deceased Person (DP)	1118	\$807,871.36
Under Payment (UP)	37	\$178.03
POA Write-off – Unable to Enforce (PW)	2	\$330.00
Company in Default – Bankrupt, Insolvent (CD)	4	\$106,641.49
TOTAL	1161	\$915,024.88

Table 2: Summary of Deceased Person Category included in Write-off Summary:

Fine Due Date	# of Cases	Dollar Value
APR 1991 to JAN 28 2001 (Pre-Transfer)	76	\$ 81,805.09
JAN 29 2001 to DEC 31 2011	572	\$ 383,594.91
2012 to 2017	410	\$ 290,996.36
2018-2019	53	\$ 41,900.00
Up to Oct 31, 2020	6	\$ 9,255.00
Deceased before due	1	\$ 320.00

Total Cases	1118	\$807,871.36
Total Defendants	261	

Alternatives Reviewed

None

Relationship to Council Strategic Priorities

N/A

Other Pertinent Reports

- JBM 02-2008 POA Write-off Criteria for delinquent Provincial Offences deemed uncollectible dated September 25, 2008

Prepared by:

Jackie Foley
Supervisor, POA Collections
Corporate Services

Recommended by:

Miranda Vink
Manager, Court Services
Corporate Services

This report was prepared by Jackie Foley, Supervisor, POA Collections and reviewed by Miranda Vink, Manager, Court Services.

Appendices

Appendix 1 Write-Off Recommendations Criteria

ICON Code	Write-off Category	Write-off Criteria	Comments
UP	Under Payment	Case balance of \$25.00 or less	Small balances/Administrative Fees
DP	Deceased Person	Satisfactory proof of death – not applicable when case is secured by a Writ of Seizure and Sale	Satisfactory proof includes: 1. Funeral Director's Death Certificate, or 2. Government issued Death Certificate, or 3. Notification of death from MTO/enforcement agency, or 4. Copy of newspaper obituary.
SA	Signed Affidavit	Requires statutory declaration by the Offender as to payment and payment details	Requires investigation and approval from the Supervisor, POA Collections
CD	Company in Default (Bankrupt, Dissolved, Inactive)	Requires satisfactory proof of dissolution, inactive status or bankrupt corporation	Satisfactory proof includes: 1. Articles of Dissolution, or 2. Notice of Bankruptcy, or 3. Ministry notification that the corporation is inactive/cancelled.
PW	POA Write-off Unable to Enforce	Requires satisfactory proof that the case is unenforceable, that the charging document cannot be located for enforcement or supervisor approval obtained	Applies to cases over 2 years past due : 1. Where the charging document does not contain a date of birth or address, or 2. When the Offender is not a legal entity, or 3. Where the charging document cannot be located for enforcement, or 4. Where technical issues with ICON prevent the case from completing once payment has been satisfied
PW	POA Write-off Deemed Uncollectible	N/A	Applies to aged cases (over six yrs. Past due) once all reasonable collection efforts have been exhausted and the case is deemed uncollectible.
CW	Final Write-Off Code (Approval Obtained)	CW code indicates that appropriate approval from JBM, Treasurer (and where applicable), Corporate Services Committee and Regional Council has been obtained.	CW is the final write-off code. All CW cases will be purged from ICON twice yearly and must be reported to MAG annually.
NOTE:	Cases may be written-off for accounting purposes only and do not absolve a convicted offender from the requirement to pay a fine as debts to the Crown are owed in perpetuity and never forgiven.		

MEMORANDUM**CSC-C 1-2021**

Subject: COVID-19 Response and Business Continuity in Corporate Services
Date: January 13, 2021
To: Corporate Services Committee
From: Todd Harrison, Commissioner, Corporate Services/Treasurer

Corporate Services delivers efficient and innovative service excellence to external and internal customers in an integrated and timely manner.

During this pandemic, our staff have continued this support function for core businesses within our group and for operating departments. In addition, Corporate Services has provided critical support to the Emergency Operations Committee (EOC).

The following provides an overview of activity that has taken place and a projection of expected service delivery moving forward:

CONSTRUCTION, ENERGY AND FACILITIES MANAGEMENT (CE&FM)

The CE&FM group is divided into two main groups, Construction and Facilities Management. This team continues to be an essential component of the Region's EOC.

Some of the functions performed in this capacity are:

- Maintaining Vine Portal for EOC supply chain requests allowing for increased efficiencies and tracking of delivery;
- Coordinating the sourcing of essential supplies in collaboration with other departments;
- Continuing Operations and Maintenance of all opened facilities including enhanced cleaning protocols to ensure safe working environment for essential staff not working from home;
- Coordinating emergency procurements of PPE and other supplies that are critical to business continuity for essential services;

- Coordinating shipping/receiving and securement of critical supply needs;
- Providing dedicated and secured storage areas to assist LTC pandemic supply requirements;
- Upgrading facilities with social distancing barriers, protective screens;
- Responding to internal client needs for changes in normal operations, special moves and health & safety concerns;
- Providing enhanced security monitoring of sites with reduced and or no staff on site; and
- Redeployment of CE&FM staff to support REOC and facilities operations.

Operational Outlook

1/3/6 months

Construction:

- Continue to work with contractors on construction sites for work that resumed as of mid-May.
- For projects not in construction, staff is proceeding with procurement for projects deemed to be critical to proceed.
- Working with OH&S, determining what physical changes are required to re-open Regional office locations to the public.
- Completed installation of glass/plexi barriers at SAEO Niagara Falls, Welland, St. Catharines, Fort Erie, and Port Colborne public waiting areas.
- Completed installation of glass barriers throughout POA courts building.
- Modified Campbell East entrance for temporary staff screening and additional security.
- Working with communications, developed new Region floor decals and signage for physical distancing. Decals are installed at Welland POA Courts, SAEO offices at Niagara Falls, Welland and St. Catharines and partial installation at Niagara Region HQ based on operational need.
- Completed working with dental clinics to review air exchange requirements in order to resume in person appointments.
- Reconfiguration of Vaccine storage room and complete upgrades to electrical and HVAC to accommodate COVID vaccine.

Cleaning:

- Staff has extended the current enhanced COVID cleaning requirements for facilities managed by CE&FM and EMS stations.
- Renegotiated cleaning contract to extend for another 6 months based on right sizing operations to meet PH guidelines.
- Procured additional cleaning and janitorial supplies to meet divisional and client needs.
- Addressed multiple emergency workplace disinfection requests following positive COVID findings in the workplace.

Supply Chain and Deliveries:

- Dedicated staff for delivery and reception of all Region Headquarters deliveries to loading dock to limit personnel entry to Region Headquarters.
- Have met all client and division's support requests for procurement of PPE, hygiene and cleaning supplies.
- Sourced face shields, N95, cloth and surgical masks for use by region staff based on operational needs.
- Increasing inventory of critical PPE supplies for fall flu season (including anticipation of second wave).
- Working with REOC and PHEOC to prepare for storage, security and distribution of COVID vaccines and immunization supplies.

Building Security:

- Continue to monitor security and facility access control systems to meet program delivery needs.
- Continue to keep all Region sites functional, safe and secure for eventual return to normal operations.

Non-essential maintenance and repair work:

With opening up of maintenance and repair work by the Province in early May, continue with critical maintenance repair work and services and any other work required for the efficient building operations.

FINANCIAL MANAGEMENT AND PLANNING (FMP)

Current Status of Operations

As indicated, all of the Corporate Services Departments continue to deliver core services while at the same time perform a significant number of duties to support the Regional EOC.

FMP staff have continued to support core business functions during the pandemic. Some highlights of these actions include:

- Complete the 2019 year end audit;
- Submission to the Province of the 2019 Financial Information Return;
- Publication of the 2019 Annual Report;
- Develop 2020 tax bylaws and provide required necessary report and bylaws;
- Work with Public Works to update financial implications of SNF water treatment plant for inclusion in the 2021 budget;
- Publication of the 2020 Budget Summary;
- 2021 budget planning and preparations;
- Successful sale of \$34 million in serial debentures (\$15.5 million Regional) on July 31 at all time historical low interest rate of 1.43% for 10 years;
- Preparation of 2021 Capital and Operating Budget timetables and planning report for Council and establishing strategies for budget preparation; Budget Review Committee of the whole approval of the 2021 Water, Wastewater and Waste Management Operating Budget and 2021 Capital Budget.
- Reported to Council on the second and third quarter financial results and year end forecast;
- Completion of Service Sustainability Review project and reporting to Council; and
- Update of Standard and Poor's credit rating, reaffirming the Region's AA stable credit rating.
- Creation of new Development Charge Policy regarding payment instalment options and related interest.

Additionally, FMP has a main role in the Region's EOC as part of the Finance and Administration Unit. Highlights include:

- Development and implementation of procedures for cost reporting and tracking;

- Coordination and collaboration with municipal treasurers of assumptions and information for consolidated financial impact information for advocacy to provincial and federal governments;
- Review of Regional capital projects in light of provincial legislative essential construction business and Regional capacity to complete;
- Implementation of on-line/credit card payments for services such as business licenses, garbage bag tags including direct sales to residents, planning and transportation permits, long term accommodations, etc.;
- Support HR in development of cost tracking system to facilitate staff redeployment to essential services in pandemic including ongoing update of EOC costing assumptions;
- Support HR in establishing process to administer pandemic pay. Finance is leading completion of significant additional reporting requirements for various different Ministry;
- Extensive cash flow and collections analysis and planning in conjunction with local municipalities;
- Analysis and reporting related to Council motion to consider deferral of 2020 water/wastewater budget increases;
- Preparation of COVID-19 recovery planning documentation and consolidation of corporate plan; and
- Complying with reporting requirements for \$12.8 million in provincial Safe Restart funding along with the completion of additional COVID-19 extraordinary cost claims and reports to various Ministry.
- Submitted to the Province on November 6th the Safe Restart Phase 2 application inclusive of final third quarter financial projections.

Operational Outlook

1/3/6 months

- Managing Local Area Municipality receivable and payables in accordance with CSD 31-2020.
- Improvements to Cash Flow model tools and processes to support ongoing operations and cash flow implications of municipal COVID concessions.
- Ongoing COVID financial analysis and weekly/monthly impact and cash flow reporting to Council with updates for items impacting 2021 budget to be added.
- Ongoing financial reporting submissions for pandemic pay and COVID-19 extraordinary cost claims including Phase 2 of Safe Restart due November 6.

- Supporting the 2021 Operating Budgets preparation.
- Supporting GO implementation, Niagara Regional Transit Governance, Canada Summer Games, Airport Master Plan RFP, sponsorship revenue, Asset Management Planning.
- Securing HST advisory services to minimize HST impacts on Canada Summer Games construction costs.
- Award Contract for Development Charge Background study and begin work on Development Charge Bylaw update.
- Financial and implementation analysis for HRIS support and alternative models.
- Coordinating debenture issuances with infrastructure Ontario for Region and Area Municipalities.
- PeopleSoft configuration changes to report to Council on sole source procurements in excess of \$100,000.
- Supporting Procurement in actioning the recommendations from the non-competitive procurement audit.
- Analysis and reporting of 2021 tax policy decisions to set the 2021 tax rates.

PROCUREMENT AND STRATEGIC ACQUISITIONS (PSA)

Current Status of Operations

Similar to other departments within Corporate Services, PSA staff have delivered by supporting core business functions while taking on additional projects to support the Region's EOC.

Highlights of activity during the operational period includes:

- Facilitating new and ongoing procurements culminating in award;
- Realty related works for inflight projects, leases and licenses;
- PeopleSoft Change PO's, Supplier and PCard administration;
- Sourcing critical PPE and supplies needed for the EOC response to the pandemic; and
- Preparation of Covid-19 recovery planning documentation.

Operational Outlook

1/3/6 months

The Region's review of essential projects both capital and operational has resulted in a prioritization of formal procurements moving forward. This will continue throughout the pandemic and afterwards.

INFORMATION TECHNOLOGY SERVICES (ITS)

Similar to other departments within Corporate Services, ITS staff have delivered by supporting core business functions while taking on additional established projects to support the Region's EOC.

Highlights of initiatives completed during the pandemic include the following:

- Produced and/or iterated a variety of Power BI reports for Public Health as it relates to COVID, including:
 - PH and REOC dashboards;
 - The public COVID metrics on niagararegion.ca;
 - LAM specific report for public health to deliver weekly to each Mayor and CAO and other requested senior staff;
 - A repatriation report for HR and public health visualizing the COVID redeployment effort;
 - Outbreak COVID reporting;
 - Public COVID Info-Line and Online Chat Wait Times; and
 - Public Health COVID Response Tracking.
- Additional Power BI reports were produced for:
 - SAEO Intake – to assist in assessing the impact of CERB etc. to their call volume and intake load;
 - Customer Service Call Volume – to assess the impact on dispatch with forwarding all HQ call attendant calls to dispatch; and
 - CAMRA Reporting for capital project budget decision making.
- Produced a data solution for school outbreak COVID reporting in the EOC (both EOC's).

- Devised and are continuing to implement a long term data solution for public health COVID information and contact tracing, including integrating with the Provincial CCM application.
- Automation of the public daily COVID report publication which was manually completed 7 days a week for ~ 5 months.
- Provided the Homelessness Reporter suite of applications to Community Services for outreach workers to use with the homeless during COVID.
- Support for onboarding the 2 new WM collection contractors - modifications and enhancements to various applications were required to support this initiative.
- Implemented a public facing website with automation of the application process for qualification of Specialized Transit services offered by Niagara Region.
- Modifications to EMS Tools to adhere to recently revised Ministry of Health regulations for Incident reporting.
- Modifications to HSMS (Hauled Sewage Management System) for WWW to enable GIS/mapping services connectivity, data capture for Source locations, enhance search capabilities, enhance filtering capabilities and usability.
- Modifications to various web applications to support the AODA 2021 compliance regulations.
- Security enhancements to ChildCare EReg to further safeguard sensitive data.
- FOI Application upgrade to stay current with security and functionality offered by the vendor.
- Assisted the City of Thorold by producing economic development maps to be used with prospective clients/developers for the City. Five different maps were produced in total.
- Worked collaboratively with NH on rebuilding the application 'Transfer of Care' which will improve efficiencies and tracking in the life cycle of a patient beginning care with EMS up to the hand off (transfer) of care to NH.
- Support for Legal in looking for a new application for time tracking, case management and insurance management.
- Support for HR on the Talent Map Survey regarding work conditions in the Covid-19 Pandemic.
- User survey conducted on cyber readiness for all staff.
- Continued education on cyber training to staff and council through the Niagara Region phishing program and broader corporate communications.
- Continue to monitor and enable features of the Region's security access controls and invest in vulnerability software to safeguard the corporation's assets and data.

Operational Outlook

1/3/6 months

- Continued support for COVID-19 initiatives while supporting and enabling staff to work from home. Prior to COVID-19 daily average for the number of remote connections was approximately 90 users, current daily average is 1270 users.
- Ongoing updates to the screening questions used by EMS in their tool 'EMS Tools'.
- Ongoing COVID-19 data analytics including internal operations supports and external data visualizations - Launched enhanced stats on external website including municipal breakdown.
- Implemented technology and processes to accommodate electronic public participation in Council and Committee meetings.
- Went live with the "Homelessness Reporter" for Community Services that will allow staff to track and monitor homeless in Niagara.
- Automated Public Health EOC status report for daily briefing and Ministry submission.

LEGAL SERVICES

Current Status of Operations

As indicated for all of the Corporate Services Departments Legal Services continues to deliver core services, while at the same time providing a significant level of support in response to the COVID-19 pandemic to the Region's EOC and all operating departments.

The Legal team performs a key role in the Region's EOC providing risk management and legal advice. The team provides ongoing legal support to the Region's EOC and operating departments in particular related to the interpretation and implementation of new provincial legislation and Emergency Orders that have been issued throughout the pandemic. Highlights of advice and legal support provided include:

- Advice and legal support related to the development and implementation of the Region's face covering by-law;

- Advice related to impact of emergency orders on procurement and construction to ensure the continuation of essential Regional capital projects and help minimize pandemic-related project costs and disruptions;
- Advice to Public Health to support the issuance of Orders under the Health Protection and Promotion Act;
- Legal support related to enforcement of and compliance with a broad range of regulatory requirements imposed in response to the pandemic;
- Risk management advice on building screening and security issues; and
- Advice related to recovery planning/reopening of Regional facilities.

Operational Outlook

1/3/6 months

The Legal team continues to provide advice and support to operational departments on core business activities, including risk management and insurance advice and litigation support. The team also continues to provide additional support for REOC and COVID-19 related matters as required, with the majority of the team working remotely.

COURT SERVICES

Current Status of Operations

The Court Services team is overseen by the Region's legal department on behalf of the joint board of management, between the Region and area municipalities.

Highlights of operational changes to Court Services:

- Facility reopened to the public effective September 14, 2020 for counter service only. Remote service continues to be leveraged wherever possible.
- Direction from the Ministry of the Attorney General (MAG) has been received indicating that all in-person matters have been adjourned to at least January 25, 2021. Further guidance is pending from MAG regarding protocols to re-commence in-person proceedings. There has been ongoing collaboration with Facilities and Corporate Health & Safety to prepare for resumption of in-person court matters, utilizing the initial Recovery Secretariat Guidelines provided by the MAG.

- Since July 6, 2020 judicial pre-trial matters and early resolution guilty pleas have been conducted remotely where eligible, before a Justice of the Peace via audio conference.
- Since October 19, 2020 non-trial remote matters have been conducted remotely where eligible, before a Justice of the Peace via audio conference.
- Amendments to the Provincial Offences Act made pursuant to Bill 197, the COVID-19 Economic Recovery Act, 2020, received Royal Assent came into effect July 21, 2020. These amendments have enabled Court Services, in consultation with the judiciary, to make greater use of technology to deliver justice services remotely. These updates include:
 - Allowing defendants to request a trial, in early resolution courts and in first attendance municipalities that administer parking, by mail or other electronic method permitted by the court house;
 - Allowing defendants and prosecutors to conduct early resolution discussions remotely in all cases; and
 - Allowing any participant, including a clerk of the court, witness, judge, or justice of the peace, to attend any proceeding remotely by audio or video, unless the presiding judicial official orders otherwise.
- Court services is well equipped to deliver these services remotely, and has begun to do so, based on extensive preparation for remote matters in addition to the modern technology available onsite at the courthouse facility. Further guidance is pending from MAG regarding electronic protocols to enable further transition to remote proceedings.

Operational Outlook

1/3/6 months

Continue to provide customer service support remotely wherever possible, and in-person via counter service where required. Continue to conduct eligible remote court matters electronically while awaiting resumption of in-person court proceedings.

ASSET MANAGEMENT OFFICE

Current Status of Operations

AMO staff continue to support core business functions during the pandemic. Some highlights of these actions include:

- Planning and leading the development and submission to the Province of the 2021 Asset Management Plan in accordance with Reg 588.
- Initiated development of a corporate Asset Registry focusing on the asset hierarchy to support the 2021 AMP.
- Continuing development of the Region's Enterprise Risk Management Framework.

Redeployed staff have returned and focus is on reintegrating into work plan for the Division.

Projects to improve the Region's Asset Management System (AMS) require participation and collaboration from staff across the organization. Given the impact of COVID-19 on divisional plans and resources, the ability of Region staff to focus time on the AMS projects is limited and will have further impact on the schedule of 2020 projects. A schedule assessment indicates the majority of planned 2020 projects are now delayed while some are on hold due to the previous staffing levels.

The overall 5-year plan has been impacted and will be re-evaluated in Q2 2021 with short-term adjustments made over the next few months.

Operational Outlook

1/3/6 months

The Asset Management System development projects that are underway (Priority 0) and those planned in the coming months (Priority 1) are tabled below. These projects are directly related to the requirements of the 2021 Asset Management Plan.

Table 1: Asset Management System development projects

Priority	Service availability by Phase	Current status	Project
0	PNM	Delayed	Region AM delivery structure ID 112
0	PNM	Delayed	AM program foundations ID 430
0	PNM	Pilot completed	CAMRA - Risk Management Framework ID 248
0	M	Delayed	Develop data analytics capabilities- Microsoft BI ID 530
0	PNM	Delayed	Develop AM performance management KPIs ID 410
0	PNM	Inaugural meeting set 13 Nov	Niagara Region AM working group ID 512
0	PNM	Initiated	Process for preparing the AM Plan ID 210
1	PNM	Delayed	Capital planning process ID 262
1	PNM	Initiated	Enterprise Risk Management Framework ID 249
1	PNM	Initiated	Develop Asset Registry - hierarchy and relationships ID 242
1	C	On hold pending resource evaluation	Project Resource Estimating - cost model ID 310
1	PNM	Pending ID 210	2021 AMP ID 630

Notes: PNM: No changes but delivered differently - e.g. working remotely

C: Cancelled pending redeployed/ staff vacancies and resource evaluation

Other planned 2020 projects not tabled above, and that have only an indirect bearing on the 2021 Asset Management Plan, or are related to supporting Niagara's local municipalities are also on hold until staffing issues have been resolved.

BUSINESS LICENSING

Current Status of Operations

Similar to the other departments in Corporate Services, the Business Licensing department continues to operate with core service delivery as well as playing a role in the Region's EOC and response to Provincial O.Reg enforcement. These activities are identified separately.

Business Licensing

- Continue processing, and issuance of business licenses including fee payments and response to enforcement and inspection requirements.
- Developing office protocols for streamlined business licensing processes under COVID-19 restrictions including the issuance of licenses at set times in the lobby of the facility.
- Investigating permanent eCommerce licensing sales and software database updates. Currently using Region website ecommerce credit card payment options for license fee payments.
- Establishing industry specific contacts with various law enforcement agencies including NRPS, OPP, MTO, MOE and AGCO as well as local by-law enforcement agencies.
- Preparing for the procurement of a modernized licensing/incident/inspection/enforcement database with a projected Q3 2021 delivery.

Provincial Order Enforcement

The provincial government requires continued enforcement of provincial orders by municipalities. Business Licensing staff maintain availability for active enforcement and inspection measures for the orders and provide support to local municipalities and Niagara Regional Police. They provide both random inspections and complaint driven inspections 7 days a week.

- 3 staff from Business Licensing have been re-assigned to enforce the Provincial Orders and are providing 7 day a week coverage. Staff remain assigned to this until further notice or when the orders and state of emergency are lifted. Hours of operation and days of service are assessed weekly and are adjusted to meet demands and pressures.
- Beginning December 06, 2020, two staff Tobacco Enforcement have been assigned to augment Business Licensing staff assigned to provincial pandemic O.Reg. enforcement and inspection. These staff will be assigned to this detail until the end of January 2021 at which time their deployment will be re-assessed.
- Staff respond to Provincial Order and Regional Face Covering By-law complaints to assist the local response and also conduct random compliance inspections. Staff also continue to ensure Region licensed businesses are following order requirements and adherence to the Regional Licensing Bylaw.

- Beginning December 14 and running through to December 16, 2020, the Provincial Multi-Agency Enforcement team will be providing an O.Reg enforcement blitz in Niagara Region. Future dates will be coordinated in 2021.
- Provincial Order enforcement, including education, warnings, charges and summons for the Re-opening Ontario Act.
- Regional Face Covering By-law enforcement including education, warnings and summons.
- Provide Provincial O.Reg enforcement data to the Ministry of the Solicitor General and the local area municipalities weekly.
- Publically post general weekly inspection and enforcement statistics for O.Reg enforcement.
- Provide background justification for business closure orders that consistently fail to comply with Reopening Ontario Act O.Reg.
- Provide support for changing O.Reg stages of opening.

Operational Outlook

1/3/6 months

- The Business Licensing Manager will continue to work with local municipalities, NRPS and other Regional departments and external agencies in a coordinated approach to enforcement of Provincial Orders and the Regional Face Covering Bylaw until the pandemic eases.
- The Business Licensing Manager will be available to assist with security measures surrounding COVID-19 vaccinations and deployment.
- The business license bylaw review is ongoing and will come before Council in February of 2021.
- The Business Licensing Manager is reviewing COVID-19 pandemic impacts on licence holders licensed by the Region.
- The Business Licensing Manager will be developing a “return to normal operations” plan for implementation when the pandemic measures ease.

INTERNAL AUDIT

Current Status of Operations

Preparing detailed scoping documents for planned audits for 2021 including two audits in IT – cyber security and penetration testing, two follow up audits including the Corporate PCard program and several other Audit Committee approved audits.

Continuing to work with other clients on the development of an Enterprise Risk Management Plan.

Operational Outlook

1/3/6 months

Developing an RFP to commence an audit on cyber security. Scoping out a full audit plan for a continuation of testing sample POs that were part of the recently completed Non-Competitive Audit.

Respectfully submitted and signed by

Todd Harrison, CPA, CMA
Commissioner, Corporate Services/Treasurer



655, AVENUE TANGUAY
WELLAND, ON L3B 6A1

T 905-734-1400
F 905-734-1386
info@FoyerRichelieu.com
www.FoyerRichelieu.com

November 5, 2020

Re: Foyer Richelieu Welland Expansion

Mr. Jim Bradley
Chair, Niagara Regional Council
1815 Sir Isaac Brock Way
Thorold, ON
L2V 4T7

Dear Mr Bradley,

Foyer Richelieu serves the seniors of Niagara, in Welland, in developing and operating a first class not-for-profit Francophone long-term care (LTC) home as designated by the French Language Services Act where 95% of the residents are currently French speaking. We are also the only French designed LTC in the HNHB LHIN where more than 2/3rds of our staff are bilingual. Being the only francophone LTC in the Golden Horseshoe it is of great importance that Foyer Richelieu to grow to a viable size to meet the needs of future generations of francophones. This is why the provincial government awarded Foyer Richelieu 66 additional LTC licences where we will build a new LTC home that will double the capacity from 62 to 128 beds. Phase two will retrofit the existing facility to create Maison Richelieu, with 50 new wellness suites for supportive housing.

We are seeking a capital investment through the Niagara Region Permissive Grant Program of \$400,000 to help fund a major expansion of Foyer Richelieu that will create a campus of care for seniors to help reduce wait times for LTC and supportive housing.

This will match the \$400,000 permissive grant the Welland City Council approved for our project in 2019.

Benefits to Niagara:

- There are typically at least 70 people waiting in Niagara hospitals for LTC beds. The cost to taxpayers is \$1,000 per night for a hospital bed compared with \$185 per night at Foyer Richelieu. Access to more hospital

Un milieu francophone et catholique au service des aînés

A French and Catholic Home serving our seniors



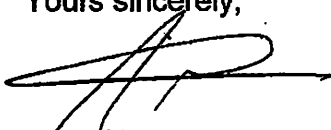
beds will also help reduce offload delays for paramedics at emergency departments. This \$30 million project will bring construction jobs, and create 100 new positions for professionals and other staff who will, in turn, invest in the local economy through property taxes, supporting businesses and services, and taking part in recreational and cultural activities.

A major challenge facing Niagara is that, per capita, Welland is one of the oldest populations in Niagara (Niagara Region Census, 2011) and Niagara is one of the oldest populations (per capita) in the country (Statistics Canada, 2011). As you are aware, Welland has been identified as an emergency area for shortages of LTC licences in Ontario. In South Niagara, we experience an above average older population than the provincial average requiring a well planned and executed strategy to provide the right care, at the right time and at the right place.

According to Dr. Samir Sinha, Expert Lead for Ontario's Senior Care Strategy, the province of Ontario had approximately 77,000 LTC licences with about 19,000 unique people on the waitlist in 2014. Now this number has increased to over 40,000 unique people waiting. Recently, (September, 2020) the HNHB LHIN reported that it had 3,613 LTC beds in Niagara with 5,169 on the waiting list and 472 LTC licences in Welland with 1,089 unique people currently waiting admission.

In collaboration with the Niagara Region we are confident that we can reduce some of the burden on Niagara's need of LTC licences and assure that we retain important breadwinning jobs for our citizens plus guarantee the fiscal viability of Foyer Richelieu Welland, the only francophone LTC in all Southern Ontario.

Yours sincerely,



Sean Keays
Chief Administrative Officer

C.C. Mayor Frank Campion, City of Welland
Councillor Leanne Villella, Niagara Region
Councillor Pat Chiocchio, Niagara Region
Ron Tripp, Acting CAO Niagara Region
Mr. Steve Zerbos, Acting CAO City of Welland



MUNICIPALITY OF CHARLTON AND DACK

CWCD 2021-08

TEL: (705)-544-7525

FAX: (705)-544-2369

info@charltonanddack.com

www.charltonanddack.com

January 7th, 2021

The Honourable Doug Ford
Premier of Ontario

Sent by email: doug.fordco@pc.ola.org

RE: MOTION REGARDING - Insurance

The following resolution was passed by the Council for the Municipality of Charlton and Dack on December 18th, 2020:

WHEREAS the cost of municipal insurance in the Province of Ontario has continued to increase – with especially large increases going into 2021.

AND WHEREAS Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault;

AND WHEREAS these increases are unsustainable and unfair and eat at critical municipal services;

AND WHEREAS the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

- 1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.*
- 2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10 day rule on slip and fall cases given recent judicial interpretations and whether a 1 year limitation period may be beneficial.*
- 3. Implement a cap for economic loss awards.*
- 4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third party liability coverage to \$2 million in government regulated automobile insurance plans.*
- 5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non profit insurance reciprocals.*
- 6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its*



and municipal arguments as to the fiscal impact of joint and several liability.

7. *Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.*

THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Charlton and Dack call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.

AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable John Vanthof, MPP for Timiskaming- Cochrane, and all Ontario municipalities.

Yours Truly,

Dan Thibeault
Clerk Treasurer CAO
Municipality of Charlton and Dack

CC: Honourable Peter Bethlenfalvy, Minister of Finance
Honourable Doug Downey, Attorney General of Ontario
Honourable John Vanthof, MPP for Timiskaming- Cochrane
All Ontario Municipalities

Minute Item No. 6.1

PDS 6-2021

Climate Change Work Program Update

That Report PDS 6-2021, dated January 13, 2021, respecting Climate Change Work Program Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That an update to the Climate Change Work Program for the Niagara Official Plan **BE ENDORSED**;
2. That staff **BE DIRECTED** to initiate research into a greening initiative for Niagara; and
3. That Council **BE INFORMED** of the Commissioner's delegated authority to enter into a contract with the Ontario Climate Consortium to complete climate modeling and projections for Niagara.

Minute Item No. 6.2

PDS 3-2021

Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request

That Report PDS 3-2021, dated January 13, 2021, respecting Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Official Plan Amendment No. 18 – Northwest Welland Urban Area Boundary Expansion **BE APPROVED** (attached as Appendix 2 to Report PDS 3-2021);
2. That Local Official Plan Amendment No. 24 to the City of Welland Official Plan **BE APPROVED** as modified (Attached as Appendix 3 to Report PDS 3-2021);
3. That all parties **BE NOTIFIED** of Regional Council's decision in accordance with Planning Act, 1990 requirements;
4. That staff **ISSUE** a declaration of final approval for Regional Official Plan Amendment No. 18 and Local Official Plan Amendment No. 24, 20 days after notice of Council's decision has been given, provided that no appeals have been filed against the decision, in accordance with Planning Act, 1990 requirements; and
5. That this report **BE CIRCULATED** to the City of Welland.

Minute Item No. 6.3

ED 2-2021

Tourism Adaption and Recovery Fund

That Report ED 2-2021, dated January 13, 2021, respecting Tourism Adaption and Recovery Fund, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Director of Economic Development **BE AUTHORIZED** to execute the necessary documentation to provide funding to successful applicants to the Tourism Adaption and Recovery Fund, granted by Fed Dev Ontario, and to administer the program funds.

Minute Item No. 7

Consent Items for Information

That the following items **BE RECEIVED** for information:

ED 1-2021

COVID-19 Response and Business Continuity in Economic Development

PDS-C 2-2021

COVID-19 Response and Business Continuity in Planning and Development Services

PDS-C 3-2021

Treed Areas Estimation in Niagara Region

PDS-C 1-2021

Update on Local Planning Appeal Tribunal (LPAT) Decision, Regional Official Plan Amendment 3-2013, Hamlet Policies - Settlement of Wellandport/Township of Wainfleet Hamlets Mapping

Minute Item No. 7.3

PDS 4-2021

Niagara Official Plan - Steps and Directions Moving Forward

That Report PDS 4-2021, dated January 13, 2021, respecting Niagara Official Plan – Steps and Directions Moving Forward, **BE RECEIVED** and **BE CIRCULATED** to the Local Area Municipalities and Niagara Peninsula Conservation Authority.

Minute Item No. 8
Economic Development Local Business Event

WHEREAS the COVID-19 pandemic has created recessionary pressures on communities across Canada and internationally;

WHEREAS local businesses have been negatively impacted and employment opportunities in Niagara have significantly declined as a direct result of the pandemic, especially with regard to the tourism, accommodation, hospitality, and retail trade sectors;

WHEREAS local businesses have needed to adapt or diversify their web-based presence to support business activities during the pandemic;

WHEREAS research shows that job loss and reduced labour market opportunities can create an economic landscape that can lead to greater self-employment opportunities;

NOW THEREFORE BE IT RESOLVED:

That the Niagara Region Economic Development Department **INITIATE** an event in collaboration with local business support organizations and municipal partners to:

1. Provide an online forum to support and promote online business opportunities to local businesses;
2. Promote local grants and other funding available for business and start up opportunities; and
3. Connect existing businesses or new entrants to municipal partners and business support services.

**THE REGIONAL MUNICIPALITY OF NIAGARA
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
MINUTES**

**PEDC 1-2021
Wednesday, January 13, 2021
Council Chamber / Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Huson (Committee Chair)
Present in the
Council Chamber:

Committee Members Bradley (Regional Chair), Butters, Bylsma, Campion, Dart
Present via Video (Committee Vice-Chair), Easton, Fertich, Foster, Greenwood,
Conference: Heit, Junkin, Redekop, Rigby, Sendzik, Ugulini, Witteveen,
 Zalepa

Absent/Regrets: Bellows

Staff Present in the D. Giles, Acting Commissioner, Planning & Development
Council Chamber: Services, L. Glynn, Technology Support Analyst, A.-M. Norio,
 Regional Clerk, G. Spezza, Director, Economic Development,
 R. Tripp, Acting Chief Administrative Officer

Staff Present via E. Acs, Manager, Community Planning, I. Banach, Acting
Video Conference: Director, Community & Long Range Planning, P. Busnello,
 Manager, Development Planning, M. Evelyn, Legislative
 Coordinator, D. Heyworth, Official Plan Policy Consultant, P.
 Lambert, Director, Infrastructure Planning & Development
 Engineering, K. McCauley, Acting Manager, Long Range
 Planning, K. Young, Planner, B. Zvaniga, Interim
 Commissioner, Public Works

1. CALL TO ORDER

Ann-Marie Norio, Regional Clerk, called the meeting to order at 1:01 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR

3.1 Call for Nominations for Committee Chair

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

Moved by Councillor Fertich
Seconded by Councillor Witteveen

That Councillor Huson **BE NOMINATED** as Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

Moved by Councillor Greenwood
Seconded by Councillor Zalepa

That Councillor Dart **BE NOMINATED** as Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

3.2 Motion to Close Nominations for Committee Chair

The Regional Clerk called a second and third time for nominations for the position of Chair of the Planning and Economic Development Committee. There being no further nominations it was:

Moved by Councillor Ugolini
Seconded by Councillor Junkin

That nominations for the position of Chair of the Planning and Economic Development Committee for a two-year term (2021-2022), **BE CLOSED**.

Carried

3.3 Voting for the Position of Committee Chair

Voting of hands resulted in the following:

Huson = 10

Darte = 2

Based on the result of the vote, Ann-Marie Norio, Regional Clerk, announced that Councillor Huson would be Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

3.4 Call for Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Vice-Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

Moved by Councillor Huson
Seconded by Councillor Junkin

That Councillor Darte **BE NOMINATED** as Vice-Chair of the Planning and Economic Development Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Vice-Chair of the Public Works Committee. There being no further nominations it was:

Moved by Councillor Butters
Seconded by Councillor Easton

That nominations for the position of Vice-Chair of the Planning and Economic Development Committee for a two-year term (2021-2022), **BE CLOSED**.

Carried

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, Ann-Marie Norio, Regional Clerk, announced that Councillor Darte would be the Planning and Economic Development Committee Vice-Chair for a two-year term (2021-2022).

At this point in the meeting, Councillor Huson assumed the Chair.

4. **PRESENTATIONS**

4.1 Supporting a New Niagara Region Official Plan

Rob Horne, Senior Advisor, Overlap Associates, provided information respecting Supporting a New Niagara Region Official Plan. Topics of the presentation included:

- 3 Approaches to Good Planning
 - Macro Approach
 - The "Principled" Approach
 - The Compatible (Micro) Approach
- Next Steps

Councillor Information Request(s):

Provide information respecting consultation with Business Improvement Areas (BIAs), Chambers of Commerce, and environmental groups across the Region regarding development of the new Niagara Region Official Plan. Councillor Redekop.

5. DELEGATIONS

5.1 Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request (Report PDS 3-2020 (Agenda Item 6.2))

5.1.1 Grant Munday, Interim Director of Development & Building Services, and Travers Fitzpatrick, General Manager, Infrastructure & Development Services, City of Welland

Grant Munday, Interim Director of Development & Building Services, and Travers Fitzpatrick, General Manager, Infrastructure & Development Services, City of Welland, appeared before the committee in support of Regional Official Plan Amendment 18 and requested that the City of Welland secondary plan be exempt from requiring Regional approval.

6. ITEMS FOR CONSIDERATION

6.1 PDS 6-2021

Climate Change Work Program Update

Katie Young, Planner, provided information respecting Climate Change Work Program Update. Topics of the presentation included:

- Previous Approved Climate Change Work Program
- Provincial Policy and Legislation: A Changing Landscape (2017-2020)
- Corporate Climate Change Offices: Regional and Single Tier Municipalities
- Updating the Climate Change Work Program
- 3 Pillars
- Ontario Climate Consortium
- Development of a Regional Greening Initiative

Moved by Councillor Redekop
Seconded by Councillor Sendzik

That Report PDS 6-2021, dated January 13, 2021, respecting Climate Change Work Program Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That an update to the Climate Change Work Program for the Niagara Official Plan **BE ENDORSED**;
2. That staff **BE DIRECTED** to initiate research into a greening initiative for Niagara; and
3. That Council **BE INFORMED** of the Commissioner's delegated authority to enter into a contract with the Ontario Climate Consortium to complete climate modeling and projections for Niagara.

Carried

Councillor Information Request(s):

Provide information respecting the Niagara Region and Local Area Municipalities taking a coordinated approach in developing a climate change work program. Councillor Sendzik.

6.2 PDS 3-2021

Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request

Kirsten McCauley, Acting Manager, Long Range Planning, provided information respecting Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request. Topics of the presentation included:

- Purpose of Regional Official Plan Amendment (ROPA) 18 and Local Official Plan Amendment (LOPA) 24
- Northwest Welland Expansion
- ROPA 18
- Modifications to LOPA 24
- Pre-Municipal Comprehensive Review (MCR) Urban Boundary Expansion
- Supporting Information
- Recommendation for ROPA 18 and LOPA 24

Moved by Councillor Darte
Seconded by Councillor Fertich

That Report PDS 3-2021, dated January 13, 2021, respecting Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Official Plan Amendment No. 18 – Northwest Welland Urban Area Boundary Expansion **BE APPROVED** (attached as Appendix 2 to Report PDS 3-2021);
2. That Local Official Plan Amendment No. 24 to the City of Welland Official Plan **BE APPROVED** as modified (Attached as Appendix 3 to Report PDS 3-2021);
3. That all parties **BE NOTIFIED** of Regional Council's decision in accordance with *Planning Act, 1990* requirements;
4. That staff **ISSUE** a declaration of final approval for Regional Official Plan Amendment No. 18 and Local Official Plan Amendment No. 24, 20 days after notice of Council's decision has been given, provided that no appeals have been filed against the decision, in accordance with *Planning Act, 1990* requirements; and
5. That this report **BE CIRCULATED** to the City of Welland.

Moved by Councillor Campion
Seconded by Councillor Redekop

That if there are no appeals to the approvals of ROPA No. 18 and LOPA No. 24, that the implementing Secondary Plan, City of Welland OPA #29 **BE EXEMPTED** from Regional Approval and that the City of Welland re-authorize/re-approve OPA #29.

Recorded vote:

Yes (3): Campion, Redekop, Sendzik.

No: (13): Bradley, Butters, Bylsma, Darte, Fertich, Foster, Heit, Huson, Junkin, Rigby, Ugulini, Witteveen, Zalepa.

Defeated

Committee Chair Huson called the vote on the motion as follows:

That Report PDS 3-2021, dated January 13, 2021, respecting Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Official Plan Amendment No. 18 – Northwest Welland Urban Area Boundary Expansion **BE APPROVED** (attached as Appendix 2 to Report PDS 3-2021);
2. That Local Official Plan Amendment No. 24 to the City of Welland Official Plan **BE APPROVED** as modified (Attached as Appendix 3 to Report PDS 3-2021);
3. That all parties **BE NOTIFIED** of Regional Council's decision in accordance with Planning Act, 1990 requirements;
4. That staff **ISSUE** a declaration of final approval for Regional Official Plan Amendment No. 18 and Local Official Plan Amendment No. 24, 20 days after notice of Council's decision has been given, provided that no appeals have been filed against the decision, in accordance with Planning Act, 1990 requirements; and
5. That this report **BE CIRCULATED** to the City of Welland.

Carried

6.3 ED 2-2021

Tourism Adaption and Recovery Fund

Moved by Councillor Witteveen

Seconded by Councillor Foster

That Report ED 2-2021, dated January 13, 2021, respecting Tourism Adaption and Recovery Fund, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Director of Economic Development **BE AUTHORIZED** to execute the necessary documentation to provide funding to successful applicants to the Tourism Adaption and Recovery Fund, granted by Fed Dev Ontario, and to administer the program funds.

Carried

7. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Rigby
Seconded by Councillor Butters

That the following items **BE RECEIVED** for information:

ED 1-2021

COVID-19 Response and Business Continuity in Economic Development

PDS-C 2-2021

COVID-19 Response and Business Continuity in Planning and Development Services

PDS-C 3-2021

Treed Areas Estimation in Niagara Region

PDS-C 1-2021

Update on Local Planning Appeal Tribunal (LPAT) Decision, Regional Official Plan Amendment 3-2013, Hamlet Policies - Settlement of Wellandport/Township of Wainfleet Hamlets Mapping

Carried

Report PDS 4-2021 was considered separately.

7.3 PDS 4-2021

Niagara Official Plan - Steps and Directions Moving Forward

Dave Heyworth, Official Plan Policy Consultant, provided information respecting Niagara Official Plan - Steps and Directions Moving Forward. Topics of the presentation included:

- Niagara Official Plan Consultation, Work Program and Reports Over Q1 and Q2 of 2021
- Conformity and Limits of an Official Plan
- Emerging Themes
- Workshops - Regional and Local Councils
- Upcoming Reporting to Planning and Economic Development Committee

Moved by Councillor Campion
Seconded by Councillor Ugolini

That Report PDS 4-2021, dated January 13, 2021, respecting Niagara Official Plan – Steps and Directions Moving Forward, **BE RECEIVED** and **BE CIRCULATED** to the Local Area Municipalities and Niagara Peninsula Conservation Authority.

Carried

8. OTHER BUSINESS

At this point in the meeting Vice-Chair Darté assumed the Chair.

8.1 Economic Development Local Business Event

Moved by Councillor Huson
Seconded by Councillor Bylsma

WHEREAS the COVID-19 pandemic has created recessionary pressures on communities across Canada and internationally;

WHEREAS local businesses have been negatively impacted and employment opportunities in Niagara have significantly declined as a direct result of the pandemic, especially with regard to the tourism, accommodation, and retail trade sectors;

WHEREAS local businesses have needed to adapt or diversify their web-based presence to support business activities during the pandemic;

WHEREAS research shows that job loss and reduced labour market opportunities can create an economic landscape that can lead to greater self-employment opportunities;

NOW THEREFORE BE IT RESOLVED:

That the Niagara Region Economic Development Department **INITIATE** an event in collaboration with local business support organizations and municipal partners to:

1. Provide an online forum to support and promote online business opportunities to local businesses;
2. Promote local grants and other funding available for business and start up opportunities; and
3. Connect existing businesses or new entrants to municipal partners and business support services.

The following friendly **amendment** was accepted by the Committee Chair, and the mover and seconder of the motion:

WHEREAS the COVID-19 pandemic has created recessionary pressures on communities across Canada and internationally;

WHEREAS local businesses have been negatively impacted and employment opportunities in Niagara have significantly declined as a direct result of the pandemic, especially with regard to the tourism, accommodation, **hospitality**, and retail trade sectors;

WHEREAS local businesses have needed to adapt or diversify their web-based presence to support business activities during the pandemic;

WHEREAS research shows that job loss and reduced labour market opportunities can create an economic landscape that can lead to greater self-employment opportunities;

NOW THEREFORE BE IT RESOLVED:

1. That the Niagara Region Economic Development Department **INITIATE** an event in collaboration with local business support organizations and municipal partners to:
2. Provide an online forum to support and promote online business opportunities to local businesses;
3. Promote local grants and other funding available for business and start up opportunities; and
4. Connect existing businesses or new entrants to municipal partners and business support services.

Chair Huson called the vote on the motion, as amended, and declared it,

Carried

At this point in the meeting Chair Huson assumed the Chair.

9. NEXT MEETING

The next meeting will be held on Wednesday, February 17, 2021 at 1:00 p.m.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 4:21 p.m.

Councillor Huson
Committee Chair

Mark Evely
Legislative Coordinator

Ann-Marie Norio
Regional Clerk

Supporting a New Region of Niagara Official Plan

Good Planning for Niagara Region and Next Steps
Regarding More Public Survey Insights


ROB HORNE, M.A., R.P.P.
MUNICIPAL INNOVATION GROUP, OVERLAP ASSOCIATES
JANUARY 13, 2021

A Reminder

from the Council survey about required compliance with Provincial legislation and policy, particularly:



- Provincial Policy Statement;
- A Place to Grow: Growth Plan for the Greater Golden Horseshoe;
- Niagara Escarpment Plan;
- Greenbelt Plan.

Note: All are interconnected and must be read together, and the new Plan must comply with these policies.

3 Approaches to Good Planning

For Niagara Region

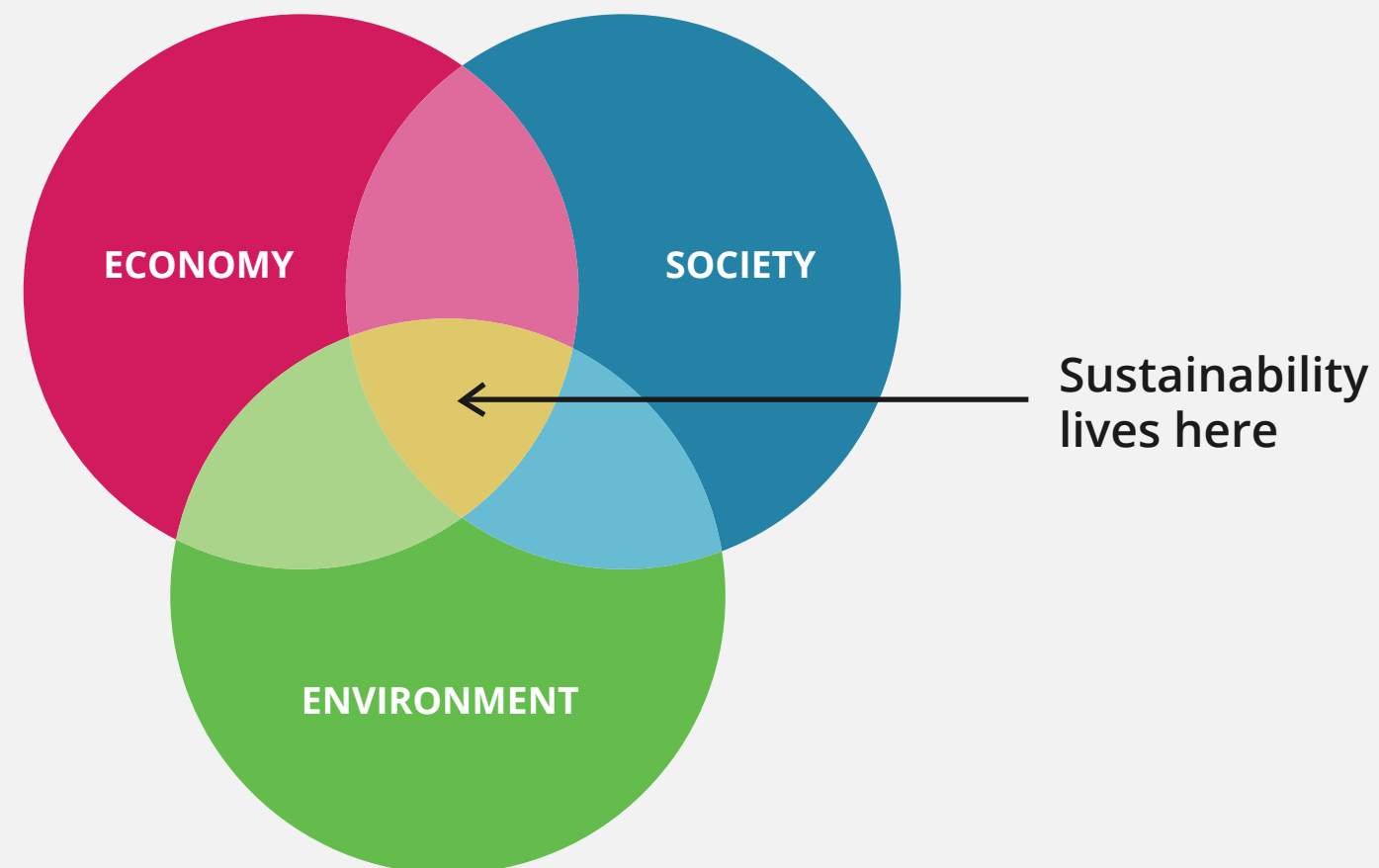


- 1 Macro Approach
- 2 Principled Approach
- 3 Compatible (Micro) Approach

Note: These approaches generally cascade downward, but also overlap with each other.

1 Macro Approach

3-OVERLAPPING-CIRCLES MODEL



Source: World Commission on Environment and Development, 1987.

2 The “Principled” Approach

Some of these principles are found in Provincial legislation and policy

PROTECT (e.g. agricultural land, natural systems and features, water)

CREATE (e.g. new employment lands/areas)

BUILD (e.g. transit systems and ridership, affordable housing)

INTENSIFY (e.g. compact, higher density development)

EQUALIZE (e.g. access to information and opportunities)

LEVERAGE (e.g. new benefits from existing post secondary/health care/agricultural investment)

INVEST (e.g. in; the Plan should inform or guide infrastructure, planning and capital budgets in particular). new or upgraded infrastructure

Note: Elements will compete and often conflict—healthy Council and community debate depends on good data and analysis!

3 The Compatible (Micro) Approach

Develop exceptional communities that accommodate expected growth!

- Primarily implemented by the twelve Area Municipalities. Regional roles in District and Secondary Plans, Provincial review functions on compatibility.
- The “check list” (e.g. traffic, noise, light, parking, affordability, open space)
- Physical and functional design, building materials and engineering innovation are increasingly critical success factors, especially with higher densities of development.
- Approved new development and conservation plans create legacy landscapes. These are big decisions!
- Think and work collaboratively with citizens, developers and other interested/affected people. Everyone needs to invest, and locally-made decisions are preferred over those of tribunals and courts!

Note: There are many options between “no density” and high density!

Next Steps

Regarding Recent Public Survey



- Regional Staff to provide Overlap with the results of their most recent public survey (survey closes on January 21) and the summary results of previous public surveys.
- Overlap to review the results and develop insights for Council's review and input, using a Councillor feedback tool.
- Overlap to summarize Council's feedback, which will again help support the process to release a draft (new) Region of Niagara Official Plan.
- Target for completing this work by Overlap—**end of March 2021**.



Thank you! Questions?

From: [PF-Mailbox-01](#)
To: [Norio, Ann-Marie](#); [Trennum, Matthew](#)
Subject: FW: Online Form - Request to Speak at a Standing Committee
Date: Wednesday, January 06, 2021 4:42:46 PM

From: Niagara Region Website
Sent: Wednesday, 06 January 2021 16:42:41 (UTC-05:00) Eastern Time (US & Canada)
To: Clerks
Subject: Online Form - Request to Speak at a Standing Committee

Request to Speak at a Standing Committee

To reply, copy the email address from below and put into 'To'. (if resident entered their email address)

Name
Travers Fitzpatrick

Address
[Redacted]

City
[Redacted]

Postal
[Redacted]

Phone
[Redacted]

Email
travers.fitzpatrick@welland.ca

Organization
City of Welland

standing committee
Planning and Economic Development Committee

Presentation Topic

Regional OPA # 18 & City of Welland OPA #24

Presentation includes slides

No

Previously presented topic

No

Presentation Details

I and Grant Munday, Interim Director of Development and Building Services on behalf of the City of Welland want to request that the Committee recommend approval of the City's OPA and the Regional OPA concerning Welland's Urban Boundary Expansion. Written materials will be provided by noon on January 8 2021.

Video Consent

Yes





City of Welland
Infrastructure and Development Services
Planning and Building Division
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2251 | **Fax:** 905-735-8772
Email: devserv@welland.ca | www.welland.ca

7 January 2021

By E-mail only

Niagara Region Planning and Economic Development Committee
Niagara Region
1815 Sir Isaac Brock Way,
Thorold, Ontario
L2V 4T7

Dear Chair Huson and Committee Members

Subject: Northwest Welland Urban Boundary Expansion Application
City of Welland Local Official Plan Amendment No. 24 and
Proposed Regional Official Plan Amendment No.18

On behalf of the City of Welland I wish to make the following comments, observations, and requests relative to the above captioned matter and to the staff report concerning same on your agenda for 13 January 2021.

The applications before the Committee are the latest attempt by the City of Welland to have the lands included in its Urban Area. The process for these current applications was commenced in June 2017 and has seen numerous studies undertaken to support the City's request for this Urban Boundary Expansion. The Region has financially supported those studies and was involved in the drafting of the Terms of Reference for the overall process. On behalf of the City, I wish to thank the Region for that financial assistance. I also wish to point out that to date some \$300,000 and countless hours of staff time have also been expended on this latest process.

The various studies which have been completed have been reviewed by Regional staff and outside agencies. Questions have been raised about certain portions of those studies and it is our submission that all questions/comments that have been raised have been answered by either City staff or the City's various consultants. It is our position that the documents before the Committee should be recommended to Regional Council for its approval.

I also wish to point out again that the lands abutting the subject area in both Pelham and Thorold are within the urban areas of those respective municipalities. The lands which are the subject of these amendments are essentially the hole in the donut. Additionally, the Regional trunk services

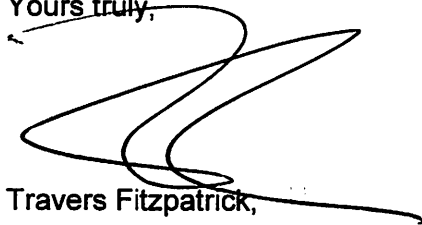
**Subject: Northwest Welland Urban Boundary Expansion Application
City of Welland Local Official Plan Amendment No. 24 and
Proposed Regional Official Plan Amendment No.18**

Page 2

which are permitting and have permitted the development of East Fonthill run through the subject lands. The attached drawing shows the location of those Regional trunk services and the urban areas in both Pelham and Thorold which abut Welland.

On behalf of the City of Welland, I wish to ask that the Committee recommend the approval of the two (2) Official Plan Amendments to Regional Council. In addition, assuming (a) that the Committee adopts Regional staff's positive recommendations, (b) that Regional Council approves the OPA's and (c) there are no appeals to the approvals, I would request that the implementing Secondary Plan, City of Welland OPA # 29 be exempted from Regional approval. Welland OPA # 29 was approved by Welland Council on 27 October 2020 and forwarded to the Region on 6 November 2020. Additional information was provided to the Region on 25 November 2020.

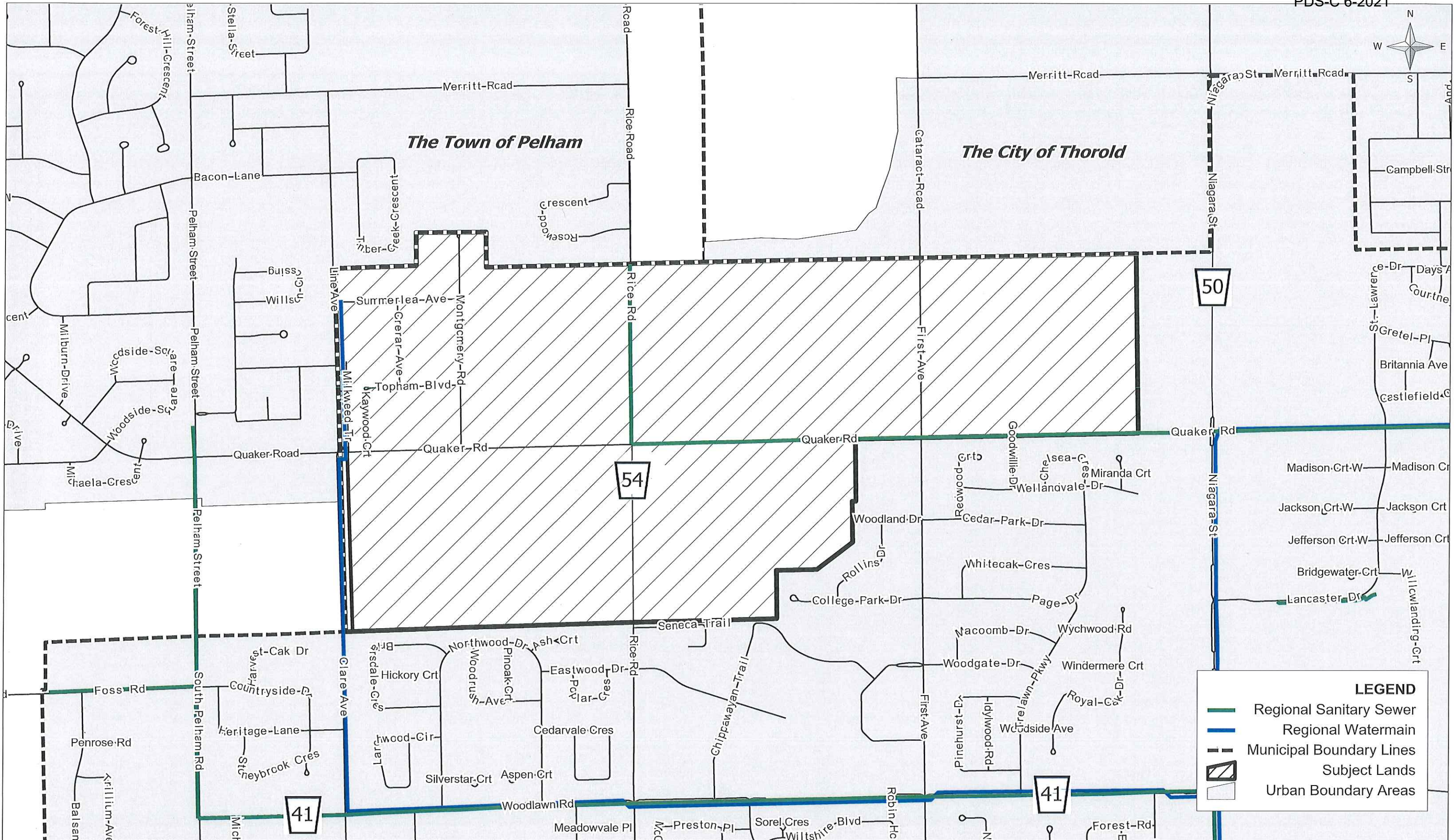
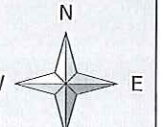
Yours truly,



Travers Fitzpatrick,
General Manager,
Infrastructure and Development Services,
City of Welland

Cc. Grant Munday, City of Welland
Rachelle Larocque, City of Welland
Steve Zorbas, Interim CAO & CFO, City of Welland
Kristen McCauley, Acting Manager, Long Range Planning, Regional Niagara

Enclosure - 1



LOCATION MAP

North-West Study Area Urban Boundaries





making our mark

NIAGARA

OFFICIAL PLAN

PDS 6–2021

Climate Change Work Program Update

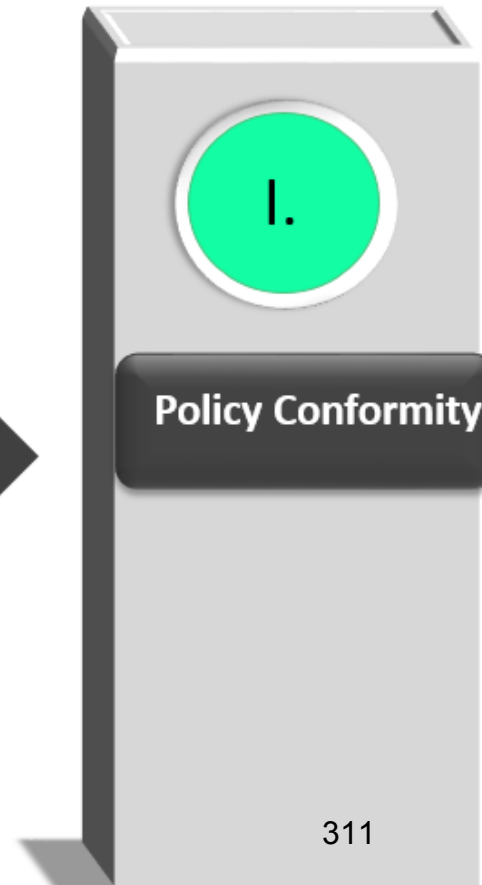
**Presentation to Planning and Economic Development Committee
Wednesday, January 13, 2021**



Previously Approved Climate Change Work Program

Phase	Deliverable
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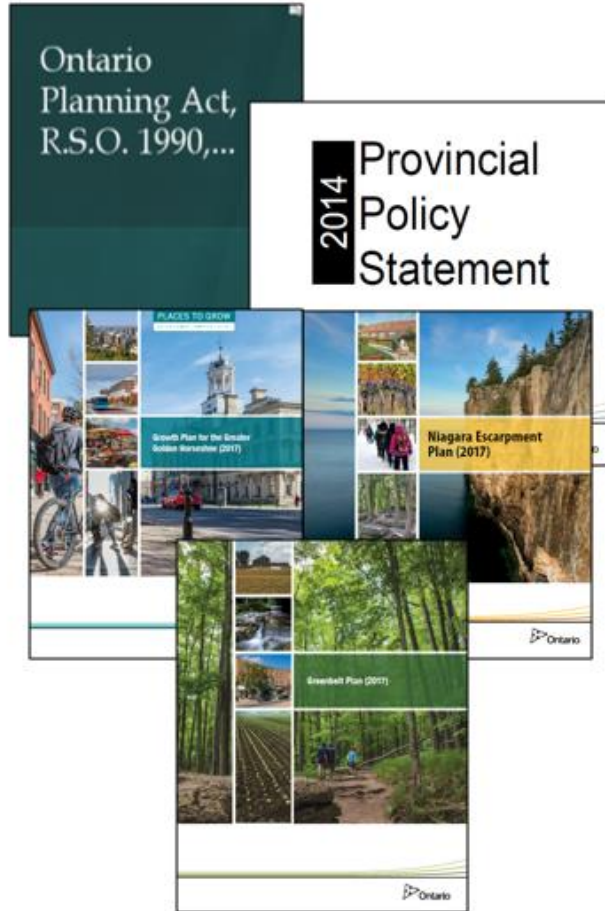
1	2018- Project Initiation
2	2019- Climate Change Discussion Paper
3	2019 / 2020- Consultation on Discussion Paper
4	2020 / 2021
5	2021 Consultation on Official Plan Policies
6	2021 Finalize implementation tools



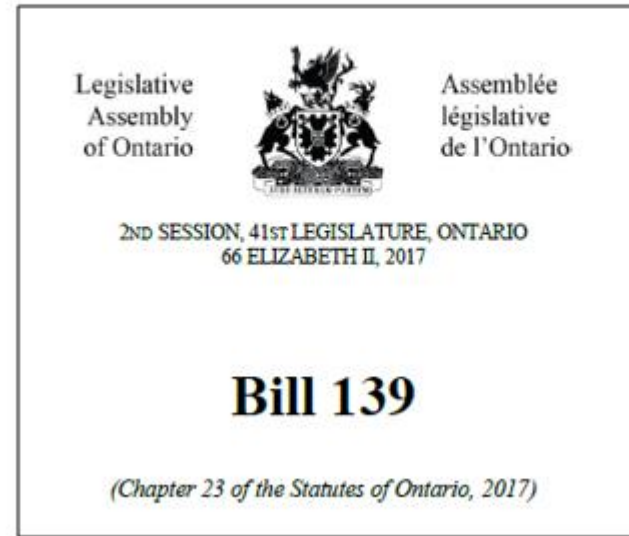
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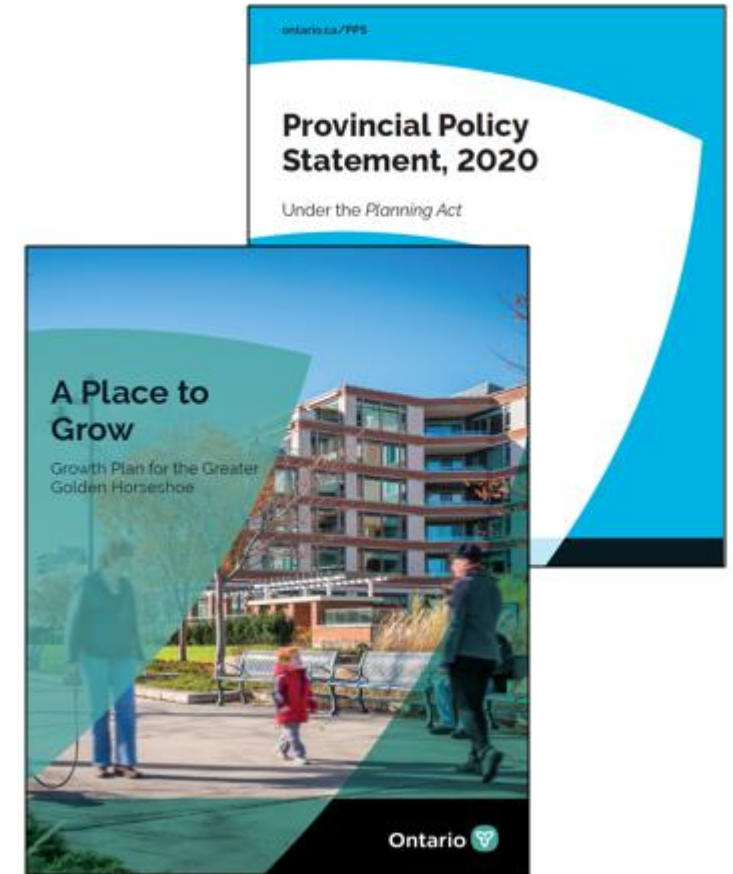
Provincial Policy and Legislation: A Changing Landscape (2017–2020)



Bill 139, Building Better Communities and Conserving Watersheds Act, 2017



(14) 'An official plan shall contain policies that identify goals, objectives and actions to mitigate greenhouse gas emissions and to provide for adaptation to a changing climate, including through increasing resiliency.'



- New Growth Plan (May 2019)
- Amendment 1 to Growth Plan (August 2020)
- New PPS (May 2020)

- 2017 Coordinated Plan Review



Corporate Climate Change Offices: Regional & Single-Tier Municipalities

Regional Program on Climate Change,
Corporate- Finance Department
Community- CAO's Office



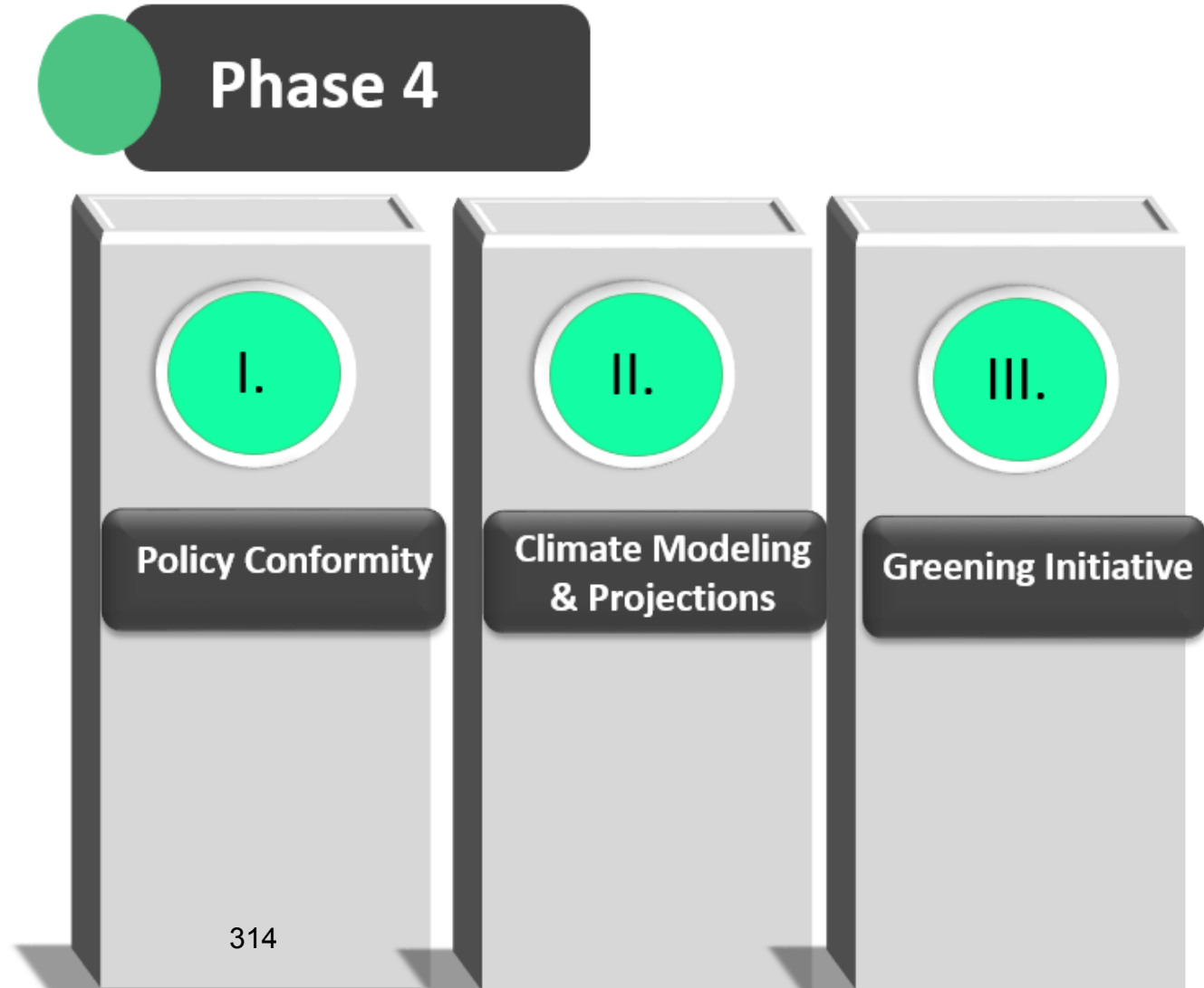
Sustainability Specialist and
Planning Coordinator for
Climate Change

The Office of Climate Change
and Energy Management

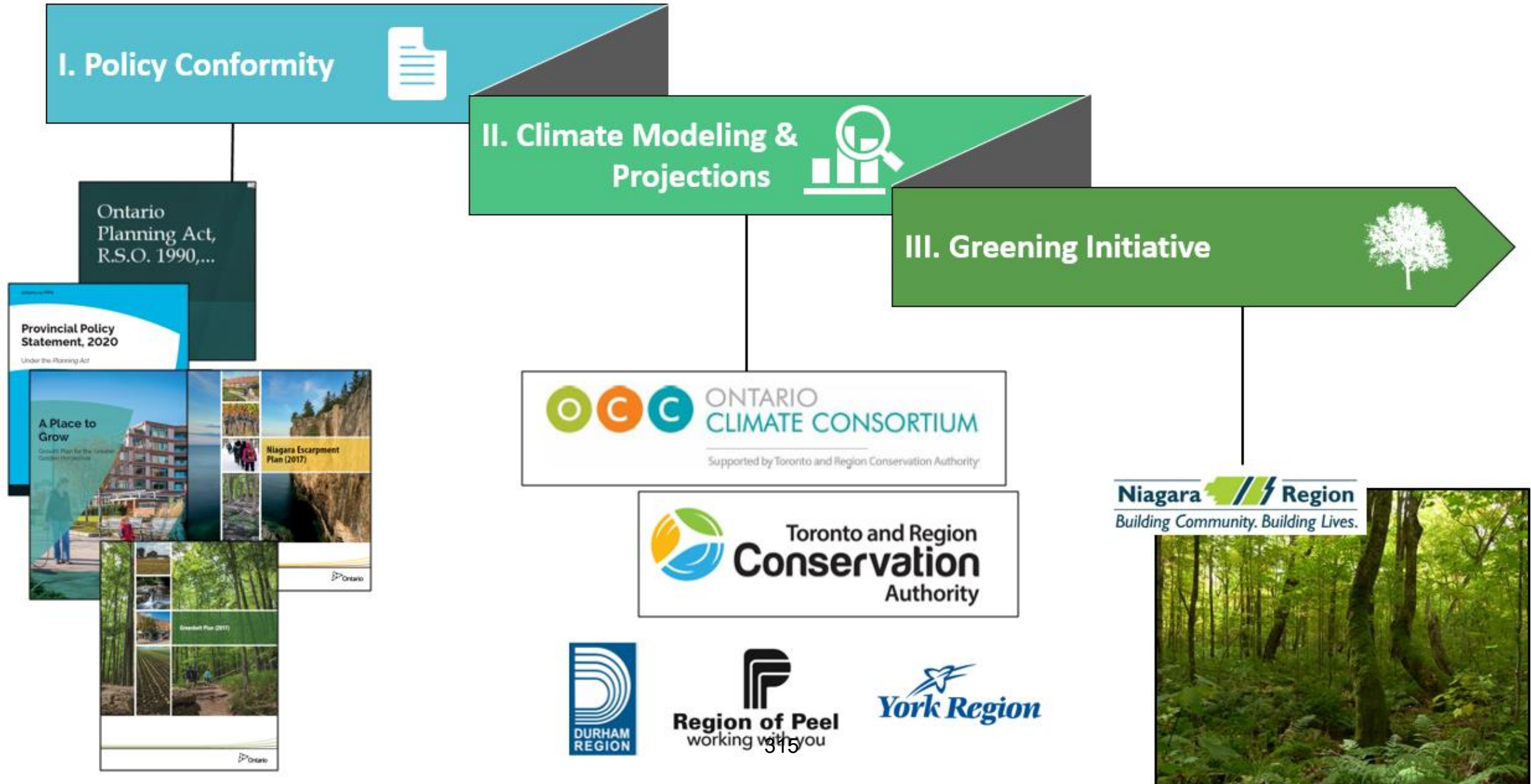
Air Quality and Climate
Change Team

Resilience Office
Environment & Energy
Division

Updating the Climate Change Work Program

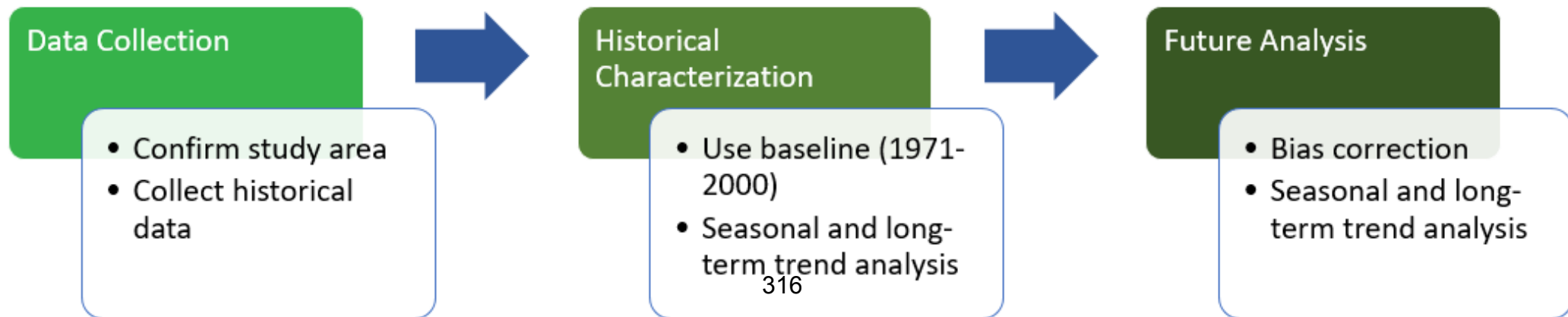


3 Pillars:

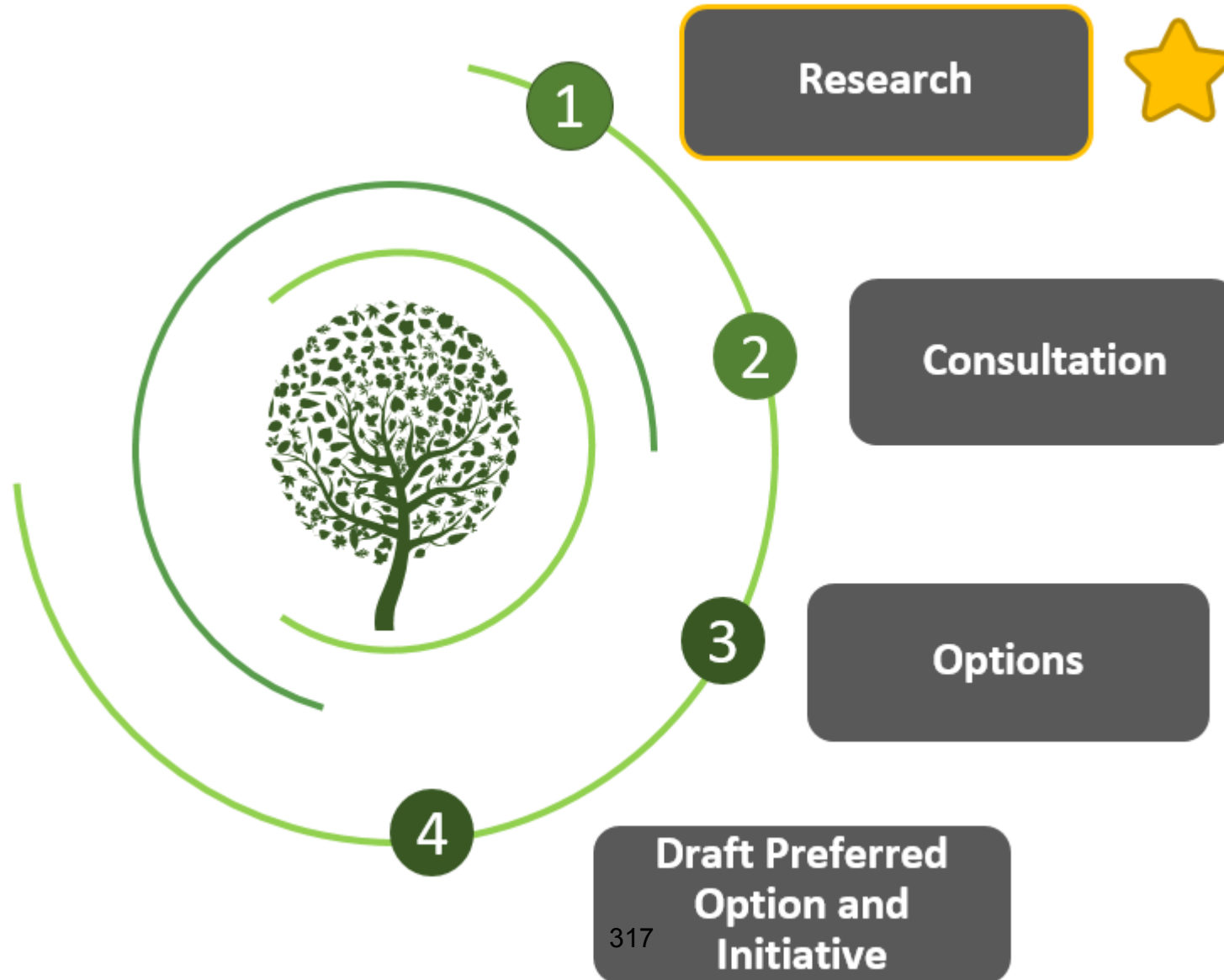


Ontario Climate Consortium

- Not-for-profit climate science leaders in Ontario
- Its formal mission: To arm decision makers with “**regionally-specific climate data**, intelligence and adaptation services that enable effective policy and investment responses to climate uncertainty in Ontario.”
- Consortium personnel work closely with end-users to interpret results, helping to determine how projections can be applied to the planning process.
- Climate Modeling and Projections Process:



Development of a Regional Greening Initiative



Thank you



Subject: Climate Change Work Program Update

Report to: Planning and Economic Development Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That an update to the Climate Change Work Program for the Niagara Official Plan **BE ENDORSED**;
2. That staff **BE DIRECTED** to initiate research into a greening initiative for Niagara; and
3. That Council **BE INFORMED** of the Commissioner's delegated authority to enter into a contract with the Ontario Climate Consortium to complete climate modeling and projections for Niagara.

Key Facts

- The purpose of this report is to seek Council's endorsement of an updated framework to the previously-approved Climate Change Work Program set out in PDS 22-2018.
- The updated program will focus on three key pillars: Provincial policy conformity, consultant-prepared climate change modelling and projections data, and a Regional Greening Initiative.
- Planning and Development Services are in the process of entering into a contract with the Ontario Climate Consortium ("OCC"), a not-for-profit climate science leader for climate modeling and projections. This will address the second pillar of the Climate Change Work Program noted above.
- The Climate Change work program will continue to the end of 2021, except for the staff-developed Regional Greening Initiative (third pillar) which will go beyond 2021 to ensure consultation surrounding best practice, restoration objectives and implementation of future Natural Environment Official Plan policies guide the future strategy.
- Planning staff have shared the OCC's project proposal with NPCA and they are supportive of the project.

Financial Considerations

The costs associated with the Climate Change Work Program are accommodated within the Council approved Regional Official Plan project budget.

Analysis

In 2018, Council endorsed the Climate Change Work Program through report PDS 22-2018. The current Work Program includes a 6-phase project focussed solely on Provincial Plan conformity and incorporates key project deliverables, a consultation program, timelines, and draft reporting milestones to Committee and Council.

The approved 6-phase work program will proceed unchanged and is not proposed for updating as part of this Report.

Staff are proposing to add two key pillars to the program:

- i) Consultant-prepared climate modeling and projections data for Niagara, and;
- ii) Staff-developed Regional Greening Initiative with a core focus of mitigating and adapting to the impacts of climate change.

Climate Change Work Program New Pillar II: Climate Change Modeling and Projections Data

Staff undertook research of best practices and leaders in climate science. As a result, Staff identified an opportunity to have climate modeling and projections developed for Niagara.

This climate data will provide critical information about Niagara's changing climate over the long-term and will help to inform the future policy decisions at the Region, local municipal partners, and the Niagara Peninsula Conservation Authority. For example, climate data can be instrumental in informing climate adaptation plans, vulnerability assessments, as well as watershed and sub-watershed plans.

The modeling work will be undertaken by the not-for-profit OCC, a branch of the Toronto and Region Conservation Authority. The OCC has provided a well-designed and detailed project proposal for climate modeling and projections in Niagara. This work will be similar to a recently completed OCC project for the Regional Municipality of Durham.

The Climate Modelling and Projections Project will start in February 2021. The following will be delivered:

- a climate projections report, which includes a detailed methodology, analysis of climate projections and its impact on various economic sectors;
- climate variable mapping which is categorized into Niagara north, central, and south as climatic conditions vary in these geographies; and
- training sessions for staff to effectively understand and integrate the above-referenced knowledge and data into future Regional Climate Change Planning projects, strategies and initiatives.

The full project proposal is included as **Appendix I**.

Planning staff have shared the OCC's project proposal with NPCA and they are supportive of the project and look forward to the shared use of this data for future projects and initiatives.

Climate Change Work Program New Pillar III: Regional Greening Initiative

Staff will start a Greening Initiative, the third pillar of the updated climate change work program.

Other municipal practices and initiatives in climate science demonstrate the many benefits that may be realized from increasing tree planting efforts as it relates to climate change, such as the adaptation potential of diversifying tree species, carbon sequestration potential, and mitigation of the urban heat island effect, amongst others.

Recent Official Plan consultation suggests a strong public desire to implement measures to reduce the impacts of climate change. Public and stakeholder feedback strongly agrees with development of policies and initiatives that will assist in reducing the impacts of climate change. This feedback has been heard across OP programs, including Growth Management, Natural Environment, District and Secondary Plans as well as Agriculture.

Regional staff will research different initiatives and practices relative to increasing the overall number of trees in Niagara. Staff will look to the Niagara Peninsula Conservation

Authority's re-launched restoration program for tree planting to reduce forest fragmentation and increase forest cover.

Staff will also learn more about Land Care Niagara; the Region's local delivery agent for Forest Ontario's 50 Million Tree Program and the benefits and logistics of this program. Staff will also review the City of Greater Sudbury program, which has planted over 9.8 million trees over a 40 year period, among other greening accomplishments.

Following completion of research into these initiatives, staff will present a report to Committee and Council outlining the lessons learned and opportunities for Niagara.

Alternatives Reviewed

The alternative is to not endorse the updated pillars of the consultant led Climate Modeling and Projections Project and the staff-led Regional Greening Initiative as part of the Climate Change Work Program for the new Official Plan. This is not recommended as the new pillars of the program are being proposed in response to feedback heard through various work programs on the importance of tree planting. Further, the climate modeling and projections will ensure Planning and Development Services obtains critical data to support science-based future climate strategies and initiatives.

Relationship to Council Strategic Priorities

The Climate Change Work Program is part of the new Niagara Official Plan, aligning with Objective 3.2 Environmental Sustainability and Stewardship:

"A holistic and flexible approach to environmental stewardship and consideration of the natural environment, such as infrastructure, planning and development, aligned with a renewed Official Plan".

Other Pertinent Reports

- PDS 22-2018 Climate Change Framework
- CWCD 421-2019 New Niagara Official Plan Updates

Prepared by:

Katie Young
Planner
Planning and Development Services

Recommended by:

Doug Giles, MES, BUP
Acting Commissioner
Planning and Development Services

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

This report was prepared in consultation with Morgan Casciani, MCIP, RPP, Senior Planner, and reviewed by Erik Acs, MCIP, RPP, Manager of Community Planning.

Appendices

Appendix 1 Ontario Climate Consortium Work Plan

Niagara Region Climate Modeling Project: Climate Change Projections for Niagara Region

1. Project Team

Staff	Affiliation	Project Position
Michelle Sawka	Senior Research Scientist, Ecosystem and Climate Science, TRCA Michelle.sawka@trca.ca	Project Sponsor
Kristina Dokoska	Project Coordinator, Ontario Climate Consortium (OCC) Secretariat, Ecosystem and Climate Science, TRCA Kristina.dokoska@trca.ca	Project Lead
Neil Taylor	Research Analyst, Ecosystem and Climate Science, TRCA Neil.taylor@trca.ca	Technical Support

2. Purpose and Outcomes

2.1 Issue

It is widely acknowledged that “warming of the climate system is unequivocal, and since the 1950’s, many of the observed changes are unprecedented over decades to millennia” (IPCC, 2013). Best practices in climate science and atmospheric modeling at the global scale tell us that climate impacts are expected to worsen across the world, with warming temperatures, more extreme weather events, and changes in precipitation patterns, among other climatic changes that are driving increased risks and impacts on communities and the systems they rely upon. This reaffirms the need to operationalize climate change research and information, particularly to ensure that decisions are well-grounded in climate science. As the former Environmental Commissioner of Ontario stated in a 2015 expert roundtable report, “climate change adaptation requires high-quality climate data, especially projections about what the future climate may look like in a specific geographic area” (ECO, 2015).

There is growing demand for municipalities to address climate change at the local scale. In Ontario, Provincial policies also require municipalities to consider climate change impacts as part of policies and plans such as Official Plans and Asset Management Plans. A number of municipalities in Ontario have undertaken climate modeling exercises to understand how local climate conditions have changed in the past and what local climate conditions will look like in the future (e.g., Auld et al., 2016; Fausto et al., 2015; SENES 2012; SENES 2014). However, the approaches used have been wide-ranging and inconsistent.

To enhance the way in which we examine projected future climates and apply a consistent approach across the region, the Toronto and Region Conservation Authority (TRCA) and Ontario Climate Consortium (OCC) partnered with the Region of Durham to update the Region’s climate projections and provide an updated methodology for

deriving the climate projections based on the latest climate science and information. Using an ensemble of Regional Climate Models (RCMs), this project provided a new set of climate projections for the Region, its eight local municipalities and five conservation authorities, along with a guidance document referred to as the *Guide to Conducting a Climate Change Analysis at the Local Scale: Lessons Learned from Durham Region* (2020). The guidance document provides a step-by-step methodology for deriving regional climate projections that can be replicated in municipalities across Ontario, including Niagara Region, to establish a consistent and practical approach to accessing, analyzing and deriving climate data for use by municipalities, conservation authorities and other stakeholders.

With this context, Niagara Region has identified the need to develop regional climate projections using the updated methodology provided by TRCA and OCC to support the implementation of climate adaptation initiatives across the Region. The climate projections will help to inform several projects including the Regional Official Plan update, development of future climate adaptation plans and vulnerability assessments, and updates to watershed and subwatershed plans. Niagara Region has also identified the need to transfer knowledge to staff to facilitate better understand how these climate projections can be applied in their day-to-day work to help build capacity and expertise.

2.0 Anticipated Outputs and Outcomes

Outcomes	Outputs
Region-specific climate projections that replicate the best practice approach for climate change analysis outlined in the <i>Guide to Conducting a Climate Change Analysis: Lessons Learned from Durham Region</i> (2020). This approach will produce a range of climate projections for the short, mid and long term, including extremes and averages.	<ul style="list-style-type: none"> • A climate projections report that includes an overview of the methodology, analysis of the climate projections and its impacts on different sectors (e.g., natural environment, socio-economic, etc.), as well as maps and graphs for key climate variables • Climate model output in the format of data summary tables based on agreed climate parameters • Research on climate change impacts on key sectors
Enhanced understanding and mainstreaming of climate data	<ul style="list-style-type: none"> • Knowledge transfer session(s) for Regional staff to present the climate change data and transfer knowledge to staff on potential application of the climate projections for adaptation and resilience initiatives, as well as integration into day-to-day work • Other deliverables include presentation slides and recordings of session(s) held online

3. Proposed Methodology

The following provides an overview of the proposed methodology to be utilized by TRCA's Climate Program to achieve the outcomes identified in the previous section.

Obtain Historical and Future Climate Data: As a first step, TRCA will download historical and future climate data from the NA-CORDEX climate portal. TRCA will also identify, locate and download all climate stations in and around Niagara Region that contain a complete 30-year record of historical data.

Present Methodology and Confirm Climate Parameters: TRCA will present the climate modeling process and list of climate parameters to Niagara Region staff and stakeholders. TRCA will facilitate a discussion to obtain consensus on the climate parameters (eg., average temperature, precipitation, growing season length, etc.) that will be analyzed.

Undertake a Historical Characterization: TRCA will analyze climate trends for the baseline period (1971-2000). The analysis will include spatial, seasonal, and temporal trends. TRCA will also undertake a bias correction process to reduce the uncertainty in the historical climate projections.

Produce a Future Climate Analysis: TRCA will model the future climate data, conducting a bias correction to the future climate projections to reduce uncertainty. The future climate analysis will also examine spatial, seasonal and temporal trends.

Develop Climate Data Summary Tables: It is proposed that as part of the climate modeling outputs, TRCA will develop climate data summary tables based on agreed climate parameters. Climate data summary tables will be provided for each time period (historical, as well as short, medium, and long-term future) for both the RCP 8.5 (business-as-usual) and RCP 4.5 (stabilized) emission scenarios. TRCA will develop a Region-wide climate data summary table, along with three (3) additional climate summaries to describe and further distinguish climate trends for north, central, and southern Niagara Region, which can be used by the lower-tier municipalities.

Produce a Final Climate Projections Report: TRCA will develop a climate projections report for use by Niagara Region. The report will feature the methodology used to derive the projections, an analysis of the climate projections and its impact on key sectors within Niagara Region (e.g., natural systems, agriculture, wine production, etc.), how the climate projections can be applied for practical use, as well as maps and graphs for key climate parameters. The key sectors will be further scoped with Niagara Region staff upon commencement of the project.

Knowledge Transfer to Regional Staff: TRCA will provide one knowledge transfer session for Niagara Region staff to demonstrate the results of the climate projections, how the climate data can be used, and how it can be applied to various initiatives. The content and number of sessions can be further scoped with Niagara to ensure it reflects the needs of the Region.

4.0 Detailed Workplan and Timelines

Tasks	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021
1. Methodology Development										
Draft a methodological approach in the form of a flow chart diagram, clearly indicating data inputs and outputs, analysis components, and engagement processes to be followed										
Develop slides in preparation for the Niagara Region staff and stakeholder meeting, including climate modeling process, climate stations to be used, and ideal climate parameters to confirm among stakeholders										
Send draft methodology and slides for review and comment by Niagara Region staff prior to meeting										
Present methodology, list of proposed climate parameters and next steps at the Niagara Region staff and stakeholder meeting. The objectives of the meeting are to a) seek consensus on deliverables of the project and b) seek consensus on climate parameter selection										
2. Applying the Methodology: Historical and Future Climate Analysis										
Identify, locate and download raw climate station time series										
Obtain gridded climate data (e.g., CANGRD) for re-interpolation										
Quality control climate data time series and fill in data gaps										
Undertake historical trend analysis and include baseline period (seasonal, annual, spatial)										

Tasks	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021
Download and/or obtain climate model output for historical and future periods										
Determine anomalies in climate conditions and bias correct climate data										
Write all scripts to determine climate parameters as confirmed by Niagara Region, run scripts and QA/QC results to ensure accuracy										
Analyze future trends (seasonal, average, annual, extremes) and produce statistics in 10-year intervals, to be aggregated up to 30-yr normal periods										
Based on historical and future data above, produce a series of graphs and maps to illustrate conditions										
Synthesize preliminary results in climate projections report for review										
Research climate change impacts on key sectors										
Circulate preliminary results for review/reference prior to Niagara Region staff and stakeholder meeting in June										
3. Revising Analysis & Developing the Climate Projections Report										
Host a meeting with Niagara Region, present preliminary analysis results and facilitate a discussion of needed refinement/revisions on analysis										
Comments received from Niagara Region										
Incorporate and address comments on analysis results from Niagara Region and stakeholders										
Draft Climate Projections Report										
Circulate climate projections report to Niagara staff for review, comment and input										

Tasks	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021
Incorporate comments and revise climate projections report to produce final version										
4. Knowledge Transfer Session(s) and Climate Data Wrap-Up										
Schedule knowledge transfer session(s) (e.g., doodle polls, invitations, stakeholder communications)										
Logistics (including webinar setup, invitations, reminder emails)										
Draft final presentation slides based on project findings and circulate to Niagara										
Presentation and delivery										
Submit all final materials including climate data summary tables, climate projections report, presentation recordings										
Niagara Region to present project outputs & results to Regional committees and groups and other interested organizations (TBD)										



5.0 Budget and Justification

5.1 Proposed Budget

The following table (see next page) provides a detailed summary of the proposed budget.

5.2 Justification

All costs have been estimated based on standard cost recovery charge-out rates, which include overhead and applicable fees. Travel expenses are not included in hourly budget and these are planned to be provided in-kind by project team members.

Task	Hours Allocated			Estimated Costs (Niagara Region)
	TRCA Climate Program Staff			
	Senior Research Scientist (\$108.37/hr)	Project Coordinator (\$63.22/hr)	Research Analyst (\$72.24/hr)	
1. Methodology Development				
Outcomes for this deliverable include: a) Drafting the methodological approach, including data inputs and outputs, analysis components, and engagement process b) Preparing the presentation for the Niagara Region staff and stakeholder meeting including climate modeling process and climate parameters to be confirmed by stakeholders c) Presenting the draft methodology and list of climate parameters and seek consensus on model content and outcomes	5hrs	35hrs	5hrs	\$3,115.75
2. Applying the Methodology: Historical and Future Climate Analysis				
Outcomes for this deliverable include: a) Locate and download raw climate station time series and obtain gridded climate data (i.e., CANGRID) for re-interpolation b) Quality control climate data time series and fill in data gaps c) Undertake a historical trend analysis including the baseline period d) Download and obtain climate model output for historical and future periods e) Determine anomalies in climate conditions and bias correct climate data f) Write all scripts to determine climate parameters as confirmed by, run scripts and QA/QC results to ensure accuracy g) Analyze future trends (seasonal, average, annual, extremes) and produce statistics in 10-year intervals aggregated to 30-year normal periods h) Produce a series of maps ad graphs to illustrate conditions i) Synthesize preliminary results in summary document for review (i.e., summary tables (4 total)) j) Research climate change impacts on key sectors in Niagara Region	5hrs	70hrs	320hrs	\$28,084.05
3. Revising Analysis & Developing the Climate Projections Report				
Outcomes for this deliverable include: a) Present preliminary results to Niagara Region b) Develop climate projections report c) Incorporate and address comments from Niagara Region staff and stakeholders d) Develop draft climate projections report and circulate to Niagara Region e) Incorporate comments from Niagara Region and produce final report	5hrs	60hrs	5hrs	\$4,696.25

Task	Hours Allocated			Estimated Costs (Niagara Region)
	TRCA Climate Program Staff			
	Senior Research Scientist (\$108.37/hr)	Project Coordinator (\$63.22/hr)	Research Analyst (\$72.24/hr)	
4. Knowledge Transfer Session and Climate Data Wrap-Up				
Outcome for this deliverable include: a) Draft final presentation slides b) Revise/finalize slide deck c) Deliver knowledge transfer session to Niagara Region staff d) Submit all climate data, final climate projections report, and knowledge transfer session recording	5hrs	35hr	5hrs	\$3,115.75
Totals:	20 hours	200 hours	335 hours	\$39,011.80

Supplemental Information

6.0 References

- Auld, H., Switzman, H., Comer, N., Eng, S., Hazen, S., and Milner, G. 2016. Climate Trends and Future Projections in the Region of Peel. Ontario Climate Consortium: Toronto, ON: pp.103
- Environmental Commissioner of Ontario (ECO). 2015. Connecting the Dots on Climate Data in Ontario. Available online: <http://docs.assets.eco.on.ca/reports/other-publications/2015/2015CDRoundtableReport.pdf>
- Fausto, E., Milner, G., Nikolic, V., Briley, L., Basile, S., Behan, K., and Trainor, E. 2015. Historical and Future Climate Trends in York Region. Ontario Climate Consortium: Toronto, ON: pp.48
- Intergovernmental Panel on Climate Change (2013). Summary for Policymakers. In T. Stocker, D. Qin, G.-K. Plattner, M. Tignor, S. Allen, J. Boschung, A. Nauels, Y. Xia, V. Bex and P. Midgley (eds.), Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change. Cambridge, United Kingdom and New York, NY, USA: Cambridge University Press.
- McDermid, J. SK. Dickin, C.L Winsborough, H. Switzman, S. Barr, J.A. Gleeson, G. Grantzberg, and P.A. Gray. (2015). State of Climate Change Science in the Great Lakes Basin: A Focus on Climatological, Hydrological and Ecological Effects. Prepared jointly by the Ontario Climate Consortium and Ontario Ministry of Natural Resources and Forestry to advise Annex 9 – Climate Change Impacts under the Great Lakes Water Quality Agreement.
- Ministry of Natural Resources and Forestry. (2014). Climate Change and Natural Resources. Government of Ontario. Retrieved from: <https://www.ontario.ca/page/climate-change-and-natural-resources>.
- SENES Consultants Ltd. 2012. Toronto's Future Weather & Climate Driver Study: Outcomes Report. Toronto, ON: pp. 15. Retried from: <https://www.toronto.ca/wp-content/uploads/2018/04/982c-Torontos-Future-Weather-and-Climate-Drivers-Study-2012.pdf>
- SENES Consultants Ltd. 2014. Durham Region's Future Climate (2040 – 2049): Summary. Toronto, ON: pp. 15.



7.0 Project Team Members CVs

The members of the project team have a wide range of experience and skills. The one page resumes below reflect their experience that is directly related to the project in this proposal.

MICHELLE SAWKA

PROJECT RELEVANT EXPERIENCE:

SENIOR RESEARCH SCIENTIST, ECOSYSTEM AND CLIMATE SCIENCE | TORONTO AND REGION CONSERVATION AUTHORITY: 2013 - Present

- Manages the multi-stakeholder Green Infrastructure Ontario Coalition, including conducting policy analysis, business planning, governance, budgeting, major task oversight, and communications.
- Leads and coordinates scoping, planning, analysis, and communication of green infrastructure policy reviews and strategic research projects.
- Oversees the Ontario Climate Consortium, including guiding research projects.
- Builds relationships with transdisciplinary partners to build trust and influence to drive execution toward common green infrastructure and climate goals.
- Presents regularly to a wide range of audiences.
- Oversees the preparation of technical reports and briefing notes on environmental, economic, social, and health implications of green infrastructure, climate change, and urban forestry.

PROJECT ASSISTANT, INSTITUTE FOR SOCIAL AND ENVIRONMENTAL TRANSITION: 2011

- Researched and programmed an Excel-based tool to assist development of a resilience guidance framework for the Asian Cities Climate Change Resilience Network project.
- Developed graphic material on the Urban Resilience Network for display in reports and presentations to municipal planners and project stakeholders

PROJECT RELEVANT EDUCATION:

Master of Applied Science | 2011 | Ryerson University

- Environmental Science and Management

Bachelor of Science | 2009 | University of British Columbia

- Major: Physical Geography (Hydrology and Biogeography)
- Minor: Biology



KRISTINA DOKOSKA

PROJECT RELEVANT EXPERIENCE:

PROJECT COORDINATOR, ONTARIO CLIMATE CONSORTIUM (OCC), TORONTO AND REGION
CONSERVATION AUTHORITY: 2018 – Present

- Provide expertise on a project-specific basis (e.g., Durham Region Climate Modeling project)
- Undertake subject-appropriate research related to climate change adaptation planning and best practice review
- Assist in organizing and facilitating various workshops related to climate change adaptation, as well as delivering presentations and webinars
- Provide expertise around the nexus between planning, climate change, natural systems and reducing climate risks
- Liaise with internal experts and project partners on the completion of partnership research projects or initiatives
- Prepare plans, draft reports for review and circulation to external experts, stakeholders and Steering Committees

RESEARCH ANALYST, ONTARIO CLIMATE CONSORTIUM, NOV 2017 – APRIL 2018

- Document the integration of climate change considerations in environmental policies and plans in Durham Region
- Research best practices for the integration of climate change information within the assessed policies and plans
- Identify a consistent approach to updating the policies and plans based on best available science and best practices
- Deliver a presentation to the Natural Environment and Climate Change Collaborative (NECCC) and Durham Community Climate Adaptation Plan (DCCAP) Steering Committee
- Prepare a final report on the use of a consistent approach for policy/plan integration in Durham Region

PROJECT RELEVANT EDUCATION:

YORK UNIVERSITY (2019)

Master of Environmental Studies (Environmental Planning)

UNIVERSITY OF TORONTO (2015)

Bachelor of Arts in Environmental Geography, Specialist (B.A.)



NEIL TAYLOR

PROJECT RELEVANT EXPERIENCE:

RESEARCH ANALYST, TORONTO AND REGION CONSERVATION AUTHORITY: 2016 – Present

- Leading funding proposals to advance strategic priorities of TRCA and its municipal partners with respect to protection of wetlands and aquatic ecosystems from impacts of stormwater and climate change
- Providing downscaled, bias-corrected climate change projection data to external partners
- Producing geospatial layers to map estimated relative vulnerability of terrestrial ecosystems to climate change across TRCA jurisdiction
- Overseeing data collection, management, and analysis for wetland hydrology monitoring network, including supervising seasonal staff and hiring interns
- Communicating scientific information regarding watershed and climate change science to specialist and generalist audiences via watershed plans, at conferences, and in reports to funding agencies, municipal partners, and Board of Directors
- Building collaborative research partnerships in ecohydrology with Toronto area universities, neighbouring conservation authorities, and municipal staff

FIELD AND LABORATORY RESEARCHER, UNIVERSITY OF WATERLOO: 2012 – 2014

- Published and presented research on water balances and carbon cycling in restored wetlands
- Developed fieldwork plans and budgets for two four-month field seasons, supervised field assistants
- Constructed and programmed meteorological station, installed wells, collected water and soil samples at study sites to inform thesis research questions
- Modeled peatland hydrology to determine plant recolonization thresholds using HYDRUS-1D software

PROJECT RELEVANT EDUCATION:

UNIVERSITY OF WATERLOO (2014)

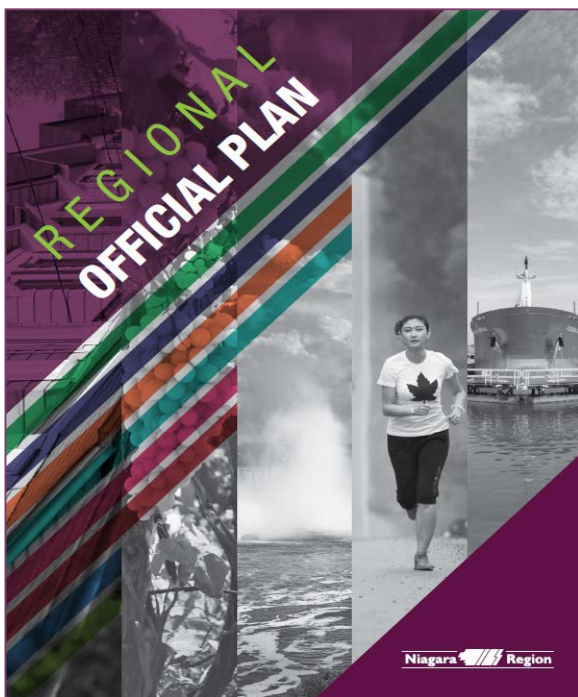
Master of Science (Physical Geography / Hydrology)

MCGILL UNIVERSITY (2010)

Bachelor of Arts (Double Major, Physical Geography and History)

Recommendation Report

Northwest Welland Urban Boundary Expansion



Amendment 18

Presented by:

Kirsten McCauley, MCIP, RPP
Acting Manager, Long Range
Planning

kirsten.mccauley@niagararegion.ca

Associated report:
PDS 3-2021

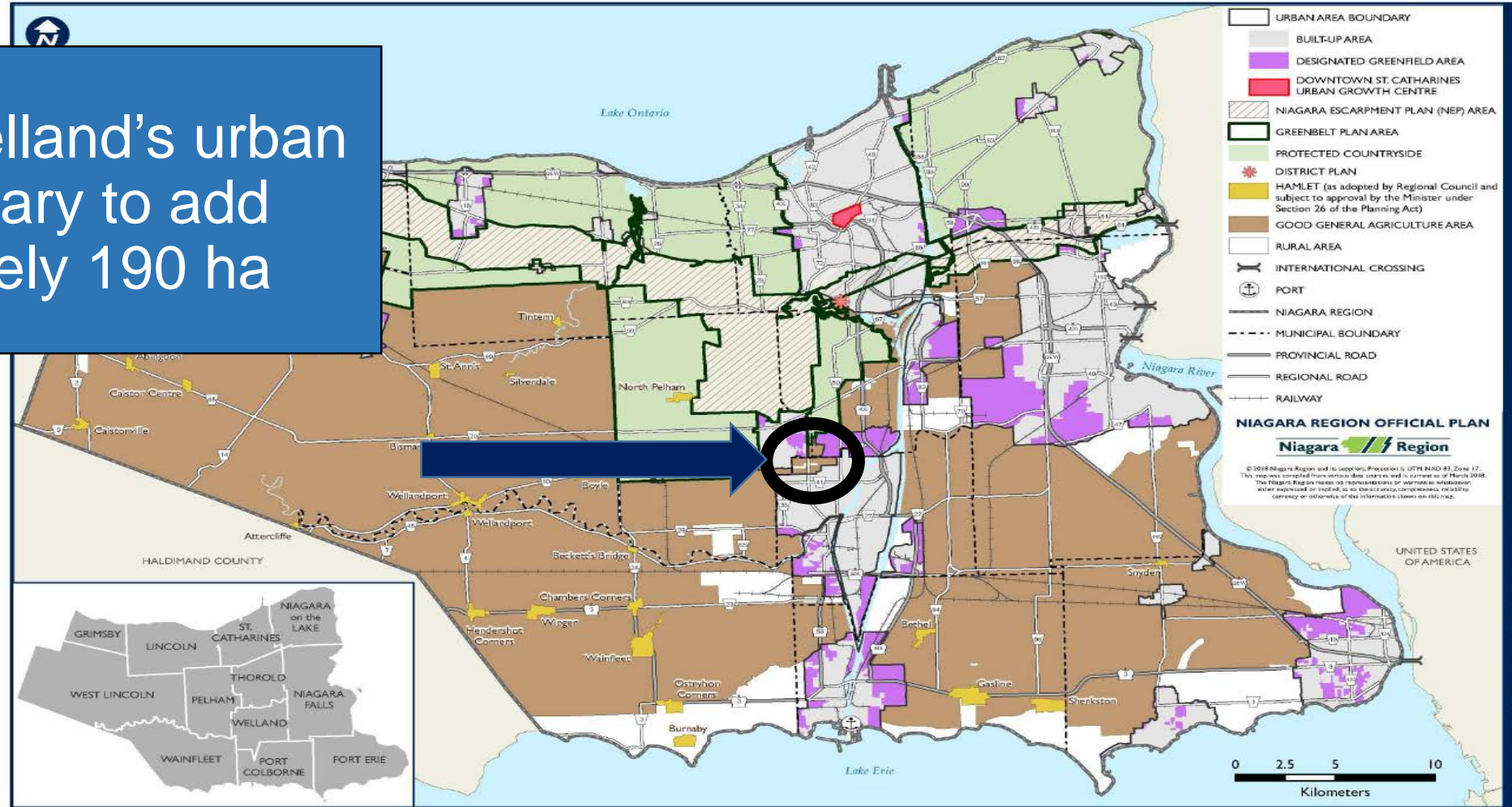
January 13, 2021



Amendment 24

Purpose of ROPA 18 and LOPA 24

To amend Welland's urban area boundary to add approximately 190 ha



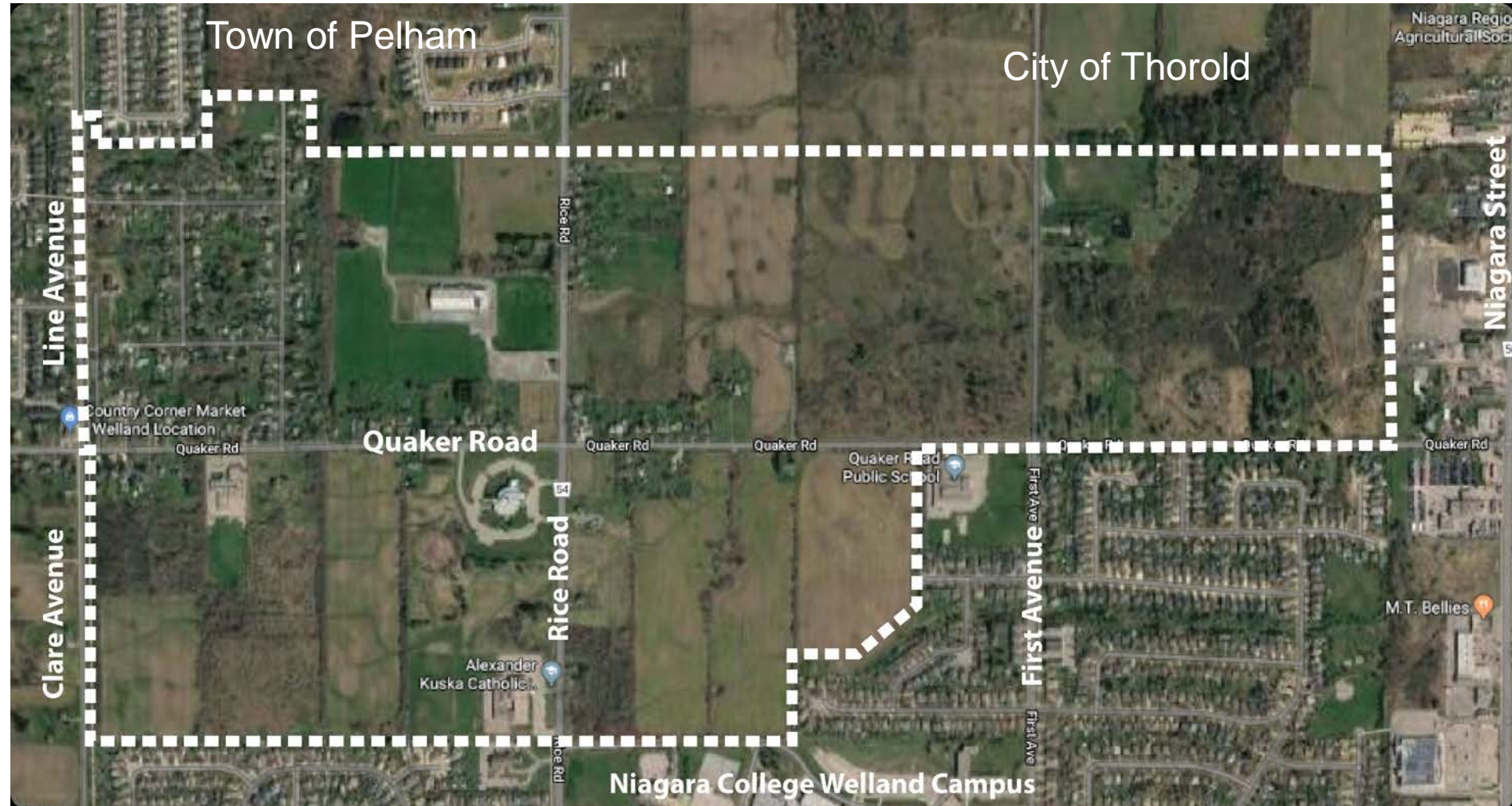
Northwest Welland Expansion Area

Total Area:
Approx. 190 ha

Built-Up Area:
58 ha

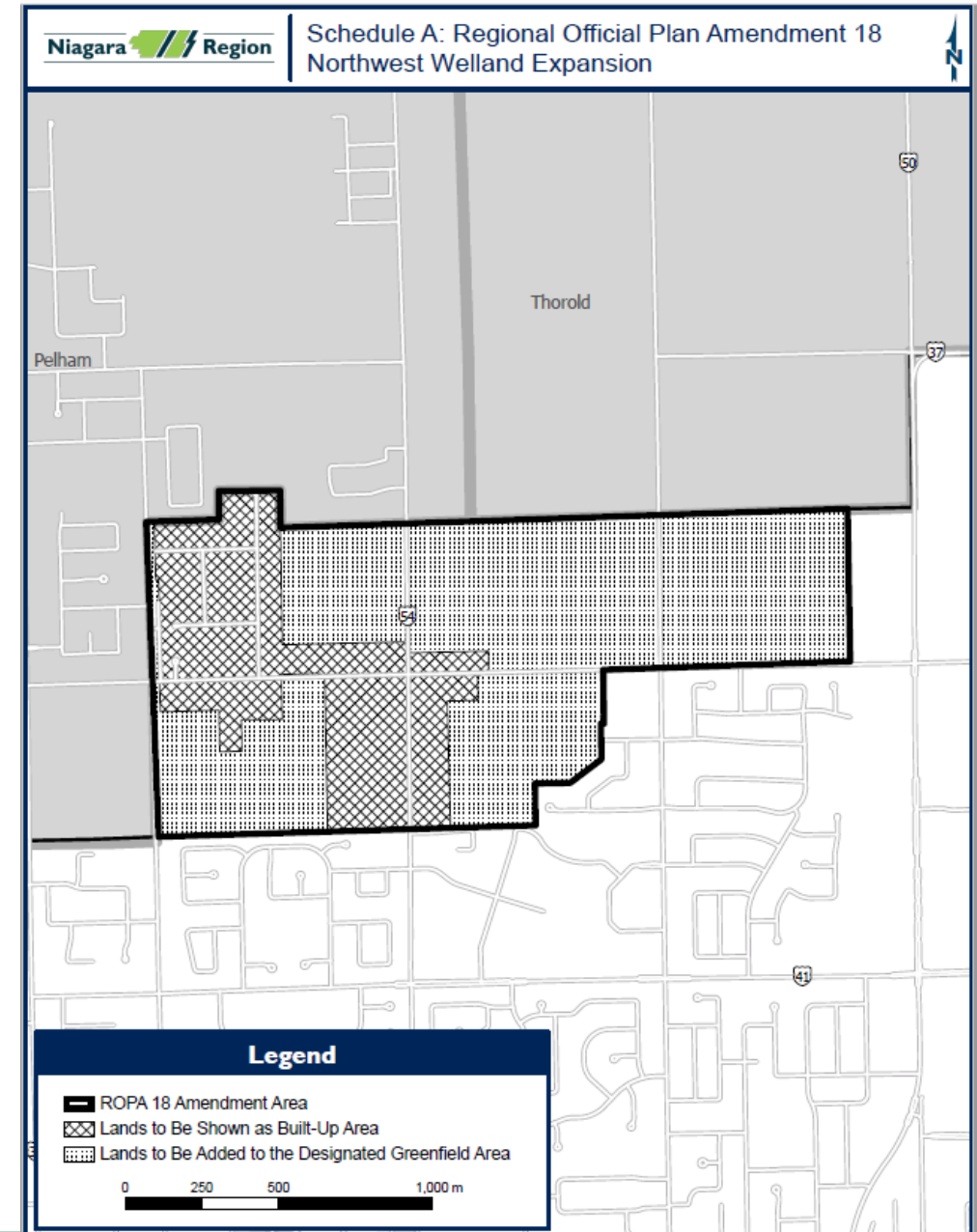
Environmental
Area:
31 ha

Proposed
Designated
Greenfield Area:
102 ha



ROPA 18

- Mapping changes to designate the NWE area as Urban Area on Schedules A, B, C, E1, E2, G1, G2 and H.
- Site specific policy area:
 - “Notwithstanding” to existing expansion policies of the balance of the ROP.
 - Subjects the NWE to the policies of the Northwest Welland Secondary Plan.
 - Ensures that the lands and forecasted growth will be fully accounted for in the Region’s Land Needs Assessment.



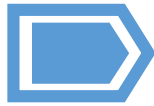
Modifications to LOPA 24



- Resulted after additional work was done by Welland's consultants in July 2020 and the release of the August 2020 *Growth Plan*.








- LOPA 24, as modified, achieves the same outcome of expanding Welland's urban boundary.



- Modifications include:
 - “Notwithstanding” introduction to clarify the NWE boundary may be expanded regardless of other policies.
 - Specific policies relating to Pre-MCR boundary expansions removed.
 - Area specific policy area to recognize NW Welland Secondary Plan, urban design direction and the requirement to fully account for growth.

Pre-MCR Urban Boundary Expansion

The *Growth Plan* contains policies which allow for a settlement area boundary expansion in advance of a municipal comprehensive review, provided it meets applicable criteria, including:

-  Sufficient capacity for infrastructure and public service facilities
-  Informed by applicable water, wastewater and stormwater plans
-  Protection of key hydrologic areas and natural heritage system
-  Review of agricultural system, minimum distance separation formulae and the agri-food network
-  Growth will be fully accounted for in the land needs assessment associated with next MCR

Supporting Information

The ROPA application includes the following technical reports:

- Planning Justification Report and Scoped Planning Justification Report
- Transportation Impact Study
- Functional Servicing Study
- Stormwater Management Report
- Natural Heritage Study/Environmental Impact Study
- Cultural Heritage Assessment
- Agricultural Impact Assessment
- Financial Impact Assessment

NWE work program took 3.5 years, was co-ordinated with the Region, and had careful review of the new *Growth Plan* policies.

Recommendation for ROPA 18 and LOPA 24

- ✓ Public and agency comments considered.
- ✓ Consistent with and conforms with Provincial policy.
- ✓ Represents a plan for growth that has been sufficiently justified through the required technical studies.

Next steps

- Council to approve ROPA 18 and LOPA 24.
- Appeal period.
- Complete the Northwest Welland Secondary Plan and bring forward for approval.

Subject: Regional Official Plan Amendment 18 and Local Official Plan Amendment 24 – Northwest Welland Urban Boundary Expansion Request

Report to: Planning and Economic Development Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That Regional Official Plan Amendment No. 18 – Northwest Welland Urban Area Boundary Expansion **BE APPROVED** (attached as Appendix 2 to Report PDS 3-2021);
2. That Local Official Plan Amendment No. 24 to the City of Welland Official Plan **BE APPROVED** as modified (Attached as Appendix 3 to Report PDS 3-2021);
3. That all parties **BE NOTIFIED** of Regional Council's decision in accordance with *Planning Act, 1990* requirements;
4. That staff **ISSUE** a declaration of final approval for Regional Official Plan Amendment No. 18 and Local Official Plan Amendment No. 24, 20 days after notice of Council's decision has been given, provided that no appeals have been filed against the decision, in accordance with *Planning Act, 1990* requirements; and
5. That this report **BE CIRCULATED** to the City of Welland.

Key Facts

- The purpose of this report is to recommend approval of the City of Welland's request for an expansion of the urban settlement area boundary known as Northwest Welland.
- The Region has exclusive jurisdiction to make decisions over urban boundaries. The instruments to expand the urban area boundary are the Region's Official Plan Amendment 18 ("ROPA 18") and City of Welland's Local Official Plan Amendment 24 ("LOPA 24").
- ROPA 18 and LOPA 24 are being advanced before the Region completes its new Niagara Official Plan (a "Pre-MCR" request). In 2019, the Growth Plan was modified

to allow urban expansions to occur prior to new Official Plans (or a municipal comprehensive review, “MCR”), which was not previously allowed.

- Both the Region and local Official Plan must be modified to allow an expansion. ROPA 18 is the Region’s Official Plan Amendment. LOPA 24 is Welland’s amendment, which was adopted by its Council on December 17, 2019.
- Subsequent to the passing of LOPA 24, additional work was needed from Welland’s consultants in support of its proposed expansion. As a result, and to conform with Regional and Provincial policy and ROPA 18, the Region made modifications to LOPA 24. LOPA 24, as modified, achieves the same outcome as the original LOPA 24 of expanding Welland’s urban boundary.
- The requirements to proceed with an urban boundary expansion in advance of the Region’s Official Plan are substantial. In this case, significant technical studies were completed over several years, in co-ordination with the Region, and with careful review of the new *Growth Plan* policies.
- The area in question is approximately 190 total hectares (ha), of which 102 ha will be Designated Greenfield Area (area for new development). The remaining area consists of Delineated Built-Up Area and the Natural Heritage System.
- A statutory public meeting for the draft ROPA 18 was held on October 14, 2020 in accordance with *Planning Act, 1990* requirements. All comments received from circulation and the public meeting have been reviewed and considered in the Region’s recommendations on ROPA 18 and LOPA 24.
- ROPA 18 and LOPA 24, as modified, is consistent and conforms with Provincial policy.

Financial Considerations

There are no direct financial implications arising from this report.

The cost to process ROPA 18 and LOPA 24 have been accommodated within the Planning and Development Services Department 2020 Operating Budget.

In the event Council's decision is appealed to the Local Planning Appeal Tribunal, additional resources would be needed. In such case, a further report on financial implications will be provided.

Analysis

ROPA 18 was initiated by the City of Welland to add approximately 190 hectares of land, referred to as the Northwest Welland Expansion ("NWE") area, into the City's urban area boundary.

ROPA 18 covers an area generally running along Quaker Road and bound by the Town of Pelham and City of Thorold to the north, the rear lot lines of properties along Niagara Street to the east, Niagara College's Welland Campus to the south and Line Avenue and Clare Avenue on the west (See **Appendix 1**).

Background

In 2017, Welland proposed the NWE work program to justify an urban boundary expansion and undertake a secondary plan process. At that time, the *Growth Plan for the Greater Golden Horseshoe* ("*Growth Plan*") only permitted municipalities to consider urban boundary expansions as part of the Region's MCR. In Niagara's case, the MCR is the new Niagara Official Plan which is targeting a 2021 completion.

The City's original NWE work program was set up to propose the boundary expansion and secondary plan as part of the new Niagara Official Plan in 2021.

The *Growth Plan* was amended in May 2019 to include new policies 2.2.8.5 and 2.2.8.6 which allow for consideration of a settlement area boundary expansion of up to 40 ha in advance of an MCR, subject to the specific criteria of these policies.

The Province later clarified through a November 12, 2019 letter issued by the Minister of Municipal Affairs and Housing that an upper-tier municipality may consider multiple, concurrent 40 ha expansions so long as the proposal meets the applicable policies of the *Growth Plan* (the "Nov. 2019 Minister Letter").

The Province also confirmed that the Region is the approval authority for Pre-MCR boundary expansion applications in accordance with Section 17 of the *Planning Act*, 1990.

The City of Welland decided to advance the NWE boundary request pursuant to the new policies noted above, rather than its original plan of doing so as part of the Region's new Niagara Official Plan. As a result, Welland was required to provide additional justification to support a Pre-MCR request. The additional justification was provided to the Region in July 2020, after which, the Region advised that it received a complete application.

ROPA 18 and LOPA 24 are supported by the following technical studies:

- **Planning Justification Report (PJR) and Scoped PJR:** The PJRs summarize the applicable planning policy, existing conditions and key inputs from the below studies to provide a planning rationale and recommendation for the NWE. The Scoped PJR demonstrated how the proposal met the applicable policies of the *Growth Plan* and included a draft land needs assessment based on growth to 2041. Importantly, the original PJR and Scoped PJR were submitted prior to the release of Amendment 1 to the *Growth Plan* in August 2020. This application must be assessed for conformity to the August 2020 *Growth Plan*, which includes planning for population and employment growth to 2051.
- **Transportation Impact Study (TIS):** identifies the capacity of the existing road network within the study area to determine the level of service, any upgrades to be required and informed the Secondary Plan work in terms of new road connections and active transportation facilities.
- **Functional Servicing Study (FSS):** sets out the capacity of the existing infrastructure network to service the expansion lands and made recommendations for future servicing requirements.
- **Stormwater Management Report:** demonstrates how stormwater runoff generated by the NWE lands will address water quality and quantity.
- **Natural Heritage Study / Floodplain and Natural Hazards Study:** identifies impact on key hydrologic areas, natural heritage systems and how to mitigate any impact on natural heritage features.
- **Archaeological and Cultural Heritage Assessment:** identifies the archaeological and built heritage features within the study area, evaluates these features and makes recommendations on mitigating any adverse effects of any further

development on built heritage and archaeological resources or areas of archaeological potential.

- **Agricultural Impact Assessment (AIA) and Addendum:** assesses the impact of future development on prime agricultural areas and how to minimize and mitigate any impacts on the agricultural system. The AIA also reviewed the agricultural infrastructure within the study area to determine applicability and compliance with the minimum distance separation formulae. The Addendum considered alternative locations for boundary expansion, applicability of MDS, consultation efforts and impacts to the agri-food network.
- **Financial Impact Assessment:** assesses the financial and economic impact of municipal services and utilities for the NWE area.

This technical information has been reviewed internally by Regional staff from various departments and provided to prescribed agencies for comment. This information has also been used for the draft Secondary Plan policies and a land use plan, which will be advanced for consideration subsequent to a decision on ROPA 18.

Regional Official Plan Amendment 18

The Region is responsible for identifying and adjusting urban and rural settlement area boundaries. Changing boundaries to add land for future urban development requires an amendment to the Regional Official Plan that identifies those boundaries. This process is typically part of a MCR or new Official Plan; however, as noted above, new policies allow applications in advance of the MCR where specific conditions are met and demonstrated through technical justification.

ROPA 18 would add approximately 190 ha of land to Welland's urban area boundary. Of the total area, approximately 31 ha are Natural Heritage System and 58 ha are Built-Up Area. Approximately 102 ha are proposed for Designated Greenfield Area where new development will occur. These terms are explained later in this Report.

The planning opinion provided by the applicant's consultant in its scoped PJR indicated that only the boundaries need to be adjusted in the ROPA. No other Regional policies were recommended to be amended to conform with Provincial policy.

ROPA 18 consists of mapping changes to designate the NWE area as Urban Area on Schedules A, B, C, E1, E2, G1, G2 and H. Schedule A identifies the lands as Designated Greenfield Area and Built-Up Area, as applicable.

ROPA 18 creates a site specific policy area in Section 13 of the Regional Official Plan (ROP) that applies “notwithstanding” existing expansion policies of the balance of the ROP. ROPA 18 identifies the NWE area and subjects it to the future approval of the Northwest Welland Secondary Plan.

Additionally, a policy is included to ensure that the growth and development allocated to the NWE area will be fully accounted for in the Region’s Land Needs Assessment being completed as part of its forthcoming Official Plan. This is an explicit *Growth Plan* requirement to allow a Pre-MCR expansion and is discussed later in this Report.

ROPA 18 is attached as **Appendix 2**.

ROPA 18 and LOPA 24 address only the NWE area urban boundary. Specific land use permissions will be addressed in the forthcoming Northwest Welland Secondary Plan, as a separate local official plan amendment, after ROPA 18 and LOPA 24 have been addressed.

Local Official Plan Amendment 24

LOPA 24 adjusts the urban area boundary in Welland’s Official Plan to align with the ROPA 18 boundary. Since the Region is the approval authority for boundary matters, it retained authority to approve LOPA 24.

The City of Welland adopted LOPA 24 on December 17, 2019 and circulated the notice of adoption on December 26, 2019.

Around the same time, Region and City staff exchanged correspondence that confirmed the City will undertake additional work to demonstrate conformity with Regional and Provincial policy. That material was submitted in the summer of 2020 and the Region deemed the application complete in July 2020.

Immediately after receipt, in August 2020, the *Growth Plan* was revised by the Province. The revisions included population and employment forecasts to 2051, amongst other things.

As a result of the materials submitted after the adoption of LOPA 24 in December 2019, and the release of the revised August 2020 *Growth Plan*, the Region modified LOPA 24. The Region removed policies that do not align with the current Regional Official Plan.

The modified LOPA 24 achieves the same outcome as the original: the same boundaries are expanded. Specific policies relating to Pre-MCR boundary expansions have been removed as these are not contained in the Region's Official Plan, to which LOPA 24 must conform. The Scoped PJR, provided after the passing of LOPA 24, recommended no text modifications to the ROP and no additional policies for Pre-MCR boundary expansions. A similar approach is used in the modified LOPA 24, where Pre-MCR boundary expansions policies were removed to ensure conformity with the Region's Official Plan.

The modified LOPA 24 contains an explicit "notwithstanding" introduction, to clarify that the boundaries for these lands are expanded regardless of other policies of the local Official Plan.

The modified LOPA 24 also creates a site specific policy area for the NWE to recognize the Northwest Welland Secondary Plan, urban design direction and the requirement to account for this growth in the Niagara Official Plan (municipal comprehensive review).

The Region discussed the above-noted modifications with City staff and received their support.

LOPA 24, as modified, is attached as **Appendix 3**. The details of the modification are included as **Appendix 4**.

The forthcoming Northwest Welland Secondary Plan, a LOPA for future consideration, will implement the land use permission and protections for the NWE area.

Policy Analysis

ROPA 18 and LOPA 24 have been reviewed for consistency with the Provincial Policy Statement, 2020 ("PPS") and conformity with the applicable Provincial Plan, being the *Growth Plan*. The NWE lands are outside the area covered by the Greenbelt Plan and Niagara Escarpment Plan.

The PPS and *Growth Plan* must be read in its entirety and relevant policies are to be applied to each situation.

For the reasons set out below, ROPA 18 and LOPA 24 are consistent with the PPS, 2020 and conform with the *Growth Plan*.

Provincial Policy Statement, 2020

The PPS, 2020 provides direction on land use planning to promote sustainable, strong communities, a strong economy, and a clean and healthy environment. PPS, 2020 took effect on May 1, 2020.

The PPS encourages efficient development patterns that optimize the use of land, resources and public investment in infrastructure and public service facilities by promoting a mix of housing (including affordable and market-based range of residential types), employment, recreation, parks and open spaces. It encourages transportation choices that increase the use of active transportation and transit before other modes of travel. PPS policies direct the protection and enhancement of natural heritage features and systems, cultural heritage and archaeological resources, and the wise use and management of resources.

The City of Welland is committed to accommodating growth through available intensification and existing Designated Greenfield Area opportunities; however, additional Community Area lands will be required to accommodate the allocated population and employment growth for the planning horizon. A discussion of accommodating growth is provide later in this Report.

Policy 1.1.3.8 allows a planning authority to consider the expansion of a settlement area boundary only at the time a comprehensive review, subject to certain criteria.

The NWE area technical studies noted above satisfy the criteria contained in Policy 1.1.3.8; including:

- consideration of opportunities to accommodate growth throughout the municipality,
- availability of infrastructure and public service facilities,
- minimal impact on prime agricultural lands, compliance with MDS and mitigation of any impacts to agricultural operations.

The PPS directs that Provincial plans are to be read in conjunction with the PPS. Where the policies of provincial plans address the same, similar, related, or overlapping

matters as the policies of the PPS, applying the more specific policy of the provincial plan satisfies the more general requirements of the PPS.

A Place to Grow - Growth Plan for the Greater Golden Horseshoe (2020)

The *Growth Plan* provides a strategic, long-range growth management framework for the Greater Golden Horseshoe area. The *Growth Plan* supports Ontario's vision of building stronger, more efficient, prosperous communities.

As noted above, the August 2020 *Growth Plan* contains policies which allow for consideration of a settlement area boundary in advance of a municipal comprehensive review (new Niagara Official Plan), provided it meets applicable criteria (ss. 2.2.8.5 and 2.2.8.6).

Specifically, policy 2.2.8.5 states that, notwithstanding other policies, a settlement area boundary expansion may occur in advance of a municipal comprehensive review, provided certain criteria are met, which are summarized below with comment:

- a) *the lands that are added will be planned to achieve at least the minimum density target in policy 2.2.7.2 or 2.2.5.13, as appropriate;*

In association with these applications, the City of Welland undertook a Secondary Plan process for the NWE area. This Secondary Plan will ensure that the lands are planned and designated to meet or exceed the minimum density target of 50 persons and jobs per hectare and contribute to Welland's intensification target.

- b) *the location of any lands added to a settlement area will satisfy the applicable requirements of policy 2.2.8.3;*

A discussion of this policy is provided below.

- c) *the affected settlement area is not a rural settlement or in the Greenbelt Area;*

The NWE is not a rural settlement or in the Greenbelt Area.

- d) *the settlement area is serviced by municipal water and wastewater systems and there is sufficient reserve infrastructure capacity to service the lands; and*

Existing municipal infrastructure runs along Quaker Road through the study area. The Functional Servicing Study confirms sufficient reserve capacity available to service the area. The Northwest Welland Secondary Plan will provide more

detailed direction for land use to fully evaluate the servicing requirements. In addition, a phasing plan may be prepared to inform the installation of the infrastructure to service this future urban area.

- e) *the additional lands and associated forecasted growth will be fully accounted for in the land needs assessment associated with the next municipal comprehensive review.*

This policy is addressed in the “Land Needs Assessment” section below.

The lands and forecasted growth in ROPA 18 and LOPA 24 will be fully accounted for in the Region’s forthcoming new Official Plan.

Policy 2.2.8.6 of the Growth Plan states:

For a settlement area boundary expansion undertaken in accordance with policy 2.2.8.5, the amount of land to be added to the settlement area will be no larger than 40 hectares.

ROPA 18 and LOPA 24 cover a total area of approximately 190 ha, which includes a Designated Greenfield Area of approximately 102 ha. The applications are for multiple, concurrent, 40 ha expansions consistent with the above policy and the Nov. 2019 Minister Letter.

As noted above, Policy 2.2.8.5(b) requires satisfaction of the applicable requirements of policy 2.2.8.3. Policy 2.2.8.3 states:

Where the need for a settlement area boundary expansion has been justified in accordance with policy 2.2.8.2, the feasibility of the proposed expansion will be determined and the most appropriate location for the proposed expansion will be identified based on the comprehensive application of all of the policies in this Plan, including the following:

- a) *there is sufficient capacity in existing or planned infrastructure and public service facilities;*

The NWE area currently has municipal water and sewer infrastructure covering the area. There are public service facilities within and in close proximity to the area to serve future residents.

- b) *the infrastructure and public service facilities needed would be financially viable over the full life cycle of these assets;*

The Financial Impact Assessment reviewed the viability of the required infrastructure to service the NWE area based on the land use plan prepared for the Secondary Plan. This Assessment found the plan to be fiscally sustainable over the long term.

- c) *the proposed expansion would be informed by applicable water and wastewater master plans or equivalent and stormwater master plans or equivalent, as appropriate;*

The NWE and Secondary Plan have been informed by the functional servicing study, the municipal servicing conceptual design report and the stormwater management report. Each of these reports demonstrates capacity available to support the expansion.

- d) *the proposed expansion, including the associated water, wastewater and stormwater servicing, would be planned and demonstrated to avoid, or if avoidance is not possible, minimize and mitigate any potential negative impacts on watershed conditions and the water resource system, including the quality and quantity of water;*

The stormwater management plan and municipal servicing conceptual design address potential impacts to the watershed and water resource system. Key direction from these studies will be further implemented through the Secondary Plan.

- e) *key hydrologic areas and the Natural Heritage System for the Growth Plan should be avoided where possible;*

The Natural Heritage Study and Floodplain and Natural Hazards Study define the limits of the Natural Heritage System and provided direction for protection and conservation of features. Related policies will be incorporated into the Secondary Plan.

- f) *prime agricultural areas should be avoided where possible. To support the Agricultural System, alternative locations across the upper- or single-tier municipality will be evaluated, prioritized and determined based on avoiding, minimizing and*

mitigating the impact on the Agricultural System and in accordance with the following:

- i. expansion into specialty crop areas is prohibited;*
- ii. reasonable alternatives that avoid prime agricultural areas are evaluated; and*
- iii. where prime agricultural areas cannot be avoided, lower priority agricultural lands are used;*

The Agricultural Impact Assessment (“AIA”) and Addendum confirm the NWE is not within a Specialty Crop Area, has poorer quality soils with a low potential for producing fruits or vegetables, and has a high level of land fragmentation. The NWE area does not contain agricultural infrastructure and the area is relatively isolated as it is completely surrounded by urban land uses.

In considering alternative locations, Niagara Region is predominantly either Specialty Crop Area (Greenbelt Area) or prime agricultural lands (majority of the rest of Niagara). There are some lower agricultural-quality lands located outside the municipal boundary of Welland in the area of Hwy 3 and the Lake Erie shoreline.

Other Welland locations were considered. Only one area is Rural Lands that is not considered prime agriculture. Those lands are heavily constrained by natural heritage features and, for that and other reasons, would not satisfy the criteria for a boundary expansion.

- g) the settlement area to be expanded is in compliance with the minimum distance separation formulae;*

The AIA and Addendum reviewed the study area for agriculture-related infrastructure, livestock barns or other facilities that aid in agricultural production and processing. This work determined there were no significant agriculture-related infrastructure and, therefore, in compliance with MDS formulae.

- h) any adverse impacts on the agri-food network, including agricultural operations, from expanding settlement areas would be avoided, or if avoidance is not possible, minimized and mitigated as determined through an agricultural impact assessment;*

The AIA and Addendum submitted by the City concluded that there would be no adverse impacts to the agri-food network for the following reasons. The NWE area lacks agricultural infrastructure, has no agricultural services, farm markets, distributors or primary processors with the study area. The area is also relatively

fragmented, isolated from other agricultural land and bordered by urban communities on all sides.

- i) *the policies of Sections 2 (Wise Use and Management of Resources) and 3 (Protecting Public Health and Safety) of the PPS are applied;*

The policies of Sections 2 and 3 of the PPS have been applied through the Natural Heritage Study and Floodplain and Natural Hazards Study. The Natural Heritage System has been identified and will be protected through the policies of the Secondary Plan.

- j) *the proposed expansion would meet any applicable requirements of the Greenbelt, Oak Ridges Moraine Conservation, Niagara Escarpment, and Lake Simcoe Protection Plans and any applicable source protection plan; and*

The NWE area is not within the areas covered by the above-referenced Plans or any applicable source protection plan.

- k) *within the Protected Countryside in the Greenbelt Area, subject to criteria.*

The NWE area is not within the Greenbelt Plan.

Delineated Built-Up Area and Designated Greenfield Area

The *Growth Plan* defines development areas as “Delineated Built-up Area” (“DBUA”) and “Designated Greenfield Areas” (“DGA”). This section covers how the *Growth Plan* distinguishes between these areas and how it applies to the NWE area.

Generally, DBUA can be thought of as existing developed areas as of 2006, when they were identified by the Province. DBUA is defined as:

The limits of the developed urban area as defined by the Minister in consultation with affected municipalities for the purpose of measuring the minimum intensification target in this Plan.

The DBUA is strictly defined by the Province and cannot be changed by the Region. Mapping of the DBUA was completed by the Province in 2008 and has not been updated since then.

Parts of the NWE area are shown within the DBUA even though they are currently outside the urban settlement area. Such urban uses include an existing subdivision, school sites and developed residential properties. Parts of these lands are serviced.

Areas covered by DBUA are included in that component of the Region's land needs assessment that calculates intensification. Intensification refers to how much new development occurs on those lands at a higher density than currently exists. Intensification is discussed further in the section below.

The DBUA in the NWE area is approximately 58 ha.

DGA are areas designated for new development but are generally unplanned (again, as of 2006). DGA is defined as:

Lands within settlement areas (not including rural settlements) but outside of delineated built-up areas that have been designated in an official plan for development and are required to accommodate forecasted growth to the horizon of this Plan. Designated greenfield areas do not include excess lands.

Approximately 102 ha of the NWE is DGA lands.

In addition to the DBUA and DGA, the balance of the NWE is the Natural Heritage System ("NHS"), which covers approximately 31 ha. The NHS area is not included in the land needs assessment calculation to establish need since the NHS will be protected and not developed.

In summary, the NWE covers 190 ha, but only the DGA is anticipated for new development. For the purpose of calculating the NWE residential land needs, the relevant calculation is the amount of DGA needed.

Land Needs Assessment

As noted above, *Growth Plan* policy 2.2.8.5(e) sets out that a settlement area boundary expansion may occur in advance of a MCR, where:

the additional lands and associated forecasted growth will be fully accounted for in the land needs assessment associated with the next municipal comprehensive review. (emphasis added)

The Region, as an upper-tier municipality, is responsible for allocating *Growth Plan* forecasts to local municipalities and conducting the Land Needs Assessment. In order to support an urban boundary expansion in advance of a MCR, the Region must be satisfied that it can fully account for the additional lands within the next MCR's land needs assessment.

As previously noted, the August 2020 *Growth Plan* extended population and employment forecasts from 2041 to 2051. At that time, it also released a new land needs assessment methodology – the document used to guide the calculation of land needs.

Prior to the release of the August 2020 *Growth Plan*, the Region had a working draft of a 2041-based land needs assessment. The Region is now working expeditiously with its consultants to provide a 2051-based land needs assessment consistent with the new Provincial methodology. Staff anticipate a draft in early 2021.

As noted above, to assess whether or not the lands and associated growth of the NWE applications can be fully accounted for, the Region uses its most current information at the time of writing this report, being its working draft of the lands needs assessment. The Region also relies on the justification of the Scoped PJR, although that document has limitations as it was completed prior to the August 2020 *Growth Plan*.

The Region must conduct the lands needs assessment to determine the amount of land required for a municipality to accommodate forecasted population and employment to the planning horizon of 2051. The assessment will determine if a municipality has a need for additional lands or if a municipality has lands in excess of what is required.

The land needs assessment is technical and involves many inputs. One of the more significant inputs is the intensification rate, being the amount of land redeveloped on existing lands (i.e. DBUA, noted above) rather than new lands (i.e. DGA, noted above). The intensification rate is often expressed as a percentage of the amount of intensification to the overall housing growth of the Region.

In Welland's case, City staff advised they seek an intensification rate of 60%.¹ This rate was arrived at after many meetings between the Region and City staff. Through these discussions, Region and Welland staff agreed that the DBUA is currently achieving an intensification rate higher than 60%; however, an intensification rate of 60% over the long-term is appropriate based on overall development trends to 2051.

Regional staff support a 60% intensification rate for Welland.

Another important input to the land needs assessment is the population growth assigned to local municipalities. The *Growth Plan* provides population forecasts at a Regional scale and the Region is responsible for allocating that growth to local municipalities. Only the Region can assign the local population forecasts. This must be done with consideration of growth across all local municipalities in the Region as there is a fixed amount of overall growth forecasted to the Region.

The Region previously established growth forecasts for local municipalities to 2041, used for transportation planning and development charges, amongst other things. The local forecasts are now being updated to conform with the 2051 forecasts provided in the August 2020 *Growth Plan*.

For the purpose of calculating residential land needs, the Region must consider anticipated growth to 2051 and not plan growth based only on recent or short-term trends. The Region's interim analysis incorporates a steady growth rate for Welland, with a slight acceleration in the later part of the planning horizon.

The Region's working draft land needs assessment ("Region's DLNA") suggests residential growth for the City of Welland to be no less than 72,000 people by 2051.

With a 60% intensification rate and a residential population forecast of 72,000 to 2051, the Region's DLNA sets out a need for no less than 96 Ha of DGA land need, that is not currently accounted for in DGAs within the current settlement area boundary.

¹ This means 6 of every 10 future units will be developed within the DBUA and the majority of the remainder will be in the DGA.

On this basis, the Region is satisfied that the NWE lands and the allocation of growth will be fully accounted for in the final land needs assessment for the Niagara Official Plan.

Input on ROPA 18

Statutory Public Meeting

The *Planning Act, 1990*, requires that a statutory public meeting be held for all amendments to Official Plans. A public meeting was held on October 14, 2020 to present a draft of ROPA 18 to Planning and Economic Development Committee and receive comments from the public.

The Notice of Public Meeting was advertised on September 24, 2020 in newspapers having general circulation in and around the study area. Notice of the meeting was also provided to prescribed agencies and those that had already provided comments. Several written submissions were provided at and following the public meeting. No comments were received from the public at the Public Meeting.

Public and Agency comments

All comments received have been reviewed and considered in the Region's recommendation prior to finalizing ROPA 18. The comments received are attached as **Appendix 5**.

Correspondence provided as part of the circulations for both ROPA 18 and LOPA 24 was generally mixed in support and opposition. Comments submitted in opposition related mainly to concern with overdevelopment, perceived loss of property rights, and local matters related to road upgrades and infrastructure connection.

Comments in support of the NWE encouraged the growth of the area as a complete community.

Several submissions contained questions or comments that would be addressed at a later stage by the Secondary Plan or will be implemented through future development approvals in the study area.

Prescribed agencies were also provided notice of ROPA 18 and LOPA 24, including a formal request for comments with study information.

The City advised that no comments were received as a result of the agency circulation for LOPA 24.

The Region received several agency comments. Generally, Regional staff and agencies did not object to the NWE and had comments that were focused on particular matters that will be addressed through the planning direction of the NW Welland Secondary Plan.

On November 2, 2020, one window comments were received from the Ministry of Municipal Affairs and Housing, Ministry of Transportation, Ministry of Natural Resources and Forestry and Ministry of Agriculture, Food and Rural Affairs.

The table below summarizes the Ministries' comments and a response. Responses provided were discussed with City staff and have their support.

Summary of Comment	Response
ROPA 18 does not appear to conform with the in-effect Niagara Regional Official Plan.	We disagree. The ROPA 18 language allows for an expansion to occur notwithstanding any other policies of the Plan that would prohibit it. The notwithstanding language has been modified from the version sent to the Ministry to clarify this intent.
The proposed expansion area is larger than 40 hectares which does not conform with policy 2.2.8.6 of the Growth Plan.	<p>As noted earlier in this Report, the Nov. 2019 Minister Letter specifically advised that multiple 40 ha expansions could be considered so long as they met applicable criteria.</p> <p>If necessary, the Region could pass separate 40 ha expansion Official Plan Amendments to achieve the same outcome. However, this is unnecessary since the Region is of the view that multiple 40 ha expansions can be processed as part of one Regional Official Plan Amendment application.</p>

Summary of Comment	Response
<p>ROPA 18 proposes a major settlement area boundary expansion which is required to be considered through the Region's new Official Plan / Municipal Comprehensive Review program as per policy 2.2.8.2 of the Growth Plan.</p>	<p>The Region has been working with the City on the NWE and Secondary Plan since 2017.</p> <p>The <i>Growth Plan</i> allows for expansions in advance of a municipal comprehensive review where detailed conditions are met. While difficult to meet, in this case the City of Welland has done so.</p>
<p>It is unclear how the proposed expansion lands can be justified when the preliminary land needs assessment demonstrates a need for 42 hectares of additional greenfield land.</p>	<p>At the time the Scoped PJR materials were prepared, the August 2020 <i>Growth Plan</i> had not been released. The rationale relating to the 42 ha of land is no longer current.</p> <p>The Region is relying on its draft land needs assessment materials, as noted above. The Region is of the view that the NWE lands and allocation of growth can be fully accounted for in the final land needs assessment for its new Official Plan.</p>
<p>It is unclear how the minimum Designated Greenfield Area density target will be achieved for the proposed lands to be added.</p>	<p>The NW Welland Secondary Plan will provide additional direction on targets to be achieved based on the final land use plan and policy permissions.</p> <p>Information provided for the NW Welland Secondary Plan indicates the NWE area has been planned to meet or exceed the minimum density target.</p>
<p>Concerns with the Agricultural Impact Assessment, including that no alternative locations which avoid prime agricultural areas were evaluated.</p>	<p>The City of Welland provided an addendum to the Agricultural Impact Assessment to address this comment, amongst other things. The Addendum considered other areas of Niagara and concluded that the NWE area was the most suitable location to accommodate an expansion for Welland.</p>

Conclusion

The rules for a Pre-MCR expansion are new. They were not in the *Growth Plan* when Welland started its process in 2017. The City elected to adjust its process to conform with those new policies. It submitted additional material to complete its Regional Official Plan Amendment application in summer 2020, subsequent to the passing of LOPA 24 in December 2019.

As a result of the materials submitted after the adoption of LOPA 24, and the release of the revised August 2020 *Growth Plan*, the Region modified LOPA 24. The Region removed policies that do not align with the current Regional Official Plan.

The Region and City have worked together on the work plan for NWE expansion. The Region is satisfied the City has met the requirements for this expansion.

In making this recommendation, the Region has relied on the justification of the supporting studies and Scoped PJR, although staff note this was completed prior to the August 2020 *Growth Plan*.

The Region must satisfy itself that the lands and associated forecasted growth of the NWE applications will be fully accounted for in the land needs assessment associated with the next MCR. Although still draft, the Region's DLNA suggests the NWE area lands can be fully accounted for when the Region completes its land needs assessment for its new Official Plan.

Staff are supportive of this application as it represents the collective effort to plan for growth and has been sufficiently justified through the required technical studies.

The Northwest Welland Secondary Plan will be brought forward for Regional approval following the completion of ROPA 18 and LOPA 24.

Alternatives Reviewed

Alternative Option 1:

Council could choose not to approve ROPA 18 and LOPA 24. This alternative is not recommended because Staff are satisfied the City has met the Provincial policy requirements and have sufficient justification in its materials and planning opinion. The Region has worked with Welland on its NWE work program to consider the expansion and secondary plan process.

Alternative Option 2:

Council could choose to approve ROPA 18 and LOPA 24, without modifications. This alternative is not recommended because LOPA 24 was modified as a result of the materials submitted after the initial passing of LOPA 24 in December 2019 and the release of the revised *Growth Plan* in August 2020. The Region modified LOPA 24 to remove policies that do not align with the current Regional Official Plan and ensure conformity with ROPA 18.

Alternative Option 3:

Council could choose to support one 40 ha expansion, or another amount that is less than the full NWE area. This option is not recommended because it has been demonstrated through the Region's DLNA that the entire area can be fully accounted for in the Region's new Official Plan. The Region is satisfied that any remaining matters can be addressed through the forthcoming NW Welland Secondary Plan.

Relationship to Council Strategic Priorities

ROPA 18 and LOPA 24 will support the following Council strategic priorities:

- Healthy and Vibrant Community – the NWE area will provide DGA for future growth and appropriately recognize DBUA in the City of Welland. The NWE area has been proactively planned through the various studies and Secondary Plan work to evolve into a complete community.
- Responsible Growth and Infrastructure Planning – the NWE area currently has infrastructure that traverses the area. The expansion will allow for orderly growth to occur and to utilize this infrastructure in a fiscally responsible manner.

Other Pertinent Reports

PDS 6-2020 - City of Welland Application for Regional Official Plan Amendment

CWCD 300-2020 - Regional Official Plan Amendment 18 – NW Welland Boundary Expansion – Ministries' Comments

PDS 23-2020 - Statutory Public Meeting for Regional Official Plan Amendment (ROPA) 18 (Northwest Welland Urban Boundary Expansion)

PDS 29-2020 - Settlement Area Boundary Review Program: Growth Plan Forecasts and Land Needs Assessment Update

Prepared by:

Kirsten McCauley, MCIP, RPP
Acting Manager, Long Range Planning
Planning and Development Services

Recommended by:

Doug Giles, MES, BUP
Acting Commissioner
Planning and Development Services

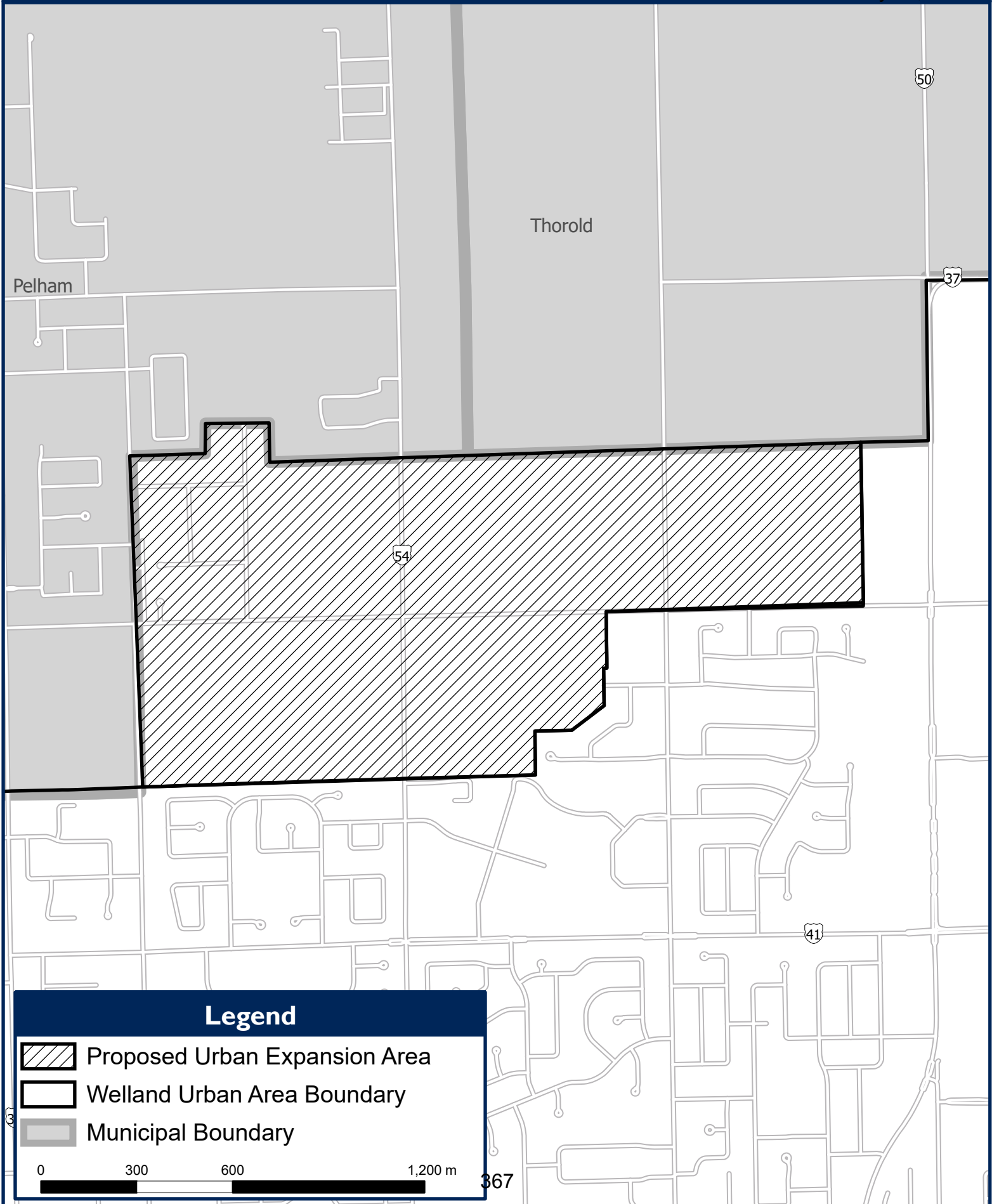
Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer




This report was prepared in consultation with Isaiah Banach, Acting Director, Community and Long Range Planning.

Appendices

Appendix 1	Location Map
Appendix 2	Regional Official Plan Amendment 18
Appendix 3	Welland's Official Plan Amendment 24 (as modified)
Appendix 4	Modifications to LOPA 24
Appendix 5	Public and Agency Comments on ROPA 18



Legend

-  Proposed Urban Expansion Area
-  Welland Urban Area Boundary
-  Municipal Boundary

0 300 600 1,200 m

367

**Amendment No. 18
To The Official Plan
for the Niagara Planning Area**

PART “A” – THE PREAMBLE

The preamble provides an explanation of the Amendment including the purpose, location, background, and basis of the policies and implementation, but does not form part of this Amendment.

- Title and Components
- Purpose of the Amendment
- Location of the Amendment
- Background
- Basis for the Amendment
- Implementation

PART “B” – THE AMENDMENT

The Amendment describes the modifications to the mapping of Official Plan for the Niagara Planning Area, which constitute Official Plan Amendment No. 18.

PART “C” – THE APPENDICES

The Appendices provide information regarding public participation and agency comments relevant to the Amendment, but do not form part of this Amendment.

PART “A” – THE PREAMBLE

TITLE AND COMPONENTS:

This document, when approved in accordance with Section 17 of the *Planning Act, 1990*, shall be known as Amendment 18 to the Official Plan of the Niagara Planning Area.

Part “A” – The Preamble, contains background information and does not constitute part of this Amendment.

Part “B” – The Amendment constitutes Amendment 18 to the Official Plan of the Niagara Planning Area.

Part “C” – The Appendices, does not constitute part of the Amendment. These Appendices contain information related to public involvement and agency comments associated with the Amendment.

PURPOSE OF THE AMENDMENT:

The purpose of this Amendment is to amend the urban boundary of the City of Welland to add approximately 190.3 hectares of lands known as the Northwest Welland and designate these lands as Designated Greenfield Area and Built-Up Area, as applicable.

LOCATION OF THE AMENDMENT:

The amendment affects land within the City of Welland, generally running along Quaker Road and bounded by the Town of Pelham and City of Thorold to the north, the rear lot lines of properties along Niagara Street to the east, Niagara College Welland Campus to the south and Line Avenue and Clare Avenue on the west.

BACKGROUND:

Welland’s urban settlement area boundary expansion process commenced in 2017, a two phase process involving justifying the boundary expansion and the creation of a Secondary Plan.

When the work plan started in 2017, the Growth Plan for the Greater Golden Horseshoe (Growth Plan) only permitted municipalities to consider urban boundary expansions as part of the Region’s municipal comprehensive review (MCR). In Niagara’s case, the MCR is the new Regional Official Plan (ROP) which is targeting a 2021 completion. The Region agreed to the City’s work program on the basis that the required supporting information to justify a boundary expansion would feed into the Region’s new ROP in 2021.

The Growth Plan was amended in May, 2019 to include new policies which allow for consideration of urban boundary expansions of 40ha in advance of a municipal comprehensive review, subject to specific criteria. The Province later clarified through a November 12, 2019 letter that an upper-tier municipality may consider multiple 40 ha expansions so long as the proposal meets the applicable policies of the Growth Plan. The Province also confirmed that 40 ha boundary expansion applications would be considered by the Region as the approval authority in accordance with Section 17 of the Planning Act, 1990.

The City of Welland submitted an application for a Regional Official Plan Amendment (ROPA) to consider the urban settlement area boundary expansion for the entire Northwest study area via multiple, concurrent 40 ha expansions, as set out in the Growth Plan and the above-mentioned Provincial letter.

The ROPA application is supported by the following technical reports:

- Planning Justification Report and Scoped Planning Justification Report
- Transportation Impact Study
- Functional Servicing Study
- Stormwater Management Report
- Natural Heritage Study/Environmental Impact Study
- Cultural Heritage Assessment
- Agricultural Impact Assessment
- Financial Impact Assessment

The technical information has been used to evaluate the boundary expansion based on the preferred land use concept for the associated Secondary Plan.

In total, the amendment area comprises approximately 190.3 hectares, of which approximately 31 hectares are protected environmental features within Natural Heritage System and approximately 58 hectares of the area is currently occupied by existing uses and designated as Built-Up Area on Schedule A of the City's Official Plan and the Province's Built Boundary Mapping. Therefore, approximately 102 hectares of the amendment area will contribute to future designated greenfield development.

BASIS FOR THE AMENDMENT:

- a) The Amendment was the subject of a Public Meeting held in accordance with the *Planning Act, 1990* on October 14, 2020.

- b) The amendment has been supported by numerous required technical studies to justify the expansion in accordance with policies 2.2.8.3, 2.2.8.5 and 2.2.8.6 of the Growth Plan.
- c) Based on the Region's review of the *Planning Act, 1990*, the Provincial Policy Statement, applicable Provincial plans, the Regional Official Plan, and public and agency comments, Regional staff is of the opinion that the Amendment is consistent and conforms with provincial policy and represents good planning.

IMPLEMENTATION:

Section 14, Implementation of the Official Plan for the Niagara Planning Area, shall continue to apply where applicable.

PART “B” – THE AMENDMENT

Amendment 18 To The Official Plan for the Niagara Planning Area

The Official Plan for the Niagara Planning area is amended as follows:

Map Changes (attached)

1. The following Regional Official Plan schedules are hereby amended to modify Niagara Region’s Urban Area Boundary for the City of Welland and redesignate the subject lands as shown on Schedule A to this amendment (attached) as follows:
 - a. Schedule A: Regional Structure is amended to extend the Urban Area Boundary to include the amendment area and to redesignate the Good General Agriculture Area and Rural Area to Built-Up Area and Designated Greenfield Area;
 - b. Schedule B: Agricultural Land Base is amended to redesignate the amendment area from Good General Agriculture Area and Rural Area to Urban Area;
 - c. Schedule C: Core Natural Heritage is amended to identify the amendment area as Urban Area;
 - d. Schedule E1: Transportation Infrastructure is amended to identify the amendment area as Urban Area;
 - e. Schedule E2: Strategic Cycle Network is amendment to identify the amendment area as Urban Area;
 - f. Schedule G1: Niagara Economic Gateway is amended to identify the amendment area as Gateway Economic Centre;
 - g. Schedule G2: Niagara Economic Gateway Employment Lands is amended to identify the amendment area as Urban Area; and
 - h. Schedule H: Source Water Protection is amended to identify the amendment area as Urban Area.

A key map of the subject lands will be provided for reference purposes and does not constitute part of the Amendment. (see Appendix 1)

Text Changes

Part II – New Policies

The following text is added as Policy 13.K.1.5:

Notwithstanding Policy 4.D.1.1, or any other policies of this Plan that may prohibit the following, the following applies to the lands generally located along Quaker Road and bounded by the Town of Pelham and City of Thorold to the north, the rear lot lines of properties along Niagara Street to the east, the former urban boundary and Niagara College campus to the south and Line Avenue and Clare Avenue on the west, and more specifically shown on the Key Map, as being within the urban boundary of the City of Welland:

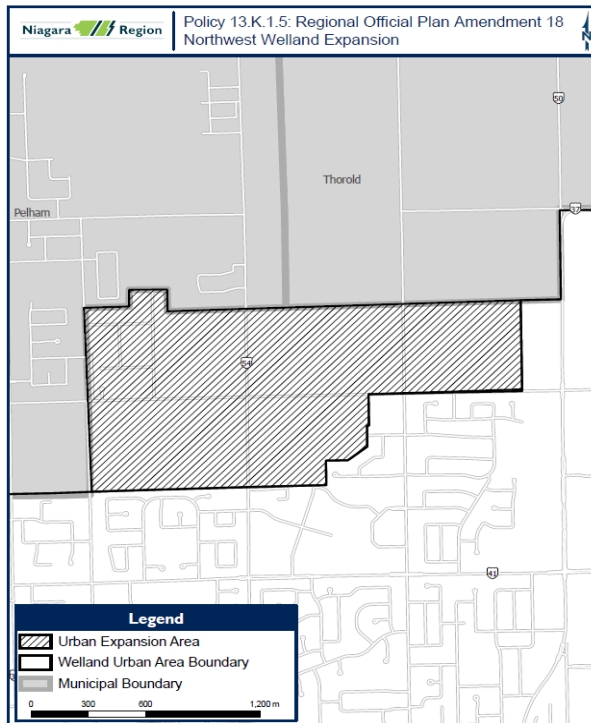
The land use permissions shall be in accordance with land use schedule and policies of the Northwest Welland Secondary Plan. No development shall occur prior to the approval of this Secondary Plan.

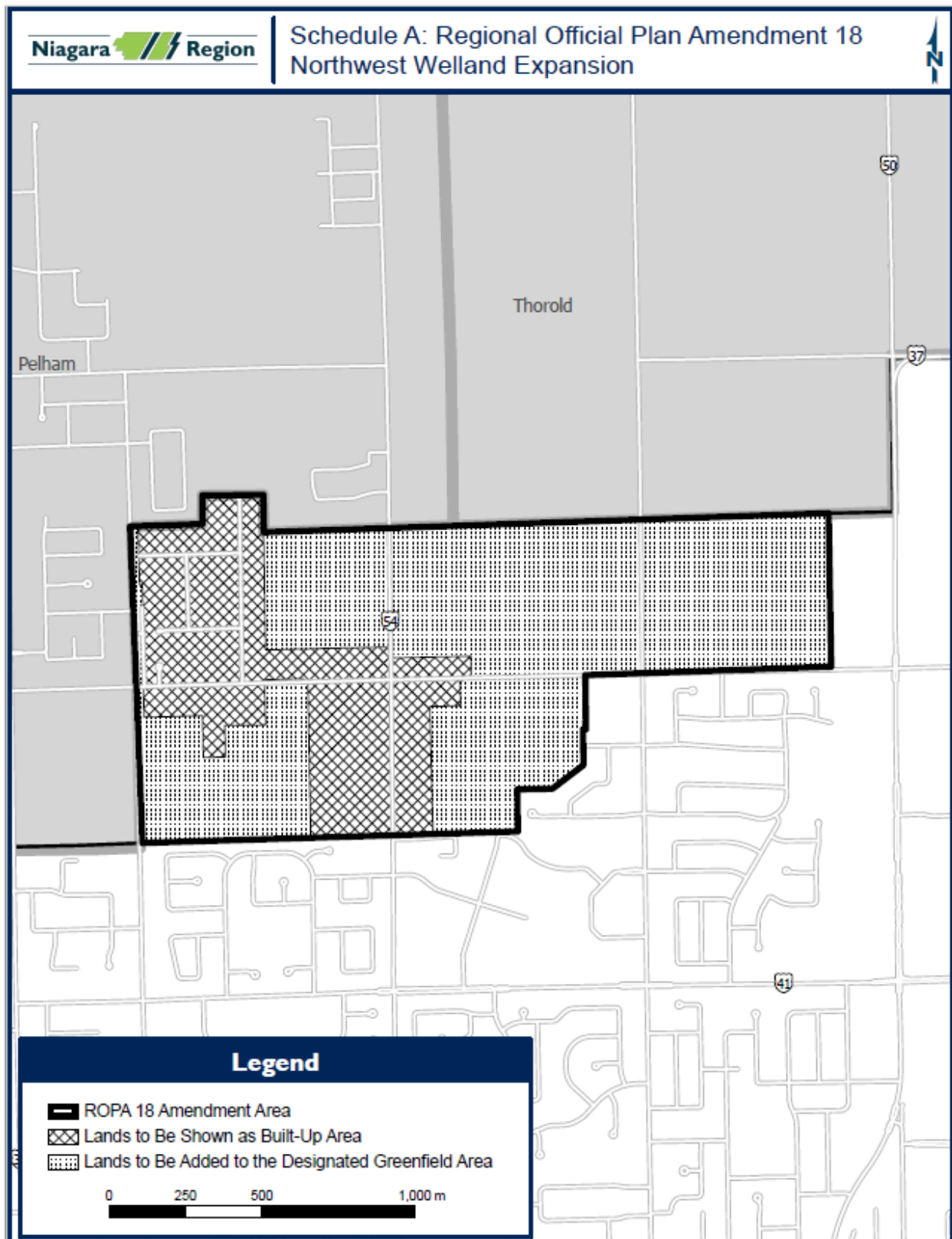
The boundaries of the Environmental Protection Area and Environmental Conservation Area shall reflect the approved Northwest Welland Secondary Plan, as informed by the Natural Heritage Review, and any other approval authority requirements.

The Northwest Welland lands and forecasted growth will be fully accounted for in the land needs assessment associated with the Region's new Official Plan (municipal comprehensive review).

Appendix 1:

The following is added to Section 13.K:





AMENDMENT NO. 24

to the

OFFICIAL PLAN

of the

CORPORATION OF THE CITY OF
WELLAND

December 2019

As modified by the Region of Niagara on XXXXX, 2021

**THE CORPORATION OF THE CITY OF WELLAND
BY-LAW NUMBER 2019/63**

**A BY-LAW TO AUTHORIZE THE ADOPTION
OF OFFICIAL PLAN AMENDMENT NO. 24**

WHEREAS the Official Plan of the Corporation of the City of Welland was adopted by the City of Welland on May 4, 2010.

AND WHEREAS the Regional Municipality of Niagara gave partial approval to the Official Plan on October 21, 2011.

AND WHEREAS the Ontario Municipal Board gave partial approval to the Official Plan on June 24, 2014.

AND WHEREAS the Council of the Corporation of the City of Welland deems it expedient to amend the Official Plan.

AND WHEREAS the Regional Municipality of Niagara is the approval authority for Amendments to the Official Plan of the Corporation of the City of Welland and as such this By-law will come into force and effect on the day of the approval of this Amendment by the Regional Municipality of Niagara.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION
OF THE CITY OFWELLAND ENACTS AS FOLLOWS:**

1. That the Corporation of the City of Welland hereby adopts and approves Official Plan Amendment No. 24 for the Corporation of the City of Welland.
2. That Staff is hereby authorized and directed to give Notice of Council's adoption of Amendment No. 24 to the Official Plan of the Corporation of the City of Welland in accordance with Sections 17 and 26 of the Planning Act.

**READ A FIRST, SECOND
THIS 17th DAY OF DECEMBER,
2019**

**Certified signed copy
Mayor and Clerk**

Amendment No. 24
to the
Official Plan
of the
Corporation of the City of Welland

This Amendment to the Official Plan for the City of Welland, was adopted by the Council of the Corporation of the City of Welland on December 17, 2019. Official Plan Amendment 24 requires approval of the Regional Municipality of Niagara as the approval authority under subsection 17(22) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

Date: January 13/ 2020

Rose Di Felice

ROSE DI FELICE, M.P.I., M.Sc., MCIP, RPP
MANAGER OF POLICY PLANNING
INFRASTRUCTURE AND DEVELOPMENT SERVICES
THE CORPORATION OF THE CITY OF WELLAND

Certified signed by Acting Clerk

AMENDMENT NO. 24 TO THE OFFICIAL PLAN OF THE
CORPORATION OF THE CITY OF WELLAND

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PART A - THE PREAMBLE (This does not constitute part of the Amendment)

TITLE AND COMPONENTS

This document, when approved in accordance with the Planning Act, shall be known as Amendment No. 24 to the Official Plan of the Corporation of the City of Welland.

Part "A", the Preamble, does not constitute part of this Amendment.

Part "B", the Amendment, consists of the map and text changes.

Part "C", the Appendices, which does not constitute part of this Amendment, contains the background data, planning considerations and public involvement associated with this Amendment.

PURPOSE OF THE AMENDMENT

Modification 1
Remove
strikethrough
add red text.

The purpose of Official Plan Amendment 24 is to include the subject lands shown on the attached Schedule 'A' within the urban area boundary of the City and to ~~update the urban boundary expansion policies to be consistent with the policies in a A Place to Grow Growth Plan for the Greater Golden Horseshoe.~~ **create Area Specific Policy Area – Area 8 (Northwest Welland).**

LOCATION

Modification 2
Remove
strikethrough,
add red text.

The lands subject to this Amendment encompass lands bordered by the City of Welland northern municipal boundary with the City of Thorold and the Town of Pelham, **the rear of the lots that front onto** Niagara Street (Regional Road No. 50) to the east, the existing City urban boundary to the south and Clare Avenue to the west. Rice Road, First Avenue and Quaker Road all traverse the subject lands.

The textual Amendment will apply to ~~all lands within the City.~~ **the Northwest Welland subject lands.**

BASIS

Modification 3
Remove
strikethrough,
add red text.

The subject lands are located outside the urban boundary of the City of Welland. This Amendment will bring the subject lands into the City's urban area. The textual changes in this Amendment will ~~bring the City's Official Plan into compliance with Provincial Plans and legislation~~ **create an Area Specific Policy Area – Area 8 and provide policy direction for this new urban area.**

PART B - THE AMENDMENT

All of the Amendment entitled PART B - THE AMENDMENT, consisting of the following Policies and the maps referred to as Schedule "A" - Land Use Plan and Policies, constitute Amendment No. 24 to the Official Plan of the Corporation of the City of Welland.

MAP CHANGES

1. Schedules 'A', 'B', 'B1', 'C', 'C1', and 'D' are hereby amended by expanding the City's urban area boundary to include lands shown on Schedule "A", attached hereto.

POLICIES

1. The Official Plan of the Corporation of the City of Welland is hereby amended as follows:

~~Deleting Section 3.5.1 Comprehensive Review Required for Urban Boundary Expansion and replacing it with:~~

Modification 4
Remove this
wording in its
entirety

~~3.5.1 — The expansion of an urban area boundary can be undertaken through, outside or in advance of a municipal comprehensive review in accordance with the applicable requirements set out in Policies 3.5.2.2, 3.5.2.3, 3.5.2.4, 3.5.2.5 and 3.5.2.6.~~

~~Deleting Section 3.5.2 Need for Expansion and replacing it with:~~

~~3.5.2~~

~~1. Settlement area boundaries will be delineated in this Plan.~~

~~2. A settlement area boundary expansion may occur through a municipal comprehensive review where it is demonstrated that:~~

~~a) based on the minimum intensification and density targets in this Plan and a land needs assessment undertaken in accordance with Policy 2.2.1.5 in A Place to Grow, Growth Plan for the Greater Golden Horseshoe (May 19, 2019), sufficient opportunities to accommodate forecasted growth to the horizon of the Growth Plan are not available through~~

~~intensification and in the designated greenfield area:~~

- ~~i. within the upper- or single-tier municipality, and~~
- ~~ii. within the applicable lower-tier municipality;~~
- ~~b) the proposed expansion will make available sufficient lands not exceeding the horizon of the Growth Plan, based on the analysis provided for in Policy 3.5.2.2 a), while minimizing land consumption; and~~
- ~~c) the timing of the proposed expansion and the phasing of development within the designated greenfield area will not adversely affect the achievement of the minimum intensification and density targets in the Growth Plan, as well as other policies of the Growth Plan.~~

~~3. Where the need for a settlement area boundary expansion has been justified in accordance with Policy 3.5.2.2, the feasibility of the proposed expansion will be determined and the most appropriate location for the proposed expansion will be identified based on the comprehensive application of all of the policies in the Growth Plan, including the following:~~

- ~~a) there is sufficient capacity in existing or planned infrastructure and public service facilities;~~
- ~~b) the infrastructure and public service facilities needed would be financially viable over the full life cycle of these assets;~~
- ~~c) the proposed expansion would be informed by applicable water and wastewater master plans or equivalent and stormwater master plans or equivalent, as appropriate;~~
- ~~d) the proposed expansion, including the associated water, wastewater and stormwater servicing, would be planned and demonstrated to avoid, or if avoidance is not possible, minimize and mitigate any potential negative impacts on watershed conditions and the water resource system, including the quality and quantity of water;~~
- ~~e) key hydrologic areas and the Natural Heritage System identified in the Growth Plan and from the Core Natural Heritage System of the City's Official Plan should be avoided where possible;~~

~~f) prime agricultural areas should be avoided where possible. To support, minimizing and mitigating the impact on the Agricultural System the following:~~

~~i. expansion into specialty crop areas is prohibited;~~

~~ii. reasonable alternatives that avoid prime agricultural areas are evaluated; and~~

~~iii. where prime agricultural areas cannot be avoided, lower priority agricultural lands are used;~~

~~g) the settlement area to be expanded is in compliance with the minimum distance separation formulae;~~

~~h) any adverse impacts on the agri-food network, including agricultural operations, from expanding settlement areas are avoided, or if avoidance is not possible, minimized and mitigated as determined through an agricultural impact assessment;~~

~~i) the Policies of Sections 2 (Wise Use and Management of Resources) and 3 (Protecting Public Health and Safety) of the Provincial Policy Statement are applied; and~~

~~j) the proposed expansion meets any applicable requirements of any applicable source protection plan.~~

~~4. Notwithstanding Policies 3.5.2.2 and 3.5.2.3, the City may adjust settlement area boundaries outside of a municipal comprehensive review, provided:~~

~~a) there would be no net increase in land within settlement areas;~~

~~b) the adjustment would support the municipality's ability to meet the intensification and density targets established pursuant to the Growth Plan;~~

~~c) the location of any lands added to a settlement area will satisfy the applicable requirements of Policies 3.5.2.2 and 3.5.2.3;~~

~~d) the affected settlement areas are not rural settlements; and~~

~~e) the settlement area to which lands would be added is serviced by municipal water and wastewater systems and there is sufficient reserve infrastructure capacity to service the lands.~~

~~5. Notwithstanding Growth Plan Policies 2.2.8.2 and 5.2.4.3, a settlement area boundary expansion may occur in advance of a municipal comprehensive review, provided:~~

~~a) the lands that are added will be planned to achieve at least the minimum density target in Growth Plan Policies 2.2.7.2 or 2.2.5.13, as appropriate;~~

~~b) the location of any lands added to a settlement area will satisfy the applicable requirements of Growth Plan Policy 2.2.8.3;~~

~~c) the affected settlement area is not a rural settlement;~~

~~d) the settlement area is serviced by municipal water and wastewater systems and there is sufficient reserve infrastructure capacity to service the lands; and~~

~~e) the additional lands and associated forecasted growth will be fully accounted for in the land needs assessment associated with the next municipal comprehensive review.~~

~~6. For a settlement area boundary expansion undertaken in accordance with Growth Plan Policy 2.2.8.5, the amount of land to be added to the settlement area will be no larger than 40 hectares.~~

Modification 5
Adding new
policies for
Area 8

Adding Section 6.7.8 – Area 8: Northwest Welland

Notwithstanding policies 3.5.1 and 3.5.2 of the Official Plan, and any other policies that may prohibit the following, the Northwest study area is permitted as a settlement area boundary expansion in advance of the municipal comprehensive review in accordance with Regional Official Plan Amendment 18 and subject to the following policies:

Policy 6.7.8.1 Planned Function

Area 8 are urban settlement area lands bordered by the City of Welland's northern municipal boundary with the City of Thorold and the Town of Pelham, the rear lot line of the properties that front onto Niagara Street (Regional Road No. 50) to the east, the former City urban boundary to the south and Clare Avenue to the west. Rice Road, First Avenue and Quaker Road all traverse the subject lands. Northwest Welland shall be planned to function as a complete community with a mix of land uses.

Policy 6.7.8.2 Permitted Uses

Land use permissions within Area 8 shall be set out in accordance with the land use schedule and policies of the Northwest Welland Secondary Plan. No development shall occur until such time as the Secondary Plan has been approved.

Policy 6.7.8.3 Design

Development within Area 8 shall meet a high design standard in accordance with the urban design guidelines approved with the Northwest Welland Secondary Plan.

6.7.8.4 Urban Boundary Expansion – Land Need

Area 8 lands and forecasted growth will be fully accounted for in the land needs assessment associated with the Region's new Official Plan (municipal comprehensive review).

Deleting Section 3.5.3 Approval and replacing it with:

Modification 6
Remove
strikethrough

3.5.3 Urban boundary expansions are a matter of Provincial interest. The ~~City recognizes that the~~ Region of Niagara is the approval authority for the City's Plan and urban boundary expansions.

SCHEDULE "A" LAND USE PLAN



PART C - THE APPENDICES

The following appendices do not constitute part of Amendment No. 24 to the Official Plan of the Corporation of the City of Welland, but are included only as information supporting the amendment.

APPENDIX I	Affidavit
APPENDIX II	Notice of Adoption
APPENDIX III	Minutes of Public Meeting
APPENDIX IV	Staff Report
APPENDIX V	Council Resolution (Certified)

APPENDIX/

AFFIDAVIT

IN THE MATTER OF SECTION 7, ONTARIO
REGULATION 543/06

AND

IN THE MATTER OF THE ADOPTION OF
OFFICIAL PLAN AMENDMENT NO. 24 BY BY-
LAW 2019-163 PASSED BY COUNCIL OF THE
CORPORATION OF THE CITY OF WELLAND
ON

I, Rose Di Felice of the City of Welland in the Regional Municipality of Niagara,
make oath and say as follows:

1. I am the Manager of Policy Planning, Infrastructure and Development Services of the Corporation of the City of Welland.
2. That in accordance with Section 17(15) of The Planning Act, as amended and Section 3 of Ontario Regulation 543/06, Notice of the Open House was published in the Niagara This Week on November 14, 2019. I hereby certify that the required Statutory Public Meeting was held on December 3, 2019 by the Council of the Corporation of the City of Welland.
3. A list of all persons or public bodies which made oral submissions at the Statutory Public Meeting is attached as Schedule "A" to this Affidavit.
4. That in accordance with Section 17(23) of The Planning Act, as amended, and Ontario Regulation 543/06, the requirements for the giving of Notice of Adoption of the Amendment have been complied with.
5. That in accordance with Section 7(7) of Ontario Regulation 543/06, the decision of Council is consistent with the Policy Statements issued under sub-Section 3(1) of the Act and conforms to any applicable Provincial Plan or Plans.

Sworn before me at the City of Welland
in the Regional Municipality of Niagara,
this 13th day of January, 2020.

Rose Di Felice

Christine Rossetto

Christine Leigh Rossetto,, a Commissioner,
etc., Province of Ontario, for the
Corporation of the City of Welland.
Expires March 20, 2020.

SCHEDULE "A" TO APPENDIX 1-AFFIDAVIT

List of individuals who made oral submission at the Statutory Public Meeting conducted on December 3, 2019 concerning Amendment No. 24 to the Official Plan of the Corporation of the City of Welland.

Grant Munday, Manager of Development Approvals, spoke in support of the Application.

Thomas Richardson (solicitor) and Greg Hynde (planning consultant) on behalf of the Froude, Plamondon and Jones families spoke in opposition to the Application.

APPENDIX II

NOTICE OF ADOPTION



**CITY OF WELLAND
NOTICE OF ADOPTION OF
AMENDMENT NO. 24 TO THE
OFFICIAL PLAN OF THE CORPORATION OF THE CITY OF WELLAND**

Take notice that the Council of the Corporation of the City of Welland passed By-law 2019-163, being a By-law to adopt Amendment No. 24 to the Official Plan on December 17, 2019 under Sections 17 and 26 of the Planning Act, as amended.

The Purpose of Amendment No. 24 is to include the City's Northwest Area (lands known as the Northwest Expansion Area) to within its Urban Area Boundary and to provide text amendments to the City's Official Plan to reflect Provincial Policies pertaining to urban boundary expansions.

The Effect of the Amendment is to expand the City's Urban Area Boundary to include lands currently outside the City's Urban Area (Northwest Area) and to update the City's Official Plan to include policies regarding urban boundary expansions in conformity with Provincial Policies.

Pursuant to Section 17(23.1)(a) of the Planning Act, as amended, City Council took into consideration all written and oral presentations made to it before rendering a decision.

Official Plan Amendment No. 24 requires approval of the Regional Municipality of Niagara (approval authority) under subsection 17(22) of the Planning Act. Any person or public body will be entitled to receive notice of the decision of the approval authority if a written request to be notified of the decision (including address, fax number or e-mail address) is made to the approval authority.

Any written request to be notified of the decision should be directed to:

The Regional Clerk
Regional Municipality of Niagara
1815 Sir Isaac Brock Way,
Thorold, Ontario
L2V4T7

Amendment No. 24 and By-law 2019-163 are available for inspection at Infrastructure and Development Services - Planning Division, 60 East Main Street, Welland during regular office hours as well as on the City's website (www.welland.ca).

Dated at the City of Welland this 26th day of December, 2019.

ROSE DI FELICE, M.PI., M.Sc. MCIP, RPP
MANAGER OF POLICY PLANNING
INFRASTRUCTURE AND DEVELOPMENT SERVICES
OF THE CORPORATION OF THE CITY OF WELLAND

APPENDIX III

MINUTES OF PUBLIC MEETING -

Appendix III



MINUTES OF
COUNCIL MEETING, DECEMBER 3, 2019
CIVIC SQUARE, COUNCIL CHAMBERS
60 EAST MAIN STREET

Council met in Committee-of-the-Whole in open session at 7:10 p.m. on the above date.

His Worship Mayor Frank Campion in the Chair.

Members Present:

Councillors J. Chiocchio, T. DiMarco, B. Fokkens, J. Larouche, D. McLeod, A. Moote, G. Speck, L. Spinosa, C. Richard and L. Van Vliet.

Members of Staff and Others Present:

Chief Administrative Officer, G. Long
City Clerk, T. Stephens
Legislative Assistant, C. Viger
Chief, Fire & Emergency Services, B. Kennedy
General Manager, Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas
General Manager, Infrastructure and Development Services, T. Fitzpatrick
General Manager, Economic Development & Recreation & Culture, D. Degazio
Manager of Budgets & Financial Reporting/Deputy Treasurer, E. Pankoff
Manager of Development Approvals, G. Munday

THE FOLLOWING ITEM WAS DELETED:

10-108 Notice of Motion from Councillor DiMarco to be removed from the December 3, 2019 Council meeting and added to the December 17, 2019 Council Meeting.

DELEGATIONS

10-108 Frank DeChellis, Representative, Welland Soccer Club addressed Council regarding Youngs Sportsplex.

10-108 Suzanne DeKay, Representative, Welland Tennis Club addressed Council regarding Youngs Sportsplex.

AGENCIES, BOARDS, COMMISSIONS AND COMMITTEES REPORT

19-4 Councillor McLeod, Chair, Budget Review Committee provided verbal reports on the Budget Review Committee meetings of November 18 and 25, 2019.

LEGISLATED PUBLIC HEARINGS PURSUANT TO THE PLANNING ACT

Councillor Van Vliet presided as Chair of the Public Hearing:

19-123 The City of Welland is initiating an application for Zoning By-law Amendment to rezone properties located at 114 and 142 Second Street, 105 First Street, and an unaddressed parcel at the south-east corner of Plymouth Road and First Street to Institutional (INS1) in City By-law 2017-117 as the lands are currently identified as a 'Deferred Area' in this By-law. The lands are currently zoned IN-1 in the former City Zoning By-law 2667.

G. Munday confirmed that the statutory requirements for public hearing had been met, summarized the purpose of the hearing and reviewed the Planning Division Report.

Grant Munday, Manager of Development Approvals, on behalf of the City of Welland 60 East Main Street, Welland, ON
L3B 3X4

In support of the application:

Peter Banga, 142 Second Street, Welland, ON L3B 4T9

There being no other persons present to speak in support of the application, the Chair asked for those opposing the application.

In opposition of the application:

Daniele Tronko, Church of Higher Consciousness, 114 Second Street, Welland, ON L3B 4T9

There being no further persons present to speak in opposition to the application, the hearing was concluded.

19-124 Completed applications have been for Official Plan Amendment (OPA 23) and Zoning By-law Amendment submitted by QUARTEK GROUP on behalf of THE STUDENT RESIDENCE INCOME FUND GP INC for lands legally described as PT TWP LT 233, former City of Thorold, now in the City of Welland, municipally known as 585 First Avenue. The lands are located on the west side of First Avenue, north of College Park Drive, and south of Woodland Drive. Request has been made to rezone the lands from Residential Low Density 2 (RL2) to Residential High Density (RH) with a site specific amendment to allow for a reduced lot size of 36 metres, whereas 40 metres is required and to permit a parking ratio of 0.85 spaces per unit, whereas 1 space per unit is required. A total of 18 parking spaces will be provided. The purpose of the application is to permit the construction of a five (5) storey residential apartment building with 21 units.

G. Munday confirmed that the statutory requirements for public hearing had been met, summarized the purpose of the hearing and reviewed the Planning Division Report.

Leigh Whyte, Manager of Planning, Quartek Group, 91 St. Paul Street, St. Catharines, ON L2R 3M3 spoke on behalf of the applicant.

In support of the application:

- No one spoke to the application.

There being no other persons present to speak in support of the application, the Chair asked for those opposing the application.

In opposition of the application:

- Allison Steele, 64 Rollins Drive, Welland, ON L3C 628
- Chris O'Toole, 12 College Park Drive, Welland, ON L3C 626

There being no further persons present to speak in opposition to the application, the hearing was concluded.

13-86 A Complete Application for Official Plan Amendment (OPA 24) has been submitted by THE CORPORATION OF THE CITY OF WELLAND for lands identified as the North-West Expansion Area, to expand the Urban Area Boundary of the City of Welland to include the lands identified on the key map provided, as well as to incorporate textual changes to the City's Official Plan to be in compliance with Provincial Policy with respect to Urban Area Expansions.

G. Munday confirmed that the statutory requirements for public hearing had been met, summarized the purpose of the hearing and reviewed the Planning Division Report.

Grant Munday, Manager of Development Approvals, on behalf of the City of Welland 60 East Main Street, Welland, ON
L3B 3X4

In support of the application:

- No one spoke to the application.

There being no persons present to speak in support of the application, the Chair asked for those opposing the application.

In opposition of the application:

- Tom Richardson, 40 Queen Street, St. Catharines, ON L2R 5G3
- Greg Hynde, Quartek Group, 91 St. Paul Street, St. Catharines, ON L2R 3M3

There being no further persons present to speak in opposition to the application, the hearing was

concluded.

2019-762

19-1 Moved by Richard and Larouche

THAT THE COUNCIL OF THE CITY OF WELLAND hereby approves and adopts the minutes of the Regular Council Meeting of November 19, 2019 and Special Council Meeting of November 25, 2019, as circulated.

CARRIED

2019 - 763

99-43 Moved by Spinosa and Larouche

THAT THE COUNCIL OF THE CITY OF WELLAND approves the \$13.5 million dollar repayment of note receivable from Welland Hydro-Electric System Corporation to the City of Welland.

CARRIED

2019 - 764

10-108 Moved by Van Vliet and McLeod

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the presentation by Frank DeChellis, Representative, Welland Soccer Club regarding the Youngs Sportsplex.

CARRIED

2019 - 765

12-113 Moved by Moote and Larouche

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the presentation by Suzanne DeKay, Representative, Welland Tennis Club regarding the Youngs Sportsplex.

CARRIED

2019 - 766

19-4 Moved by McLeod and Richard

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the verbal reports by Councillor McLeod, Chair, Budget Review Committee, regarding its meetings of November 18, 2019 and November 25, 2019.

CARRIED

2019 - 767

19-4 Moved by Larouche and Spinosa (in block)

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the Budget Review Committee Reports to Council for October 28, 2019 and November 4, 11, 18 and 25, 2019.

CARRIED

2019 - 768

19-5 Moved by Speck and Chiocchio

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report P&B-2019-63; and further

THAT Welland City Council recognizes the economic, social and environmental benefits of its three Community Improvement Plans; and further

THAT Welland City Council requests the City Clerk forward a copy of this Report to the Minister of Municipal Affairs and Housing, Niagara Region for distribution to Regional Council members, all municipalities within the Niagara Region, and KPMG LLP.

YEAS: Councillors Larouche, Speck, Chiocchio, McLeod, DiMarco, Richard, Spinosa, Fokkens, Moote, Van Vliet and Mayor Campion.

NAYS: None.

CARRIED

2019 • 769

19-28 Moved by Larouche and Spinosa (in block)

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the presentation by Sonya Wierenga, Executive Director and Bryanna Gleason, Junior Volunteer from Rose City Kids regarding Current Programs and Services at Rose City Kids.

CARRIED

2019 • 770

19-28 Moved by Larouche and Spinosa (in block)

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the presentation by Steven Soos, Resident regarding Restoring Community Watch Groups.

CARRIED

2019 • 771

19-28 Moved by Larouche and Spinosa (in block)

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the presentation by Tammy Maroudas, Territory Manager, Donor Relations regarding Canadian Blood Services - Boxing Day Blood Donor Clinic at Youngs Sportsplex.

CARRIED

2019 • 772

19-48 Moved by Speck and Spinosa

THAT THE COUNCIL OF THE CITY OF WELLAND approves that the Municipal Modernization Program application for Intake One be submitted to the provincial government.

CARRIED

2019 • 773

19-123 Moved by McLeod and Spinosa

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information purposes Report P&B-2019-59 regarding application for Zoning By-law Amendment for lands on the east side of Plymouth Road, south of First Street, and north of Second Street, more specifically described as 114 & 142 Second Street, 115 First Street, and an unaddressed parcel on the south-east corner of First Street.

CARRIED

2019 -774

19-124 Moved by Spinosa and Moote

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information purposes Report No. P&B-2019-60 regarding applications for Official Plan Amendment (OPA 23) and Zoning By-law Amendment (File No. 2019-04) for lands on the west side of First Avenue, north of College Park Drive, and east of Rollins Drive and municipally known as 585 First Avenue.

CARRIED

BY-LAWS

Moved by Larouche and Spinosa (in block)

THAT THE COUNCIL OF THE CITY OF WELLAND having given due consideration to the following By-law, as reproduced in this evening's Council Agenda, now read a first, second and third time and pass same, and authorize the Mayor and Clerk to sign and seal same.

19-22

19-23

BYL 2019 -144

A By-law to amend By-laws 2018-48, 2018-49 and 2018-50; and to repeal By-law 2019-96.

CARRIED

Moved by Larouche and Moote

THAT THE COUNCIL OF THE CITY OF WELLAND having given due consideration to the following By-law, as reproduced in this evening's Council Agenda, now read a first, second and third time and pass same, and authorize the Mayor and Clerk to sign and seal same.

19-1

BYL 2019 - 145

A By-law to adopt, ratify and confirm proceedings of the Council of the Corporation of the City of Welland at its meeting held on the 3rd day of December, 2019.

CARRIED

Council adjourned at 10:55 p.m.

These Minutes to be approved and adopted by Motion of Council this 17th day of December, 2019.


MAYOR

CITY CLERK

APPENDIX IV

STAFF REPORT

Appendix IV

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

13-86

COUNCIL
INFRASTRUCTURE AND DEVELOPMENT SERVICES

REPORT P&B-2019-66
DECEMBER 17, 2019

SUBJECT: NORTHWEST WELLAND URBAN AREA BOUNDARY EXPANSION

AUTHOR: ROSE DI FELICE, M.Pl., M.Sc., MCIP, RPP
MANAGER OF POLICY PLANNING

APPROVING G.M.: TRAVERS FITZPATRICK
GENERAL MANAGER,
INFRASTRUCTURE AND DEVELOPMENT SERVICES

RECOMMENDATIONS:

1. THAT THE COUNCIL OF THE CITY OF WELLAND adopts Official Plan Amendment No.: 24 respecting the Northwest Area of the City to expand the City's Urban Area Boundary to include lands in northwest Welland not currently within the City's Urban Area Boundary to within it so as to permit future urban type uses; and
2. That Welland City Council directs Staff to circulate a copy of Report P&B-2019-66 to Niagara Region to advise of its adoption of Official Plan Amendment No.: 24 to permit the urban area expansion to include the Northwest Area of the City.; and further,
3. That Welland City Council requests that Niagara Region Council approve Official Plan Amendment No.: 24 for the City of Welland.

ORIGIN AND BACKGROUND:

As a result of the near completion of the Secondary Plan and changes made to Provincial legislation and directives, City Staff initiated an Official Plan Amendment (OPA) for that portion of the City referred to as the Northwest Area. This area encompasses approximately 190 hectares (470 acres) of land generally bounded by the City's northern municipal boundary with the City of Thorold and the Town of Pelham, Niagara Street to the east, the existing City urban boundary to the south and Clare Avenue to the west. For information purposes, a Location Map identifying the location of the Amendment Area is attached as Appendix I.

As noted previously, the Northwest Welland Secondary Planning exercise is currently underway and near completion. The Secondary Plan exercise has resulted in the completion of a number of studies including natural heritage, transportation, municipal servicing, cultural resource, archaeological resource and agricultural impact which support the urban area expansion. The financial impact and stormwater management studies are still outstanding. These studies are anticipated to be completed early in the new year before the OPA for expansion is finalized.

The inclusion of these lands within the City's Urban Area Boundary has a long history. Over the years it has been the position of the City that these lands should be included in the urban area of the City for various reasons including the existence of municipal servicing, the close proximity

of other municipal urban area boundaries and imminent development (in the City of Thorold and the Town of Pelham) and existing growth pressures for development of these lands. As a

result and in addition to the Secondary Plan exercise, the City initiated Official Plan Amendment No.: 24 so as to align the City's Urban Area Boundary with its municipal boundary in Northwest Welland. The purpose of the Amendment is to bring the lands identified as the Northwest Welland Expansion Area into the City's urban boundary as well as to provide text amendments to the City's Official Plan to reflect new Provincial policies regarding urban area expansions.

An Open House was held on November 21, 2019. There were approximately 33 interested parties in attendance representing approximately 23 households. During the meeting no significant issues regarding the proposed Official Plan Amendment, specifically the urban boundary expansion, were raised. It appeared that a majority of the property owners in attendance were in favour of the proposed Amendment and anxious to develop their lands as soon as possible leaving comments to this effect. Subsequent to the Open House, various e-mails supporting the urban area expansion to include all lands in the northwest area to the City's municipal boundary with the Town of Pelham and the City of Thorold also were received. One e-mail raised concerns regarding the Preliminary Land Use Plan (prepared as part of the Secondary Plan exercise) concerning the proposed natural heritage (environmental) land use identified on the property owners landholding. A majority of the comments received related to issues of the type which are addressed when development applications are submitted.

The Statutory Public Meeting regarding OPA No.: 24 was held by Council on December 3, 2019. In support of the OPA, City Staff explained the nature and purpose of the proposal to expand the City's Urban Area Boundary to align with the City's municipal boundary in Northwest Welland. No individuals spoke in support of the OPA. The solicitor for an interested party owning land in southwest Welland requested deferral of Council's consideration of OPA No.: 24 as its adoption would impact negotiations and mediation (at LPAT) concerning his clients' properties.

Copies of all correspondence received regarding this Application are attached as Appendix II to this Report.

COMMENTS AND ANALYSIS:

Issues Raised

Throughout the public participation process interested parties raised various issues including drainage impacts on surrounding lands, impacts on wildlife, preservation of existing agricultural lands within the area, low water pressure, increased traffic and removal of green space. Many property owners within the proposed expansion area provided comments supporting the proposal to expand the City's urban boundary to its municipal boundary.

The proposal before Council is an Application to amend the Official Plan for the Northwest Area of the City to expand the City's Urban Area Boundary to include lands in northwest Welland not currently within the Urban Area Boundary of the City to its municipal boundary. As noted previously, at this time the intent is to only bring these lands to within the City's urban boundary. As part of the associated Secondary Plan development policies and urban design guidelines will be prepared to permit the proper and orderly development of the Area. Following the completion of the Secondary Plan exercise development applications (such as plans of subdivision) can be considered.

A significant majority of the issues raised are those which are specific to the development of the lands within the proposed Urban Area Expansion Area rather than the expansion itself. The issues raised by interested parties will be addressed at the time of the submission and review of development applications. Such submissions would come after the approval of the Secondary Plan being completed for the City. It should be noted that the Secondary Plan exercise will be subject to additional public input prior to its completion.

As of the time of the writing of this Report no comments concerning the proposed urban area expansion (Local OPA No.: 24) had been received from City Departments or outside Agencies.

Provincial Legislation

Changes to the Growth Plan for the Greater Golden Horseshoe 2019 (Growth Plan) (now referred to as A Place to Grow - Growth Plan for the Greater Golden Horseshoe) allow for settlement area boundary expansions outside a municipal comprehensive review where there would be no net increase in land within the settlement area and/or where expansions of 40 hectares or less at a time are made. It should be noted that the Minister of Municipal Affairs and Housing has confirmed that multiple 40 hectare requests can be made. The City, in anticipation of the near completion of the Secondary Plan and to expedite the planning process initiated both Local and Regional OPA processes.

FINANCIAL CONSIDERATION:

There are no financial considerations as a result of the contents of this Report.

OTHER DEPARTMENT IMPLICATIONS:

There are no implications to other Departments as a result of the contents of this Report. Comments from other Departments resulting from the distribution of information regarding the Secondary Plan will be addressed at that time.

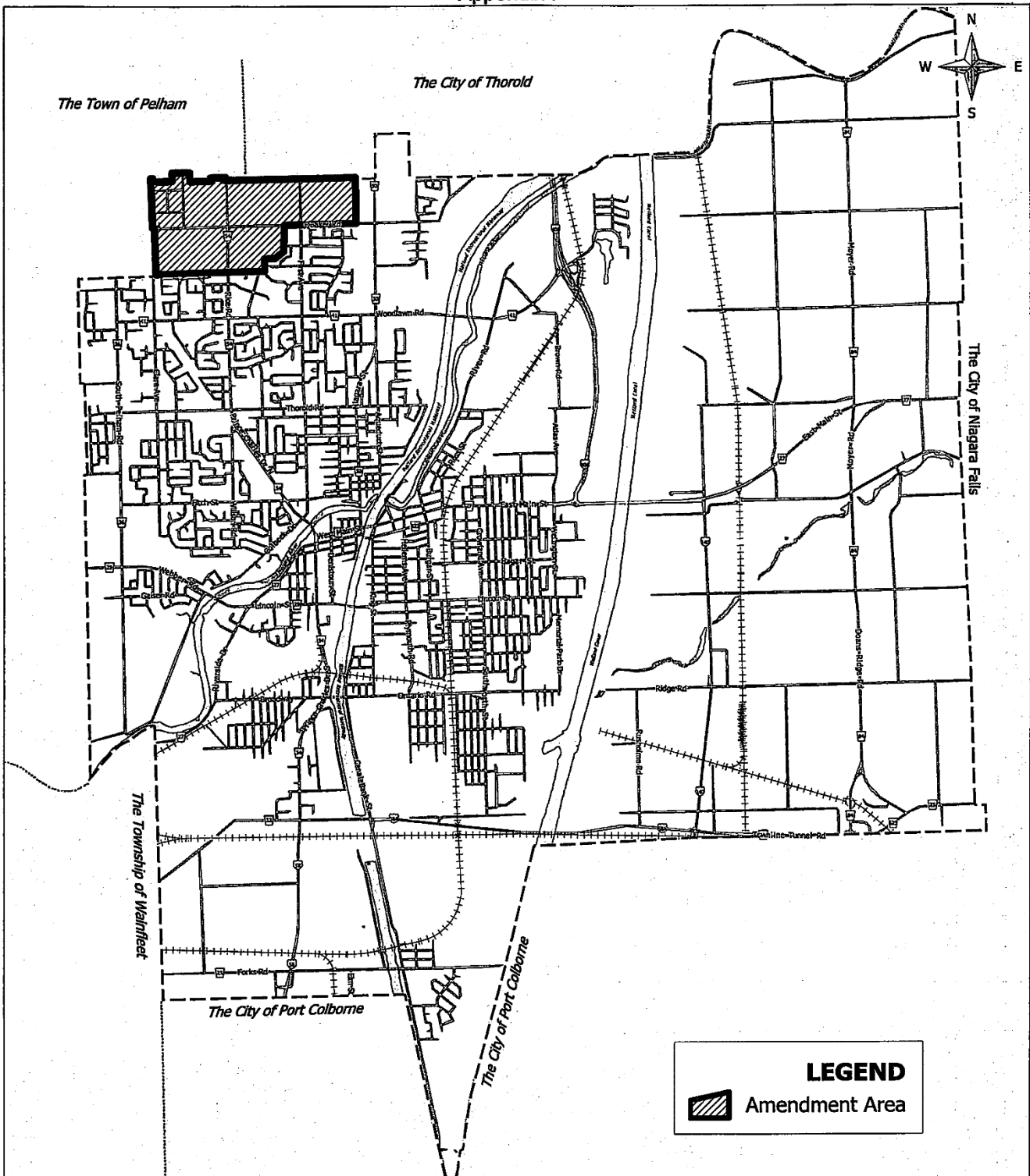
SUMMARY AND CONCLUSION:

Following the changes to the Growth Plan as described in this Report and the near completion of the Secondary Plan for Northwest Welland, City Staff initiated an Official Plan Amendment for the Northwest Area in order to expand the City's Urban Area Boundary to include lands currently outside its urban area in Northwest Welland. In addition, associated with this Amendment, the City has submitted an Application for Regional Official Plan Amendment to request that the Regional Official Plan be amended by expanding the City's Urban Area Boundary to include those lands currently outside its urban area in Northwest Welland. The combination of Local and Regional Official Plan Amendments, if approved, will therefore align the City's Urban Area Boundary with the City's municipal boundary in Northwest Welland in both policy documents and set the framework for planning the development of this area in the future.

ATTACHMENTS:

Appendix I - Location Map
Appendix 11 - Copies of Correspondence

Appendix I



LOCATION MAP

Copyright © 2019 The Corporation of the City of Welland and its Suppliers.
The information contained in this map may represent unintended errors or distortions of fact and the City of Welland (the City) makes no representations or warranties, express or implied, as to the accuracy or completeness of the data and all information should be verified independently. No part of these drawings, or information, or hard copies made from them may be reproduced and/or distributed without written permission from the City. INCLUDES MATERIAL © 2019 OF THE QUEEN'S PRINTER FOR ONTARIO. ALL RIGHTS RESERVED.

**Infrastructure and
Development Services
Planning Division**

\\PAPING\PROJECTS\Urban Boundary Expansion-North West\Urban Boundary Location

SULLIVAN MAHONEY LLP
LAWYERS
Client Committed. Community Minded.

December 4, 2019

Via Email to tara.stephens@welland.ca

Reply to St Catharines office
THOMAS A. RICHARDSON, C.S.
905.688.2207 - Direct line

*Certified Specialist (Municipal Law - Local
Government/Land Use Planning & Development)*

Ms. Tara Stephens, City Clerk
City of Welland
Civic Square
60 East Main Street
Welland, ON L3B 3X4

Dear Ms. Stephens:

**Re: Official Plan Amendment No. 24
Our File No. 87908**

We act as solicitors for the Froude, Plamondon and Jones families with respect to Official Plan Amendment No. 24.

On December 3, 2019, I made representations on their behalf at the public meeting before the Planning Committee in opposition to that amendment.

The purpose of this letter is to request that this writer be notified of any proceedings in this matter, including the date on which the staff report will be presented to the Council for consideration and notice of passage of any Official Plan Amendment.

We also request that you notify this writer with respect to any proceedings in the processing of the northwest secondary plan and an application to the Regional Municipality of Niagara for an Official Plan Amendment with respect to the proposed extension of the urban area boundary in the northwest part of the City of Welland which is affected by proposed Official Plan Amendment No. 24.

Client Committed, Community Minded

40 Queen Street, P.O. Box 1360, St. Catharines, ON L2R 6Z2
4781 Portage Road, Niagara Falls, ON L2E 6B1
sullivanmahoney.com

Page Two

Thank you for your anticipated co-operation.

Yours very truly,

SULLIVAN, MAHONEY LLP

Per: _____,

Thomas A. Richardson, C.S.
Thomas Richardson Legal
Professional Corporation

TAR:sm

cc-Mr. Grant Munday Planning Manager

cc-Mr. and Mrs. Harold Froude

cc-Mr. and Mrs. Dan Froude

Travers Fitzpatrick

From: Chris Armstrong [mailto:chris.armstrong@rogers.com]
Sent: December 2, 2019 5:08 PM
To: Travers Fitzpatrick; [mailto:travers.fitzpatrick@rogers.com]; [mailto:travers.fitzpatrick@rogers.com]
Subject: FW: Secondary Plan

CAUTION: This email originated from an external sender. Please do not click links or open attachments unless you are sure they are safe!

Mr. Fitzpatrick

I have reviewed the presentation that was presented to the public on the expansion of the Northwest area of Welland. In this presentation was a slide of the proposed secondary plan. I understand this is not final and still under review and ultimately needs to get passed by council. The land I had in question earlier (circled in blue) is still showing that it will be part of the Environmental Conservation Area which significantly limits the ability to develop.

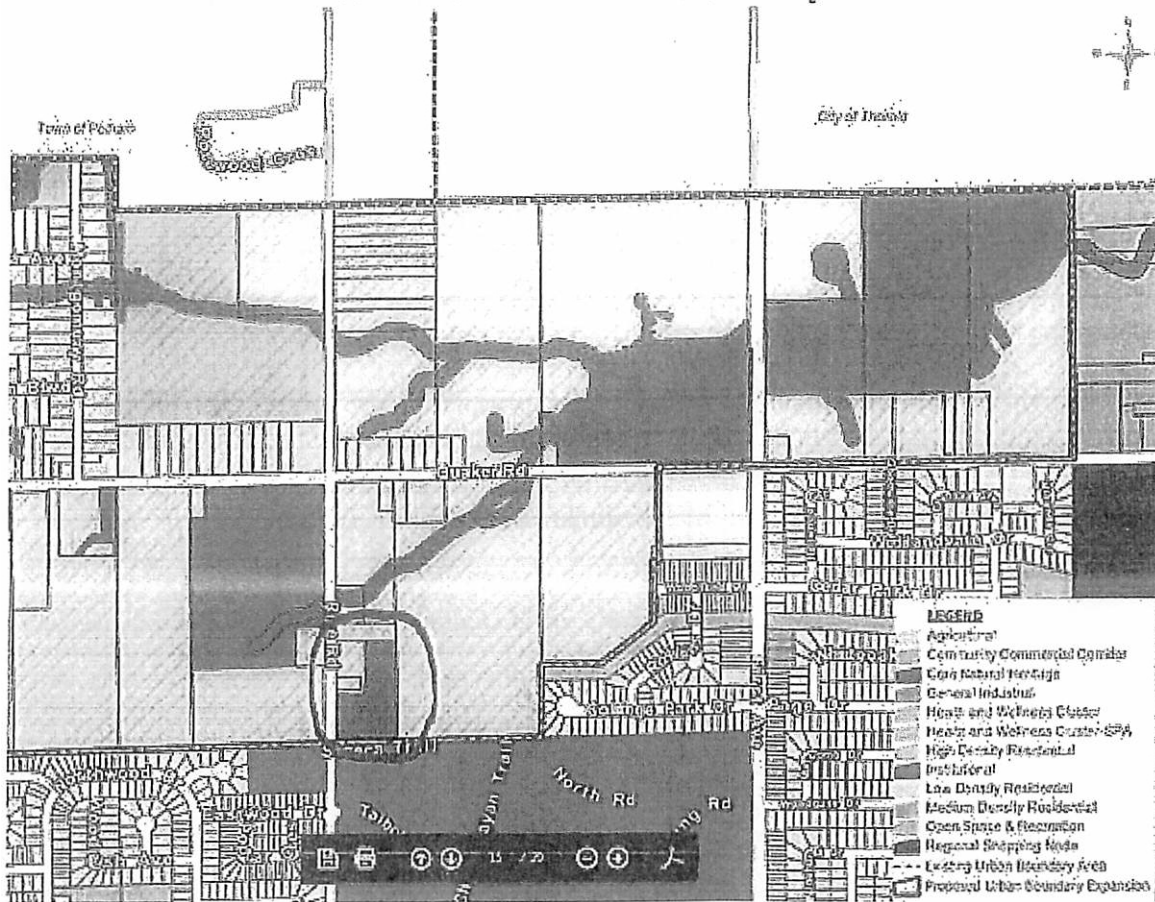
Can you please tell me the steps required to have this lot re-evaluated and put in the secondary plan as existing residential similar to all the properties that surround this one.

As stated below I would be interested in developing this property into more than a single residential dwelling and the proposed zoning would not allow this.

Please accept this email as our written submission for the Statutory Public Hearing that will be held December 3rd, 2019 as we will be unable to attend.

Chris Armstrong
Irene Armstrong
Robert Gaspich
Tara Gaspich Gamble

Current Official Plan Land Use Map



The current application to amend the City Official Plan to bring the area into the urban area. Ultimate land use will be determined by a secondary plan process.

Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138
www.welland.ca
Y0URChannel

This email may contain confidential and/or privileged information for the sole use of the intended recipient. Any review, disclosure, or distribution by others is strictly prohibited. If you have received this email in error, please contact the sender immediately and delete all copies.

From: Chris Armstrong
Sent: November 20, 2

This email may contain confidential and/or privileged information for the sole use of the intended recipient. Any review, disclosure, or distribution by others is strictly prohibited. If you have received this email in error, please contact the sender immediately and delete all copies.

From: Chris Armstrong [mailto:[REDACTED]]
Sent: November 17, 2019 9:53 AM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Cc: [REDACTED]
Subject: Northwest Area Secondary Plan

CAUTION: This email originated from an external sender. Please do not click links or open attachments unless you are sure they are safe.

Mr. Fitzpatrick

I am joint owner of a piece of property in the Northwest Area which is currently under review to add to the urban boundary in the City of Welland. I understand a secondary plan is being developed to designate acceptable land usage going forward.

I received notification that there will be a couple public meetings regarding the Official Plan Amendment of the Northwest Area but I am unable to attend either meeting.

I was hoping you could answer a few questions I have regarding the property I own in the Northwest Area. Details of the property are:

- Roll Number [REDACTED]
- Address [REDACTED]
- Owners [REDACTED]

The questions I have are:

1. The land falls under the Core Natural Heritage System, Environmental Conservation Area designating it a Significant Woodlots Area. Will this designation be amended (removed) to allow development of the land?
2. What will be the acceptable land use? Residential, Commercial, Mixed Use

Grant Munday

From: Mike Schout [REDACTED]
Sent: December 2, 2019 1:48 PM
To: Grant Munday
Cc: Dan Degazio; Travers Fitzpatrick; Roman Grocholsky; 'Ben [REDACTED]
Subject: RE: North-West Expansion Area Public Meeting etc.

CAUTION: This email originated from an external sender. Please do not click links or open attachments unless you are sure they are safe!

Hi Grant,

Thanks for sending the Notice for OPA #24. I just returned from a Caribbean / Central America trip and wasn't aware of the Public Meeting. And unfortunately have minor surgery scheduled for tomorrow and won't be able to attend tomorrow.

Is there anything I should be aware of?
Would you please send me the decision after Council meets?

Thanks,
mike

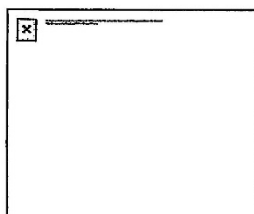
From: Grant Munday <grant.munday@welland.ca>
Sent: Monday, November 18, 2019 10:10 AM
To: Mike Schout [REDACTED]
Cc: Dan Degazio <dan.degazio@welland.ca>; Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: North-West Expansion Area Public Meeting etc.

Mike,

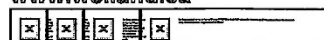
Find attached a Notice of Public Information Meeting, Notice of Statutory Public Meeting for OPA #24, the City's North-West Urban Expansion which includes lands your group has an agreement to purchase from City. We are taking advantage of changes to Growth Plan made recently by the Ontario Government to create more housing.

More information can be found at the following link under Northwest Studies:
<https://www.welland.ca/ReportsStudies.asp>

Sincerely,



Grant Munday
Manager of Development Approvals
Planning Division
Infrastructure and Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2240 Fax: (905)735-8772
www.welland.ca





City of Welland
Infrastructure and Development Services
Planning and Building Division
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2251 | Fax: 905-735-8772
Email: devserv@welland.ca | www.welland.ca

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name % ANTONIO MAIORANO
851924 Ontario Inc.
Address 103 SAWMILL ROAD
City ST. CATHARINES , ONT Postal Code L2S 3K1
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☐ Email ☒ Regular Mail

OWN PROPERTY CORNER OF QUAKER RD & FIRST AVE.
WE HAVE SERIOUS CONCERNS REGARDING THE ROAD
PROPOSED. SEE NO NEED FOR IT ESPECIALLY SINCE SEVERELY
IMPACTS DEVELOPABLE LAND.
WILL BE ENGAGING CONSULTANTS TO ADDRESS THE
ENVIRONMENTAL CONSERVATION AREA AS FEEL IT CAN BE
REDUCED TO ALLOW FOR SOME DEVELOPMENT.
WANT TO ENSURE THAT TRAIL SYSTEM PROPOSED ALSO
HAS MINIMAL IMPACT ON POTENTIAL DEVELOPMENT.
Antonio Maiorano



City of Welland
Infrastructure and Development Services
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RECEIVED
NOV 26 2019
CITY OF WELLAND
PLANNING - BUILDING

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS (Please Print)**

Re: Section 3.5.2.3.
d) + e)

Name Mr & Mrs N. McCall
Address 90 College Park Drive
City Welland Postal Code L3C 6Z7
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☐ Regular Mail

There is no study or report on storm water management for the existing natural water (open) drain that runs in an east-west direction along the south-east limits of the proposed urban expansion which will be directly affected by a change to low density residential.

Currently this water course is shown to abruptly terminate at the property line. It actually drifts into a swampy pond on the subject land and saturates the surrounding flood plain at the west end. Without the natural drainage currently occurring, the whole length of the water course and flood plain will be impacted.

Also potential storm water increases due to climate change should not be ignored.

This pond area supports a variety of animals. i.e. Amphibians and intermittent pond life; nesting birds such as ducks and geese; foraging hawks, coyote, deer, possum. etc.

There is no study or report on the effect on the existing wildlife neither in this pond area NOR the Environmental Conservation Area in the north-east sector (part of the Core Natural Heritage System) which will be directly affected by Not Only low density residential, But Also the proposed reduction in green area (approximately 75%) and the increased danger due to intrusion of roads. There should be At Least an environmental study to determine the size of the deer herd to assure enough land is preserved to guarantee their survival.

It is dangerous to make a decision when you don't have all the information.

Rose DiFelice

From: Travers Fitzpatrick
Sent: November-25-19 9:08 AM
To: Rose DiFelice; Grant Munday; Irene McDonald
Subject: FW: City of Welland - Official Plan Amendment Application (File No. OPA 24)



Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138
www.welland.ca
f t YourChannel

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From: [REDACTED]
Sent: November 22, 2019 8:48 AM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: City of Welland - Official Plan Amendment Application (File No. OPA 24)

CAUTION: This email originated from an external sender. Please do not click links or open attachments unless you are sure they are safe!

Dear Mr. Fitzpatrick,

We appreciate having been sent the memorandum dated November 7, 2019 regarding the above referenced application.

We would appreciate being notified of future decision and developments with regard to this matter.

Kind Regards,

Darryl & Jennifer Nohara
42 Timber Creek Cres
Fonthill, ON L0S 1E4

Rose DiFelice

From: Travers Fitzpatrick
Sent: November-25-19 9:10 AM
To: Rose DiFelice; Grant Munday; Irene McDonald
Subject: FW: Official Plan Amendment Application (File No. OPA 24)



Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
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From: Betty Boyd bettyboyd@welland.ca
Sent: November 21, 2019 7:46 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: Official Plan Amendment Application (File No. OPA 24)

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Hello Travers,

I am an owner of a home on Rice Road. I would like to request a copy of the staff report on this Application.

You can email it to this address, or mail it to 510 Rice Road, Welland, ON L3C 2W1.

Thank you.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



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Infrastructure and Development Services
Planning and Building Division
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Email: devserv@welland.ca | www.welland.ca

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name Sandra Brookeman
Address 107 Montgomery Rd
City Welland Postal Code L3C2V5
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☐ Email ☒ Regular Mail

My complaint is that the notification by mail is only 1 week ahead. People are working, and please if you want a good communication with the people who live this area, please make sure you inform them at least 4 weeks ahead.

*The Rainwater problem will increase in the Summerlea subdivision. Right now, the houses on the even number side of Summerlea are do have big problems with the water that won't run down to the creek,

the creek is now already too small to get the water towards the soccer field, where the collection is.

* The road on Summerlea Ave never ever should be opened for traffic.

* We have to keep the green barrier around the Summerlea subdivision it's the only green space left for the wild animals.

* The water pressure is a problem on Montgomery Rd, and it smells like soil.

* What is the time planning of this plan to complete?
And what are the total cost?

If you would like more information on the project please contact Travers Fitzpatrick, General Manager of Infrastructure and Development Services, 905-735-1700, Extension 2138 or email devserv@welland.ca



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OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)

Name KORRAWE KLEIN
Address 85 MONTGOMERY RD.
City WELLAND Postal Code L3C 2Y4
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☒ Regular Mail

WORRIED ABOUT OPENING OUR ROADS Summerlea to new
SUBDIVISION OR LINE AVE. WORRIED ABOUT OUR 32 YEARS OLD
SEWAGE INFRASTRUCTURE SO WORRIED WITH NEW BUILD. ALSO
THE WATER WE HAVE IN OUR BACKYARDS APPARENTLY WE HAVE
A DRAINAGE CATCH BASIN THAT IS TOO HIGH TO HAVE THE
WATER FLOW^{AWAY} LEAVING THE BACK YARDS. AND THE WATER PRESSURE
SUCKS IN OUR SUBDIVISIONS SO WILL THESE NEW HOMES MAKE
IT EVEN WORSE. WE HAVE VERY NARROW ROADS, CAN'T HAVE
EXTRA TRAFFIC GOING ^{THROUGH} ~~THROUGH~~ LOTS OF PETS AND CHILDREN
IN THIS VETERAN'S SUBDIVISION. WE HAVE LOTS OF DEER
AND HAWKS THAT SURVIVE IN THIS BEAUTIFUL OPEN SPACE
HOPE THAT YOU THINK OF THEM AS WELL. TAKING AWAY THE
GREEN SPACE TAKES AWAY THEIR HOMES.
THANK YOU FOR YOUR TIME.



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**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name JORDAN BYNKOSKI
Address 72 Summerlea Ave
City WELLAND Postal Code L3T 3E7
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☒ Regular Mail

YOUR CURRENT PLAN SHOWS REMOVING THE GREEN-
SPACE ALONG LINE AVE AND OPENING UP THE
DEAD END FROM SUMMERLEA AVE TO LINE AVE.
THIS IS PROBLEMATIC AS IT WILL CREATE A
THOROUGHFAIR FROM LINE TROUGH TO QUAKER RD
WHICH WILL CREATE A DANGER FOR OUR CHILDREN
AND OTHER PEDESTRIANS USING OUR NARROW
SIDEWALKLESS ROADS. DRIVERS ATTEMPTING TO
AVOID THE CORNER OF PELHAM RD AND QUAKER RD
WILL USE THIS ROUTE.

PLEASE SEND A COPY OF THE STAFF REPORT ON THIS
APPLICATION.

PLEASE SEE BACK ... continued ...

I'M FURTHER CONCERNED THAT THE PROPOSED PLAN
WILL ~~ONLY~~ INCREASE THE PROBLEMS WE ALREADY
FACE WITH PROPERTY WATER DRAINAGE. THE
BUILDING OF TIMBER CREEK AFFECTS US NEGATIVELY
AS THEIR PROPERTIES ALREADY DRAIN INTO OUR
BACKYARDS AND ~~THE~~ THE CATCH BASIN ISN'T
ACCESSIBLE AS IT WAS PUT IN AT A HIGHER
ELEVATION THAN OUR YARDS. I'M CONCERNED
THE NEW SUBDIVISIONS WILL FURTHER BACK
UP WATER INTO OUR SUBDIVISION.

If you would like more information on the project please contact Travers Fitzpatrick, General Manager
of Infrastructure and Development Services, 905-735-1700, Extension 2138 or email
devserv@welland.ca



City of Welland
Infrastructure and Development Services
Planning and Building Division
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Email: devserv@welland.ca | www.welland.ca

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name GRAGME, DIANNE MURPHY
Address 22 Montgomery Rd W
City Welland Postal Code L3C 8Y3
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☐ Regular Mail

Bike path and sidewalk on Quaker Rd
Ensure that Summerlea subdivision remains
closed to through traffic - Narrow road, lots
of children.
Ensure drainage concerns of Summerlea are
considered
Ensure that sewers and water pressure are
not impacted

Submission to City of Welland
Re: Official Plan Amendment (File No. OPA 24)

To: Travers Fitzpatrick,
General Manager of Infrastructure and Development Services,
City of Welland

With regards to the above, we also submitted a letter to the City in April 2018 (in reference to the Northwest Area Secondary Plan Study). At that time we granted permission to Aquafor Beech Limited staff, Associated Engineering staff, as well as the City of Welland and Niagara Peninsula Conservation Authority representatives, to access our property to conduct biophysical surveys and engineering assessments. We requested on that letter, that we be notified prior to the visit to inform us of the date/time proposed for the visit as we would like to be present. To the best of our knowledge, no one from any of the above organizations have visited our property or contacted us. We communicated through email with Aquaforbeech about our concerns for wildlife (Ash Baron was our contact) and provided some dates for a potential visit as requested, but heard nothing more back. We also had contact with an archaeologist (Douglas Todd, ASI Heritage) who visited our house to discuss the First Nations find (arrowhead) that we found in the study area and he was most helpful.

To highlight our major concerns from our last submission:

1. The most important issue we have is the impact of any new development on wildlife in the area. Our property backs onto the old Welland Soccer Club land and there is a line of trees and understory vegetation 5-10 m wide running between the rear of the properties on the east side of Montgomery and the above land. As far as we are aware, most of that area is on the land under consideration for development. The trees act as a corridor for wildlife movement between the properties on Montgomery and the Carolinian forest at the north end of the Summerlea subdivision. We see numerous species of animals on our property and/or on the old soccer fields as a result of this connection to the natural forest. These include:
 - a. Mammals such as flying squirrels, opossums, skunks, racoons, coyotes, foxes, beavers, muskrats
 - b. Reptiles including snakes, turtles (snapping and painted),
 - c. Amphibians – frogs including bullfrogs and leopard frogs, toads, newts and salamanders. Some salamanders are included in species at risk in Ontario, so there may be cause for concern in that regard.
 - d. Birds of many species, including many migratory species and predators such great horned owls and other owl species. There are also many ground-dwelling/nesting birds such as killdeer and American woodcocks.
 - e. Insects such as Monarch butterflies feeding on milkweed at the back of the property

Photos of some of the key wildlife noted above were included in the original submission and should still be on file, but we have many more available should you wish to see them.

2. Finally, there is some evidence of archeological artifacts in the area and on one occasion we found an arrowhead in the Carolinian forest (a photo was attached to the original submission and as noted above was examined by ASI Heritage).
3. As a suggestion, and in light of our concerns above, perhaps the old soccer club land could be maintained as greenspace in a similar manner to Burgoyne Woods in St. Catharines, to provide some protection to wildlife and enhance their current habitat. This would allow residents of any new development in the study area to have access to open areas in an urban setting where such opportunities are increasingly rare.

Thank you for the opportunity to have input into the development planning and process

Yours sincerely

Graeme and Dianne Murphy
22 Montgomery Rd
Welland, ON L3C 2Y3



City of Welland
Infrastructure and Development Services
Planning and Building Division
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2251 | Fax: 905-735-8772
Email: devserv@welland.ca | www.welland.ca

OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)

Name HENRY KLEIN
Address 85 MONTGOMERY RD
City WELLAND Postal Code L3C 2Y4
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☐ Regular Mail

TO CONTINUE SUMMERLEA AVE INTO THE SOCCER FIELD
WOULD PUT A UNNECESSARY BURDEN ON OUR SUBDIVISION
WE HAVE NO SIDEWALKS, NARROW STREETS AND LOTS
OF KIDS. THIS IS A RECIPE FOR DISASTER. UNLESS
YOU KEEP TRAFFIC FROM TAKING A SHORT CUT
THROUGH OUR SUBDIVISION. WE LIVE RIGHT ON THE
CORNER OF MONTGOMERY RD & SUMMERLEA AND WE
OPPOSE ANYTHING THAT WILL INCREASE TRAFFIC
AT OUR CORNER. ALSO, THE OTHER END OF SUMMERLEA
AT LINE AVE SHOULD REMAIN CLOSED. AS THE
TRAFFIC WOULD BE A NIGHTMARE. ALSO THE
GREEN SPACE BEHIND MONTGOMERY RD, SHOULD REMAIN
AS A BUFFER FROM THE NEW SUBDIVISION.



City of Welland
Infrastructure and Development Services
Planning and Building Division
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OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)

Name ^{LISA} DAN ROBINSON
Address 131 BRIARSDALE CRES
City WELLAND Postal Code L3C 6S1
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☒ Email ☐ Regular Mail

I have sent a letter of concerns to
Travers Fitzpatrick and wish to be
notified of any developments regarding
this PROPOSED ~~develop~~ expansion.



**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name ROBERT LUCASIA
Address 402 RICH RD.
City WALTON Postal Code _____
Telephone No. _____ Email _____

Would you like to be notified by? ☒ Email ☐ Regular Mail

- I WOULD LIKE TO BE NOTIFIED ABOUT THE SECONDARY PLAN PROCESS AND BE PRESENT FOR MEETINGS -



**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name Donald & Gloria Metler
Address 520 Rice Rd.
City Welland Postal Code L3C 2W1
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☐ Email ☒ Regular Mail

full support



City of Welland
Infrastructure and Development Services
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**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name Marc & Nancy Papineau
Address 472 Quaker Rd (mailing address 152 Redwood CRT)
City Welland Postal Code L3C 7C4
Telephone No. [REDACTED] Email

Would you like to be notified by? ☐ Email ☒ Regular Mail

We would like to inform you that as a property owner we are in favour of the proposed plan to move the line of urban boundary. We purchased our property with the intention of building on the property a building which would allow more units.



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Infrastructure and Development Services
Planning and Building Division
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**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name Mr. G. Passero
Address 294 Quaker Road
City Welland Postal Code L3C 3G5
Telephone No. [REDACTED] Email

Would you like to be notified by? ☐ Email ☒ Regular Mail

I attended the Public Information Meeting and I support the proposed Planning Application.
* I would like to be notified of any meetings related to the Development of the Secondary Plan for North West Welland. *



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Infrastructure and Development Services
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**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name Robert Berkovsky
Address 436 PARKER RD
City Welland Postal Code L3G 3G8
Telephone No. [REDACTED] Email [REDACTED]

Would you like to be notified by? ☐ Email ☒ Regular Mail

~~[REDACTED]~~

I Approve. [Signature]

Land Owner: Noreen Garofalo

Address: 450 Rice Road

Welland, Ontario

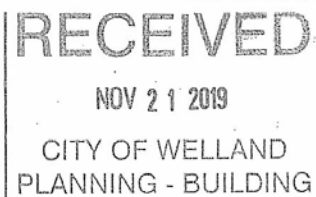
L3C 2W1

Telephone: [REDACTED]

provide
Recommendation
Report

November 18th, 2019

PD
see envelope request



To whom it may concern,

I would like to start by applauding the efforts of the Niagara Region Council Members for their innovative thinking and ability to adapt to the current needs of the residents of Welland. I would like to express my full support for the inclusion of my property into the urban expansion boundary. My property was purchased in 1982 and is a parcel of land 10 acres in size in the northwest quadrant proposed to be added to the City of Welland's Urban Land Area. The property is a perfect candidate for urban growth as the major infrastructure for city water and sewer are currently in place on Rice Road and there is an abundance of schools and shopping available in close proximity.

Welland has seen unprecedented growth in recent years and in this difficult economic climate, municipal expansion is essential for fostering a community based on progress and prosperity. Sustainable development satisfies the economic, environmental, social and cultural needs of our community.

I would like to take this opportunity to thank the Council of Welland as well as the Niagara Region for their consideration on this matter.

Noreen Garofalo



City of Welland
Infrastructure and Development Services
Planning and Building Division
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Email: devserv@welland.ca | www.welland.ca

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name LINO VENTRESCA

Address _____

City _____

Postal Code _____

Telephone No. _____

Email _____

Would you like to be notified by?

☒ Email

☐ Regular Mail

PLEASE KEEP THEM INFORMED OF PROGRESS



City of Welland
Infrastructure and Development Services
Planning and Building Division
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Phone: 905-735-1700 Ext. 2251 | Fax: 905-735-8772
Email: devserv@welland.ca | www.welland.ca

**OFFICIAL PLAN AMENDMENT #24
(NORTH-WEST WELLAND URBAN EXPANSION)
COMMENTS
(Please Print)**

Name F. ARCURI

Address _____

City _____

Postal Code _____

Telephone No. _____

Email _____

Would you like to be notified by?

☒ Email

☐ Regular Mail

PLEASE KEEP THEM NOTIFIED OF PROGRESS

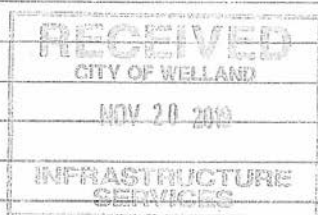
Nov. 15, 2019

To TRAVERS FITZPATRICK

I AM CURIOUS AS TO WHERE THE NORTHERN
BOUNDARY FOR THE URBAN EXPANSION LIES.

IS IT IDENTIFIABLE BY ONE OF THE
EAST-WEST ROADS.

I WISH TO BE NOTIFIED OF THE DECISION
OF THE CITY OF WELLAND ON THE PROPOSED
OFFICIAL PLAN AMENDMENT AS WELL AS
RECEIVING A COPY OF THE STAFF REPORT,



THANKYOU

JOE MATICH

526 PARKSIDE CRES.
BURLINGTON, ON
L7L 4G9



Rose DiFelice

From: Travers Fitzpatrick
Sent: November-18-19 1:23 PM
To: Kevin Day
Cc: Grant Munday; Rose DiFelice
Subject: RE: OPA 24

Kevin, the proposed changes to the City Official Plan is to bring the lands into the Urban Boundary. The proposed changes will not affect you on Milkwood Trail.

We will send you an electronic copy of the Official Plan amendment after it is adopted by Welland Council



Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138
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From: Kevin Day [REDACTED]
Sent: November 17, 2019 1:04 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: OPA 24

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Hi Travers, I read the notice in the local paper - Can you send me a copy of the final amendment when it is done?

And if I'm reading the notice correctly, there's no real change in the land or zoning, it's just updating the official plan to include this area, correct?

Kevin Day
188 Milkweed Trail, Welland
[REDACTED]

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Rose DiFelice

From: Travers Fitzpatrick
Sent: November-21-19 8:57 AM
To: Grant Munday; Rose DiFelice
Subject: FW: Proposed North-West Expansion for the City of Welland
Attachments: City Proposed Urban Expansion.pdf

See previous e-mail on the matter

Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138

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-----Original Message-----

From: Dan Robinson [mailto:dan@niagararegion.ca]
Sent: November 20, 2019 11:55 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Cc: mayor <mayor@welland.ca>; Councillor Adam Moote <adam.moote@welland.ca>; Councillor Mary Ann Grimaldi <maryann.grimaldi@welland.ca>; Leanna.Villella@niagararegion.ca; Pat.Chiocchio@niagararegion.ca
Subject: Proposed North-West Expansion for the City of Welland

Good Day Travers,

My name is Dan Robinson and I am contacting you with my written submission regarding the North-West Expansion for the City of Welland that I hope to have presented to City Council as part of the staff report on this matter. I have attached the written submission.
Thank you for your time.
Regards,
Dan Robinson

To: Travers Fitzpatrick, General Manager of Infrastructure and Development Services
of the City of Welland
CC: Frank Campion, Mayor of The City of Welland
Adam Moote, Ward 1 Councillor City of Welland
Mary Ann Grimaldi, Ward 1 Councillor City of Welland
Leanna Villella, Regional Council Representative for Welland
Pat Chiocchio, Regional Council Representative for Welland

My name is Dan Robinson and I am writing this letter on behalf of my wife Lisa Robinson and myself with regards to the application by The Corporation of the City of Welland for the lands identified as the North-West Expansion Area, to expand the Urban Area Boundary of the City of Welland to include the new lands identified in the correspondence sent by the City of Welland to residents of the areas next to the proposed expansion area. Having lived at 131 Briarsdale Crescent for the last 28 years we have some concerns with this proposed expansion and the reports that The Corporation of the City of Welland in using to support the proposed expansion. These concerns are identified below.

Concern 1:

The Northwest study report used by the City of Welland to support the proposed expansion failed to identify and acknowledge the drainage at the southern edge of section D of the proposed area where a considerable amount water flows behind 131, 135 and 139 Briarsdale Crescent to a drain between 135 and 139 Briarsdale Crescent. There has been so much water that the City of Welland staff have had to make repairs to the drain caused by erosion. If this significant drainage issue was missed or overlooked and the expansion is allowed to happen, what happens to all this water and the drain between 135 and 139 Briarsdale Crescent.

Concern 2:

The Natural Heritage section of the Northwest Study report used by the City of Welland to support the proposed expansion missed some key facts and species. The study area was limited both in scope and time to identify species. With the lack of knowledge that a wet area existed at the southern edge of section D no observations, studies or listening devices were used in this area. We have seen and heard many amphibians in the area. The one that concerns us the most is the endangered Fowlers Toad which have seen and heard their calls for many years both in section D and on our property.

Concern 3:

The Natural Heritage section of the Northwest Study report used by the City of Welland to support the proposed expansion failed to acknowledge the wildlife corridor that exists in the proposed expansion area. This area is part of a network that allows wildlife to move east and west from Hamilton to Niagara. The wildlife corridor follows the old proposed route 5A of the mid-peninsular highway. We have seen, on a regular basis coyotes, deer, fox and turkeys to name but a few that call this area home. There are also

Rose DiFelice

From: Travers Fitzpatrick
Sent: November-21-19 8:52 AM
To: Grant Munday; Rose DiFelice
Subject: FW: Official Plan Amendment Application (File No. OPA 24)
Attachments: Letter to City of Welland_Nov2019.docx

FYI see previous e-mail.



Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138
www.welland.ca
f t YourChannel

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From: Graeme Murphy [redacted]
Sent: November 20, 2019 6:26 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: Official Plan Amendment Application (File No. OPA 24)

CAUTION: This email originated from an external sender. Please do not click links or open attachments unless you are sure they are safe!

Hi Travers,
Please find attached, a written submission to the City of Welland addressing our concerns for the above

Regards

Graeme and Dianne Murphy

Submission to City of Welland
Re: Official Plan Amendment (File No. OPA 24)

To: Travers Fitzpatrick,
General Manager of Infrastructure and Development Services,
City of Welland

With regards to the above, we also submitted a letter to the City in April 2018 (in reference to the Northwest Area Secondary Plan Study). At that time we granted permission to Aquafor Beech Limited staff, Associated Engineering staff, as well as the City of Welland and Niagara Peninsula Conservation Authority representatives, to access our property to conduct biophysical surveys and engineering assessments. We requested on that letter, that we be notified prior to the visit to inform us of the date/time proposed for the visit as we would like to be present. To the best of our knowledge, no one from any of the above organizations have visited our property or contacted us. We communicated through email with Aquaforbeech about our concerns for wildlife (Ash Baron was our contact) and provided some dates for a potential visit as requested, but heard nothing more back. We also had contact with an archaeologist (Douglas Todd, ASI Heritage) who visited our house to discuss the First Nations find (arrowhead) that we found in the study area and he was most helpful.

To highlight our major concerns from our last submission:

1. The most important issue we have is the impact of any new development on wildlife in the area. Our property backs onto the old Welland Soccer Club land and there is a line of trees and understory vegetation 5-10 m wide running between the rear of the properties on the east side of Montgomery and the above land. As far as we are aware, most of that area is on the land under consideration for development. The trees act as a corridor for wildlife movement between the properties on Montgomery and the Carolinian forest at the north end of the Summerlea subdivision. We see numerous species of animals on our property and/or on the old soccer fields as a result of this connection to the natural forest. These include:
 - a. Mammals such as flying squirrels, opossums, skunks, racoons, coyotes, foxes, beavers, muskrats
 - b. Reptiles including snakes, turtles (snapping and painted),
 - c. Amphibians – frogs including bullfrogs and leopard frogs, toads, newts and salamanders. Some salamanders are included in species at risk in Ontario, so there may be cause for concern in that regard.
 - d. Birds of many species, including many migratory species and predators such great horned owls and other owl species. There are also many ground-dwelling/nesting birds such as killdeer and American woodcocks.
 - e. Insects such as Monarch butterflies feeding on milkweed at the back of the property

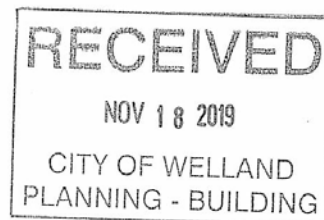
Photos of some of the key wildlife noted above were included in the original submission and should still be on file, but we have many more available should you wish to see them.

2. Finally, there is some evidence of archeological artifacts in the area and on one occasion we found an arrowhead in the Carolinian forest (a photo was attached to the original submission and as noted above was examined by ASI Heritage).
3. As a suggestion, and in light of our concerns above, perhaps the old soccer club land could be maintained as greenspace in a similar manner to Burgoyne Woods in St. Catharines, to provide some protection to wildlife and enhance their current habitat. This would allow residents of any new development in the study area to have access to open areas in an urban setting where such opportunities are increasingly rare.

Thank you for the opportunity to have input into the development planning and process

Yours sincerely

Graeme and Dianne Murphy
22 Montgomery Rd
Welland, ON L3C 2Y3



November 18, 2019

Travers Fitzpatrick
General Manager of Infrastructure
and Development Services
City of Welland
Civic Square, 60 East Main St.
Welland, ON L3B 3X4

Dear Mr. Fitzpatrick,

As a landowner and resident in the expansion area I would like it to be known I am in support of the City of Welland's planned North – West expansion of the Urban Area Boundary.

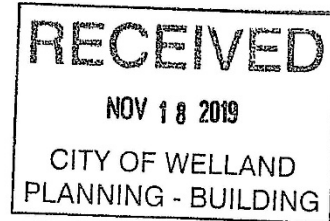
I would like to request notification of the decision by the City of Welland on the proposed official plan amendment. I look forward to receiving future information, my contact information is noted below.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Arcuri".

Shelley Wilson Arcuri
41 Cedarvale Crescent
Welland, ON
L3C 6W8

[REDACTED]
[REDACTED]



November 18, 2019

Travers Fitzpatrick
General Manager of Infrastructure
and Development Services
City of Welland
Civic Square, 60 East Main St.
Welland, ON L3B 3X4

Dear Mr. Fitzpatrick,

I have been following with interest the efforts of the City of Welland regarding the North – West expansion of the Urban Area Boundary. As a landowner within the proposed area I would like to confirm my support.

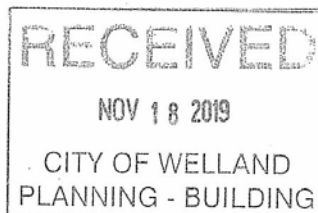
Sincerely,

Robert Wilson

Robert Wilson
14 Pancake Lane
Fonthill, ON
L0S 1E2

November 15, 2019

Travers Fitzpatrick
General Manager of Infrastructure
and Development Services
City of Welland
Civic Square, 60 East Main St.
Welland, ON L3B 3X4



Dear Mr. Fitzpatrick,

The purpose of this letter is to provide my support for the changes to the official plan, in regards to the North – West expansion of the Urban Area Boundary by the City of Welland. I am a 30 year resident of the north-west area and feel that this proposal is long overdue.

Sincerely,

Nancy Wilson
653 Quaker Road
Welland, ON
L3C 3H1

Rose DiFelice

From: Travers Fitzpatrick
Sent: November-14-19 8:49 AM
To: blrpalmer
Cc: Grant Munday; Rose DiFelice
Subject: RE: File no OPA 24

Blair, the notice is to inform you and others that the City wishes to have the area in question brought into the urban area of the City which will permit development.

I have provided the link to the Official Plan Amendment which is on the City's web site.

<https://www.welland.ca/planning/NorthWestStudy/OPA-forNorthwestUrbanAreaExpansionV2.pdf>

Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138

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-----Original Message-----

From: blrpalmer [REDACTED]
Sent: November 13, 2019 7:54 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: File no OPA 24

Travers

I received a notice in the mail regarding the northwest expansion area.

We live at 669 Quaker road. We are already paying taxes to Welland. Is this notice to inform us of the City expanding? Or is this to notify us of new development?

If you guys are expanding you may want to look into the water pressure here. Our neighbours and I have noticed that the pressure isn't quite what is elsewhere in the city.

Thanks

Blair Palmer

Sent from my iPhone

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Irene McDonald

From: Travers Fitzpatrick
Sent: November 13, 2019 10:51 AM
To: Grant Munday; Rachelle Larocque; Rose DiFelice
Cc: Irene McDonald
Subject: FW: Letter received re official plan amendment application

Please see the request below concerning City OPA.



Travers Fitzpatrick
General Manager
Infrastructure & Development Services
Corporation of the City of Welland
60 East Main Street, Welland, Ontario L3B 3X4
Phone: (905)735-1700 Ext. 2138
www.welland.ca
 YourChannel

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From: sstanyar@aol.com [redacted]
Sent: November 12, 2019 2:26 PM
To: Travers Fitzpatrick <travers.fitzpatrick@welland.ca>
Subject: Letter received re official plan amendment application

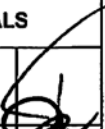

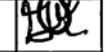
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We would like to receive all information in regards to this application.
Thank you

Steven and Kathleen Stanyar
484 Quaker Rd.
Welland, Ont.,
L3C3G8

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APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

13-86

COUNCIL
INFRASTRUCTURE AND DEVELOPMENT SERVICES

REPORT P&B-2019-61
DECEMBER 3, 2019

**SUBJECT: NORTHWEST WELLAND URBAN AREA BOUNDARY
 EXPANSION**

**AUTHOR: ROSE DIFELICE, M.PI., M.Sc., MCIP, RPP
MANAGER OF POLICY PLANNING**

**APPROVING G.M.: TRAVERS FITZPATRICK
GENERAL MANAGER,
INFRASTRUCTURE AND DEVELOPMENT SERVICES**

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information purposes Report P&B-2019-61 regarding the Application for Official Plan Amendment for the Northwest Welland Urban Area Boundary Expansion.

ORIGIN AND BACKGROUND:

On October 28, 2019 the City put forward a complete Application for Official Plan Amendment, the purpose of which is to include the City's Northwest Area to within its Urban Area Boundary. A Location Map identifying the lands subject to the Official Plan Amendment Application is attached as Appendix I. Attached as Appendix II, are historical details regarding the City's Urban Area Expansion request for inclusion of its Northwest Area to within the City's Urban Area Boundary.

In order for the subject lands in the northwest portion of the City to be included within the City's Urban Area Boundary and therefore be developed for urban purposes, a local Official Plan Amendment, a Regional Official Plan Amendment (also submitted) and a Secondary Plan (near completion) must be undertaken and approved. This Report deals with the local Official Plan Amendment component of the planning process.

As part of the planning process, an Open House was held by Staff on November 21, 2019. Attached, in Appendix III, is the information provided by Staff at the November 21st Open House. Approximately 33 interested parties representing 23 households from both within and outside the subject lands attended throughout the course of the evening. Comment forms were made available for those wishing to provide written comments.

Staff was in attendance to answer any questions and/or provide information to attendees as well as note input from interested parties regarding the proposal. Generally, the issues raised by interested parties included: drainage impacts on surrounding lands, impacts on wildlife, preservation of existing agricultural lands within the area, low water pressure, increased traffic, removal of green space. Four (4) Open House attendees provided written comments supporting the proposal to expand the City's urban boundary

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REPORT P&B-2019-61
Page2

to its municipal boundary. In total as of the writing of this Report, eight (8) letters in support and six (6) letters expressing concerns have been received by the City.

COMMENTS AND ANALYSIS:

Details concerning the proposed expansion and the Official Plan Amendment process were circulated to property Owners within 120 metres of the subject area as well as legislative and required agencies for input. In addition, Notice outlining Application details was published in the Niagara This Week on two (2) separate occasions

(November 7th and 14th, 2019) and advertised on the City's website.

The purpose of the Public component of the process (Including the Open House) was to provide interested parties with an opportunity to obtain Information, ask questions and provide Input on the proposed extension to the City's Urban Area Boundary to include those lands in northwest Welland currently outside the City's Urban Area Boundary. This Report provides an overview of the Public component of the planning process as of the date of the writing of this Report.

FINANCIAL CONSIDERATION:

There are no financial implications as a result of the content of this Report.

OTHER DEPARTMENT IMPLICATIONS:

There are no implications to other departments/divisions as a result of the content of this Report.

SUMMARY AND CONCLUSION:

The purpose of this Report is two-fold 1. to provide Council with an overview of the processing of the Official Plan Amendment Application initiated by the City to bring lands in northwest Welland not currently within the City's Urban Area Boundary to within it so as to permit urban type uses; and, 2. to advise Council of comments in support of, and in opposition to, the Urban Area Boundary Expansion. Any recommendations emerging from the circulation of the details of this proposal and the Public component of the planning process will be incorporated in the final Recommendation Report which is to be prepared for Council's consideration subsequent to tonight's statutory Public Meeting.

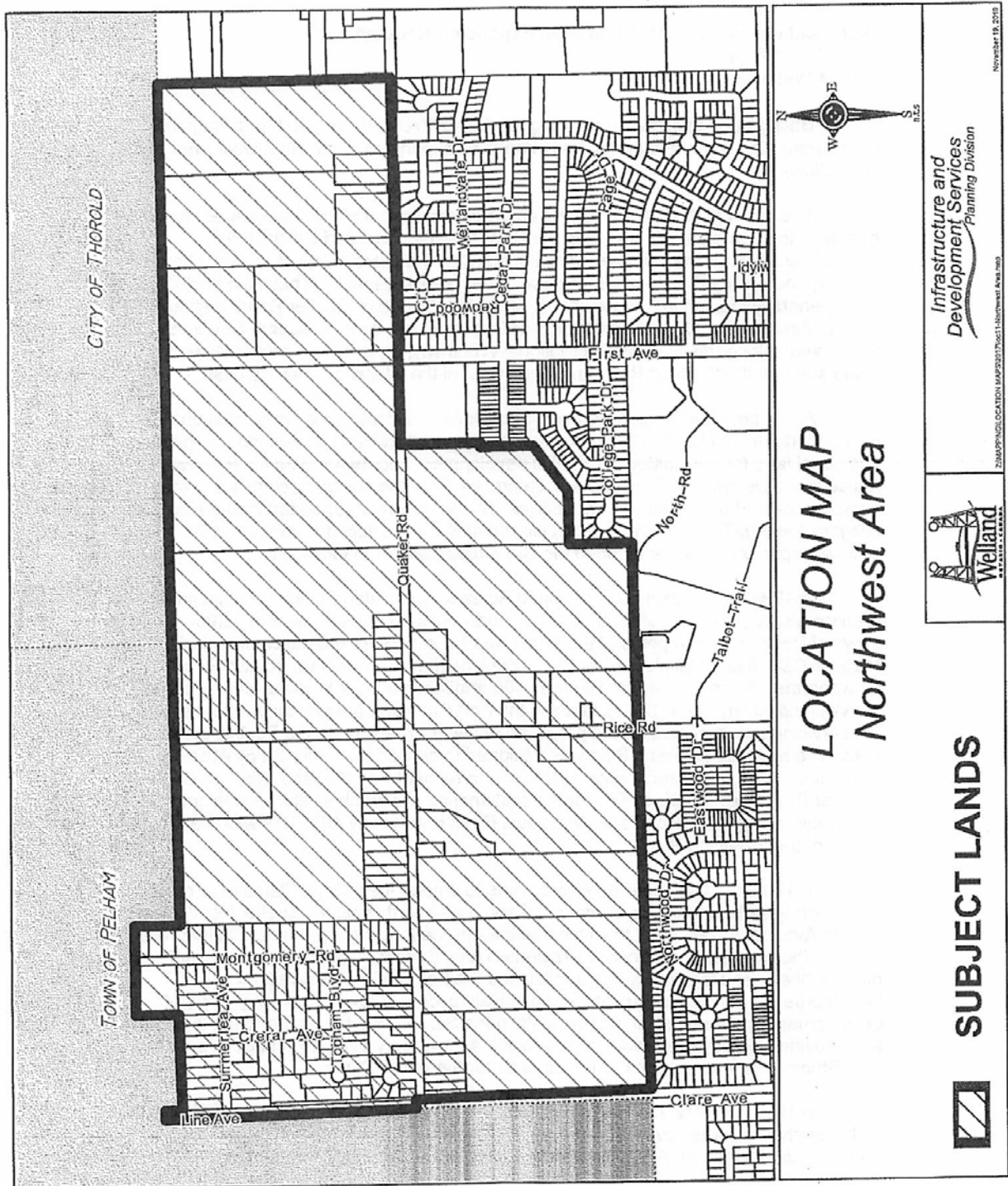
ATTACHMENTS:

Appendix I - Location Map

Appendix II - Historical Perspective of City's Request for Northwest Welland Urban Area Expansion

Appendix III - Open House Display Panels

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Appendix I



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Appendix II

Historical Perspective of Urban Area Expansion Request North West Area City of Welland

Background information detailing the City of Welland's request for a Regional Policy Plan Amendment to permit an Urban Area expansion to the Northwest Area of the City follows.

The intent of the City to request an urban area expansion for the subject lands has been long-established. In 1988, the City of Welland initiated Official Plan Amendment #68 for the Northwest Area of the City. This also involved an Amendment to the Regional Policy Plan to incorporate an urban area expansion. These expansions were generally located in three areas: 1. on the south side of Quaker Road, east and west of First Avenue; 2. north and south of Quaker Road, east of Niagara Street; and 3. those lands along the Welland Recreational Waterway, on the north side of Woodlawn Road south of the Welland River and lands west of the Welland Canal By-pass.

At the time, the Region requested additional justification for the expansion. This was undertaken In March, 1988 based upon an agricultural land evaluation, the need for additional land for anticipated residential development and demand trends for new residential development. This analysis determined that the soil characteristics in the subject area had poor drainage capabilities. This was further supported by the *Regional Niagara Pelham/Thorold/Welland Development Study* produced in January, 1997. CPA #68 was approved which expanded the City's urban area in 3 locations.

In 1996, the Region commissioned Acres & Associated Environmental Limited to prepare a servicing plan for south Thorold, north Welland and the eastern portion of the Town of Pelham. The impetus of the Study was to prepare for the development of the Niagara Centre and Daimler properties in Welland (lands north of Woodlawn Road between the Welland River and Highway 406 and lands east of Highway 406, south of the Welland River); the E. S. Fox lands in the Port Robinson area of south Thorold; and the servicing requirements for the proposed easterly expansion of the Fonthill Urban Area. The eventual servicing Plan was designed to service the entire Study Area. In December, 1996, the Region entered into an Agreement with Welland, Niagara Centre, Daimler Properties and E. S. Fox for the cost sharing of a trunk sanitary sewer and watermain along River Road and Woodlawn Road to Highway 406. This was the first phase of the Servicing Plan.

In 1997, the City received Applications to amend the Official Plan and to extend the Urban Area Boundary for lands on the south and north sides of Quaker Road, west of First Avenue. It was felt at this time that the applications were premature in that time lines for the expansion of services (Regional Trunk Sanitary Sewer) along Quaker Road had not been set. Regional Niagara published the Pelham/Thorold/Welland Development Study in January. Its purpose was to identify and discuss the range of development opportunities and constraints in the Study Area; to provide for a Regional and Provincial Policy overview; and to provide an inventory of policy related information. This Study Area was essentially the same as for the Acres Study.

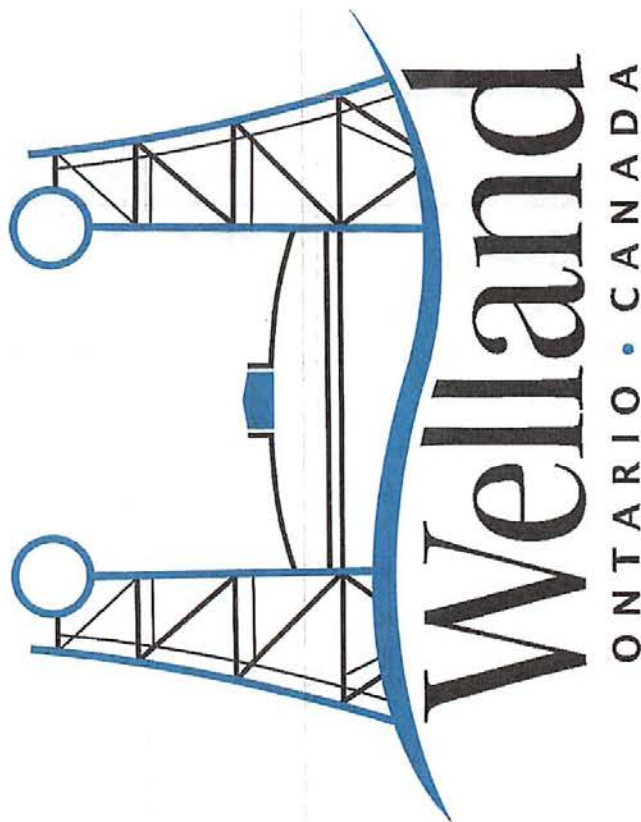
In 1999, the City undertook a general amendment of Zoning By-law 2667. Most of the Study Area was covered by former Township of Thorold Zoning By-law 442. Those lands designated Agricultural were Zoned Agricultural while those lands

designate Rural were provided with a new Holding Rural Zone which restricted development. This Rezoning exercise was considered short term pending the expansion of the Urban Area Boundary.

In early 2000, the Region passed an Official Plan Amendment which permitted the City of Thorold an urban area expansion, including urban Industrial and residential development in the southern portion of the City of Thorold immediately adjacent to its municipal boundary with the City of Welland. This expansion to the City of Thorold's urban area boundary included some deferred urban area to indicate broad phasing of development within the overall urban area boundary.

In 2001, Regional Niagara published an *Update of Household and Population Forecasts by Municipality from 1996- 2026*. Two approaches were taken, the first was based on demographic trends while the second was based on economic trends. New households were distributed throughout the Region based upon several factors including existing trends, capacity for additional housing within urban areas, mix of housing types, "new urban areas", and the Regional Strategy of Development and Conservation.

In 2003, the Region provided a timeframe for the installation of the trunk sewer along Quaker Road (as proposed in the Acres Study) in Welland and north along Rice Road to the Town of Pelham. This sewer runs through the middle of the Study area. The City commissioned EarthTech to undertake a Planning and Servicing Study Class Environmental Assessment for the Northwest area of the City. A public meeting was held in November, 2004 and the Draft Report was prepared in the middle of 2005. This Study was envisioned as a major background review for the City's application for an Urban Area Boundary Expansion.



Bridging the past, present and future



Welcome To The Public Information Meeting

For Official Plan Amendment #24

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North-West Welland Urban Expansion

Thursday, November 21, 2019 7pm-9pm
Welland City Hall, Council Chambers

www.welland.ca

Bridging the past, present and future

Public Information Meeting - Purpose

- The purpose of this Public Meeting is to provide information respecting the proposed Planning Application and is required by the Planning Act.
- Public input is an important component of the Planning Process and we want to hear from you.
- If you have concerns regarding the subject Application you must provide written comments on or prior the Statutory Public Meeting or oral comments at the Statutory Public Meeting.
- If you do not provide written or oral comments you may lose your right to Appeal the decision of Welland City Council to the Land Planning Appeal Tribunal (LPAT).
- Please feel free to ask City Staff any questions you may have regarding the proposal.

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Bridging the past, present and future

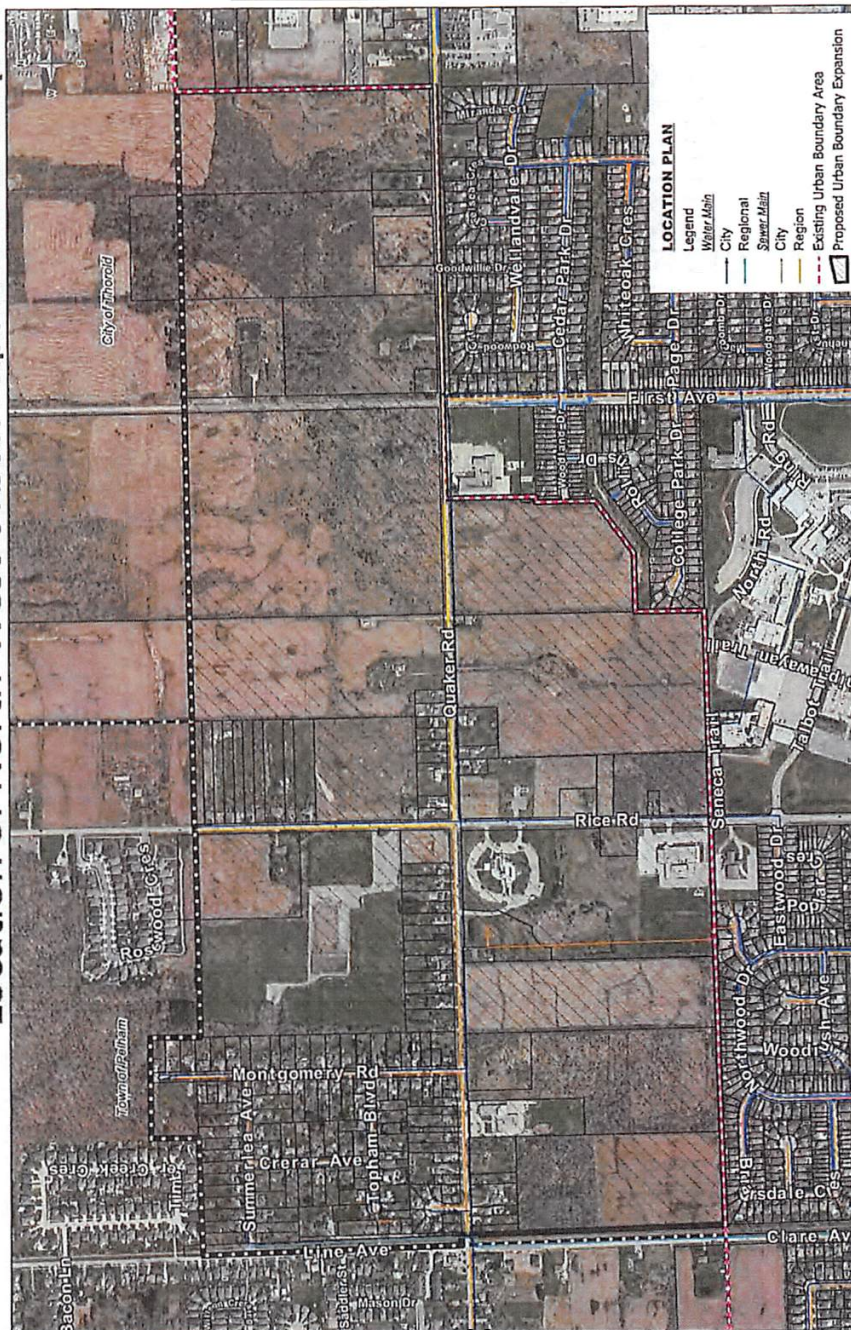
Key Dates

- **November 22, 2019** – Written comments must be received by this date, to be included in the Staff Report. You may also request a copy of the Report in the same letter.
- **December 3, 2019** – Statutory Public Meeting
- **December 17, 2019** – City Staff Final Recommendation Report

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Location of North-West Urban Expansion Area (OPA #24)



The subject lands are approximately 190 Hectares (470 acres) in size. They are bordered by the City of Welland to the north, the northern municipal boundary with the City of Thorold and the Town of Pelham, Niagara Street to the east, the existing City urban boundary to the south and Clare Avenue to the west.

Bridging the past, present and future

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Purpose of the Official Plan Amendment #24

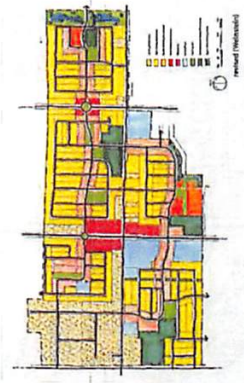
- A Complete Application for Official Plan Amendment #24 has been submitted by THE CORPORATION OF THE CITY OF WELLAND for lands identified as the North-West Expansion Area, to expand the Urban Area Boundary of the City of Welland to include the lands identified on the key map provided, as well as to incorporate textual changes to the City's Official Plan to be in compliance with Provincial Policy with respect to Urban Area Expansions.

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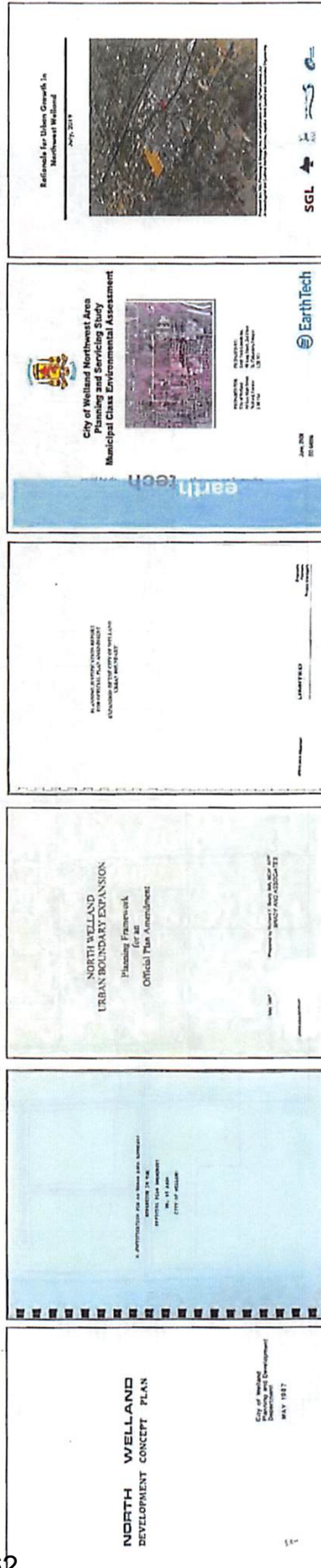
461

Studies and Reports Completed to Date

1987	1988	1996/1997 Studies	1998	2008	2019
<ul style="list-style-type: none"> North Welland Development Concept Plan 	<ul style="list-style-type: none"> A Justification for an Urban Boundary Expansion in the Official Plan Amendment No. 68 Area City of Welland 	<ul style="list-style-type: none"> Servicing Plan for South Thorold, north Welland and the eastern portion of the Town of Pelham Regional Niagara Pelham/Thorold/Welland Development Study North Welland Urban Boundary Expansion Planning Framework for an Official Plan Amendment North Welland Development Concept Plan 	<ul style="list-style-type: none"> Planning and Justification Report for Official Plan Amendment – Expansion of the City of Welland Urban Boundary 	<ul style="list-style-type: none"> City of Welland Northwest Planning and Servicing Study Municipal Class Environmental Assessment 	<ul style="list-style-type: none"> Planning Rationale for Urban Growth in North West Welland Agricultural Impact Assessment Study Archaeological Resource Assessment Cultural Resource Assessment Municipal Servicing Study Transportation Study Natural Heritage



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Bridging the past, present and future

2007 Concept Plan

1. **Magister Renaissance Council (2007)**
The Renaissance Council was established in 2007 to provide a forum for the community to discuss and provide input on the future of the Renaissance area. The Council is composed of representatives from the community, the city, and the private sector. The Council's mandate is to provide recommendations to the city on issues related to the Renaissance area, including land use, transportation, and community development.

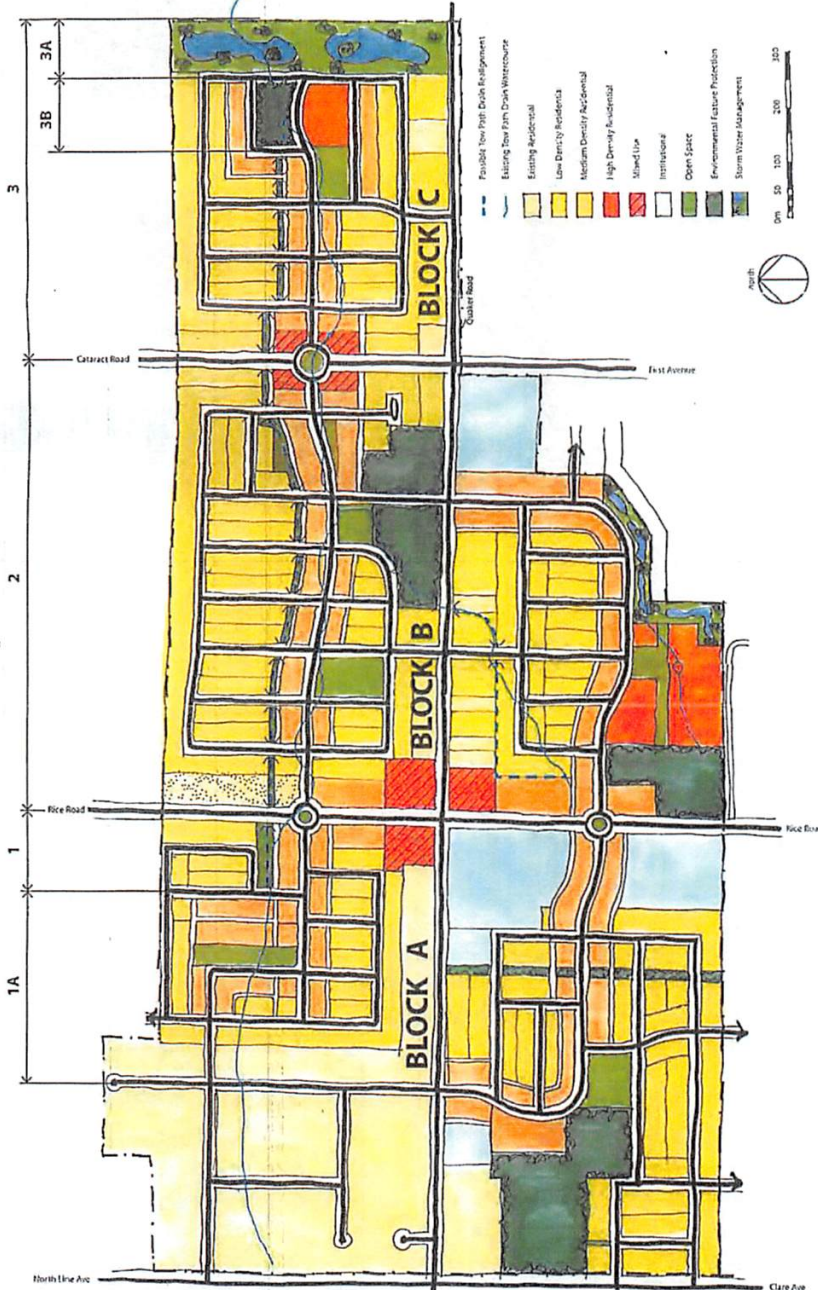
2. **Block A and Block B**
Block A and Block B are the two main blocks of the Renaissance area. Block A is located to the north of Block B. Both blocks are bounded by North Ave to the west and East Ave to the east. Block A is bounded by Rice Road to the south and Block B is bounded by Cataract Road to the south.

3. **Block C**
Block C is located to the east of Block A and Block B. It is bounded by North Ave to the west and East Ave to the east. Block C is bounded by Rice Road to the south and Block B to the west.

4. **Block D**
Block D is located to the south of Block A, Block B, and Block C. It is bounded by North Ave to the west and East Ave to the east. Block D is bounded by Rice Road to the north and Block E to the north.

5. **Block E**
Block E is located to the east of Block D. It is bounded by North Ave to the west and East Ave to the east. Block E is bounded by Rice Road to the north and Block F to the north.

6. **Block F**
Block F is located to the east of Block E. It is bounded by North Ave to the west and East Ave to the east. Block F is bounded by Rice Road to the north and Block G to the north.



The Planning Partnership - May 2007

FIGURE B-1: PRELIMINARY CONCEPT PLAN

Why are we making this application now?

- Changes in A Place To Grow: Growth Plan for Greater Golden Horseshoe 2019 now permit an Urban Expansion outside of Municipal Comprehensive Review.
- Amendment will Implement Province of Ontario More Homes, More Choice: Ontario Housing Supply Action Plan.
- The lands have been studied extensively for urban development purposes. It is time to move forward with adding the subject lands to the Welland urban area.
- The subject lands are a logical extension of the existing urban area.
- The City is experiencing growth pressures for development in the area.
- Is readily serviceable as no major extension or upgrading of water and sewer infrastructure is required (750 mm Regional water main on Clare Avenue, 600 mm Regional sanitary main on Rice Road, 750 mm Regional sanitary main on Quaker Road, east of Rice Road, existing City water and sewer services in some areas).
- The subject area contains an elementary school and the NCDSB Headquarters, and abuts two other elementary schools and the Welland Niagara College Campus.
- 55 ha of land is already designated Built Boundary under the Growth Plan.
- Pending City owned land sale of the Former Welland Soccer Club lands.
- Abuts the Urban Boundaries of the Town of Pelham and City of Thorold

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Bridging the past, present and future

More Homes, More Choice: Ontario's Housing Action Plan



- OPA #24 helps implement Ontario's five-point Plan for housing supply as follows:
 - ✓ Addresses speed by expediting the process to add these lands to the urban area for Welland.
 - ✓ Addresses cost by bringing more land supply closer to a shovel ready state. Also recognizes the costs of reports, studies and infrastructure works completed over the last 30+ years to justify and accommodate the subject lands.
 - ✓ Will address the mix of housing types in the development of the final Secondary Plan for the area.

www.welland.ca

Housing Supply: Ontario's Five-Point Plan

1. **Speed:** Red tape and paperwork can add years to a construction project. We will maintain Ontario's strong environmental protections, while making the development approvals process faster.
2. **Cost:** Layers of permits, government approvals and charges by municipalities add to the cost of building new homes. We will make costs more predictable, to encourage developers to build more housing.
3. **Mix:** We'll make it easier to build different types of housing – from detached houses and townhomes to mid-rise rental apartments, second units and family-sized condos. We need a variety.
4. **Rent:** There are more people looking for homes than there are places to rent. We will protect tenants and make it easier to build rental housing.
5. **Innovation:** This means everything from new housing designs and materials to creative approaches to home-ownership and more. We'll encourage more innovation and creativity in Ontario's housing sector and make sure government isn't standing in the way.

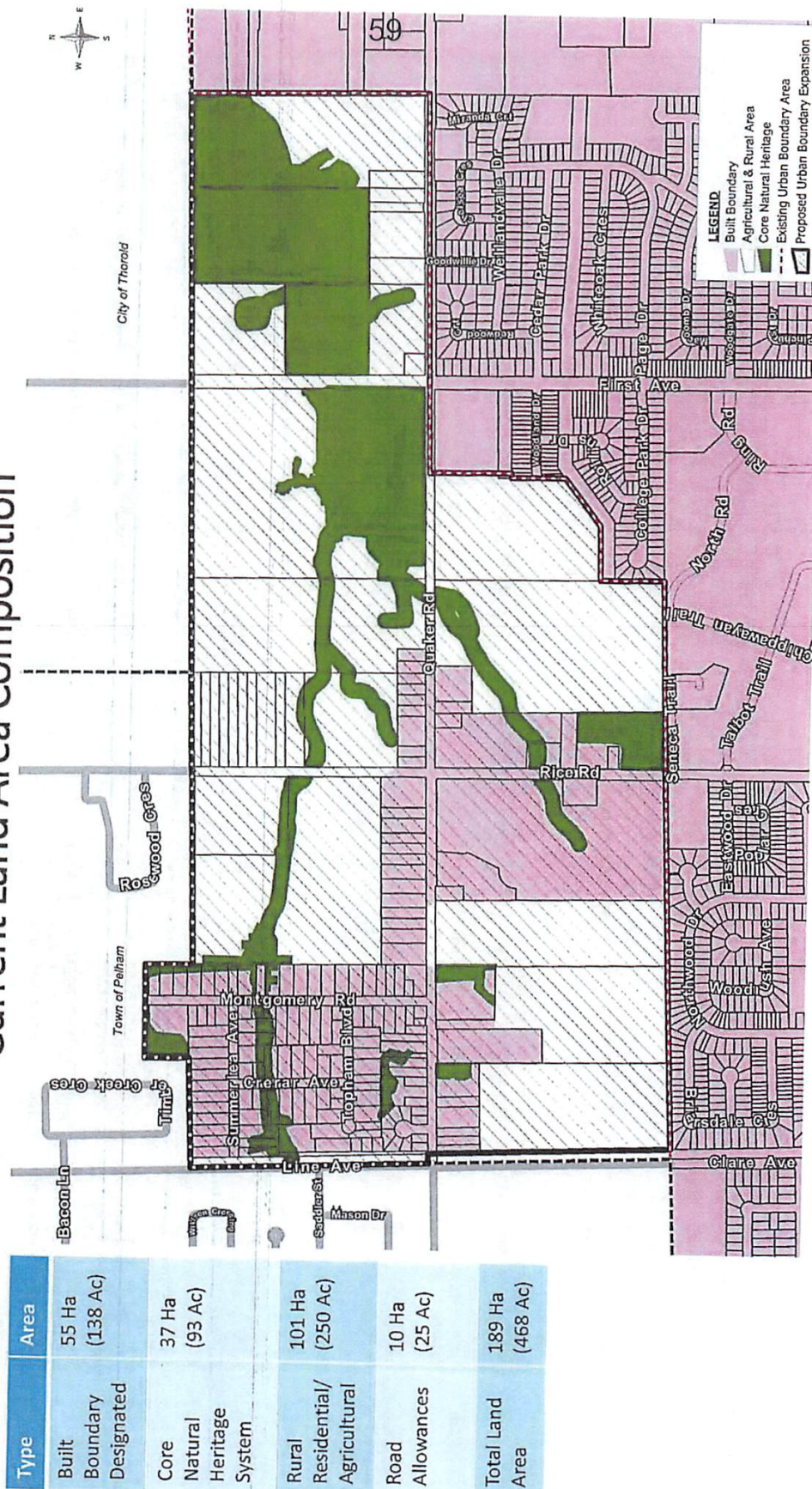
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Bridging the past, present and future

Criteria for Settlement Expansion (Urban Expansion) under Growth Plan Section 2.2.8.3

Policy Number	Policy Description	Policy Conformity	Reason
2.2.8.3 a)	Sufficient capacity in existing or planned infrastructure and public service facilities;	✓	The subject lands have existing local and regional water and sanitary services. There are also a number of planned upgrades and development that are scheduled over the next tens years including three pump upgrade projects (Towpath Sewage Pumping Station & Shoalt's Drive Low Lift & High Water Pumping Stations)
2.2.8.3 b)	Infrastructure and public service facilities needed would be financially viable over the full life cycle of these assets;	✓	The subject lands have existing local and regional water and sanitary services that can easily be extended and is well serviced by both the local and regional road network. A Financial Impact analysis is currently being finalized.
2.2.8.3 c)	Expansion is informed by applicable water and wastewater master plans or equivalent and stormwater master plans or equivalent, as appropriate;	✓	A Planning and Servicing Study Municipal Class EA was completed in 2008 and an up to date Municipal Servicing Study & Transportation Study were completed.
2.2.8.3 d)	Avoid, or if avoidance is not possible, minimize and mitigate any potential negative impacts on watershed conditions and the water resource system;	✓	The City is committed to avoid and if not possible minimize and mitigate any potential negative impacts on watershed condition and water resource.
2.2.8.3 e)	Key hydrologic areas and the Natural Heritage System for the Growth Plan should be avoided where possible;	✓	A natural heritage assessment has identified the Natural Heritage System and key hydraulic areas that are to be protected and studied further in the next stages of the planning process.
2.2.8.3 f)	Prime agricultural area should avoided where possible;	✓	The subject lands do not meet the requirements for Specialty Crop Areas as defined in the Provincial Policy Statement. They are relatively poorer agriculturally and are isolated from other agricultural uses.
2.2.8.3 g)	Settlement Area to be expanded is in compliance with the minimum distance separation formula;	✓	There are no intervening livestock facilities within or abutting the subject lands.
2.2.8.3 h)	Any adverse impacts on the agri-food network, including agricultural operations, would be avoided, or if avoidance is not possible, minimized and mitigated as determined through agricultural impact assessment;	✓	There are no impacts to the agri-food network.
2.2.8.3 i)	The policies of Sections 2 (Wise Use and Management of Resources) and 3 (Protecting Public Health and Safety) of the PPS are applied;	✓	These Sections have been applied in considering the Urban Expansion
2.2.8.3 j)	The proposed expansion would meet any applicable requirements of the Greenbelt, Oak Ridges Moraine Conservation, Niagara Escarpment, and Lake Simcoe Protection Plans and any applicable source protection plans; and	✓	These Policies/Plans are not applicable to the subject lands.
2.2.8.3 k)	Criteria for settlement expansion within the Protected Countryside in the Greenbelt Area	✓	The City of Welland and the subject lands are outside the Greenbelt Area

Current Land Area Composition



A Place to Grow - Growth Plan for the Greater Golden Horseshoe 2019 (Growth Plan)

- New changes to Growth Plan allow for a settlement area boundary expansion (urban expansion) outside of a municipal comprehensive review for the following situations:
 - Where there would be no net increase in land within the settlement area; and/or
 - Expansions of 40 Ha or less at a time (multiple 40 Ha requests can be made and was confirmed by the Minister of Municipal Affairs on November 12, 2019).



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While there are several other requirements in A Place to Grow that support our increased housing supply objectives, I wanted to bring clarity to these two specific planning provisions given their immediate impact on getting supply online faster. These policies, which are contained in the Growth Plan, provide municipalities with the tools to put forward plans that address housing supply goals in a timely manner. By ensuring that municipalities have the flexibility to make decisions on land use and development, we can implement planning changes, our government aims to get housing in the ground quicker and to have development happen sooner.

It is anticipated that additional information on the implementation of A Place to Grow will be forthcoming. In the interim, if you have any questions or concerns, please feel free to contact me or my staff. I am happy to provide more information and guidance. I can be reached at scott@ontario.ca or by phone at 416-325-2600. Thank you for your time.

Sincerely,
Steve Clark
Steve Clark
Minister

c) Stephen Hamilton, Senior Policy Advisor, Office of the Honourable Steve Clark,
Ministry of Municipal Affairs and Housing
Corbin Clark, Assistant Deputy Minister, Ontario Growth Secretariat,
Ministry of Municipal Affairs and Housing
Markus Volpert, Assistant Deputy Minister, Municipal Services Division,
Ministry of Municipal Affairs and Housing

November 12, 2019
Dear Head of Council:

Earlier this year, our government introduced A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019. The plan sets out a clear vision for the future of the Greater Golden Horseshoe and provides a framework for growth. It also sets out a series of policies and provisions that will help to ensure that growth is managed in a way that is sustainable and that meets the needs of the region.

One of the key provisions in the plan is the requirement that municipalities must conduct a comprehensive review of their land use and development policies every five years. This review must take into account the need to increase housing supply, as well as other factors such as the need to protect the environment and to ensure that growth is managed in a way that is sustainable.

In addition to the flexibility provided in the plan, our government is also committed to building more homes faster. Our government has set a target of building 1.5 million new homes by 2031. To achieve this target, we need to ensure that municipalities have the flexibility to make decisions on land use and development in a way that is timely and effective.

One of the ways that we can achieve this is by allowing municipalities to make decisions on land use and development in a way that is more flexible. This is what the plan does. It allows municipalities to make decisions on land use and development in a way that is more flexible, which will help to ensure that growth is managed in a way that is sustainable and that meets the needs of the region.

In addition to the flexibility provided in the plan, our government is also committed to building more homes faster. Our government has set a target of building 1.5 million new homes by 2031. To achieve this target, we need to ensure that municipalities have the flexibility to make decisions on land use and development in a way that is timely and effective.

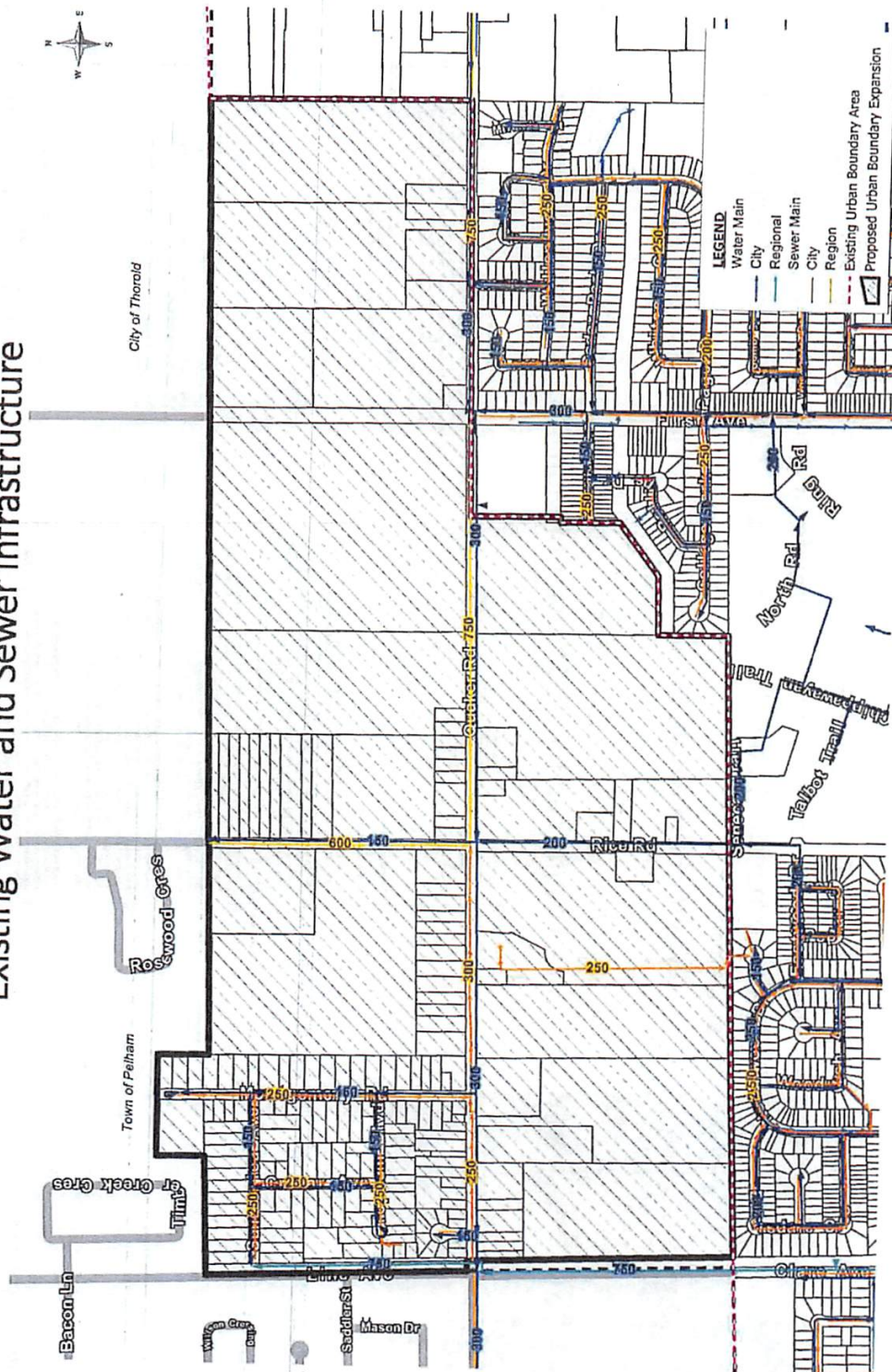
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www.welland.ca

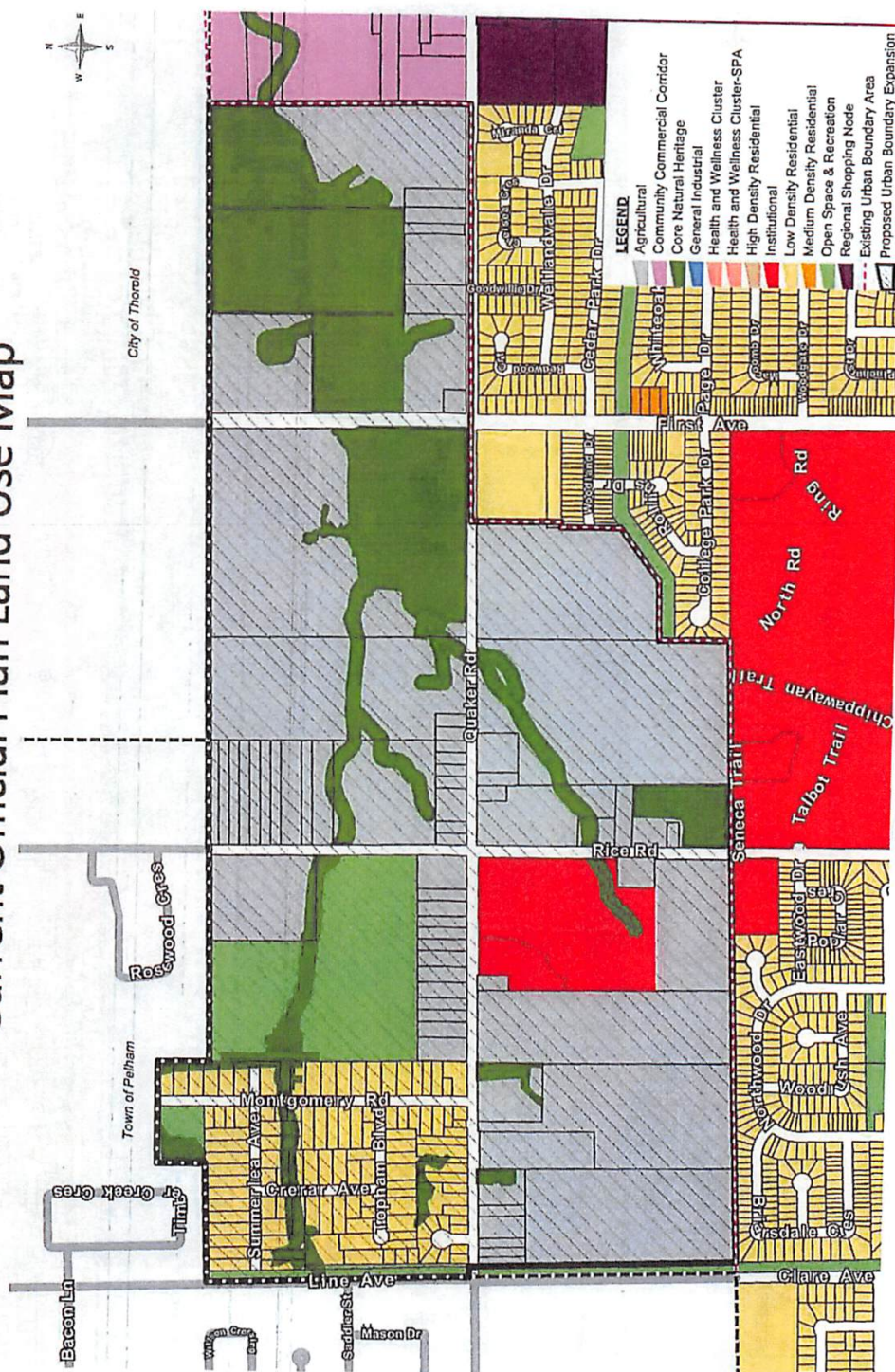
Bridging the past, present and future

61

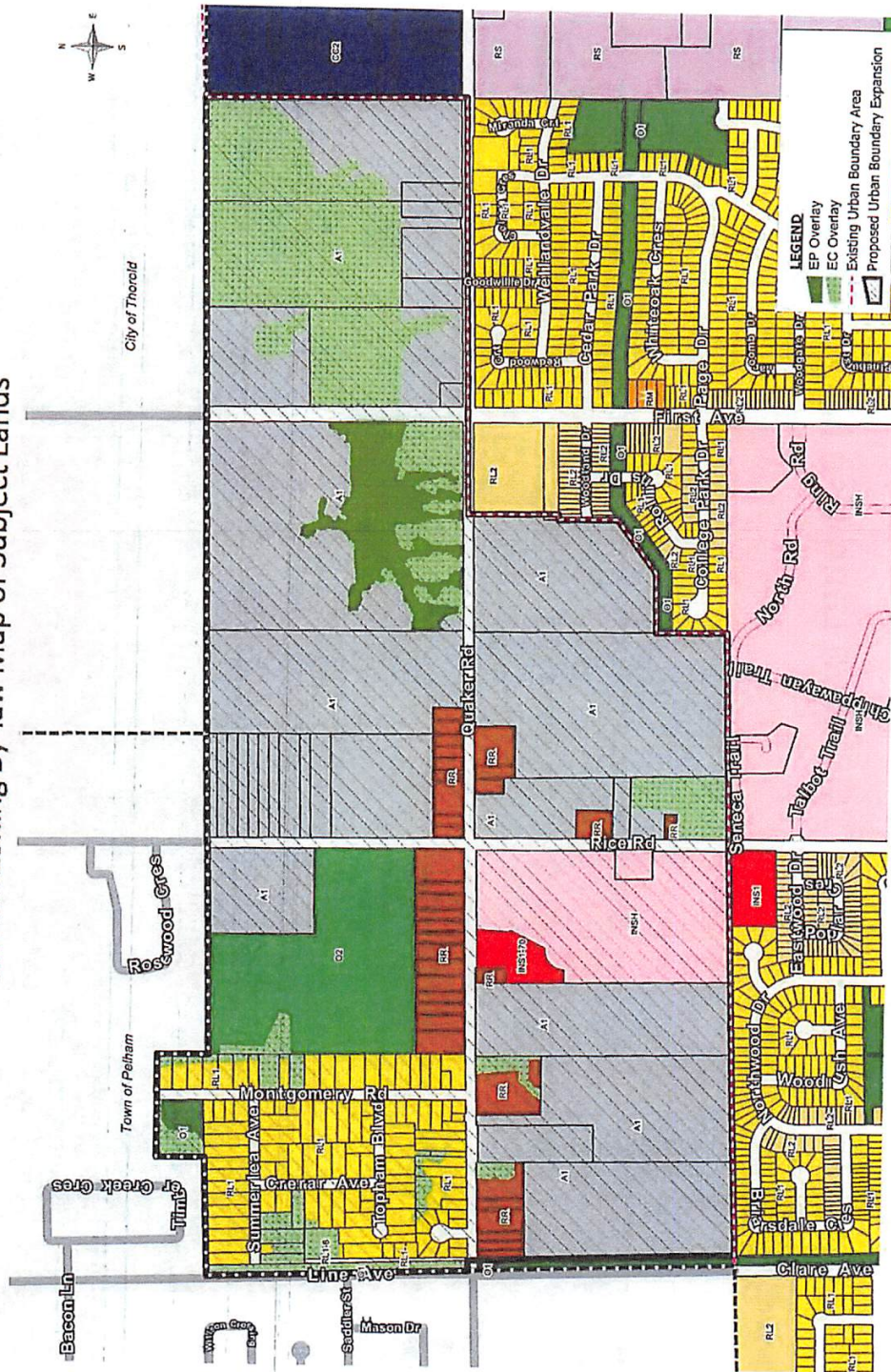
Existing Water and Sewer Infrastructure



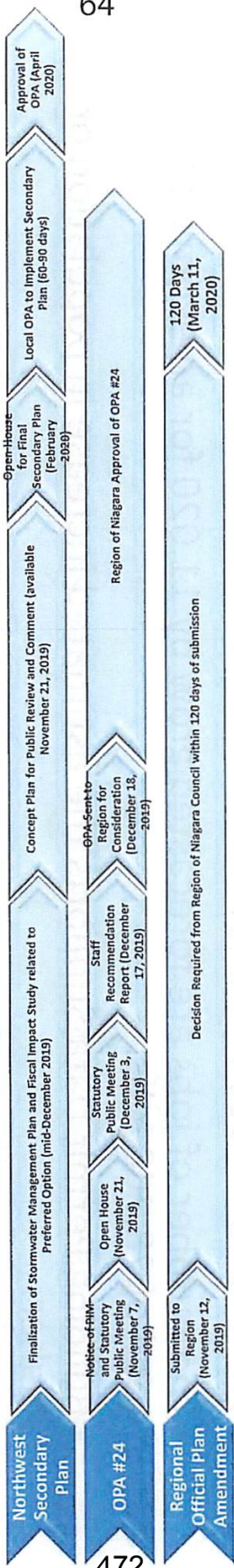
Current Official Plan Land Use Map



Current Zoning By-law Map of Subject Lands



Process & Timeline Moving Forward



Population & Employment Growth In Welland

- The population is forecasted to grow by 18,630 people between 2016-2041. This would bring the estimated total population of Welland to 72,520 by 2041.
- The number of jobs are forecasted grow by 11,020 for an estimated total of 28,760 jobs.
- Building Permit Data Supports the estimated increase in population or higher:

TABLE 1.2: Number of New Dwelling Units	
Year	Number of Dwelling Units
2016	132
2017	197
2018	399
2019 (as of November 18, 2019)	453 (forecasting 500 by year end)

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Bridging the past, present and future



Questions/Comments

- Public input is an important component of the Planning Process and we want to hear from you.
- Please feel free to use the comment sheets provided to submit your comments or you can email comments to: devserv@welland.ca or mail or drop-off at:



Corporation of the City of Welland
Infrastructure and Development Services
Planning Division
60 East Main Street, Welland, Ontario L3B 3X4

www.welland.ca

Bridging the past, present and future

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APPENDIX V

-

COUNCIL RESOLUTION

Appendix V

AGENDA PAGE 75 - 123
NUMBER



REF. NO. 13-86

RESOLUTION

RESOLUTION NO. 2019 - 806

MOVED BY: Moote

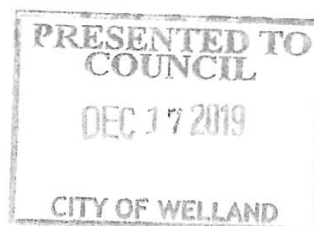
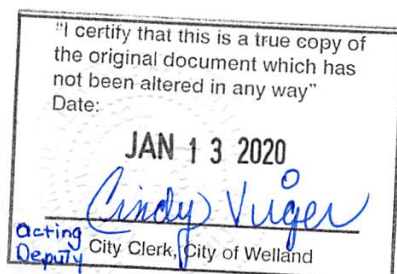
SECONDED BY: Grimaldi

THAT THE COUNCIL OF THE CITY OF WELLAND adopts Official Plan Amendment No. 24 respecting the Northwest Area of the City to expand the City's Urban Area Boundary to include lands in northwest Welland not currently within the City's Urban Area Boundary to within it so as to permit future urban type uses while protecting all Core Natural Heritage Systems and NPCA approximate regulation lands as identified under O. Reg 97/04; and

THAT Welland City Council directs staff to circulate a copy of Report P&B-2019-66 to Niagara Region to advise of its adoption of Official Plan Amendment No. 24 to permit the urban area expansion to include the Northwest Area of the City; and further

THAT Welland City Council requests that Niagara Region Council approve Official Plan Amendment No. 24 for the City of Welland.

COUNCILLORS	YEAS	NAYS
LAROCHE		
GREEN		
SPECK		
CHIOCCHIO		
MCLEOD		
DIMARCO		
RICHARD		
GRIMALDI		
SPINOSA		
FOKKENS		
MOOTE		
VAN VLIET		
MAYOR CAMPION		



CARRIED



LOST



NOT PUT



**Modification and Approval of
NW Welland Urban Boundary Expansion, Official Plan Amendment 24
City of Welland**

The following modifications are hereby made to the NW Welland Urban Boundary Expansion adopted by the City of Welland on December 17, 2019 as a consolidated document titled “**Amendment 24 to the Official Plan for the Corporation of the City of Welland.**” As modified, OPA 24 for the City of Welland is approved under subsection 17 (34) of the Planning Act, R.S.O. 1990, as amended.

Part A: Text

The Region has made 6 modifications to Official Plan Amendment 24. The recommended modifications are referenced within the attached document as Appendix 3 to PDS 3-2021.

Modification 1-3 amends wording in Part A – The Preamble for minor errors and to reflect the modifications made in Part B – The Amendment.

Modification 4 – removes the deletion of Policy 3.5.1 and 3.5.2 to keep these policies in the City’s Official Plan.

Modification 5 – creates a new Section 6.7.8 Area Specific Policy Area – Area 8: Northwest Welland. Section 6.7.8 contains a “notwithstanding” introduction to clarify that the boundaries for these lands can be expanded regardless of other policies of the local Official Plan. The modified policy set also creates a site specific policy area for the NWE to recognize the Northwest Welland Secondary Plan, urban design direction and the requirement to account for this growth in the Niagara Official Plan (municipal comprehensive review).

Modification 6 – modifies the adopted wording for Section 3.5.3.

Part B: Mapping

None

Appendix 5 – Public and Agency Comments Received for ROPA 18

23Jan2020

To: Niagara Region Planning & Economic Development Committee
RE: Welland Urban Boundary Expansion Plan

I recently attended a round table session at the City of Welland 09Jan2020, where it was stated that further consideration for the urban boundary expansion plan was now with the Niagara Region Planning Committee for review.

As a resident of Welland whose property falls within the area of discussion, I wanted to express my full support of this expansion. Not only will it personally be of benefit for myself and my family, however also for the City of Welland. Opening up the area will allow for the city to grow and prosper.

As an interested party, I would appreciate to be informed of any decisions that will be made for the area.

With Regards,
Jack Passero

Dear Councillor Rino Mostacci,

We are writing to you as a land owner in the City of Welland that falls within the proposed North-West Urban Expansion (south side of Quaker Road, first property west of Quaker Road Public School) and a strong proponent of OPA #24 recently submitted by the Town of Welland for your consideration and approval.

With both population and job growth at our door step, it is hard to ignore the requirements that this explosion of economic growth will create. The time is now to move forward with a plan that makes sense for both the town and the region and we are confident that the one put forth on November 12th, 2019 is a strong one.

The plan submitted addresses many considerations and includes the following:

- Infrastructure and public service facilities needed would be financially viable over the full life cycle of these assets
- The subject area contains an elementary school and the NCDSB Headquarters, and abuts two other elementary schools and the Welland Niagara College Campus
- Is readily serviceable as no major extension or upgrading of water and sewer infrastructure is required
- The lands have been studied extensively for urban development purposes. It is time to move forward with adding the subject lands to the Welland urban area
- The subject lands are a logical extension of the existing urban area
- The City is experiencing growth pressures for development in the area

Thank you for your support and consideration and look forward to working with you and the team at Niagara Region on this exciting growth plan for the Golden Horseshoe.

Sincerely,
Josephine Martella and Mirella DiNardo

Dear Councillor,

My name is Roman Grocholsky, I represent several clients who own land in the proposed Welland Urban expansion and I am seeking your support to approve the City of Welland's application.

We would like to bring to the attention of Regional Council the history surrounding the City of Welland's urban area expansion request and the reasons for providing its support for the City's urban area expansion.

Over the years constraints on these lands, which negated them being included within the urban area boundary of the City, have been eliminated (servicing, location of the mid-peninsula corridor). As a result of the expansion of the Town of Pelham and related commitment on the part of the Region to service those lands, the northwest area of the City became economically feasible to service. The mid-peninsula corridor designation has been eliminated from this area.

Given the foregoing, the City, in 2017, initiated the preparation of a Secondary Plan so as to bring the lands in the northwest portion of the City within its urban area boundary. The Secondary Plan process is near completion resulting in the preparation of a Secondary Plan for the area as well as studies supporting the urban area expansion to include the northwest area of the City. This has further initiated a local Official Plan Amendment as well as a Regional Official Plan Amendment which must be undertaken and approved. To this end, City Council has approved the local Amendment and has directed that an Application to Amend the Regional Official Plan so as to align the City's urban area boundary with its municipal boundary in northwest Welland also be made.

The inclusion of lands in the City of Welland's northwest area to within its urban area boundary has a long history. Welland Council and Staff have, over the years, supported their inclusion for many reasons. This area has many characteristics of an urban area including water and sewer services and existing urban land uses. The services were put in as the result of a partnership between the Province, the Region and the City of Welland. Existing land uses within the subject lands include a mix of single-detached residential properties, institutional uses (3 elementary schools and a School Board

Headquarters), some fallow and active agricultural land, recreation/open space (former Welland Soccer Club), wooded areas and provincially significant wetlands.

Based on the above, we would request your support for, and approval of, the Application to Amend the Regional Official Plan to bring the northwest area of Welland to within its urban area boundary.

Roman Grocholsky
Sales Representative
Integrity | Experience | Results
Royal LePage NRC Realty, Brokerage

Hi Kirsten,

City Planning staff have reviewed Niagara Region's ROPA 18 and offer the following comments for your consideration.

The Welland Urban Area and the proposed Northwest urban expansion is not adjacent to and therefore does not impact the Niagara Falls Urban Area. Accordingly, the City of Niagara Falls has no objection to the proposed urban expansion.

Regards,

Brian Dick

Brian Dick, MCIP, RPP | Manager Policy Planning | Planning, Building & Development | City of Niagara Falls

From:

Sent: Thursday, 24 September 2020 17:22:22 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks

Subject: Fwd: north west plan meeting sept 22nd 2020

Please review my concerns with this proposal stated at welland s meeting.

I would like to be able to view this up coming meeting, and register my concerns if necessary.

My main objection to this plan is the fact that my and other current properties will be rezoned.

and there is not information as to when and how Quaker Road and Rice Road will be altered to allow for their development.

I have seen this plan being presented for the last decade or more and the same basic proposal remains with out expected time lines, and methods of carrying out this expansion, The present property owners deserve to have this as part of the plan, to know how it will affect us.

Thank you
S. Stanyar

-----Original Message-----

From:

To: rachelle.larocque@welland.ca <rachelle.larocque@welland.ca>

Sent: Tue, Sep 22, 2020 10:16 pm

Subject: Re: north west plan meeting sept 22nd 2020

Some of my concerns were addressed but not all.

Is it the intention of the city to rezone this area as laid out in the proposal, and if so what would the timing be?

To allow developers to proceed as shown Quaker Road would require widening and storm sewers added, how and who would this be doing this work and when? assuming there would be multiple developers and this is Wellands Road.

I would like confirmation that property owners will not be forced into selling their properties for this proposal now or in the future, and that we will continue to have our access to Quaker Road as we do now.

Thank you
S. Stanyar

In your planning and presentation the present owners do not seem to be considered . As a property owner on Quaker Rd. near rice I am very angered by my property being changed into mixed use and medium density.

How in the future would our property be acquired and by who?

What would the expected time line for this development to start ?

Why not keep the present properties as they are and develop the vacant lands. This plan seems to be out of scale to the rest of wellands present method of development.

Let it be said I am against the plan as shown.

S. Stanyar
Quaker Rd

Wednesday, October 7, 2020

Mrs. Faye Suthons Regional Rd 27

(taxpayer of Wainfleet)

Regional Clerk: This will be sent via the mail as well just did not want to miss deadline but want you to have a hand held copy as well.

Re Northwest Welland Urban Boundary Expansion Request.

My husband and I, Douglas and Faye Suthons both AGAINST Welland has gone overboard with the cramming of cookie cutter houses and buildings everywhere paving over proper mature forests, wetland and all other nature that believe it or not sustains our lives. Politicians need to smarten up and realize what is happening with climate change, COVID, while they are merrily paving over ecosystems. Take a look at Weber Road sickening. Our farmland in Southern Ontario is disappearing at a fast horrible rate soon we will be depended on foreign countries like China. God granted us this beautiful natural setting and it is daily being destroyed with no thought for future generations what they will be left with and no thought whatsoever of wildlife they don't even make the list. I was told by someone in a high position at Region that Growth growth it is coming and we MUST abide by what the provincial and federal government dictate. To that we say Bull. But we must admit it takes a backbone to speak up and you can. While driving around the area you have mapped out for expansion we were sick. Nature. Like it be for once and for all. All this expansion does not come without problems for all 1. more roads, more bridges, more sidewalks so that adds major costs. 2.traffic jams, traffic pollution killing people's lungs, longer wait times.

3.ugly cookie cutter type houses put up in record time. Tomorrow slums. 4. bringing Toronto people who soon tire of it and then we see for sale signs on lands that never needed to be destroyed in the first place. 4. people crammed into together with no green spaces equals mental illness. How many thousands of needles were found in Welland and throughout Niagara? Damn sad. Put your money there.

Greed of developers, Toronto people with chunks of money from careers in the city and huge amounts for selling their Toronto homes. Did they ask for you to come along on their journey or share their wealth from selling? How stupid are all of us that we must now provide them lodging? Does that mean if we move to Toronto that the government will dictate that we must be provided for lodging in Toronto?

Fed up with the mindset of politicians ruining this area.

STOP STOP STOP STOP STOP STOP!!!!

Douglas and Faye Suthons

From: Aurelio Magazzeni

Sent: Thursday, 08 October 2020 22:17:59 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks; Rose DiFelice

Subject: ROPA 18 Northwest Welland Urban Boundary Expansion

Sorry, I forgot to include a subject line in my first email.

Re: ROPA 18 Northwest Welland Urban Boundary Expansion

Hello,

My name is Aurelio Magazzeni and I live at Rice Rd., Welland, ON .

I own two parcels of property side-by-side. Both parcels of land are zoned residential in the front half and agricultural in the back half. In 1988 I purchased the property in order to enjoy the lifestyle I'm currently living. I enjoy a small

hobby farm and operate a tree service. This urban boundary expansion will change the way I currently enjoy my property. I will be surrounded by residential development and it's likely that I won't be able to continue with my regular activities. If I am forced to stop my current activities I will have a loss of revenue.

I am therefore opposed to the Northwest Welland Urban Boundary Expansion. I would like to take this opportunity to ask a few questions:

The plan indicates that Rice Rd will be four lanes. Is there going to be expropriation of lands to accommodate? Are there turning lanes, sidewalks, and bicycle lanes?

What is the timeline for a local sewer to be installed?

Will we be forced to hook up and decommission septic?

Are homeowners responsible for sewer along the frontage of our property?

Will there be storm sewers in place of the ditch as well as curbs and gutters?

As I understand my zoning to be 50% residential and the back half agricultural. Will I be able to carry out agricultural activities as I have for the past 30 years, including the raising of livestock?

It appears from the plans that east of my rear property line it will be converted to low density residential. Will there be a buffer substantial enough for me to continue my hobby farm, both livestock and gardening?

I currently operate tractors, chainsaws, wood splinters, saw mill, etc. in the rear yard for firewood processing and occasionally burn fruit tree branches.

Will I be permitted to continue to operate these machines, and open burn as per fire department permit?

In order to allow for low density residential, are there plans to expropriate the back half of my property?

I request a copy of the report and the notice of decision of council.

Regards,
Aurelio Magazzeni

From: b p

Sent: Friday, 25 September 2020 07:08:53 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks

Subject: re: northwest urban boundary expansion Welland - ROP#18

I am interested in the outcome of this upcoming public hearing on Oct 14, 2020 in regards to the ROP#18 either via email or post.

I am requesting for family who have lands being discussed within this ROP who are in agreement of the proposed changes. (Quaker Rd)

You may email me [REDACTED] or address B Passero - [REDACTED], Welland, ON [REDACTED]
thank you

Thank you for the notice. Outside the Plan Area so we have no comment.

Nancy Mott, MCIP, RPP
Senior Strategic Advisor
Niagara Escarpment Commission
Cell: 289-839-0106

Hi Kirsten,

No specific comments for ROPA 18, I am confident that all outstanding issues can be adequately addressed through the Secondary Plan.

Cara Lampman
Manager Environmental Planning
Planning and Development Services, Niagara Region

**Ministry of Municipal Affairs
and Housing**

Municipal Services Office
Central Ontario

777 Bay Street, 13th Floor
Toronto ON M7A 2J3
Fax.: 416 585-6882

**Ministère des Affaires municipales
et Logement**

Bureau des services aux municipalités
du Centre de l'Ontario

777, rue Bay, 13^e étage
Toronto ON M7A 2J3
Télé. : 416 585-6882

November 2, 2020

Sent via email only

Kirsten McCauley, MCIP, RPP
Senior Planner – Secondary Plans
Niagara Region
Planning and Development Services
1815 Sir Isaac Brock Way, P.O. Box
1042 Thorold, ON L2V 4T7
Kirsten.mccauley@niagararegion.ca

Dear Kirsten McCauley,

**Re: One Window Provincial Review Comments
Region of Niagara Proposed Regional Official Plan Amendment No. 18
Northwest Welland urban boundary expansion
MMAH File No.: 26-EOPA-203456**

Thank you for requesting comments from the Ministry of Municipal Affairs and Housing (MMAH) through the One-Window Provincial Planning Service on proposed Regional Official Plan Amendment No. 18 (ROPA 18) by letter dated August 31, 2020. The proposed ROPA 18 is proceeding under section 17 of the *Planning Act* and therefore the Region of Niagara (the Region) is the approval authority.

The purpose of ROPA 18, which has been initiated by the City of Welland (the City), is to expand the City's urban area boundary to add approximately 190 hectares of land known as 'Northwest Welland' into the urban settlement area and designate these lands as Designated Greenfield Area and Built-Up Area, as applicable. In total, the amendment area comprises approximately 190 hectares, of which 31 hectares are protected environmental features within the Natural Heritage System, approximately 58 hectares of the area is currently occupied by existing uses and designated as Built-Up Area and approximately 102 hectares of the amendment area will be Designated Greenfield Area.

The draft ROPA 18 is limited in scope as it consists of mapping changes to the applicable Regional Official Plan schedules to modify Niagara Region's Urban Area boundary for the City to add the Northwest Welland expansion area. The amendment also adds a site-specific policy to recognize the expansion area as being within the urban boundary of the City.

We also understand there is a related local Official Plan Amendment No. 24 (OPA 24) to amend the urban boundary in the City of Welland Official Plan, which was adopted by City Council on December 17, 2019 and submitted to the Region for approval and that an associated draft Northwest Welland Secondary Plan has been prepared which identifies the detailed land use permissions. As per the Region's circulation letter, the local and Regional amendments will be reviewed and brought forward by the Region concurrently for a decision.

The following comments relate to the *Planning Act*, *Places to Grow Act*, 2005, consistency with the Provincial Policy Statement, 2020 (PPS), and conformity with A Place to Grow: Growth Plan for the Golden Horseshoe, 2019, as amended by Amendment 1 (Growth Plan). MMAH staff comments are based on a review of draft ROPA 18 and supporting documentation, including the Scoped Planning Rationale Report for the Northwest Welland Amendment Area (June 2020) and the Rationale for Urban Growth for Northwest Welland (July 2019). We circulated the proposed ROPA 18 to the following partner ministries through the One-Window Provincial Planning Service: Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), Ministry of Natural Resources and Forestry (MNRF) and the Ministry of Transportation (MTO). The pre-consultation comments are intended for the Region's consideration in their decision-making.

Ministry staff have identified the following issues with proposed ROPA 18:

- ROPA 18 does not appear to conform with the in-effect Niagara Regional Official Plan.
- The proposed expansion area is larger than 40 hectares which does not conform with policy 2.2.8.6 of the Growth Plan.
- ROPA 18 proposes a major settlement area boundary expansion which is required to be considered through the Region's new Official Plan / Municipal Comprehensive Review program as per policy 2.2.8.2 of the Growth Plan.
- It is unclear how the proposed expansion lands can be justified when the preliminary land needs assessment demonstrates a need for 42 hectares of additional greenfield land.
- It is unclear how the minimum Designated Greenfield Area density target will be achieved for the proposed lands to be added.
- Concerns with the Agricultural Impact Assessment, including that no alternative locations which avoid prime agricultural areas were evaluated.

Existing Niagara Regional Official Plan Urban Boundary Expansion Policies

The City is proceeding with the proposed ROPA 18 application pursuant to policies 2.2.8.5 and 2.2.8.6 of the Growth Plan and is seeking multiple, concurrent 40 hectare expansion requests ahead of the completion of the Region's new Official Plan and Municipal Comprehensive Review (MCR).

The Growth Plan was amended on May 16, 2019, to allow for consideration of settlement area boundary expansions that are no larger than 40 hectares in advance of the MCR, subject to criteria (policies 2.2.8.5 and 2.2.8.6). However, policy 2.2.8.5 is a 'discretionary policy' in that it does not mandate an outcome but instead provides flexibility to consider settlement area boundary expansions in certain circumstances.

Subsection 24(1) of the *Planning Act* continues to apply, providing that planning decisions are required to conform with the official plan policies which are in effect. While subsection 14(2) of the *Places to Grow Act* provides that the Growth Plan prevails in the case of conflict between the Growth Plan and an official plan, this would only be relevant where there is a conflict.

In the absence of a conflict with the Growth Plan, existing prohibitive policies in official plans, therefore, would have to be amended in order to enable a settlement area boundary expansion under policy 2.2.8.5 of the Growth Plan.

The in-effect Niagara Regional Official Plan (ROP) urban area expansion policies provide that an urban area boundary expansion may only occur where a municipal comprehensive review has been completed by the Region, subject to criteria (policy 4.D.1.1).

ROPA 18 does not include any proposed amendments to the Region's existing urban boundary expansion policies in Section 4.D (Municipal Comprehensive Review) of the Niagara ROP.

Proposed ROPA 18 consists of mapping changes to redesignate the Northwest Welland study area to Urban Area and add a site-specific policy to recognize the expansion area.

Therefore, if the Region considers updating its in-effect official plan's policies for urban boundary expansions to implement the Growth Plan's discretionary policies, it would enable consideration of settlement area boundary expansions in advance of the MCR. The Region may also include additional criteria in the ROP further to the criteria in policy 2.2.8.5 of the Growth Plan as the policies of the Growth Plan represent minimum standards and municipalities can go beyond the minimums provided, they do not conflict with any policy of the Growth Plan.

Proposed Expansion Area is Larger than 40 hectares

In total, the proposed ROPA 18 expansion area comprises approximately 190 hectares as the City is seeking multiple, concurrent 40 hectare expansion requests ahead of the completion of the Region's new Official Plan / MCR. There is no limit to how often a municipality may undertake a settlement area boundary expansion in advance of the MCR, provided the criteria in policy 2.2.8.5 and all other applicable policies in the Growth Plan are met.

However, any individual official plan amendment implementing a settlement area boundary expansion undertaken outside the MCR is limited to a maximum of 40 hectares pursuant to policy 2.2.8.6 of the Growth Plan. Draft ROPA 18, as written, is proposing a settlement area boundary expansion larger than 40 hectares which does not conform with policy 2.2.8.6 of the Growth Plan.

In this regard, the Region may want to consider opportunities to differentiate between multiple 40 hectare portions, or phasing of one or smaller portions (of up to 40 hectares) to be approved rather than contemplation of the entire 190 hectares area.

Niagara new Official Plan Program

We understand Regional staff are preparing background studies for a new Official Plan, including four interrelated studies to support the comprehensive growth management program / MCR, including a Regional Structure Review, Settlement Area Boundary Review, Employment Lands Strategy, and a Housing Strategy. Regional staff recently provided updates to Regional Council at its September 17, 2020 meeting on its Regional Structure and Settlement Area Boundary Review, which are key components of the new Official Plan program.

The Regional Structure will outline where growth and development are to occur across the Region, including a new Schedule "A" to the ROP that sets out the land use structure for the Region, including the boundaries of Urban Settlement Areas, Rural Settlement Areas, Agricultural Areas and Rural Lands, among other components. The Settlement Area Boundary review, including a Regional Land Needs Assessment (LNA) will determine the amount of land required to accommodate the updated Growth Plan, Schedule 3 forecasts.

The Region should consider whether it is premature for a major settlement area expansion in the Region (Welland) to proceed in the interim period while the above-noted Growth Plan conformity work is underway and will address regional structure and land supply needs, among other matters, including any potential settlement area boundary expansions.

Designated Greenfield Area Density Target

Policy 2.2.8.5 a) of the Growth Plan requires that lands that are added to a settlement area will be planned to achieve at least the minimum density target in policy 2.2.7.2, which means for Niagara Region, a designated greenfield area (DGA) minimum density target that is not less than 50

residents and jobs combined per hectare. This applies to the 102 hectares of the total proposed expansion area of 190 hectares which is planned as future designated greenfield lands.

Based on a review of the Scoped Planning Rationale Report, prepared by SGL Planning & Design Inc., dated June 2020 (the Report), it is unclear how the proposed expansion can be justified when the preliminary LNA identified a need for only an additional 42 hectares of DGA land whereas draft ROPA 18 proposes to add 102 hectares of future DGA. In addition, it is unclear how the proposed lands to be added will be planned to meet the Growth Plan's minimum DGA density target of 50 residents and jobs per hectare when the existing DGA is only 35.5 hectares. It appears that the planning rationale in the Report is premised on future population allocation by the Region to Welland which would seem to be premature until the Region completes its next MCR and updated LNA.

Agricultural System

Agricultural System Location Alternatives

The majority of the Northwest Welland study area is part of the Agricultural System for the Greater Golden Horseshoe (GGH) identified by the Province which comprise prime agricultural areas. Policy 2.2.8.5 b) of the Growth Plan requires that the location of any lands added to a settlement area will satisfy the applicable requirements of policy 2.2.8.3. This includes policy 2.2.8.3 f) which requires alternative locations which avoid prime agricultural areas to be considered across the upper-tier municipality (Niagara).

The Report addresses policy 2.2.8.3 f) with a very brief summary of the findings of the Agricultural Impact Assessment (AIA) conducted for the Northwest Welland Secondary Plan and identified no alternative locations were identified in the AIA. The AIA for the secondary plan specifically excludes location alternatives noting that it would be completed at the settlement area boundary expansion stage. No other AIA work or assessment of alternative locations were found.

Until it is demonstrated that alternative locations outside of the prime agricultural area and on lower quality agricultural land were evaluated and found unsuitable, OMAFRA does not consider this policy to be met.

Agricultural Impact Assessment Technical Comments

OMAFRA staff reviewed the AIA that provided context of soil class, productivity, and other agricultural trends in Welland and Niagara. However, study area specific information was limited. The connection between broader identified trends and the impact of the proposed settlement area boundary expansion was unclear.

OMAFRA staff advise that the assessment of Minimum Distance Separation (MDS) Guideline # 12 is incorrect. The AIA suggests that it does not apply if there are four or more non-agricultural uses within close proximity of the barn. Guideline # 12 allows for a reduced MDS setback with specific criteria including that the uses are within the intervening area (a 120° arc between the existing livestock facility and the proposed new use), located on separate lots, and that the uses are the same or greater sensitivity (i.e. Type A or B land use). A settlement area is considered a Type B land use (Guideline # 34). The uses in the intervening area must also be a Type B land use. The conclusion of the AIA recommends that MDS be revisited at the time of application of Plans of Subdivision. Please note that the MDS must be completed at the time of the settlement area boundary expansion as per Growth Plan policy 2.2.8.3 g). Additionally, MDS is not designed to apply within settlement areas. Therefore, OMAFRA recommends the Region confirm the presence or absence of livestock facilities and anaerobic digesters.

The agri-food network is briefly mentioned in Section 2.7 of the AIA. The agri-food network is a component of the Agricultural System, not the reverse as described in the AIA. The limited description of the assessment does not provide enough information to evaluate the sufficiency of review of potential impacts to the agri-food network. It also does not appear that consultation was undertaken as a component of the AIA. This can be a beneficial source of information that goes beyond what is visible from an aerial survey or fieldwork and provide insight on all aspects of the AIA, especially the agri-food network.

The above identifies the main concerns with the submitted AIA. OMAFRA does not consider the AIA to meet the requirements of Growth Plan policy 2.2.8.3 h). OMAFRA's draft AIA guidance document notes that municipalities have the discretion to peer review AIA documents. Therefore, OMAFRA encourages the Region to consider the benefits of a peer review of this AIA by a qualified person. Peer reviews may be conducted in-house if appropriate knowledge and capacity exist.

Natural Heritage Technical Comments

Species at Risk

Aquifor Beech's Natural Heritage Report prepared in April 2019 refers to the role of MNRF for considering, screening or evaluating species at risk (SAR). This does not reflect the recent transfer of SAR-related matters and the *Endangered Species Act* to the Ministry of Environment, Conservation and Parks (MECP). Comments or technical advice related to SAR and their habitats in the land use planning for the Northwest Secondary Plan Area should be sought from MECP.

Niagara Street – Cataract Road Provincially Significant Wetland

In Section 5.2.3 Wetlands of Aquifor Beech's Natural Heritage Report, it is noted that a portion of the Niagara Street - Cataract Road Wetland Complex Provincially Significant Wetland (PSW) is located within the Northwest Welland area. The scope of the Background Study was not to re-evaluate the wetland, however, Aquifor Beech identified that MNRF's confirmed wetland boundary excluded several large areas that were previously cultivated and have now become naturalized. They recommended re-evaluation of the PSW during site-specific assessment studies carried out later in the land use planning process. We note that MNRF's confirmed wetland is reflected as Environmental Protection Area on Figure 3: Preliminary Land Use Plan in the Scoped Planning Rationale Report (June 2020) and the excluded areas identified as Environmental Conservation Area.

MNRF has no concerns with the above-noted approach. At the time that a site-specific assessment is undertaken and if some of these larger areas are confirmed by MNRF to be within the PSW, an appropriate vegetative buffer (generally recommended to be 30 metres from the wetland boundary) should be maintained between the wetland and the adjacent land uses (i.e. proposed low density residential, proposed road).

Transportation Technical Comments – Northwest Welland Secondary Plan

MTO appreciates the City's assessment of the transportation facilities within the proposed expansion area (Northwest Welland Secondary Plan). MTO is supportive of the City's plan to create a unified and integrated network for all modes of transportation and has noted the several opportunities to improve active transportation facilities, expand transit service, and implement traffic level improvements.

Conclusion

Thank-you for the opportunity to review proposed draft ROPA 18. Please send the ministry a copy of the Notice of Decision when a decision is made. MMAH staff look forward to discussing these matters further with the Region and the City.

If you have any questions, please do not hesitate to contact me by phone at 416-629-6399 or by email at Louis.Bitonti@ontario.ca.

Sincerely,

< Original Signed By >

Louis Bitonti, MCIP, RPP
Senior Planner
Municipal Services Office – Central

- c. Anneleis Eckert, OMAFRA
Elaine Hardy and Anna Golovkin, MTO
Ian Thornton and Kim Benner, MNRF

October 02, 2020

Our File No.: PLROPA202001048

BY E-MAIL ONLY

Planning and Development Services
Niagara Region
1815 Sir Isaac Brock Way, P.O. Box 1042
Thorold, ON L2V 4T7

Attention: Kirsten McCauley, MCIP, RPP
Senior Planner, Secondary Plans

**Subject: Niagara Peninsula Conservation Authority (NPCA) Comments
Application for Regional Official Plan Amendment (ROPA 18)**

NPCA staff have received the above noted application to amend Niagara's Regional Official Plan to add Northwest Welland into the urban boundary. The NPCA has also reviewed several reports and studies including a background report titled "Welland Northwest Area Secondary Plan, Phase 1: Background Studies – Natural Heritage and Natural Hazards Existing Conditions" (dated April 11, 2019) by Aquafor Beech Limited as well as the Draft Secondary Plan Policies, Stormwater Management/Subwatershed Study and the Key Directions Report in support of this application. NPCA staff note that this application is also related to the City of Welland's local Official Plan Amendment 24 (adopted in December) and OPA 29 (Northwest Welland Secondary Plan). Based on our review of the above, NPCA staff offer the following comments.

The NPCA regulates watercourses, flood plains (up to the 100 year flood level), Great Lakes shorelines, hazardous land, valleylands, and wetlands under *Ontario Regulation 155/06 of the Conservation Authorities Act*. The NPCA's *Policies, Procedures and Guidelines for the Administration of Ontario Regulation 155/06 and Land Use Planning* features. The following comments are offered in that context. The comments below also reflect the NPCA's delegated responsibility (through a Memorandum of Understanding with the Province) to provide comments on Planning Applications as they relate to Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS).

The Secondary Plan area contains several NPCA regulated watercourses including the Towpath Drain and associated floodplain lands as well as portions of the Niagara Street Cataract Road Woodlot Provincially Significant Wetland (PSW) Complex. There are additional areas of unmapped features that could potentially meet the criteria to be wetlands regulated by the NPCA within the subject area.

In general, the NPCA is supportive of the Urban Boundary expansion provided all NPCA regulated features are appropriately protected. While the mapping does not show all NPCA regulated lands, there are appropriate policies within the Secondary Plan and the City's Official Plan to ensure protection of NPCA

regulated lands. Further, more detailed comments were given to the City regarding the NPCA's review of OPA 29. Those comments are also attached for your information.

Conclusion

NPCA staff are supportive ROPA 18 to add the lands within the Northwest Welland Secondary Plan into the urban boundary. Please send a copy of any staff reports to Committee/Council once they are available. If you have any questions, please let me know

Yours truly,

A handwritten signature in dark ink, reading "S. Mastroianni". The signature is fluid and cursive, with the first letter "S" being large and prominent.

Sarah Mastroianni,
Watershed Planner
(905) 788-3135, ext. 249

Subject: Tourism Adaption and Recovery Fund

Report to: Planning and Economic Development Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That the Director of Economic Development **BE AUTHORIZED** to execute the necessary documentation to provide funding to successful applicants to the Tourism Adaption and Recovery Fund, granted by Fed Dev Ontario, and to administer the program funds.

Key Facts

- The Economic Rapid Response Team (ERRT) collaborated on an Expression of Interest, which was submitted in November, to the Tourism Adaption and Recovery Fund, provided by Fed Dev Ontario.
- This funding, which has now been approved, will provide financial assistance for tourism dependent businesses in Niagara to operate within Public Health protocols and thereby retain/create jobs, increase competitiveness and sustainability post COVID-19.
- Niagara Region is the funding applicant and will be managing the project with collaboration and support from the municipal economic development offices.
- Niagara Region has signed an agreement with Fed Dev Ontario for the funding project which will run from January to December 2021.

Financial Considerations

There are no additional financial implications as the funding will come to Niagara Region, as the applicant, from Fed Dev Ontario and flow through to the businesses via an application process. Fed Dev will also cover the cost of program administration, through a project manager.

This funding and the related grants have not been included in the draft 2021 budget due uncertainty at the time of budget preparation. The budget adjustment process will be followed after budget approval to achieve inclusion in the 2021 Operating Budget.

Analysis

All businesses, regardless of sector have experienced some form of negative impact as a result of COVID-19 in Niagara. However, Niagara's tourism-related businesses have been hardest hit. Most notably the following sectors have experienced the greatest negative affects as a result of the pandemic: local festivals, accommodation, food services, wineries/craft beverage, arts and entertainment, recreation and retail sectors. The viability of our Niagara economy relies heavily on the success of our tourism sector; more so than other similar municipalities in Ontario. This sector is by far the most vulnerable. Therefore it is vital to provide the much-needed resources and adaptation support that our tourism industry requires in order to sustain and improve their businesses.

Pre-pandemic, Niagara welcomed more than 13 million tourists annually. Most were domestic travellers, with over 3 million coming from the United States and approximately 1 million were from overseas. The sector drives more than \$2.4 billion dollars in expenditures across 2,800+ businesses and employed 40,000 residents of Niagara. Niagara has 1.8 times the concentration of tourism jobs than Ontario.

Based on Business Impact Survey data, it is estimated that since March the tourism-oriented sectors in Niagara have experienced \$1.1 billion in lost revenue. That number could reach over \$4 billion within a year. Therefore, it is important to have resources and measures in place to support the region's tourism industry. Also, since March businesses in the tourism-oriented sectors reported layoffs of over 32,800 staff at the height of business lockdown measures, with 19,700 (60%) remaining unemployed as of October 2020. By June 2020, Niagara tourism-oriented sectors experienced 33 permanent business closures with likely many more closures to-date.

This project would provide financial assistance in the form of 80% grants, to enable tourism-dependent businesses to equip themselves to meet Public Health guidelines and protocols and by doing so, continue to operate, particularly through the shoulder and off season in 2020/21. It can be applied to costs incurred from June 2020 when businesses first started to open up again.

An application process has been developed and will be widely promoted to tourism-dependent businesses across Niagara. An adjudication committee has been formed to conduct the selection process using an evaluation matrix. The committee has representation from the municipalities. There will be a funding agreement between Niagara Region and the successful businesses which will be signed by the Director,

Economic Development. Grants will be a minimum of \$2,500 and a maximum of \$20,000 with a matching contribution of 20% from the business. Claim forms and reporting procedures have also been created. There will be regular reporting back to Fed Dev Ontario throughout the project.

Niagara Economic Development is providing marketing dollars and assistance to promote the fund to tourism-dependent businesses through social media and radio ads and will provide the local area Economic Development offices with a media kit which can be customized to promote the fund to their local businesses.

Alternatives Reviewed

None applicable.

Relationship to Council Strategic Priorities

This project will strategically enforce Regional Council's priority 'Supporting Businesses and Economic Growth'.

Other Pertinent Reports

ED 9 COVID-19 Response and Business Continuity in Economic Development
ED 17-2020 COVID-19 Response and Business Continuity in Economic Development

Prepared by:
Valerie Kuhns
Manager, Strategic Initiatives
Economic Development

Recommended by:
George Spezza
Director
Economic Development

Submitted by:

Ron Tripp, P.Eng.

Acting Chief Administrative Officer

MEMORANDUM

ED 1-2021

Subject: COVID-19 Response and Business Continuity in Economic Development

Date: January 13, 2021

To: Planning and Economic Development Committee

From: George Spezza, Director, Economic Development

Economic Development

Current Status of Operations

This memo is the Economic Development Division's monthly update on our response to COVID-19 and business continuity. During the last month we have had some staff changes, noted below, but otherwise operationally, the balance between recovery planning and business continuity, remains unchanged.

The Division's work is focused on leading planning for business recovery, through the Economic Rapid Response Team (ERRT) and the implementation of the Economic Recovery Plan. We respond as necessary to new directions and protocols from Public Health to ensure that our businesses have the most current information.

Service/Operational Changes

At the end of November, George Spezza started as Director, Economic Development. Val Kuhns who had been in the Acting position for 2 years, moved back to her role as Manager, Strategic Initiatives. Kelly Provost, who had been the Acting Manager, Strategic Initiatives has accepted a new position as Director, Economic Development for Sarnia and left Niagara Region at the beginning of December. As of January 4, the Division's Administrative Assistant, Monica Nieuwland will be returning from maternity leave. At this point, Economic Development will be fully staffed with a team of nine people.

Significant Initiatives and Actions Taken

Campaign to Support Local Businesses

Responding to a motion from Regional Council a 'Buy Local' campaign has been developed and executed. Using a three-tiered approach, Niagara Region's Economic Development team has amplified, supported and complimented local municipal campaigns during the holiday season. In addition, we ran a complimentary Niagara-wide campaign to advocate for local business, and connect residents with existing 'Buy Local' initiatives in their community.

The campaign has three pillars: Amplify; Support and Develop. It amplified the outreach of planned and existing 'Buy Local' campaigns by municipalities. It supported those municipalities who do not have a fulsome 'Buy Local' campaign by creating customized collaborative campaigns. It developed a Niagara-wide multi-channel awareness campaign on the benefits of buying local.

There is a full list of 'Buy Local' campaigns on the www.niagaracanada.com website. Regional Councillors have been sent a toolkit for them to use and share with their networks.

Marketing Support to Businesses

Website Analytics:	Last 30 days:	Vs. Same time last year:
Visits	10, 848	(+1,242)
Page views:	22,861	(+2,790)
Unique Visitors:	8,912	(+1,570)
Returning Visitors:	256	(-15)
Most popular Pages:		Number of Views:
Niagara PPE Provider Directory		6,550
COVID-19 Business Support		2,433
COVID-19 News		1, 056

Additionally as part of the recovery efforts we have relaunched our COVID-19 Business Support page with additional resources and a user-friendly layout

<https://niagaracanada.com/covid-19-2>

Business Updates

The biweekly calls to our EDO colleagues, BIAs, Chambers and industry associations are being used as a communications channel, working with Public Health to get information out to the business community through their networks. Most recently to discuss the visit by Provincial Offences Officers to hundreds of local businesses, to provide guidance on how to operate safely and comply with COVID-19 prevention requirements outlined in the *Reopening Ontario Act*. These visits took place between December 14th and 16th. Businesses were identified using intelligence from Business Licensing as well as patterns identified in Public Health's contact tracing. This campaign supported the current efforts by our police, municipal by-law officers and public health inspectors.

The bi-weekly calls also provide our extended stakeholder group with an update on the ongoing progress of the Economic Recovery Plan.

Tourism Adaption and Recovery Funding

At the time of writing this report, an application submitted to Fed Dev Ontario for funding to support our local tourism-dependent businesses, has been approved. It is anticipated that there will be a formal announcement by the Minister on or around January 4th. The application was submitted on behalf of the Economic Rapid Response Team (ERRT) by Niagara Economic Development (NED). The Economic Development Offices will collaborate on the adjudication of the applications and the administration will be done by NED. The project will run from January 2021 to December 2021. Funding will be available for the costs of equipping businesses to meet Public Health guidelines and protocols including: purchase of PPE, cleaning supplies etc. for workers; accommodating social distancing (expansion of restaurant patio space, pick up windows or curbside pick-ups for retailers, secondary entry/exit to allow physical distancing, equipment to extend the outdoor dining season e.g. purchase of patio heaters); implementation of technology, digital tools etc. for tourism operators to enable e.g. virtual queue, timed entry ticketing and marketing to promote the business that are open.

Business and Economic Research and Analysis

Ongoing projects include: Niagara Active Economy research project with the Niagara Community Observatory; ICT Policy Brief (February 2021), Niagara Community Observatory; Scenario Planning Prioritization Committee, Niagara Workforce Planning Board (drafting a report on Niagara for the Province that looks at potential scenarios and possible outcomes over the next 2 years); ERRT COVID-19 Business Impact Survey – Part 3 (deferred until January 2021); Niagara Economic Update (February 2021) and Equifax data purchase and report (January/February 2021).

Other projects include: Niagara Region COVID-19 Recovery Measurement Indicators (providing advice and information); Airport Economic Impact Assessment Project (providing advice and assistance) and Students going digital - the economic impact on Niagara (providing advice and assistance to Niagara Workforce Planning Board).

Business Development

Niagara Economic Development has been actively involved in two site selection exercises with the Province of Ontario. This has resulted in a number of sites from across the region being put forward for consideration. In addition, the Niagara Region has processed and approved two Industrial Development Charge grants worth a total of \$173,970.50. We also received one Gateway CIP application that is currently under review for the expansion of a new industrial property.

Trade and Investment

FDi meetings are ongoing virtually, focused on the U.S. and U.K. markets, working with lead generation consultants for each target market area to provide pre-qualified leads. In the U.S. 5 more meetings were completed in the last 30 days, with follow up. In the U.K. 1 more meeting was held, with follow-up. There are 5 more meetings scheduled, with a target of 60 in 2020. The work has continued to be hindered by COVID-19. It is anticipated fully half of the 60 lead meetings in the U.S. and 15 meetings in the U.K., will run into 2021.

FDi work to hold 15 virtual qualified lead meetings with the Hamilton Niagara Partnership in the State of Florida has also been delayed until January 2021. Huge COVID-19 spikes in Florida, in combination with the distractions of the U.S. election has made the securing of qualified leads difficult there at this time.

A successful kick-off virtual round table to address the Supply Chains/Import Replacement portion of the ERRT Economic Recovery Plan was convened with 10 Niagara Manufacturers. The majority are in favour of a robust initiative to feature

“localization” and link what Niagara manufacturers make with what Niagara manufacturers need via a monthly virtual drop-in centre. The exact nature of this platform is being explored now and it will involve all 12 Niagara municipalities.

The Coordinator for the Foreign Trade Zone (FTZ) has continued to link Niagara’s trade community to current federal government Covid-19 trade resources including: a particular focus the CanExport grant (in the last month the coordinator has worked with 7 SMEs in the region in support of their grant applications); Connected Niagara’s PPE suppliers to the Canadian COVID-19 Capabilities Directory with 2 applications completed and several in process; 17 client inquiries and meetings to leverage the benefits of Niagara’s FTZ designation and to better inform and keep Niagara’s trade community connected to relevant trade news, acting as an outlet to help resolve trade concerns, and provide opportunities to positively benefit Niagara’s trade community, the FTZ coordinator created the Monthly “Regional Trade Report.”

Support for Local Area Municipalities without Economic Development resources

Support provided to the Local Area Municipalities (LAMs) without an Economic Development Officer included: engaging and connecting them to secure marketing support for buy local initiatives; supported Niagara-on-the-Lake business directory planning and SME mental health resources; total of 7 LAM Fund applications approved including new applications from Lincoln and Fort Erie, applications are pending from West Lincoln and Niagara-on-the-Lake.

Operational Outlook

1 month

- Marketing of Fed Dev Ontario, Tourism Adaption and Recovery Funding ongoing, application process in place and applications reviewed.
- COVID-19 third Business Impact Survey released.
- ‘Open in Niagara’ website expanded into permanent regional business directory.

3 month

- Implementation of Economic Recovery Plan completed.
- Continue to monitor economic indicators to better understand the impact of COVID-19 on the local economy compared to previous years and determine where resources could be best utilized to maximize ongoing economic development programming.

- First round of Fed Dev Ontario funding paid to tourism-dependent businesses.

6 month

- Longer term strategic economic development planning started (depending on COVID-19).
- Review work practices depending on Niagara Region recommendations and Public Health Advice.

Respectfully submitted and signed by

George Spezza
Director, Economic Development

MEMORANDUM

PDS-C 2-2021

Subject: COVID-19 Response and Business Continuity - Planning and Development Services

Date: January 13, 2021

To: Planning and Economic Development Committee

From: Doug Giles, Acting Commissioner

Community and Long Range Planning

Current Status of Operations

The community and long range planning group continue to successfully advance its projects in a work-from-home setting.

The next few months will include considerable policy drafting for the Niagara Official Plan. For most topics covered in the Official Plan, the background work is complete or nearing completion. Thus, we are preparing draft policy for public review. This will be provided in a report in late spring.

Further discussion of the Official Plan program is set out in PDS 4-2021.

Early in the New Year, we anticipate receiving inputs, separately, from Hemson Consulting and CANCEA. This data will help inform our land needs assessment and our housing needs. A key consideration for the Niagara Official Plan is affordability – the data should help provide us direction on this matter.

Considerable consultation is planned for the New Year. This will include one-on-one meetings with local planning staff, Regional and local Council, stakeholders and the public.

Development Planning & Approval Services

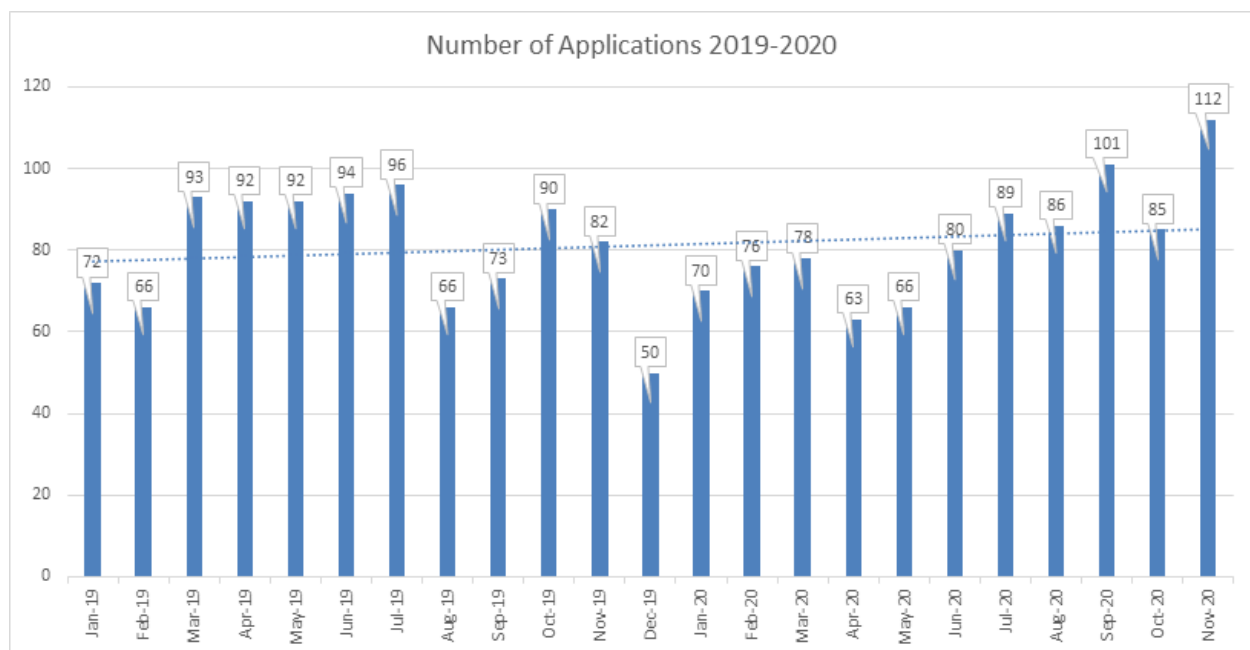
Current Status of Operations

Development Planning & Approval Services continues to adapt to ensure the delivery of core development review functions including: review and comment on all development applications from a Provincial and Regional perspective, coordinating and analyzing internal review/comments from Urban Design, Environmental Planning and Development Engineering for a “one-window” Regional response.

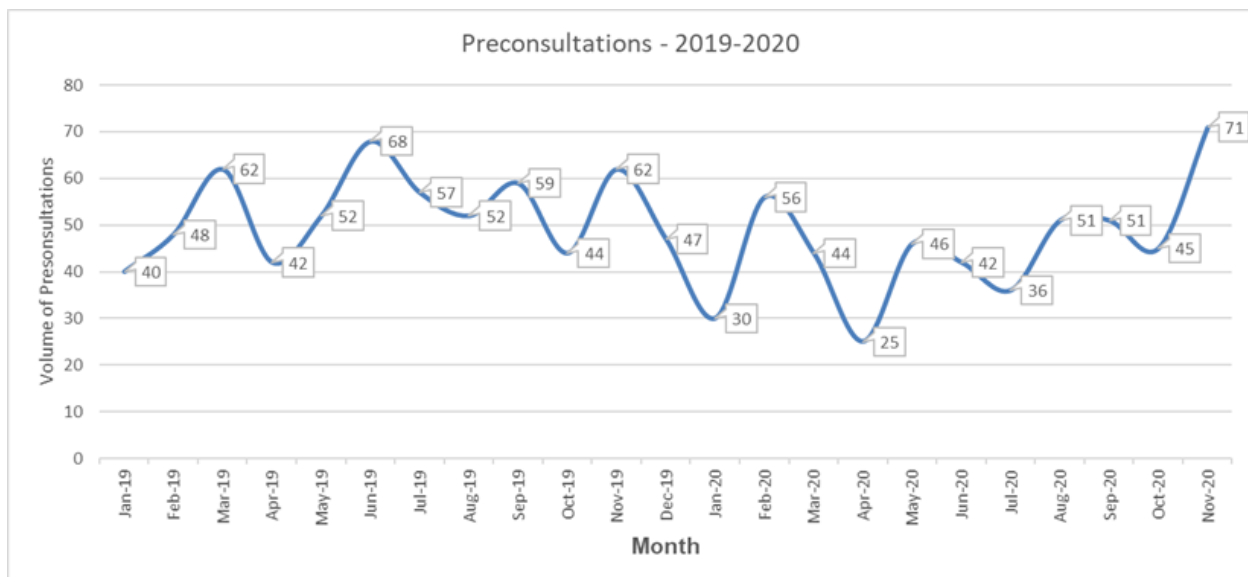
The following development volumes were received by the department during November:

- Planning Applications (includes zonings, subdivisions, site plans, etc.) - **47**
- Engineering Applications (includes servicing reviews, site plans, etc.) - **26**
- Private Septic Applications - **39**
- Pre-consultations – **71**

The total volume of formal applications (**115** - excludes pre-consultations) represents a **42%** increase of **22** applications compared to October 2019 (**85** applications). As previously reported, September volumes was the highest in the past two years, and November volumes has also exceeded monthly volumes since January 2019 as illustrated in the graph below.



Pre-consultations experienced a **37%** increase from the October volume of **45** development proposals. As pre-consultations represent potential future development applications, pre-consultation volumes are a possible indicator of anticipated future development activity. While there was a decline in pre-consultations at the early stages of the pandemic due to the shutdown, with the lowest volume for 2020 of **25** proposals received in April, volumes have continuously increased to similar levels to 2019. Also, the November volume of **71** proposals is the highest monthly level in 2020 and exceeds 2019 monthly volumes as illustrated below. Overall, however, the impact of the pandemic is evident as the current volume for 2020 (**492** proposals up to November) is not anticipated to reach the 2019 volume of **791** pre-consultations. Nevertheless, the exceptionally high level of pre-consultations in November may signal robust development activity in 2021.



In November the 2020 Niagara Biennial Awards was concluded with winning projects unveiled to PEDC (November 9th). Out of 68 submissions received in January 2020, 18 winning projects were chosen by an esteemed jury of five recognized members in disciplines ranging from urban planning, architecture, landscape architecture, interior design, and art. The Niagara Biennial has been well-received by the development and design sector with winning projects highlighted on social media. The next installment will be in 2022.

Infrastructure Planning & Development Engineering

Current Status of Operations

Development Engineering

We are continuing to respond to development applications with engineering comments, legal agreements for road works, and processing Environmental Compliance Approvals (ECA) under the Transfer of Review program for new sanitary and storm sewers. Additionally, we are continuing with Stormwater Management (SWM) review, Transportation review/meetings, and Water & Wastewater (W&WW) review/meetings as it relates to development applications and inquiries. We are working on the SWM Guidelines Project with Wood Consulting Engineers and assessing schedule/deliverables to adapt to current situation. We are participating in the MECP sessions on the proposed changes to the Consolidated Linear Infrastructure ECA Process for the entire sanitary or stormwater management system. Once fully implemented this will result in changes and new processes for all local municipalities and the Region for the two-tiered sanitary (wastewater) system and stormwater management system in Niagara.

Infrastructure Planning

We are reviewing the proposals received for the 2021 W&WW Master Servicing Plan (MSP) Update project in consultation with W&WW team. This is an important project for the Region and all local municipalities with urban water and sanitary sewer services. It will require significant effort, analysis, and consultation with the majority of work to be completed by end of 2021. The resulting growth capital water and wastewater projects are an essential input for the Development Charges Background Study and By-law update.

Collectively, there are ongoing corporate wide-efforts to coordinate long range planning/growth with infrastructure planning projects (2021 W&WW MSP update) and the upcoming Development Charges Background Study & By-law update.

Development Industry Liaison

We are continuing with the review of the potential build out scenarios for the urban areas in collaboration with planning group. This is necessary for the 2021 W&WW MSP update to evaluate servicing implications and supporting infrastructure. We are leading the development application process for the Linhaven and Gilmore Long Term Care (LTC) Redevelopment Projects and coordinating with St. Catharines, MTO, and other review agencies to ensure that site plan application can be approved and the timelines associated with this project remain on track (Government funding is tied to this as well). Participating with development industry meetings (NHBA) to understand impacts and restrictions from COVID to residential development industry and housing stock.

Private Sewage/Septic Systems Program

The Private Sewage System group (responsible for Part 8 of the Ontario Building Code) is continuing to receive and respond to septic permit applications, inspections, development applications, special requests and complaints.

Respectfully submitted and signed by

Doug Giles, BES, MUP
Acting Commissioner
Planning and Development Services

MEMORANDUM

PDS-C 3-2021

Subject: Treed Areas Estimation in Niagara Region

Date: January 13, 2021

To: Planning and Economic Development Committee

From: Karen Costantini, Planning Analyst

The purpose of this memorandum is to respond to the following Council Information Request from the October 22, 2020 Regional Council Meeting:

“Provide information respecting the current tree canopy and the Region's comparator municipalities with respect to the canopy percentage”.

As part of the background work for the review of the Regional Tree and Forest Conservation By-law, an estimation for treed areas in Niagara was calculated by staff in March 2019. The estimation for treed areas was reported as 17%, a figure which has been misinterpreted as tree canopy coverage.

Staff have not completed a calculation of tree canopy coverage in Niagara. Tree canopy coverage refers to the proportion of fixed area on the ground covered by tree crowns, which would include each individual tree in the region; information that is not comprehensively available or mapped.

The calculation of 17% refers to treed area. This metric is focused on larger groupings of trees within woodlands, swamps and other natural areas, and is not a figure that demonstrates the total amount of trees across the region.

While there is considerable discussion regarding the 17% treed area metric, Planning staff note that the 17% number does not demonstrate a quality measurement of trees in Niagara, or the overall biodiversity of natural areas and features across the region as it only captures large patches of trees. Additionally, treed area is not a representation of biodiversity, as other natural features, such as thickets, meadows, bogs, etc, support a range of species and ecosystem services.

Planning staff also note that compared to other municipalities, Niagara has a considerable amount of highly-intensive agricultural land, with orchards and agricultural crops that would not be included in natural feature and area analysis, but is still extremely valuable providing ecological benefits, linkages and facilitating habitat movement.

Future references to vegetation metrics in Niagara will use updated data developed through the recently completed Ecological Land Classification mapping project, presented at the December 2020 meeting of Planning and Economic Development Committee (PDS 33-2020). As noted during this meeting, Niagara contains 51,618ha of natural area, which is approximately 27.1% of the total land area.

Information on the updated Ecological Land Classification mapping project can be found at the Region's new [Niagara Official Plan](#) website.

Respectfully submitted and signed by

Karen Costantini, M.A.
Planning Analyst

MEMORANDUM

PDS-C 1-2021

Subject: Update on LPAT Decision, Regional Official Plan Amendment 3-2013, Hamlet Policies - Settlement of Wellandport/Township of Wainfleet Hamlets Mapping

Date: January 13, 2021

To: Planning and Economic Development Committee

From: Pat Busnello, Acting Director Development Approvals

The purpose of this memorandum is to provide an update on the final resolution to the Region's appeal of the Province's non-decision on Regional Policy Plan Amendment 3-2103 (RPPA 3-2013), which was an update to the (now) Regional Official Plan (ROP) Hamlet Policies.

Background

Regional Council on February 17, 2014 passed By-law No. 30-2014 adopting updated Hamlet Policies (RPPA 3-2013). The Amendment was prepared in response to a settlement with the Ministry of Municipal Affairs and Housing (MMAH) on the Province's appeal of Amendment 2-2009 (Greenbelt Plan/Growth Plan conformity and Region's *Imagine Niagara* growth management strategy/ROP Five Year Review). Despite extensive public and agency consultation by Regional Planning staff on proposed RPPA 3-2013, including with MMAH, the Province failed to make a decision on the Amendment within the *Planning Act's* statutory time limit (i.e. 180 days from the receipt of the Amendment by the Province).

Planning staff, with Regional Council's authorization, appealed the Province's non-decision to the (then) Ontario Municipal Board after the 180 day time limit of September 14, 2014. Proposed Hamlet Boundaries in RPPA 3-2013 were also the subject of the Province's appeal to the Wainfleet Official Plan.

Following initiation of the appeal the Region pursued a resolution with MMAH to address the Province's concerns. Outstanding areas that remained to be resolved involved the Wellandport Hamlet boundary within the Townships of Wainfleet and West Lincoln as well as Wainfleet hamlet boundaries for Ostryhon Corners and Chambers Corners. Following a recent Local Planning Appeal Tribunal (LPAT) telephone

conference hearing held on June 12, 2020, Regional staff at the direction of the LPAT prepared and forwarded revised mapping to the MMAH for review. As a result consensus on the hamlet mapping was reached between the Region and Province, which is consistent with the Provincial Policy Statement, 2020 and conforms to the Provincial Growth Plan for the Greater Golden Horseshoe. Land use planning evidence in this regard was provided by Diana Morreale, Director of Development Approvals at a subsequent telephone conference on August 14, 2020.

The LPAT Member delivered an oral decision at the telephone conference allowing the appeal in part, and in its written Memorandum of Oral Decision and Order of the Tribunal that was recently received by the Region the Tribunal's order directed that Schedules "A" and "B" (Hamlet Boundary Additions) to RPPA 3-2013 are modified and approved as follows:

- a) The boundaries for the Hamlet of Wellandport located in the Township of West Lincoln and the Township of Wainfleet are modified as shown on Schedules 1 and 2, respectively, attached to LPAT's order; and
- b) The boundaries for the Hamlets of Ostryhon Corners and Chambers Corners in the Township of Wainfleet are modified as shown on Schedules 3 and 4, respectively, attached to the order.

Accordingly, the approved hamlet boundaries as modified by LPAT are now in force and effect and will be reflected in the mapping of the proposed new Niagara Official Plan when approved. In addition and in the interim, the Region's GIS mapping will be updated to properly reflect the boundaries as modified.

Respectfully submitted and signed by

Pat Busnello, MCIP, RPP
Acting Director, Development Approvals

Local Planning Appeal Tribunal
Tribunal d'appel de l'aménagement
local



ISSUE DATE: November 30, 2020

CASE NO(S):

PL141141

The Ontario Municipal Board (the “OMB”) is continued under the name Local Planning Appeal Tribunal (the “Tribunal”), and any reference to the Ontario Municipal Board or Board in any publication of the Tribunal is deemed to be a reference to the Tribunal.

PROCEEDING COMMENCED UNDER subsection 17(36) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended

Appellant:	Regional Municipality of Niagara
Subject:	Proposed Official Plan Amendment No. 26-OP-133510
Municipality:	Upper Tier of Niagara
LPAT Case No.:	PL141141
LPAT File No.:	PL141141
LPAT Case Name:	Regional Municipality of Niagara v. Ministry of Municipal Affairs and Housing

Heard: August 14, 2020 by telephone conference call

APPEARANCES:

Parties

Counsel

Regional Municipality of Niagara

D. Gibbs

Ministry of Municipal Affairs and
Housing

J. A. Beamish and J. Page

**MEMORANDUM OF ORAL DECISION DELIVERED BY M. A. SILLS ON AUGUST 14,
2020 AND ORDER OF THE TRIBUNAL**

[1] The parties have reached a settlement regarding a partial appeal by the Regional Municipality of Niagara (the “Region”) of the decision of the Ministry of Municipal Affairs and Housing (the “MMAH”) in respect to Regional Policy Plan Amendment No. 3-2013.

[2] The appeal is specific to a modification to the Wellandport Hamlet boundary on Schedules A and B, and the withholding of a decision on the Wainfleet Hamlet boundaries.

[3] At the direction of the Tribunal on June 12, 2020, the Region prepared and forwarded revised mapping to the MMAH for review. The parties have now reached a consensus on the appropriate mapping and concur that it is now appropriate for the Tribunal to approve Schedules “A” and “B”, as modified.

[4] Contextual and land use planning evidence was provided by way of Affidavit of Diana Morreale. Ms. Morreale, the Director of Development Approvals for the Region attended on the call, as did MMAH planners Adam Didycz and Lewis Bitonti.

[5] Ms. Morreale testified the revised mapping is consistent with the Provincial Policy Statement, 2020 and conforms to the Provincial Growth Plan for the Greater Golden Horseshoe, 2020.

ORDER

[6] The Tribunal orders that the appeal is allowed in part, and directs as follows:

1. Schedules “A” and “B” to Regional Official Amendment No. 3-2013 are modified as follows:
 - a) The boundary for the Hamlet of Wellandport as located in the Township of West Lincoln is modified as shown on Schedule 1 attached hereto;
 - b) The boundary for the Hamlet of Wellandport as located in the Township of Wainfleet is modified as shown on Schedule 2 attached hereto;

- c) The boundary for the Hamlet of Ostryhon Corners in the Township of Wainfleet is modified as shown on Schedule 3 attached hereto;
and
 - d) The boundary for the Hamlet of Chambers Corners in the Township of Wainfleet is modified as shown on Schedule 4 attached hereto.
2. Schedules “A” and “B” to Regional Official Plan Amendment No. 3-2013 are approved as modified in paragraph 1.

“M. A. Sills”

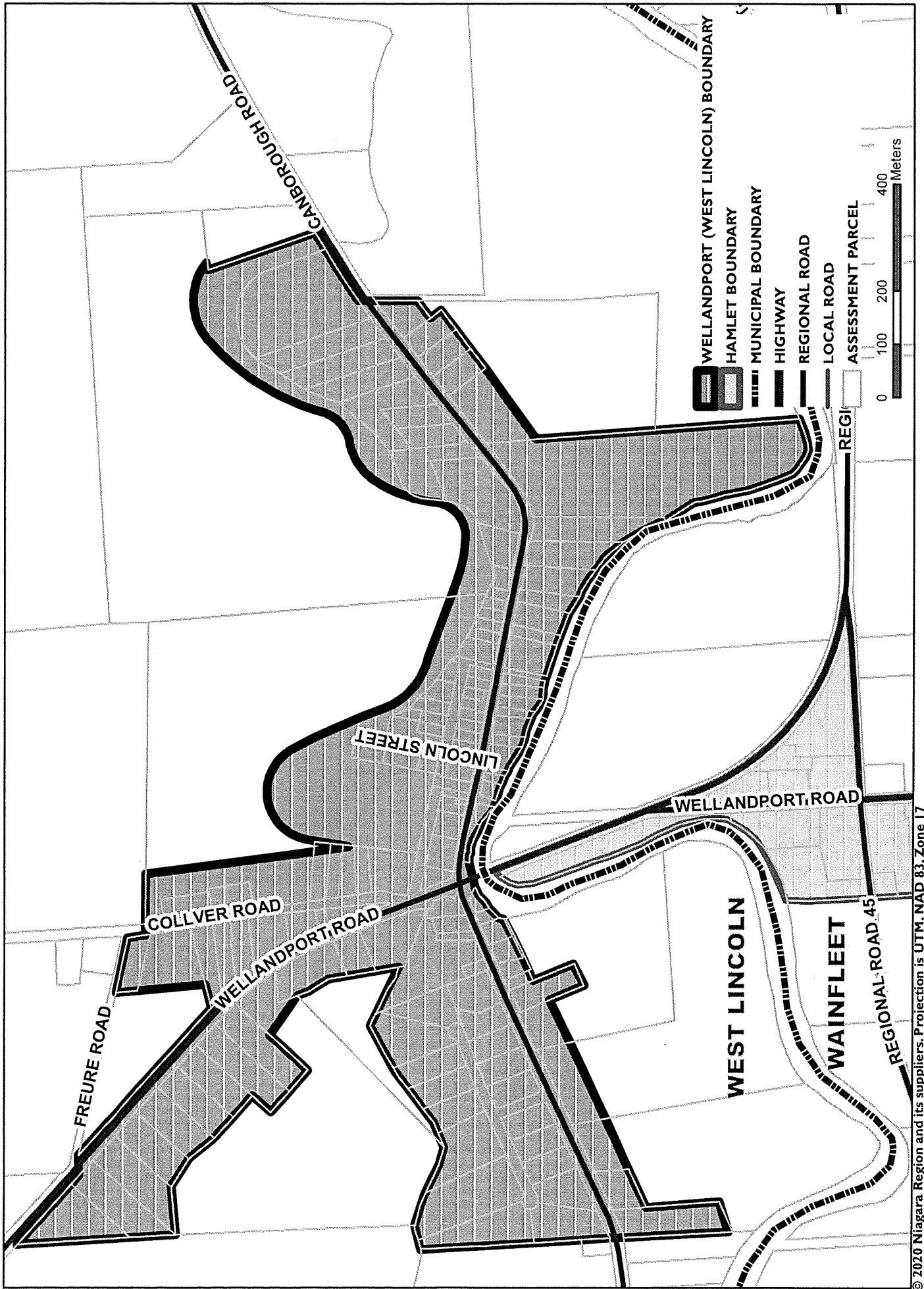
M. A. SILLS
VICE-CHAIR

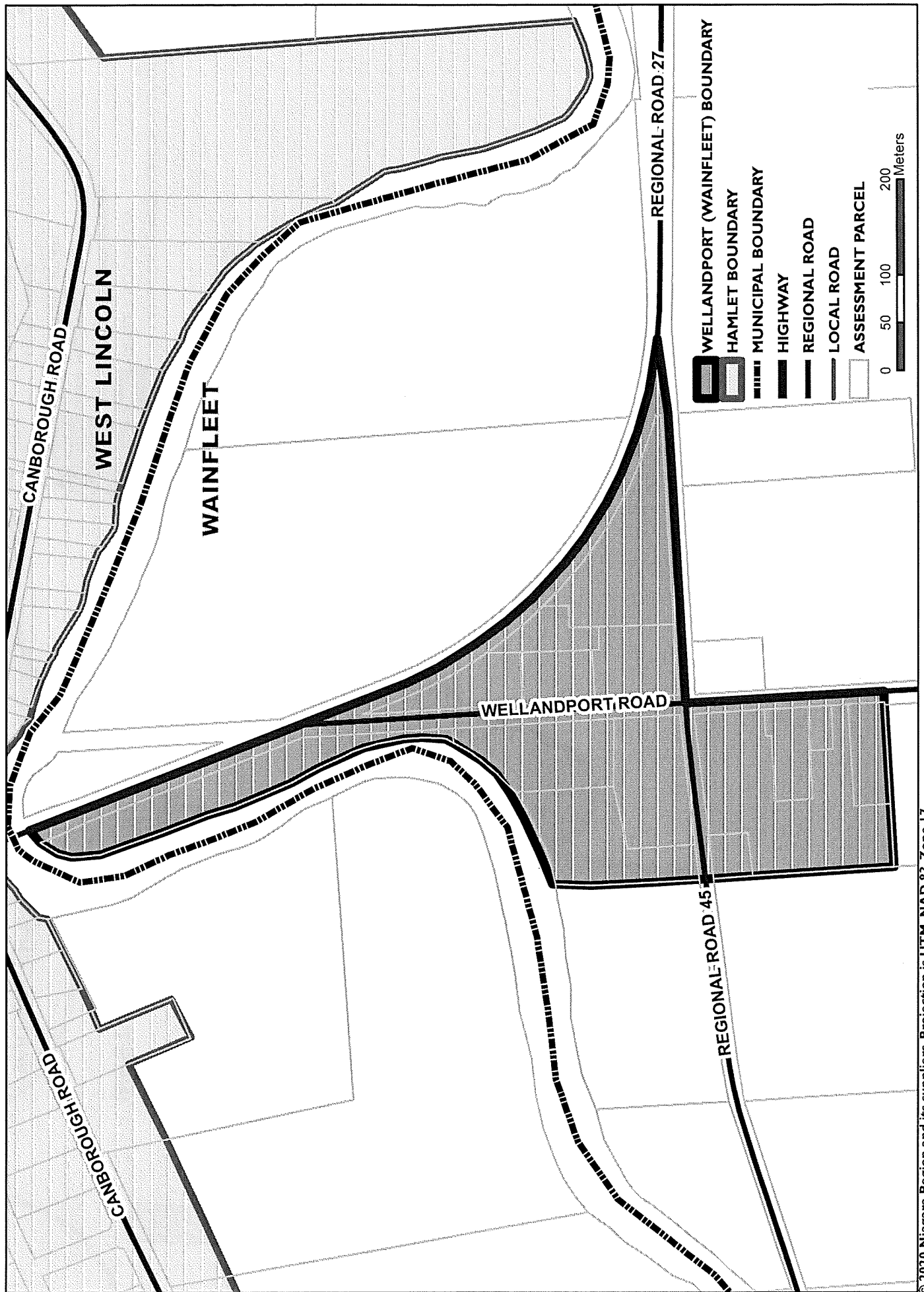
If there is an attachment referred to in this document,
please visit www.olt.gov.on.ca to view the attachment in PDF format.

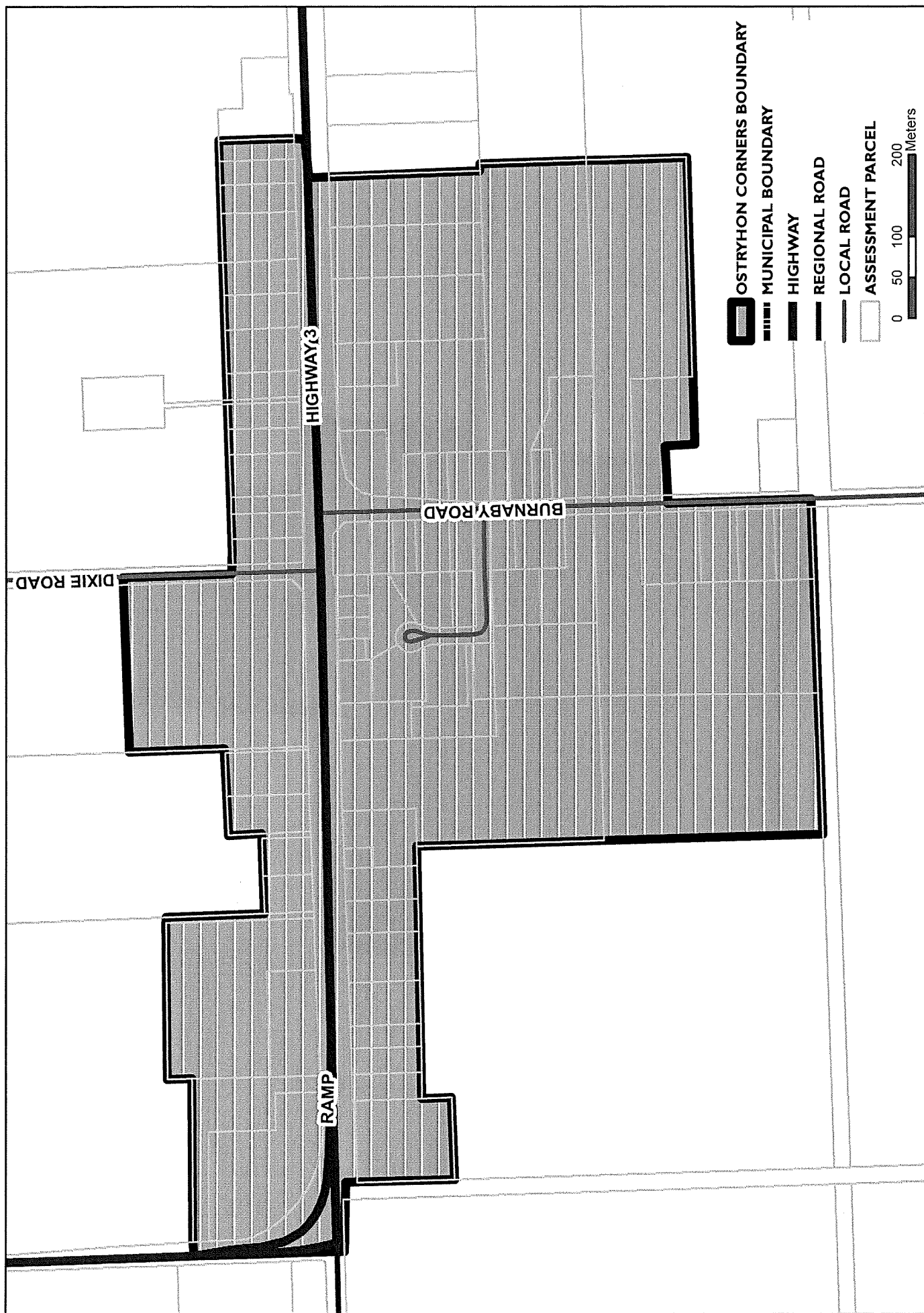
Local Planning Appeal Tribunal

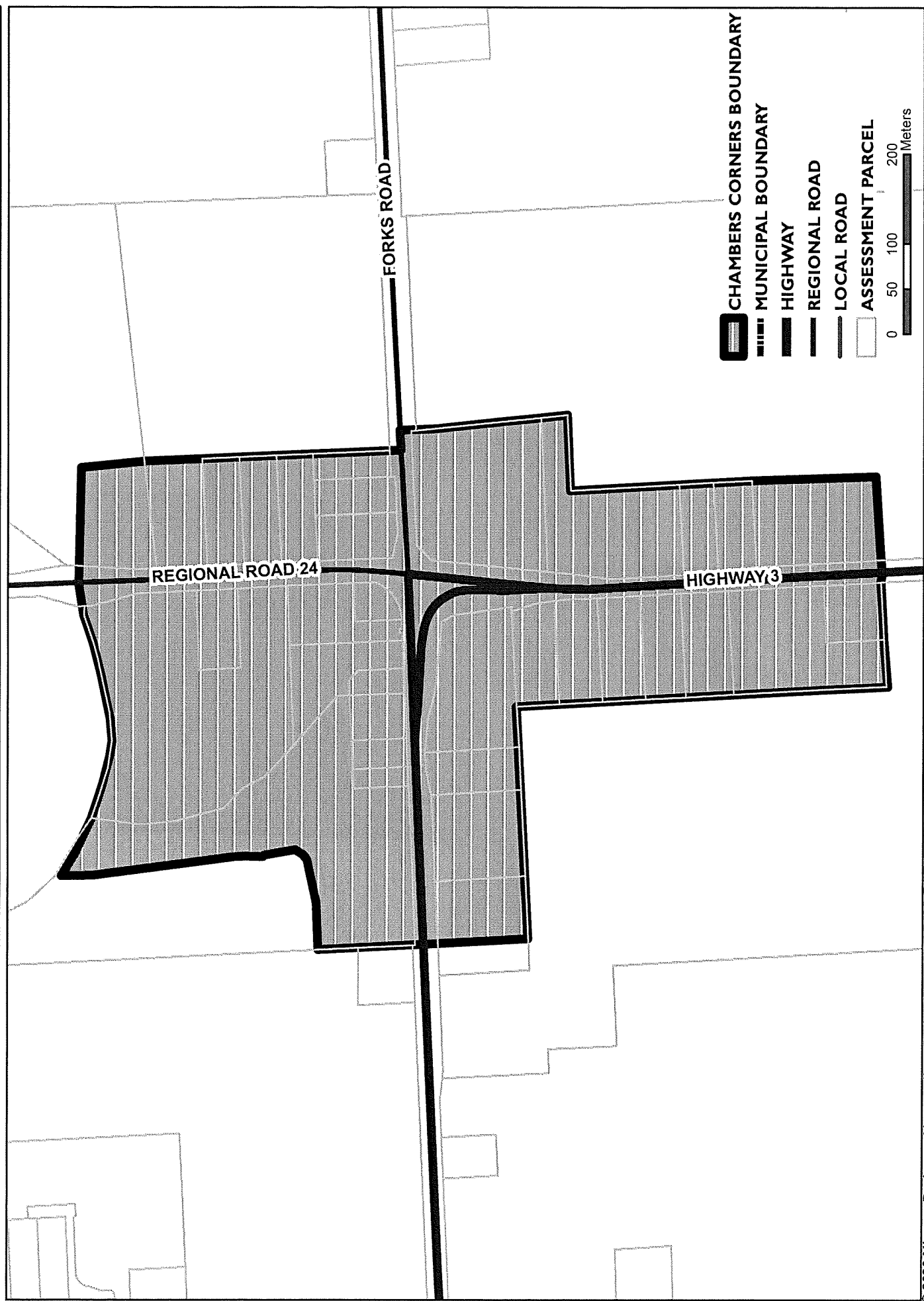
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making our mark

NIAGARA

OFFICIAL PLAN

PDS 4-2021

Niagara Official Plan Steps and Directions Moving Forward

**January 13, 2021 – Presentation to Planning and
Economic Development Committee**



Provide Information on the Niagara Official Plan Consultation, Work Program and Reports Over Q1 and Q2 of 2021.

- Conformity and limits of an Official Plan
- Emerging themes to consider while reviewing and approving policy
- Two level workshops - Regional & Local Councils-The process of how Councils will be informed over the next few months
- Niagara Official Plan reporting steps



Conformity and Limits of an Official Plan

- Parts of Official Plan are mandated by provincial policy
- Council decisions - consistent with, conform to, or not conflict with, Provincial Policy
- Regional staff must make recommendations to Council under the same rules
- Local Official Plans → comply with Niagara Official Plan once approved
- Official Plans are land-use policy planning documents



Emerging Themes

Managing Growth - Proactively plan for assigned growth

Policy Interconnection - Changing policy in one area, impacts others

Contemporary Policy Platform - Allows Niagara to be competitive

Competing Interests - Balancing competing interests

Planning for the Long Term – 30 year plan; beyond immediate concerns

Regular Updating - Monitoring & updating (once approved)

Assist with Local Conformity - Clear policies identifying local roles



Workshops – Regional & Local Councils

1. Regional Council Workshop → March 2021
2. Local Council Workshops → March/April 2021
 - 2 hour virtual workshops
 - Presentations and discussions on growth management key policy content and natural environment options



Upcoming Reporting to PEDC

February	
Consultation Reports	- Natural Environment - Climate Change
Overlap Associated	Directions Survey with Regional Councillors
April	
Joint Report	<p>Highlighting draft policy integration for many sections:</p> <ul style="list-style-type: none"> • Growing Region Regional Structure, Housing, Land Needs, SABR • Connected Region Transportation, Infrastructure • Vibrant Region District/Secondary Plans, Urban Design, Archaeology • Competitive Region Employment, Agriculture, Aggregates • Sustainable Region Natural Heritage and Water System Options, Watershed Planning, Climate Change



Questions ?



Subject: Niagara Official Plan – Steps and Directions Moving Forward

Report to: Planning and Economic Development Committee

Report date: Wednesday, January 13, 2021

Recommendations

1. That Report PDS-4-2021 **BE RECEIVED** for information; and
2. That Report PDS-4-2021 **BE CIRCULATED** to the Local Area Municipalities and Niagara Peninsula Conservation Authority.

Key Facts

- The purpose of this report is to provide information on the Niagara Official Plan consultation, work program and reports over Q1 and Q2 of 2021.
- This is the first comprehensive review of the Niagara Official Plan since approval in the early 1970's, this review is referred to as a Municipal Comprehensive Review (MCR). The objective of this MCR is to replace the outdated current Regional Official Plan and to provide a Niagara Official Plan that manages growth in Niagara over the next 30 years and balances the requirements of competing land uses.
- To date, as background reports and other information has become available, reports have been presented by subject matter. However, policies in the Official Plan are interconnected and over the coming months subject matter will be presented as integrated policy sets.
- The next phase of consultation, focusing on draft policy and implementation, will continue in early 2021 and will include consultation with Regional Council, local Councils, Area Planners and stakeholders.
- In Q2 of 2021 (April) a Regional Official Plan Policy Report will be prepared for PEDC/Council that will reflect the recent round of consultation and provide the status of the following policy sets Growing Region – regional structure, housing, land needs assessment (growth allocations), settlement area boundary expansions; Connected Region – transportation, infrastructure; Vibrant Region – district and secondary plans, urban design, archeology; Competitive Region – employment, agriculture,

aggregates; and Sustainable Region – natural heritage system & water resource system options, Niagara watershed plan project, climate change.

Financial Considerations

Council approved the resources to complete the Niagara Official Plan over a 5 year period as part of the 2017 Budget Process.

Analysis

Conformity & Role of an Official Plan

Certain parts of Niagara's Official Plan are mandated by provincial policy. For example, we must plan for employment areas and allocate assigned growth to them. Other policies in an Official Plan are more permissive, such as policies around climate change.

The *Planning Act, 1990* requires Council to make planning decisions that are consistent with, conform to, or not conflict with, Provincial Policy. Regional staff must make recommendations to Council under the same rules.

Part of the Official Plan process is identifying the roles of Regional and local planning departments. Local municipalities will need to bring their Official Plans in to conformity with the Niagara Official Plan once it is approved by the Province.

There are statutory limits on how much can be done in an Official Plan. Official Plans regulate the use of land and, to an extent, they can assist in addressing social issues such as youth and business retention. However, these matters are primarily not land use related, and therefore require strategies and programs outside the Official Plan.

Emerging Themes

- **Managing Growth**

Future population and employment numbers are given to the Region by the Province. Over the past 3 to 4 years Niagara has experienced a level of population growth that if continued would achieve the previous 2041 population projections. A significant level of growth is coming to Niagara and the Niagara Official Plan is required to plan for this level of growth to 2051. Data from CANCEA indicates that increasing the supply of all forms of housing, low, medium and higher density

housing, will improve affordability, and support the long term future of Niagara socially and economically. Additionally, proactively planning through exercises like district and secondary plans, will allow for the allocation of growth and intensification in strategically identified areas.

- **Policies are Interconnected**

In the preparation of the Niagara Official Plan it is mandatory to consider all applicable Provincial policies. The interconnection between policy sets will allow the Niagara Official Plan to provide a framework that accommodates growth, ecological health and addresses climate. Changing direction in one area will impact other plan components.

- **Competing Interests**

Not everyone will agree on a planning outcome; in many cases, there can be more than one good outcome. Consultation carried out thus far identifies a variety of competing interests. A balanced policy approach often means fewer people or groups being highly satisfied.

- **Planning for the Long Term.**

The Niagara Official Plan will include policies that have not been addressed or required in the current Regional Official Plan. With this comes challenges in policy direction and decision making in an environment where communities do not stay static. Both the current and projected levels of growth will result in development patterns that represent significant changes compared to what has historically occurred.

- **Regular Updating.**

The Niagara Official Plan is a 30 year plan. To effectively monitor and adapt to changes that will occur it is important to ensure land use policies are review at regular intervals, that policies at the Regional and Local levels are aligned and that the monitoring of growth is consistent across Niagara.

- **Assist with Local Conformity**

Once the Niagara Official Plan is approved, local municipalities will need to bring their Official Plans in to conformity. It is important that Niagara Official Plan policies are clear in identifying local roles and responsibilities.

Consultation with Regional & Local Councils

Niagara Official Plan consultation with Regional and Local Councils will be held in February, March and April with both Regional Councillors and Local Councils.

In February, Overlap Consultants will conduct an online survey of Regional Councillors relating to the direction and themes of the Regional Official Plan.

Consultation with Regional Council in April will focus on growth management and environmental policy. The purpose is to inform Councillors of the draft policy direction and provide for discussion. Staff are not seeking any decisions from Councillors at that time, this consultation is to provide information and answer questions.

Consultation with individual Local Councils including the Mayor, designated Local Councillors (i.e. Chair and Vice Chair of Planning and Economic Development Committee), CAO and Planning Director, will occur during March and April. The purpose is to provide an overview of policy contained in the Niagara Official Plan and to discuss policy sets that are of interest to the Local Councils.

Other consultation is planned in early 2021, but for the purpose of this report, only Council related consultation is outlined.

Upcoming Reporting To PEDC

In the lead up to the Regional Official Plan Policy Report in Q2, the following reports will be coming to PEDC/Council in February and March:

- A Consultation Report on Natural Heritage and Water Systems options which summarizes feedback obtained through the virtual Public Information Centres (PICs), virtual stakeholder workshops, discussions with Area Planners, presentations to provincial agencies and Niagara Peninsula Conservation Authority.
- A Climate Change Report to outline consultation and feedback received to date from the Climate Change Discussion Paper.
- Overlap Associates will report on its directions survey with Regional Councillors. The Overlap survey will be informed by public survey results of Pillar Statements and Directives previously developed.

Regional Official Plan Policy Report

The Regional Official Plan Policy Report (the Report) will cover 5 policy sets and 15 topics as presented below. The status of policy will be provided and draft policies will be included. There will be areas that are less developed and may not include draft policies.

Importantly, the purpose of the Report is to provide information. Council will not be asked to make decisions (with limited exceptions, noted below). The Report is an opportunity for Council and the public to view the direction of the Regional Official Plan. Subsequently, significant consultation on draft policy will be undertaken before returning to Council for decision-making.

The exception to the above is in relation to the Natural Heritage System and Water Resource System Options. In April, Committee and Council will be asked to make a decision on an environmental policy option, a decision will be necessary to ensure the next phase of work (preparation of detailed methodology, policy and mapping) can be initiated.

The following is a breakdown of the topics to be covered in the Report, which has been organised by the Official Plan Sections.

Growing Region

Regional Structure

The Regional Structure sets out a strategic distribution of population and employment growth to the planning horizon of 2051.

A Regional Structure Policy Paper will be provided with the Joint Report.

That Paper will include draft policies and a discussion of critical factors needed to allocate population and housing forecasts for the local municipalities, including the identification of Strategic Growth Areas, minimum intensification rates for Built-Up Areas, and density targets for Designated Greenfield Areas. The Regional Structure directs growth to these areas based on the area's function, with the goal of achieving complete communities, protecting natural heritage resources, and maximizing investments in infrastructure, public transit, and community services.

Housing

Niagara needs a diverse housing supply in order to improve affordability and offer a range of housing options. The Housing Strategy identifies the form of housing needed to accommodate Niagara's current and future residents. This Strategy is based on extensive analysis of housing-related data, which is currently being updated to conform to the Growth Plan's 2051 population and employment forecasts.

Housing Strategy policies will support a range and mix of housing options and will establish targets to facilitate the development of affordable ownership and rental housing. These policies will also align with the Housing and Homelessness Action Plan, and coordinate with the Incentive Review to identify land use planning and financial planning tools that facilitate the provision of affordable housing.

Draft policies will be included in the Joint Report.

Land Needs Assessment (Growth Allocations)

The Land Needs Assessment ("LNA") is a technical, Region-led process that determines the amount of land needed for each local municipality. Specifically, the Region must quantify the amount of designated land each municipality requires to accommodate population, housing and employment forecasts provided to it in the Growth Plan. The Province released a new Land Needs Assessment Methodology in August 2020, which the Region must use.

Staff are working expeditiously to provide a draft LNA. The LNA will be based on inputs from other background strategies noted here, including the Regional Structure (for intensification rates and densities), Housing Strategy (for housing mix and targets), and the Employment Policy Paper (for employment forecasts and densities).

A summary of the draft LNA will be provided in the Joint Report.

Settlement Area Boundary Expansions

Settlement area (i.e. urban and hamlet) boundaries cannot be changed except where specific policies are satisfied. The Region has exclusive authority to adjust boundaries. However, the Region is working closely with local municipalities to set processes for boundary adjustment reviews.

The Region's program is called the Settlement Area Boundary Expansion Review ("SABR"). A threshold component of the SABR is the outcome of the LNA. The LNA will set out the amount of population and employment growth and whether expansions are warranted; the SABR process is that which determines where that expansion will go.

The SABR program has and will continue to be carefully coordinated with local municipalities. It balances the interests of Provincial, Regional, and local municipalities and their ability to accommodate growth. The process is done in collaboration with local municipalities and in consultation with stakeholders and the public.

Regional staff are in the process of establishing evaluation criteria for the SABR program. This will allow for the assessment of SABR requests received to date. The evaluation criteria will prioritize the availability of existing infrastructure and public service facility investments, and consider impacts on watersheds, the natural environment, the agricultural system, and the protection of resource areas, as required.

Evaluation criteria for the SABR program will be provided in the Joint Report. Additionally, staff will provide policies to guide any expansion applications submitted *after* approval of the Niagara Official Plan.

Following consultation on the draft LNA and SABR evaluation criteria, at a later time Regional staff will bring forward a final LNA for Council endorsement. Based on the final LNA, staff will make recommendations for boundary changes and that will be provided to the public and Council for consideration.

Connected Region

Transportation

Transportation policies and mapping approved through Regional Official Plan Amendment No. 13 will be carried forward to the new Niagara Official Plan.

A Complete Streets Design Manual is being developed by the Public Works Department, which will include the identification and application of Complete Streets typologies to the Regional Road system. The results of this analysis will result in updates to right-of-ways for all Regional Road segments listed in Table 9-1 of the existing Official Plan. The above-noted Table may not be ready for the Joint Report. If not, it will be provided in draft a later time.

Infrastructure

Draft infrastructure policies will address promoting the efficient use and optimization of existing infrastructure; planning, designing and constructing systems to prepare for the impacts of a changing climate; integrating servicing and land-use considerations during all stages of the planning process; and developing water and wastewater master plans that identify options for servicing growth and development.

Additionally, draft storm water policies will address promoting storm water management best practices, such as low impact development, water conservation and efficiency; ensuring storm water management is informed by watershed planning and prepared for the impacts of changing climate; and ensuring large-scale development will have storm water management plans that incorporate best practices, such as no negative impacts on the quality and quantity of surface or groundwater.

Draft infrastructure policies will be provided in the Joint Report.

Vibrant Region

District & Secondary Plans

District Plans and Secondary Plans are proactive planning tools that focus on managing growth and the development of complete communities to support economic prosperity. Although they vary in scale, both District Plans and Secondary Plans require a collaborative effort between the Region and the local municipalities, creates a strategic vision to inform where and how much growth can occur, and allow for the strategic identification of intensification areas within communities. These Plans rely on extensive public engagement and consultation.

Secondary Plans will be used to implement the Regional Structure. Through the Niagara Official Plan, these plans will be required for Strategic Growth Areas and new Designated Greenfield Areas. They may also be considered for existing Designated Greenfield Areas and Built-Up Areas that are facing development pressure.

Draft District and Secondary Plan policies will be included in the Joint Report.

Urban Design

Urban design is the practice of making places attractive, memorable, and functional for the people who use them. It involves the arrangement, appearance and relationship between buildings, public spaces, transportation systems, services, and amenities. Policies will support a better understanding of urban design and commitment to excellence, enhancement of the public realm and promotion of active transportation, tools for urban design implementation, and providing a clear direction to local municipalities.

Draft urban design policies will be provided in the Joint Report.

Archaeology

The review of proposed development sites for archaeological potential is a requirement of the Ministry of Heritage, Sport, Tourism and Culture. An Archaeological Management Plan (“AMP”), has been undertaken to streamline this Provincial review process at the local level. The AMP will create a clear process for the identification and conservation of archaeological resources.

The Joint Report will provide information on the proposed archaeological review process and function, draft modelling and draft archaeological resource potential mapping.

Competitive Region

Employment

An Official Plan Employment Policy Paper (“Employment Paper”) will be included with the Joint Report. The Employment Paper will contain draft employment policy and employment area mapping to be considered for the Official Plan. Recommendations are based on current legislation, detailed analysis, and other municipal practices. The Employment Paper will improve the degree of certainty and predictability to which employers can plan for and sustain viable employment operations for short- and long-term horizons, while protecting Provincial and municipal interests.

The Employment Policy Paper, which includes draft policies, will be provided in the Joint Report.

Agriculture

The Region has a strong history of proactive agricultural planning. Regional agricultural policies are being refined to capture the updated policy regime implemented by the Province. The Agricultural System includes policies to protect the agricultural land base and the agri-food network. This includes elements important to the sector such as farm diversification and irrigation systems that contribute to a thriving agricultural industry.

Regional staff, in collaboration with local area municipalities, have made refinements to the agricultural land base, including a review of provincially-proposed candidate areas for consideration as prime agricultural areas.

The Joint Report will contain Agricultural draft policy and draft mapping.

Aggregates

The Region is expecting increased demand for aggregates to support forecasted growth. Background reports related to aggregate resources are complete and have been previously presented to Committee and Council. A first draft of the policies were prepared and circulated to the local municipalities, stakeholders, and industry representatives for comment.

The Joint Report will contain an updated draft of the Official Plan policies for mineral aggregate resources and mineral aggregate operations. Mapping of mineral aggregate resources is undertaken by technical experts at the Province (Ontario Geological Survey). Planning staff have been in touch with our colleagues at the Province and hope to have new mapping for Niagara included with the Official Plan.

Sustainable Region

Natural Heritage System (NHS) & Water Resource System (WRS) Options

In the Joint Report, the results of the additional analysis being completed on the NHS and WRS options will be presented. This includes statistics on the estimated extent of the natural heritage system and water resource system for each of the options, and commentary on the implications for developable land.

The information will be presented for the urban areas in each local municipality. To accompany these detailed statistics, preliminary information on the policy intent of each option will be prepared.

Unlike other topics set out in this Report, Committee and Council will be asked to make a decision on the preferred option for the NHS and WRS. It is critical that a decision is made at that time, to allow Staff to proceed with detailed mapping and policy development. Otherwise, the timing of the Official Plan will be in jeopardy.

After a decision from Council in April, detailed draft mapping and policy for the NHS and WRS can be prepared for review and comment by Committee and Council, the public, and other stakeholders.

Niagara Watershed Plan (NWP) Project

The NWP is the next step in implementing a watershed planning program. It will ensure the Niagara Official Plan is appropriately informed by watershed planning.

The NWP is being undertaken at the 'tertiary-level' and will be an important tool to guide more detailed watershed and sub watershed planning studies in the Region. The NWP will include a range of best practices and recommendations to inform land use planning decisions in the region.

The NWP is being prepared in accordance with Provincial requirements, including direction that decisions on growth allocations and the identification of a water resource system be informed by watershed planning.

The Joint Report will provide an update on the NWP, including how watershed planning has helped inform growth allocations and the development of the water resource system.

Climate Change

The Climate Change Work Program has been updated as set out in Report PDS 6-2021.

The program now includes climate modeling for Niagara as well as a tree planting and greening strategy. Policy development for this subject has been ongoing to inform other Official Plan work programs.

The Joint Report will update Council on the climate modeling exercise, provide a preliminary overview of a tree planting and greening strategy, as well as highlight the integration of climate policies in other sections of the Official Plan.

Alternatives Reviewed

The background report and review stage of the Official Plan program is nearly complete. Staff are developing policy, most of which will be ready for April 2021. It is important to provide the policy comprehensively and openly at that time. There are no reasonable alternatives to proceeding as set out. This is an important step in informing and allowing discussion of policy directions and content with Regional and local Councils, to ensure we represents the best approach to enable informed decision making.

Relationship to Council Strategic Priorities

The Niagara Official Plan is important to address Council's priorities, being: Supporting Businesses and Economic Growth; Healthy and Vibrant Community; and Responsible Growth and Infrastructure Planning.

Other Pertinent Reports

PDS 35-2020	Niagara Official Plan - Consultation Update
PDS 1-2020	New Niagara Official Plan - Public Consultation Summary
PDS 33-2019	Growth Management Program Update for New Official Plan
PDS 9-2019	New Official Plan Consultation Timeline Framework
CWCD 421-2019	New Niagara Official Plan Updates

Prepared by:

Dave Heyworth
Official Plan Policy Consultant
Planning and Development services

Recommended by:

Doug Giles, BES, MUP
Acting Commissioner
Planning and Development services

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

This report was prepared in consultation with Isaiah Banach, Acting Director of Long Range Planning, and reviewed by Erik Acs, Manager of Community Planning and Lyndsey Ferrell, Program Financial Specialist, Corporate Services.

In accordance with the notice and submission deadline requirements of Sections 18.1 (a) and 11.3, respectively, of Niagara Region's Procedural By-law, the Regional Clerk received from Councillor Zalepa a motion to be brought forward for consideration at the January 21, 2021 Council meeting respecting Shared Service Delivery.

WHEREAS the Region contracted KPMG to conduct a sustainability review which was completed and presented to Council in 2019;

WHEREAS the sustainability review identified a potential savings between \$1.8 - \$7.1 million dollars through an opportunity for "Integration of Service with Local Area Municipalities";

WHEREAS Regional Council has a responsibility to explore all opportunities to utilize public tax dollars in a manner that is as efficient and effective as possible; And service delivery review affords an opportunity to improve service levels while ensuring that municipalities are efficiently employing their resources while respecting local autonomy;

WHEREAS Niagara's municipal CAO's have had preliminary meetings to discuss potential shared service delivery opportunities;

NOW THEREFORE BE IT RESOLVED:

1. That Regional Council **ADOPT** an exploration of shared service delivery as a Council commitment and priority for the remainder of the term;

2. That Regional Council **REQUEST**:

a) a summary report from the Chief Administrative Officer providing an update on shared service delivery discussions, progress to date and areas identified for further exploration;

b) a draft timeline to engage municipal partners and discussion topics for further exploration on shared service opportunities; and

3) these items be included on the March agenda of Regional Council for discussion.

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. < >

A BY-LAW TO AUTHORIZE LONG-TERM FINANCING
(1-10 YEARS) IN THE AMOUNT OF \$25,000,000;
AND (1-30 YEARS) IN THE AMOUNT OF \$52,820,651
NIAGARA REGION CAPITAL PROJECTS

WHEREAS Section 408, *Municipal Act, 2001*, S.O. 2001, c.25. as amended, authorizes Regional Council to approve long term borrowing by the issue of debentures on the credit of the Regional Corporation, and

WHEREAS funding has been approved for capital projects included in the 2021 Capital Budget that was adopted by the Council of the Regional Municipality of Niagara on November 26, 2020, as shown on the Treasurer's Report attached to this by-law (Appendix I).

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That long-term financing (1-10 Years) in the amount of \$25,000,000 be approved for the projects as shown on the Treasurer's Report attached to this by-law (Appendix I);
2. That long-term financing (1-30 Years) in the amount of \$52,820,651 be approved for the projects as shown on the Treasurer's Report attached to this by-law (Appendix I);
3. That the Treasurer be authorized to execute the Treasurer's Report attached to this By-law as Appendix I; and
4. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed:

Appendix I – Treasurer's Report:

TREASURER'S REPORT			
PROJECT IDENTIFICATION AND FINANCING INFORMATION			
Project ID	Description	Long-term Financing	Term (min-max)
J_20000724	South Niagara Falls Wastewater Treatment Plant	\$ 26,176,240	1 - 30
J_10SW1517	Niagara Falls WWTP Secondary Treatment Upgrade	19,000,000	1 - 30
J_20001368	21-New Oakwood Dr Trunk Sewer - South Niagara Falls WWTP	6,264,011	1 - 30
J_20001367	21-New South Niagara Falls WWTP Outfall	780,400	1 - 30
J_20001374	21-New Black Horse PS - South Niagara Falls WWTP	600,000	1 - 30
J_20001271	Backup 911 Call Centre Relocation	7,760,000	1 - 10
J_10RC1559	Rds Rehab - Pelham Rd Reconstruction (Ph 3) - Wessell Dr to 8th Ave	5,612,500	1 - 10
J_20001462	NRPS – Communications Back Up Centre	4,600,000	1 - 10
J_20001399	21-NRH - Annual Building Capital Program	3,841,285	1 - 10
J_20001398	21-NRH - Annual Grounds Capital Program	1,836,438	1 - 10
J_10RC1564	Rds Rehab - RR 81 King St Reconstruction - Durham Rd to Lincoln Ave	900,000	1 - 10
J_10RC1560	Rds Rehab - RR 1 Dominion Rd Reconstruction - Helena St to Lakeshore Rd	449,777	1 - 10
	TOTAL	\$ 77,820,651	

TREASURER'S VERIFICATION REPORT	
(REQUIRED ONLY ON PROJECTS INVOLVING DEBENTURE FINANCING)	
This confirms that I have checked the "Debt Repayment Limit" for Regional Niagara and passage of the by-law to approve these projects will not cause the Region to exceed its limit.	
DATE _____	SIGNATURE _____

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. < >

A BY-LAW TO ADOPT THE 2021 CAPITAL BUDGET FOR
THE REGIONAL MUNICIPALITY OF NIAGARA

WHEREAS subsection 289 (1) of the Municipal Act, 2001, S.O. 2001, c.25. as amended states that an upper-tier municipality shall in each year prepare and adopt a budget; and,

WHEREAS the Council of The Regional Municipality of Niagara adopted its 2021 Capital Budget on November 26, 2020.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2021 Capital Budget for Regional Departments, Agencies and Boards, as presented and listed below and in detail in Appendix I, be approved, subject to the project initiation in accordance with the Capital Asset Management policy;

Gross Expenditures:

Community Services	\$	795,051
Corporate Administration		400,000
Corporate Services		10,397,500
Niagara Regional Housing		7,280,000
Niagara Regional Police		7,438,500
Public Health and EMS		5,051,402
Transportation		54,395,000
Waste Management		4,927,000
Wastewater		378,921,269
Water		30,700,000
Total Gross Expenditures	\$	<u>500,305,722</u>

Financing Sources:

Reserves	\$	103,580,091
Debt Financing		256,196,269
External Contributions		140,529,362
Total Financing Sources	\$	<u>500,305,722</u>

2. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: < >

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20001336	21- LTC Homes - Bed Replacement	195,481	195,481	0	0	0	0	0
J_20001337	21 - LTC Homes - Resident Care Equipment	426,883	426,883	0	0	0	0	0
J_20001338	21 - LTC Homes - Machinery & Equipment	172,687	172,687	0	0	0	0	0
Community Services Total		795,051	795,051	0	0	0	0	0
J_20001341	21-HRIS Development	400,000	400,000	0	0	0	0	0
Corporate Administration Total		400,000	400,000					
J_20001348	21-Court Scheduling Modernization	150,000	150,000	0	0	0	0	0
J_20001349	21-Server Infrastructure – End of Life Asset Replacement	600,000	600,000	0	0	0	0	0
J_20001421	21-Telecom Infrastructure – End of Life Voice Speech Attendant	100,000	100,000	0	0	0	0	0
J_20001350	21-Code and Legislative Compliance Program	290,000	290,000	0	0	0	0	0
J_20001432	EMS - NOTL Separation Of Utilities From Hospital And Generator Installation	350,000	350,000	0	0	0	0	0
J_20001433	21-EMS - King St. Base Parking Lot Refurbishment and And Retaining Wall Repair	400,000	400,000	0	0	0	0	0
J_20001351	21-NRPS - HQ Interior Door Retrofit	150,000	150,000	0	0	0	0	0
J_20000107	Bldg Ext - Emerg Svc - Roof	427,500	427,500	0	0	0	0	0
J_20001435	21-PW - Welland Yard Oil Separator And Holding Tank Replacement	100,000	100,000	0	0	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20001271	Backup 911 Call Centre Relocation	7,760,000	0	7,760,000	0	0	0	0
J_20001353	21-Wainfleet Beach - Long Term Sustainability	70,000	70,000	0	0	0	0	0
Corporate Services Total		10,397,500	2,637,500	7,760,000	0	0	0	0
J_20001340	21-NRH - Annual Emergency Capital Program	200,000	200,000	0	0	0	0	0
J_20001398	21-NRH - Annual Grounds Capital Program	2,290,000	311,290	1,836,438	0	0	0	142,272
J_20001399	21-NRH - Annual Building Capital Program	4,790,000	651,125	3,841,285	0	0	0	297,590
Niagara Regional Housing Total		7,280,000	1,162,415	5,677,723	0	0	0	439,862
J_20001448	NRPS - Automated Fingerprint Records Check (2021)	125,000	125,000	0	0	0	0	0
J_20001446	NRPS - Annual Vehicle Replacements - NRPS - Annual Forecast (2021)	1,400,000	1,400,000	0	0	0	0	0
J_20001450	NRPS - Speed Detection Devices (2021)	14,000	14,000	0	0	0	0	0
J_20001459	NRPS - Automated Licence Plate Reader (2021)	30,000	30,000	0	0	0	0	0
J_20001452	NRPS - Binocular Night Vision Devices (2021)	61,000	61,000	0	0	0	0	0
J_20001456	NRPS - CBRN Non-Encapsulating Protection Suits (2021)	20,000	20,000	0	0	0	0	0
J_20001454	NRPS - Direct Read Portable X-Ray System (2021)	87,000	87,000	0	0	0	0	0
J_20001457	NRPS - Forward Looking Infrared Camera (2021)	36,000	36,000	0	0	0	0	0
J_20001453	NRPS - Diver's Umbilical	13,000	13,000	0	0	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
	Breathing Hose (2021)							
J_20001455	NRPS - Self Contained Breathing Apparatus (2021)	47,000	47,000	0	0	0	0	0
J_20001458	NRPS - Towable Underwater Video/Light System (2021)	18,000	18,000	0	0	0	0	0
J_20001449	NRPS - CEW Replacement - Annual (2021)	75,000	75,000	0	0	0	0	0
J_20001451	NRPS - Range Target System (2021)	60,000	60,000	0	0	0	0	0
J_20001447	NRPS - IT & Network Equipment Replacement - Annual (2021)	800,000	800,000	0	0	0	0	0
J_20001460	NRPS - Property and Evidence Money Safes (2021)	45,000	45,000	0	0	0	0	0
J_20001461	NRPS - Property and Evidence Scissor Lift (2021)	7,500	7,500	0	0	0	0	0
J_20001462	NRPS – Communications Back Up Centre	4,600,000	0	4,600,000	0	0	0	0
NRPS Total		7,438,500	2,838,500	4,600,000	0	0	0	0
J_20001400	21-Annual - EMS - Ambulance and Equipment Replacement	2,028,958	2,028,958	0	0	0	0	0
J_20001401	21-EMS - Defibrillator Replacement	2,306,536	2,306,536	0	0	0	0	0
J_20001402	21-EMS Intraosseous Needles	103,313	103,313	0	0	0	0	0
J_20001440	21-EMS New Ambulance plus Equipment	290,527	290,527	0	0	0	0	0
J_20001442	21-EMS Emergency Response Vehicles	302,068	302,068	0	0	0	0	0
J_20001342	Digital Radios - Fire Coordinator	20,000	20,000	0	0	0	0	0
Public Health Emergency Serv Total		5,051,402	5,051,402	0	0	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20001311	21 Ann-Guide Rail Imprv	250,000	250,000	0	0	0	0	0
J_20000498	McLeod Rd at Stanley/CNR Tracks - Storm Pumping Station	500,000	500,000	0	0	0	0	0
J_20001320	21 Ann-Line Marking	200,000	200,000	0	0	0	0	0
J_10RC1562	Rds Rehab - RR 42 Ontario St. Reconstruction - Lakeshore to Linwell	710,000	639,000	0	71,000	0	0	0
J_10RC1559	Rds Rehab - Pelham Rd Reconstruction (Ph 3) - Wessell Dr to 8th Ave	7,000,000	0	5,612,500	700,000	687,500	0	0
J_20000664	Struc Rehab - Hydro Canal Bridge North Str. 020230	2,580,000	2,580,000	0	0	0	0	0
J_20001186	Rds Rehab - RR 20 Lundy's Lane - Highland Ave to Montrose Rd	700,000	630,000	0	70,000	0	0	0
J_10RC1244	Rds Rehab RR87 Lakeshore Rd from Townline Rd to Four Mile Creek Rd	2,000,000	2,000,000	0	0	0	0	0
J_10RC1560	Rds Rehab - RR 1 Dominion Rd Reconstruction - Helena St to Lakeshore Rd	5,860,000	4,419,223	449,777	541,000	0	100,000	350,000
J_10RC1564	Rds Rehab - RR 81 King St Reconstruction - Durham Rd to Lincoln Ave	1,000,000	0	900,000	100,000	0	0	0
J_20000489	Rds Rehab - RR 529 Effingham St - Webber Rd to River Rd	5,500,000	0	0	550,000	4,950,000	0	0
J_10RC1566	Struc Rehab - St. Paul W CNR Bridge Replacement (081215)	11,000,000	0	0	1,787,500	5,362,500	3,850,000	0
J_20001307	21 Ann-Development Projects	500,000	0	0	0	0	0	500,000
J_20001317	21 Ann-Roads Resurfacing	10,000,000	9,000,000	0	1,000,000	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20001319	21 Ann-Struc Rehab-Eng & Constr	1,500,000	1,500,000	0	0	0	0	0
J_20001323	21-Rds Rehab-Misc Construction	750,000	750,000	0	0	0	0	0
J_20001406	Struc Rehab - Beaver Creek Bridge (063215)	150,000	150,000	0	0	0	0	0
J_20001407	Struc Rehab - Hwy 20 Bridge - Bridge Replacement (Str. 020220)	3,500,000	3,500,000	0	0	0	0	0
J_20001414	Struc Rehab -077310-16 Mile Creek Arch Culvert	100,000	100,000	0	0	0	0	0
J_20001128	21- Vision Zero	500,000	500,000	0	0	0	0	0
J_20001420	21-WM-Ops Vehicle	40,000	40,000	0	0	0	0	0
J_20001445	21- Water New Vans	55,000	55,000	0	0	0	0	0
Public Works - Levy Total		54,395,000	26,813,223	6,962,277	4,819,500	11,000,000	3,950,000	850,000
J_20001333	21-Ann Misc. Enhance/Replace	165,000	165,000	0	0	0	0	0
J_20001335	21-Property Acquisition	110,000	110,000	0	0	0	0	0
J_20001334	21-Humberstone-LGCCS Phase 3	330,000	330,000	0	0	0	0	0
J_20001329	21-NR12-Compost Pad	520,000	520,000	0	0	0	0	0
J_20000167	Glenridge - Passive Gas System	385,000	385,000	0	0	0	0	0
J_10GL1218	Glenridge LCS Header Replacement	825,000	825,000	0	0	0	0	0
J_20000887	Mtn-GW Treatment LCS upgrades	1,200,000	1,200,000	0	0	0	0	0
J_20001330	21-Recycling Loader Replacement	358,000	358,000	0	0	0	0	0
J_20001331	21-Recycling Facility Improvement	44,000	44,000	0	0	0	0	0
J_20001332	21-Recycling Building & Equip	110,000	110,000	0	0	0	0	0
J_20001390	21-Recycling Rotary Glass Dryer	880,000	880,000	0	0	0	0	0
Waste Management Total		4,927,000	4,927,000	0	0	0	0	0
J_20001354	21 - Region Wide Sludge Septic Haulage Program	1,000,000	1,000,000	0	0	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20001355	21-Laboratory and Sampling Equipment Upgrade Program	100,000	100,000	0	0	0	0	0
J_20001356	21-WWTP Digester / Sludge Management Program	1,250,000	1,250,000	0	0	0	0	0
J_10SW1517	Niagara Falls WWTP Secondary Treatment Upgrade	47,000,000	25,000,000	19,000,000	0	3,000,000	0	0
J_20001358	21- Rolling Acres PS Upgrades and Forcemain Replacement	300,000	300,000	0	0	0	0	0
J_20000866	19-Decomission Old Central Pumping Station	400,000	400,000	0	0	0	0	0
J_20001146	20-Lakeshore Road Pumping Station Upgrade	500,000	50,000	0	450,000	0	0	0
J_20000705	George Street SPS Upgrade	2,600,000	2,600,000	0	0	0	0	0
J_20001465	21- Mill St Area Sanitary Improvements Ph 1	825,000	825,000	0	0	0	0	0
J_20000711	East Side Pump Station Forcemain Replacement	1,500,000	1,500,000	0	0	0	0	0
J_20001361	21-Seaway WWTP Contact Tank Process Modifications	250,000	250,000	0	0	0	0	0
J_20001363	21- Arena Pumping Station Upgrades	300,000	300,000	0	0	0	0	0
J_20001364	21- Spring Gardens Pumping Station Upgrades and Forcemain Replacement	350,000	350,000	0	0	0	0	0
J_20001365	21-Port Dalhousie WWTP Waste Gas Burner Upgrades	300,000	300,000	0	0	0	0	0
J_20000698	Campden Pumping Station Upgrades	1,200,000	120,000	0	1,080,000	0	0	0
J_20001366	21 - Ontario St Pumping Station Upgrades	850,000	170,000	0	680,000	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
J_20000724	South Niagara Falls Wastewater Treatment Plant	187,747,931	0	79,747,931	0	0	0	108,000,000
J_20001367	21-New South Niagara Falls WWTP Outfall	10,632,332	0	10,632,332	0	0	0	0
J_20001368	21- South Niagara Falls Trunk Sewer	85,342,188	0	85,342,188	0	0	0	0
J_20001369	21-New South West Trunk Sewer - South Niagara Falls WWTP	9,770,090	0	9,770,090	0	0	0	0
J_20001370	21-Peel St PS Upgrades and New Forcemain - South Niagara Falls WWTP	5,921,267	0	5,921,267	0	0	0	0
J_20001371	21-South Side High Lift PS Decommissioning - South Niagara Falls WWTP	632,660	0	632,660	0	0	0	0
J_20001372	21-Garner Rd, Oakwood Dr, Grassy Brook PS Decommissioning	1,138,787	0	1,138,787	0	0	0	0
J_20001373	21-Niagara Falls McLeod Rd Overflow Diversion	1,890,679	0	1,890,679	0	0	0	0
J_20001374	21-New Black Horse PS - South Niagara Falls WWTP	4,389,611	0	4,389,611	0	0	0	0
J_20001375	21-New Black Horse PS Forcemain - South Niagara Falls WWTP	12,730,724	0	12,730,724	0	0	0	0
Wastewater Operations Total		378,921,269	34,515,000	231,196,269	2,210,000	3,000,000	0	108,000,000
J_20001377	21-Water - Hardware & Software Upgrade Program	100,000	100,000	0	0	0	0	0
J_20001378	21-GAC Replacement program at Water Treatment Plants	2,500,000	2,500,000	0	0	0	0	0
J_20001379	21-Master Meter Replacement	250,000	250,000	0	0	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
	Program - Water							
J_20001380	21-Reservoir & Storage Program	500,000	500,000	0	0	0	0	0
J_20001382	21-Corporate WIFI Expansion at Water Facilities	200,000	200,000	0	0	0	0	0
J_20001393	21- Boiler Replacement Program	1,000,000	1,000,000	0	0	0	0	0
J_20001396	21- Roof Replacement Program	500,000	500,000	0	0	0	0	0
J_20001384	21-Drummond Road Valve Rehabilitation	1,000,000	1,000,000	0	0	0	0	0
J_20001385	21- New Niagara Falls Elevated Tank	1,500,000	1,050,000	0	450,000	0	0	0
J_20001391	21- Rosehill WTP New Outfall	400,000	400,000	0	0	0	0	0
J_20001394	New Trunk Main in Central Fort Erie	400,000	200,000	0	200,000	0	0	0
J_20001386	21-Bemis Elevated Tank Replacement	500,000	500,000	0	0	0	0	0
J_20000615	DeCew Falls Bypass Channel Weir Upgrade (Middle Res)	750,000	750,000	0	0	0	0	0
J_20000620	Downing Avenue Transmission Main Replacement	2,000,000	2,000,000	0	0	0	0	0
J_20000755	WTP Upgrade - DeCew Falls Intake Building Rehabilitation	5,000,000	5,000,000	0	0	0	0	0
J_20000848	Watermain - Port Robinson System Interconnect	3,600,000	1,800,000	0	1,800,000	0	0	0
J_20001387	21-DeCew Plant 1 Mixing System	400,000	400,000	0	0	0	0	0
J_20001388	21-York Road Watermain Replacement	500,000	500,000	0	0	0	0	0
J_20000187	Grimsby WTP Upgrade - Laneway Improvements	1,100,000	1,100,000	0	0	0	0	0
J_20000467	2017- Grimsby Watermain	6,000,000	3,000,000	0	3,000,000	0	0	0

Project ID	Project	Gross Capital Request	Reserves	Debt	Development Charges	Federal Gas Tax	Local Area	Other External
Replacement								
J_20001392	21- Grimsby WTP New Outfall	600,000	600,000	0	0	0	0	0
J_20001395	21- New Transmission Main in Smithville	900,000	90,000	0	810,000	0	0	0
J_20001464	21- Grimsby WTP HVAC Upgrades	1,000,000	1,000,000	0	0	0	0	0
Water Operations Total		30,700,000	24,440,000	0	6,260,000	0	0	0
Total		500,305,722	103,580,091	256,196,269	13,289,500	14,000,000	3,950,000	109,289,862

THE REGIONAL MUNICIPALITY OF NIAGARA

A BY-LAW TO ACCEPT, ASSUME AND DEDICATE PART
OF LOT 21, CON 1, IN THE TOWN OF GRIMSBY AS PART
OF REGIONAL ROAD NO. 40 (SOUTH SERVICE ROAD)

WHEREAS it is in the interest of Council for The Regional Municipality of Niagara to accept a road widening from VTR Holdings Inc.;

WHEREAS it is deemed expedient to accept, assume and dedicate the lands hereinafter described as part of the public highway being Regional Road No. 40 (South Service Road).

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the following land be and the same is hereby accepted, assumed and dedicated as public highway forming part of the said Regional Road No. 40 (South Service Road):

Part of Parcel 21-1, Sec Con 1 Grimsby, Part of Lot 21, Concession 1, Township of North Grimsby, now Town of Grimsby, Regional Municipality of Niagara designated as Part 1 on Reference Plan 30R-15689.

2. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: < >



ILLUSTRATION SHOWING APPROXIMATE LOCATION OF WIDENING AS IN INSTRUMENT RO559678

LEGEND:

- DENOTES TERANET MAPPING
- DENOTES SUBJECT WIDENING

CAUTION:

- This is not a Plan of Survey

DISCLAIMER
 This map was compiled from various sources and is current as of 2020.
 The Region of Niagara makes no representations or warranties whatsoever, either expressed or implied,
 as to the accuracy, completeness, reliability, and currency or otherwise of the information shown on this map.
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THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. <>

A BY-LAW TO PROVIDE FOR THE ADOPTION OF
AMENDMENT 18 TO THE OFFICIAL PLAN FOR THE
NIAGARA PLANNING AREA TO IMPLEMENT THE
URBAN BOUNDARY EXPANSION FOR THE
NORTHWEST AREA OF THE CITY OF WELLAND

WHEREAS subsection 22 of the *Planning Act, 1990* states when the requirements of subsections (15) to (21), as appropriate, have been met and Council is satisfied that the plan as prepared is suitable for adoption, and

WHEREAS it is deemed appropriate to further amend the Official Plan as adopted by Regional Council for the Niagara Planning Area.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the text attached hereto is hereby approved as Amendment 18 to the Official Plan for the Niagara Planning Area.
2. That the Regional Clerk is hereby authorized and directed to give notice of Council's adoption in accordance with Section 17(23) of the *Planning Act, 1990*.
3. That this By-law shall come into force and take effect on the day after the last day of appeal provided no appeals have been received.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: January 21, 2021

**Amendment No. 18
To The Official Plan
for the Niagara Planning Area**

PART “A” – THE PREAMBLE

The preamble provides an explanation of the Amendment including the purpose, location, background, and basis of the policies and implementation, but does not form part of this Amendment.

- Title and Components
- Purpose of the Amendment
- Location of the Amendment
- Background
- Basis for the Amendment
- Implementation

PART “B” – THE AMENDMENT

The Amendment describes the modifications to the mapping of Official Plan for the Niagara Planning Area, which constitute Official Plan Amendment No. 18.

PART “C” – THE APPENDICES

The Appendices provide information regarding public participation and agency comments relevant to the Amendment, but do not form part of this Amendment.

PART “A” – THE PREAMBLE

TITLE AND COMPONENTS:

This document, when approved in accordance with Section 17 of the *Planning Act, 1990*, shall be known as Amendment 18 to the Official Plan of the Niagara Planning Area.

Part “A” – The Preamble, contains background information and does not constitute part of this Amendment.

Part “B” – The Amendment constitutes Amendment 18 to the Official Plan of the Niagara Planning Area.

Part “C” – The Appendices, does not constitute part of the Amendment. These Appendices contain information related to public involvement and agency comments associated with the Amendment.

PURPOSE OF THE AMENDMENT:

The purpose of this Amendment is to amend the urban boundary of the City of Welland to add approximately 190.3 hectares of lands known as the Northwest Welland and designate these lands as Designated Greenfield Area and Built-Up Area, as applicable.

LOCATION OF THE AMENDMENT:

The amendment affects land within the City of Welland, generally running along Quaker Road and bounded by the Town of Pelham and City of Thorold to the north, the rear lot lines of properties along Niagara Street to the east, Niagara College Welland Campus to the south and Line Avenue and Clare Avenue on the west.

BACKGROUND:

Welland’s urban settlement area boundary expansion process commenced in 2017, a two phase process involving justifying the boundary expansion and the creation of a Secondary Plan.

When the work plan started in 2017, the Growth Plan for the Greater Golden Horseshoe (Growth Plan) only permitted municipalities to consider urban boundary expansions as part of the Region’s municipal comprehensive review (MCR). In Niagara’s case, the MCR is the new Regional Official Plan (ROP) which is targeting a 2021 completion. The Region agreed to the City’s work program on the basis that the required supporting information to justify a boundary expansion would feed into the Region’s new ROP in 2021.

The Growth Plan was amended in May, 2019 to include new policies which allow for consideration of urban boundary expansions of 40ha in advance of a municipal comprehensive review, subject to specific criteria. The Province later clarified through a November 12, 2019 letter that an upper-tier municipality may consider multiple 40 ha expansions so long as the proposal meets the applicable policies of the Growth Plan. The Province also confirmed that 40 ha boundary expansion applications would be considered by the Region as the approval authority in accordance with Section 17 of the Planning Act, 1990.

The City of Welland submitted an application for a Regional Official Plan Amendment (ROPA) to consider the urban settlement area boundary expansion for the entire Northwest study area via multiple, concurrent 40 ha expansions, as set out in the Growth Plan and the above-mentioned Provincial letter.

The ROPA application is supported by the following technical reports:

- Planning Justification Report and Scoped Planning Justification Report
- Transportation Impact Study
- Functional Servicing Study
- Stormwater Management Report
- Natural Heritage Study/Environmental Impact Study
- Cultural Heritage Assessment
- Agricultural Impact Assessment
- Financial Impact Assessment

The technical information has been used to evaluate the boundary expansion based on the preferred land use concept for the associated Secondary Plan.

In total, the amendment area comprises approximately 190.3 hectares, of which approximately 31 hectares are protected environmental features within Natural Heritage System and approximately 58 hectares of the area is currently occupied by existing uses and designated as Built-Up Area on Schedule A of the City's Official Plan and the Province's Built Boundary Mapping. Therefore, approximately 102 hectares of the amendment area will contribute to future designated greenfield development.

BASIS FOR THE AMENDMENT:

- a) The Amendment was the subject of a Public Meeting held in accordance with the *Planning Act, 1990* on October 14, 2020.
 -
- b) The amendment has been supported by numerous required technical studies to justify the expansion in accordance with policies 2.2.8.3, 2.2.8.5 and 2.2.8.6 of the Growth Plan.

- c) Based on the Region's review of the *Planning Act, 1990*, the Provincial Policy Statement, applicable Provincial plans, the Regional Official Plan, and public and agency comments, Regional staff is of the opinion that the Amendment is consistent and conforms with provincial policy and represents good planning.

IMPLEMENTATION:

Section 14, Implementation of the Official Plan for the Niagara Planning Area, shall continue to apply where applicable.

PART “B” – THE AMENDMENT

**Amendment 18
To The Official Plan for the
Niagara Planning Area**

The Official Plan for the Niagara Planning area is amended as follows:

Map Changes (attached)

1. The following Regional Official Plan schedules are hereby amended to modify Niagara Region’s Urban Area Boundary for the City of Welland and redesignate the subject lands as shown on Schedule A to this amendment (attached) as follows:
 - a. Schedule A: Regional Structure is amended to extend the Urban Area Boundary to include the amendment area and to redesignate the Good General Agriculture Area and Rural Area to Built-Up Area and Designated Greenfield Area;
 - b. Schedule B: Agricultural Land Base is amended to redesignate the amendment area from Good General Agriculture Area and Rural Area to Urban Area;
 - c. Schedule C: Core Natural Heritage is amended to identify the amendment area as Urban Area;
 - d. Schedule E1: Transportation Infrastructure is amended to identify the amendment area as Urban Area;
 - e. Schedule E2: Strategic Cycle Network is amendment to identify the amendment area as Urban Area;
 - f. Schedule G1: Niagara Economic Gateway is amended to identify the amendment area as Gateway Economic Centre;
 - g. Schedule G2: Niagara Economic Gateway Employment Lands is amended to identify the amendment area as Urban Area; and
 - h. Schedule H: Source Water Protection is amended to identify the amendment area as Urban Area.

A key map of the subject lands will be provided for reference purposes and does not constitute part of the Amendment. (see Appendix 1)

Text Changes

Part II – New Policies

The following text is added as Policy 13.K.1.5:

Notwithstanding Policy 4.D.1.1, or any other policies of this Plan that may prohibit the following, the following applies to the lands generally located along Quaker Road and bounded by the Town of Pelham and City of Thorold to the north, the rear lot lines of properties along Niagara Street to the east, the former urban boundary and Niagara College campus to the south and Line Avenue and Clare Avenue on the west, and more specifically shown on the Key Map, as being within the urban boundary of the City of Welland:

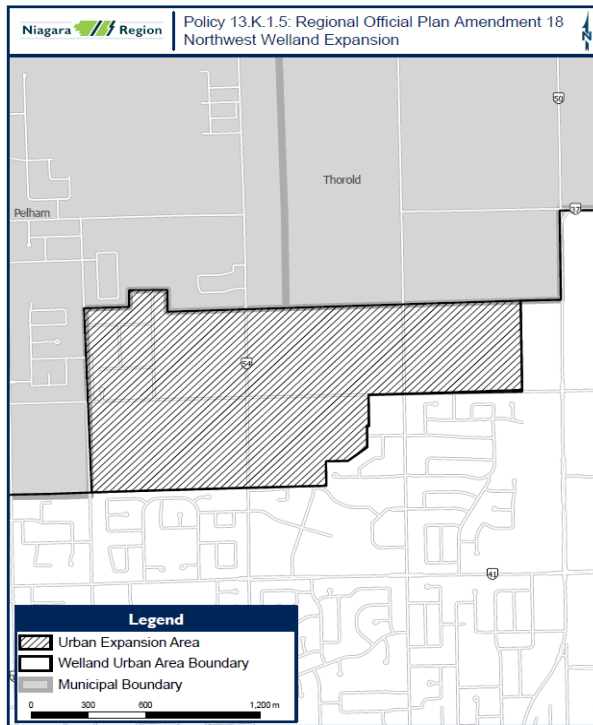
The land use permissions shall be in accordance with land use schedule and policies of the Northwest Welland Secondary Plan. No development shall occur prior to the approval of this Secondary Plan.

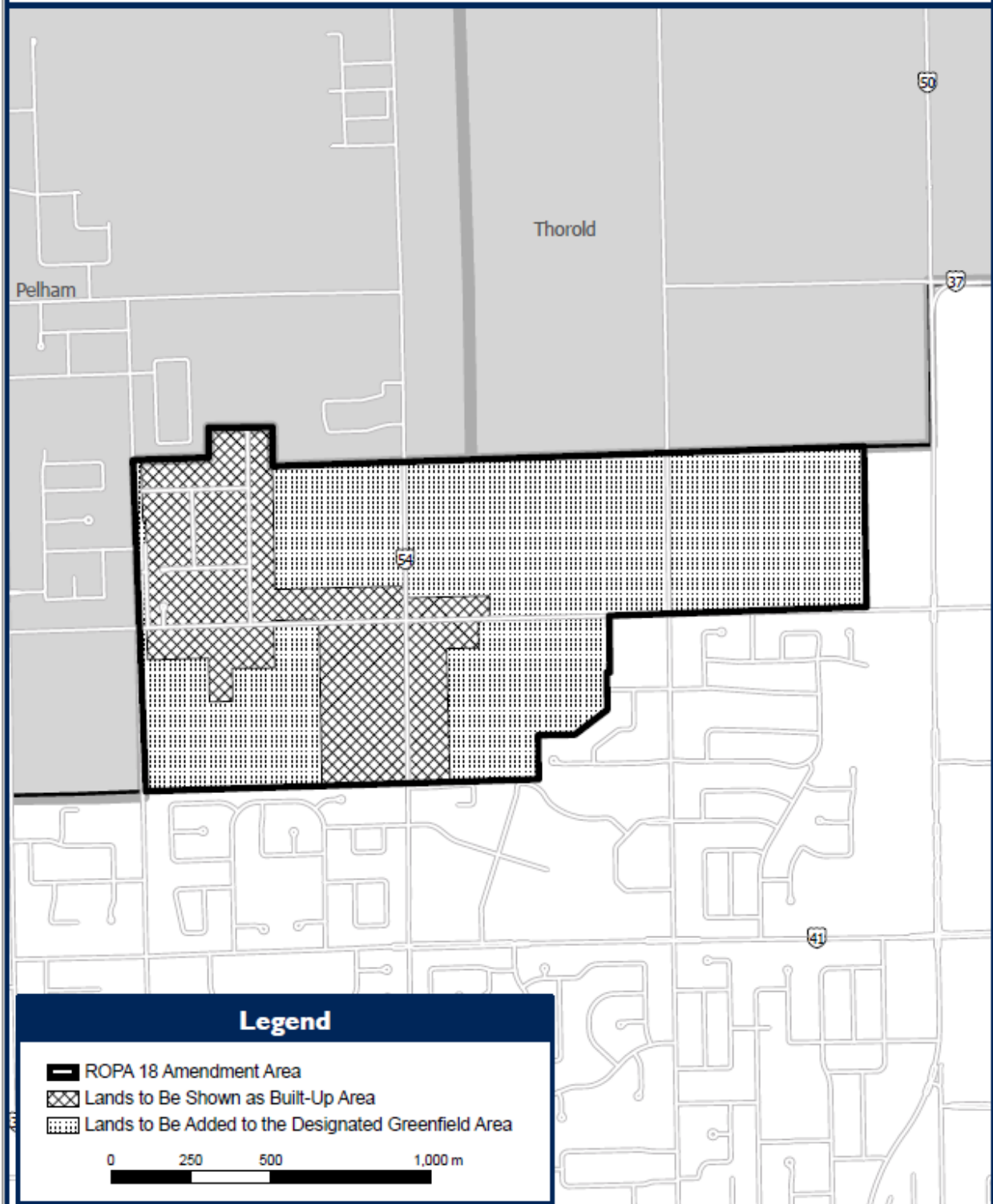
The boundaries of the Environmental Protection Area and Environmental Conservation Area shall reflect the approved Northwest Welland Secondary Plan, as informed by the Natural Heritage Review, and any other approval authority requirements.

The Northwest Welland lands and forecasted growth will be fully accounted for in the land needs assessment associated with the Region's new Official Plan (municipal comprehensive review).

Appendix 1:

The following is added to Section 13.K:





PART “C” – THE APPENDICES

Appendix 5 – Public and Agency Comments Received for ROPA 18

23Jan2020

To: Niagara Region Planning & Economic Development Committee
RE: Welland Urban Boundary Expansion Plan

I recently attended a round table session at the City of Welland 09Jan2020, where it was stated that further consideration for the urban boundary expansion plan was now with the Niagara Region Planning Committee for review.

As a resident of Welland whose property falls within the area of discussion, I wanted to express my full support of this expansion. Not only will it personally be of benefit for myself and my family, however also for the City of Welland. Opening up the area will allow for the city to grow and prosper.

As an interested party, I would appreciate to be informed of any decisions that will be made for the area.

With Regards,
Jack Passero

Dear Councillor Rino Mostacci,

We are writing to you as a land owner in the City of Welland that falls within the proposed North-West Urban Expansion (south side of Quaker Road, first property west of Quaker Road Public School) and a strong proponent of OPA #24 recently submitted by the Town of Welland for your consideration and approval.

With both population and job growth at our door step, it is hard to ignore the requirements that this explosion of economic growth will create. The time is now to move forward with a plan that makes sense for both the town and the region and we are confident that the one put forth on November 12th, 2019 is a strong one.

The plan submitted addresses many considerations and includes the following:

- Infrastructure and public service facilities needed would be financially viable over the full life cycle of these assets
- The subject area contains an elementary school and the NCDSB Headquarters, and abuts two other elementary schools and the Welland Niagara College Campus
- Is readily serviceable as no major extension or upgrading of water and sewer infrastructure is required
- The lands have been studied extensively for urban development purposes. It is time to move forward with adding the subject lands to the Welland urban area
- The subject lands are a logical extension of the existing urban area
- The City is experiencing growth pressures for development in the area

Thank you for your support and consideration and look forward to working with you and the team at Niagara Region on this exciting growth plan for the Golden Horseshoe.

Sincerely,
Josephine Martella and Mirella DiNardo

Dear Councillor,

My name is Roman Grocholsky, I represent several clients who own land in the proposed Welland Urban expansion and I am seeking your support to approve the City of Welland's application.

We would like to bring to the attention of Regional Council the history surrounding the City of Welland's urban area expansion request and the reasons for providing its support for the City's urban area expansion.

Over the years constraints on these lands, which negated them being included within the urban area boundary of the City, have been eliminated (servicing, location of the mid-peninsula corridor). As a result of the expansion of the Town of Pelham and related commitment on the part of the Region to service those lands, the northwest area of the City became economically feasible to service. The mid-peninsula corridor designation has been eliminated from this area.

Given the foregoing, the City, in 2017, initiated the preparation of a Secondary Plan so as to bring the lands in the northwest portion of the City within its urban area boundary. The Secondary Plan process is near completion resulting in the preparation of a Secondary Plan for the area as well as studies supporting the urban area expansion to include the northwest area of the City. This has further initiated a local Official Plan Amendment as well as a Regional Official Plan Amendment which must be undertaken and approved. To this end, City Council has approved the local Amendment and has directed that an Application to Amend the Regional Official Plan so as to align the City's urban area boundary with its municipal boundary in northwest Welland also be made.

The inclusion of lands in the City of Welland's northwest area to within its urban area boundary has a long history. Welland Council and Staff have, over the years, supported their inclusion for many reasons. This area has many characteristics of an urban area including water and sewer services and existing urban land uses. The services were put in as the result of a partnership between the Province, the Region and the City of Welland. Existing land uses within the subject lands include a mix of single-detached residential properties, institutional uses (3 elementary schools and a School Board

Headquarters), some fallow and active agricultural land, recreation/open space (former Welland Soccer Club), wooded areas and provincially significant wetlands.

Based on the above, we would request your support for, and approval of, the Application to Amend the Regional Official Plan to bring the northwest area of Welland to within its urban area boundary.

Roman Grocholsky
Sales Representative
Integrity | Experience | Results
Royal LePage NRC Realty, Brokerage

Hi Kirsten,

City Planning staff have reviewed Niagara Region's ROPA 18 and offer the following comments for your consideration.

The Welland Urban Area and the proposed Northwest urban expansion is not adjacent to and therefore does not impact the Niagara Falls Urban Area. Accordingly, the City of Niagara Falls has no objection to the proposed urban expansion.

Regards,

Brian Dick

Brian Dick, MCIP, RPP | Manager Policy Planning | Planning, Building & Development | City of Niagara Falls

From:

Sent: Thursday, 24 September 2020 17:22:22 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks

Subject: Fwd: north west plan meeting sept 22nd 2020

Please review my concerns with this proposal stated at welland s meeting.

I would like to be able to view this up coming meeting, and register my concerns if necessary.

My main objection to this plan is the fact that my and other current properties will be rezoned.

and there is not information as to when and how Quaker Road and Rice Road will be altered to allow for their development.

I have seen this plan being presented for the last decade or more and the same basic proposal remains with out expected time lines, and methods of carrying out this expansion, The present property owners deserve to have this as part of the plan, to know how it will affect us.

Thank you
S. Stanyar

-----Original Message-----

From:

To: rachelle.larocque@welland.ca <rachelle.larocque@welland.ca>

Sent: Tue, Sep 22, 2020 10:16 pm

Subject: Re: north west plan meeting sept 22nd 2020

Some of my concerns were addressed but not all.

Is it the intention of the city to rezone this area as laid out in the proposal, and if so what would the timing be?

To allow developers to proceed as shown Quaker Road would require widening and storm sewers added, how and who would this be doing this work and when? assuming there would be multiple developers and this is Wellands Road.

I would like confirmation that property owners will not be forced into selling their properties for this proposal now or in the future, and that we will continue to have our access to Quaker Road as we do now.

Thank you
S. Stanyar

In your planning and presentation the present owners do not seem to be considered . As a property owner on Quaker Rd. near rice I am very angered by my property being changed into mixed use and medium density.

How in the future would our property be acquired and by who?

What would the expected time line for this development to start ?

Why not keep the present properties as they are and develop the vacant lands. This plan seems to be out of scale to the rest of wellands present method of development.

Let it be said I am against the plan as shown.

S. Stanyar
Quaker Rd

Wednesday, October 7, 2020

Mrs. Faye Suthons Regional Rd 27

(taxpayer of Wainfleet)

Regional Clerk: This will be sent via the mail as well just did not want to miss deadline but want you to have a hand held copy as well.

Re Northwest Welland Urban Boundary Expansion Request.

My husband and I, Douglas and Faye Suthons both AGAINST Welland has gone overboard with the cramming of cookie cutter houses and buildings everywhere paving over proper mature forests, wetland and all other nature that believe it or not sustains our lives. Politicians need to smarten up and realize what is happening with climate change, COVID, while they are merrily paving over ecosystems. Take a look at Weber Road sickening. Our farmland in Southern Ontario is disappearing at a fast horrible rate soon we will be depended on foreign countries like China. God granted us this beautiful natural setting and it is daily being destroyed with no thought for future generations what they will be left with and no thought whatsoever of wildlife they don't even make the list. I was told by someone in a high position at Region that Growth growth it is coming and we MUST abide by what the provincial and federal government dictate. To that we say Bull. But we must admit it takes a backbone to speak up and you can. While driving around the area you have mapped out for expansion we were sick. Nature. Like it be for once and for all. All this expansion does not come without problems for all 1. more roads, more bridges, more sidewalks so that adds major costs. 2.traffic jams, traffic pollution killing people's lungs, longer wait times.

3.ugly cookie cutter type houses put up in record time. Tomorrow slums. 4. bringing Toronto people who soon tire of it and then we see for sale signs on lands that never needed to be destroyed in the first place. 4. people crammed into together with no green spaces equals mental illness. How many thousands of needles were found in Welland and throughout Niagara? Damn sad. Put your money there.

Greed of developers, Toronto people with chunks of money from careers in the city and huge amounts for selling their Toronto homes. Did they ask for you to come along on their journey or share their wealth from selling? How stupid are all of us that we must now provide them lodging? Does that mean if we move to Toronto that the government will dictate that we must be provided for lodging in Toronto?

Fed up with the mindset of politicians ruining this area.

STOP STOP STOP STOP STOP STOP!!!!

Douglas and Faye Suthons

From: Aurelio Magazzeni

Sent: Thursday, 08 October 2020 22:17:59 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks; Rose DiFelice

Subject: ROPA 18 Northwest Welland Urban Boundary Expansion

Sorry, I forgot to include a subject line in my first email.

Re: ROPA 18 Northwest Welland Urban Boundary Expansion

Hello,

My name is Aurelio Magazzeni and I live at Rice Rd., Welland, ON .

I own two parcels of property side-by-side. Both parcels of land are zoned residential in the front half and agricultural in the back half. In 1988 I purchased the property in order to enjoy the lifestyle I'm currently living. I enjoy a small

hobby farm and operate a tree service. This urban boundary expansion will change the way I currently enjoy my property. I will be surrounded by residential development and it's likely that I won't be able to continue with my regular activities. If I am forced to stop my current activities I will have a loss of revenue.

I am therefore opposed to the Northwest Welland Urban Boundary Expansion. I would like to take this opportunity to ask a few questions:

The plan indicates that Rice Rd will be four lanes. Is there going to be expropriation of lands to accommodate? Are there turning lanes, sidewalks, and bicycle lanes?

What is the timeline for a local sewer to be installed?

Will we be forced to hook up and decommission septic?

Are homeowners responsible for sewer along the frontage of our property?

Will there be storm sewers in place of the ditch as well as curbs and gutters?

As I understand my zoning to be 50% residential and the back half agricultural. Will I be able to carry out agricultural activities as I have for the past 30 years, including the raising of livestock?

It appears from the plans that east of my rear property line it will be converted to low density residential. Will there be a buffer substantial enough for me to continue my hobby farm, both livestock and gardening?

I currently operate tractors, chainsaws, wood splinters, saw mill, etc. in the rear yard for firewood processing and occasionally burn fruit tree branches.

Will I be permitted to continue to operate these machines, and open burn as per fire department permit?

In order to allow for low density residential, are there plans to expropriate the back half of my property?

I request a copy of the report and the notice of decision of council.

Regards,
Aurelio Magazzeni

From: b p

Sent: Friday, 25 September 2020 07:08:53 (UTC-05:00) Eastern Time (US & Canada)

To: Clerks

Subject: re: northwest urban boundary expansion Welland - ROP#18

I am interested in the outcome of this upcoming public hearing on Oct 14, 2020 in regards to the ROP#18 either via email or post.

I am requesting for family who have lands being discussed within this ROP who are in agreement of the proposed changes. (Quaker Rd)

You may email me [REDACTED] or address B Passero - [REDACTED], Welland, ON [REDACTED]
thank you

Thank you for the notice. Outside the Plan Area so we have no comment.

Nancy Mott, MCIP, RPP
Senior Strategic Advisor
Niagara Escarpment Commission
Cell: 289-839-0106

Hi Kirsten,

No specific comments for ROPA 18, I am confident that all outstanding issues can be adequately addressed through the Secondary Plan.

Cara Lampman
Manager Environmental Planning
Planning and Development Services, Niagara Region



November 2, 2020

Sent via email only

Kirsten McCauley, MCIP, RPP
Senior Planner – Secondary Plans
Niagara Region
Planning and Development Services
1815 Sir Isaac Brock Way, P.O. Box 1042
Thorold, ON L2V 4T7
kirsten.mccauley@niagararegion.ca

Dear Kirsten McCauley,

**Re: One Window Provincial Review Comments
Region of Niagara Proposed Regional Official Plan Amendment No. 18
Northwest Welland urban boundary expansion
MMAH File No.: 26-EOPA-203456**

Thank you for requesting comments from the Ministry of Municipal Affairs and Housing (MMAH) through the One-Window Provincial Planning Service on proposed Regional Official Plan Amendment No. 18 (ROPA 18) by letter dated August 31, 2020. The proposed ROPA 18 is proceeding under section 17 of the *Planning Act* and therefore the Region of Niagara (the Region) is the approval authority.

The purpose of ROPA 18, which has been initiated by the City of Welland (the City), is to expand the City's urban area boundary to add approximately 190 hectares of land known as 'Northwest Welland' into the urban settlement area and designate these lands as Designated Greenfield Area and Built-Up Area, as applicable. In total, the amendment area comprises approximately 190 hectares, of which 31 hectares are protected environmental features within the Natural Heritage System, approximately 58 hectares of the area is currently occupied by existing uses and designated as Built-Up Area and approximately 102 hectares of the amendment area will be Designated Greenfield Area.

The draft ROPA 18 is limited in scope as it consists of mapping changes to the applicable Regional Official Plan schedules to modify Niagara Region's Urban Area boundary for the City to add the Northwest Welland expansion area. The amendment also adds a site-specific policy to recognize the expansion area as being within the urban boundary of the City.

We also understand there is a related local Official Plan Amendment No. 24 (OPA 24) to amend the urban boundary in the City of Welland Official Plan, which was adopted by City Council on December 17, 2019 and submitted to the Region for approval and that an associated draft Northwest Welland Secondary Plan has been prepared which identifies the detailed land use permissions. As per the Region's circulation letter, the local and Regional amendments will be reviewed and brought forward by the Region concurrently for a decision.

The following comments relate to the *Planning Act*, *Places to Grow Act*, 2005, consistency with the Provincial Policy Statement, 2020 (PPS), and conformity with A Place to Grow: Growth Plan for the Golden Horseshoe, 2019, as amended by Amendment 1 (Growth Plan). MMAH staff comments are based on a review of draft ROPA 18 and supporting documentation, including the Scoped Planning Rationale Report for the Northwest Welland Amendment Area (June 2020) and the Rationale for Urban Growth for Northwest Welland (July 2019). We circulated the proposed ROPA 18 to the following partner ministries through the One-Window Provincial Planning Service: Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), Ministry of Natural Resources and Forestry (MNRF) and the Ministry of Transportation (MTO). The pre-consultation comments are intended for the Region's consideration in their decision-making.

Ministry staff have identified the following issues with proposed ROPA 18:

- ROPA 18 does not appear to conform with the in-effect Niagara Regional Official Plan.
- The proposed expansion area is larger than 40 hectares which does not conform with policy 2.2.8.6 of the Growth Plan.
- ROPA 18 proposes a major settlement area boundary expansion which is required to be considered through the Region's new Official Plan / Municipal Comprehensive Review program as per policy 2.2.8.2 of the Growth Plan.
- It is unclear how the proposed expansion lands can be justified when the preliminary land needs assessment demonstrates a need for 42 hectares of additional greenfield land.
- It is unclear how the minimum Designated Greenfield Area density target will be achieved for the proposed lands to be added.
- Concerns with the Agricultural Impact Assessment, including that no alternative locations which avoid prime agricultural areas were evaluated.

Existing Niagara Regional Official Plan Urban Boundary Expansion Policies

The City is proceeding with the proposed ROPA 18 application pursuant to policies 2.2.8.5 and 2.2.8.6 of the Growth Plan and is seeking multiple, concurrent 40 hectare expansion requests ahead of the completion of the Region's new Official Plan and Municipal Comprehensive Review (MCR).

The Growth Plan was amended on May 16, 2019, to allow for consideration of settlement area boundary expansions that are no larger than 40 hectares in advance of the MCR, subject to criteria (policies 2.2.8.5 and 2.2.8.6). However, policy 2.2.8.5 is a 'discretionary policy' in that it does not mandate an outcome but instead provides flexibility to consider settlement area boundary expansions in certain circumstances.

Subsection 24(1) of the *Planning Act* continues to apply, providing that planning decisions are required to conform with the official plan policies which are in effect. While subsection 14(2) of the *Places to Grow Act* provides that the Growth Plan prevails in the case of conflict between the Growth Plan and an official plan, this would only be relevant where there is a conflict.

In the absence of a conflict with the Growth Plan, existing prohibitive policies in official plans, therefore, would have to be amended in order to enable a settlement area boundary expansion under policy 2.2.8.5 of the Growth Plan.

The in-effect Niagara Regional Official Plan (ROP) urban area expansion policies provide that an urban area boundary expansion may only occur where a municipal comprehensive review has been completed by the Region, subject to criteria (policy 4.D.1.1).

ROPA 18 does not include any proposed amendments to the Region's existing urban boundary expansion policies in Section 4.D (Municipal Comprehensive Review) of the Niagara ROP.

Proposed ROPA 18 consists of mapping changes to redesignate the Northwest Welland study area to Urban Area and add a site-specific policy to recognize the expansion area.

Therefore, if the Region considers updating its in-effect official plan's policies for urban boundary expansions to implement the Growth Plan's discretionary policies, it would enable consideration of settlement area boundary expansions in advance of the MCR. The Region may also include additional criteria in the ROP further to the criteria in policy 2.2.8.5 of the Growth Plan as the policies of the Growth Plan represent minimum standards and municipalities can go beyond the minimums provided, they do not conflict with any policy of the Growth Plan.

Proposed Expansion Area is Larger than 40 hectares

In total, the proposed ROPA 18 expansion area comprises approximately 190 hectares as the City is seeking multiple, concurrent 40 hectare expansion requests ahead of the completion of the Region's new Official Plan / MCR. There is no limit to how often a municipality may undertake a settlement area boundary expansion in advance of the MCR, provided the criteria in policy 2.2.8.5 and all other applicable policies in the Growth Plan are met.

However, any individual official plan amendment implementing a settlement area boundary expansion undertaken outside the MCR is limited to a maximum of 40 hectares pursuant to policy 2.2.8.6 of the Growth Plan. Draft ROPA 18, as written, is proposing a settlement area boundary expansion larger than 40 hectares which does not conform with policy 2.2.8.6 of the Growth Plan.

In this regard, the Region may want to consider opportunities to differentiate between multiple 40 hectare portions, or phasing of one or smaller portions (of up to 40 hectares) to be approved rather than contemplation of the entire 190 hectares area.

Niagara new Official Plan Program

We understand Regional staff are preparing background studies for a new Official Plan, including four interrelated studies to support the comprehensive growth management program / MCR, including a Regional Structure Review, Settlement Area Boundary Review, Employment Lands Strategy, and a Housing Strategy. Regional staff recently provided updates to Regional Council at its September 17, 2020 meeting on its Regional Structure and Settlement Area Boundary Review, which are key components of the new Official Plan program.

The Regional Structure will outline where growth and development are to occur across the Region, including a new Schedule "A" to the ROP that sets out the land use structure for the Region, including the boundaries of Urban Settlement Areas, Rural Settlement Areas, Agricultural Areas and Rural Lands, among other components. The Settlement Area Boundary review, including a Regional Land Needs Assessment (LNA) will determine the amount of land required to accommodate the updated Growth Plan, Schedule 3 forecasts.

The Region should consider whether it is premature for a major settlement area expansion in the Region (Welland) to proceed in the interim period while the above-noted Growth Plan conformity work is underway and will address regional structure and land supply needs, among other matters, including any potential settlement area boundary expansions.

Designated Greenfield Area Density Target

Policy 2.2.8.5 a) of the Growth Plan requires that lands that are added to a settlement area will be planned to achieve at least the minimum density target in policy 2.2.7.2, which means for Niagara Region, a designated greenfield area (DGA) minimum density target that is not less than 50

residents and jobs combined per hectare. This applies to the 102 hectares of the total proposed expansion area of 190 hectares which is planned as future designated greenfield lands.

Based on a review of the Scoped Planning Rationale Report, prepared by SGL Planning & Design Inc., dated June 2020 (the Report), it is unclear how the proposed expansion can be justified when the preliminary LNA identified a need for only an additional 42 hectares of DGA land whereas draft ROPA 18 proposes to add 102 hectares of future DGA. In addition, it is unclear how the proposed lands to be added will be planned to meet the Growth Plan's minimum DGA density target of 50 residents and jobs per hectare when the existing DGA is only 35.5 hectares. It appears that the planning rationale in the Report is premised on future population allocation by the Region to Welland which would seem to be premature until the Region completes its next MCR and updated LNA.

Agricultural System

Agricultural System Location Alternatives

The majority of the Northwest Welland study area is part of the Agricultural System for the Greater Golden Horseshoe (GGH) identified by the Province which comprise prime agricultural areas. Policy 2.2.8.5 b) of the Growth Plan requires that the location of any lands added to a settlement area will satisfy the applicable requirements of policy 2.2.8.3. This includes policy 2.2.8.3 f) which requires alternative locations which avoid prime agricultural areas to be considered across the upper-tier municipality (Niagara).

The Report addresses policy 2.2.8.3 f) with a very brief summary of the findings of the Agricultural Impact Assessment (AIA) conducted for the Northwest Welland Secondary Plan and identified no alternative locations were identified in the AIA. The AIA for the secondary plan specifically excludes location alternatives noting that it would be completed at the settlement area boundary expansion stage. No other AIA work or assessment of alternative locations were found.

Until it is demonstrated that alternative locations outside of the prime agricultural area and on lower quality agricultural land were evaluated and found unsuitable, OMAFRA does not consider this policy to be met.

Agricultural Impact Assessment Technical Comments

OMAFRA staff reviewed the AIA that provided context of soil class, productivity, and other agricultural trends in Welland and Niagara. However, study area specific information was limited. The connection between broader identified trends and the impact of the proposed settlement area boundary expansion was unclear.

OMAFRA staff advise that the assessment of Minimum Distance Separation (MDS) Guideline # 12 is incorrect. The AIA suggests that it does not apply if there are four or more non-agricultural uses within close proximity of the barn. Guideline # 12 allows for a reduced MDS setback with specific criteria including that the uses are within the intervening area (a 120° arc between the existing livestock facility and the proposed new use), located on separate lots, and that the uses are the same or greater sensitivity (i.e. Type A or B land use). A settlement area is considered a Type B land use (Guideline # 34). The uses in the intervening area must also be a Type B land use. The conclusion of the AIA recommends that MDS be revisited at the time of application of Plans of Subdivision. Please note that the MDS must be completed at the time of the settlement area boundary expansion as per Growth Plan policy 2.2.8.3 g). Additionally, MDS is not designed to apply within settlement areas. Therefore, OMAFRA recommends the Region confirm the presence or absence of livestock facilities and anaerobic digesters.

The agri-food network is briefly mentioned in Section 2.7 of the AIA. The agri-food network is a component of the Agricultural System, not the reverse as described in the AIA. The limited description of the assessment does not provide enough information to evaluate the sufficiency of review of potential impacts to the agri-food network. It also does not appear that consultation was undertaken as a component of the AIA. This can be a beneficial source of information that goes beyond what is visible from an aerial survey or fieldwork and provide insight on all aspects of the AIA, especially the agri-food network.

The above identifies the main concerns with the submitted AIA. OMAFRA does not consider the AIA to meet the requirements of Growth Plan policy 2.2.8.3 h). OMAFRA's draft AIA guidance document notes that municipalities have the discretion to peer review AIA documents. Therefore, OMAFRA encourages the Region to consider the benefits of a peer review of this AIA by a qualified person. Peer reviews may be conducted in-house if appropriate knowledge and capacity exist.

Natural Heritage Technical Comments

Species at Risk

Aquifor Beech's Natural Heritage Report prepared in April 2019 refers to the role of MNRF for considering, screening or evaluating species at risk (SAR). This does not reflect the recent transfer of SAR-related matters and the *Endangered Species Act* to the Ministry of Environment, Conservation and Parks (MECP). Comments or technical advice related to SAR and their habitats in the land use planning for the Northwest Secondary Plan Area should be sought from MECP.

Niagara Street – Cataract Road Provincially Significant Wetland

In Section 5.2.3 Wetlands of Aquifor Beech's Natural Heritage Report, it is noted that a portion of the Niagara Street - Cataract Road Wetland Complex Provincially Significant Wetland (PSW) is located within the Northwest Welland area. The scope of the Background Study was not to re-evaluate the wetland, however, Aquifor Beech identified that MNRF's confirmed wetland boundary excluded several large areas that were previously cultivated and have now become naturalized. They recommended re-evaluation of the PSW during site-specific assessment studies carried out later in the land use planning process. We note that MNRF's confirmed wetland is reflected as Environmental Protection Area on Figure 3: Preliminary Land Use Plan in the Scoped Planning Rationale Report (June 2020) and the excluded areas identified as Environmental Conservation Area.

MNRF has no concerns with the above-noted approach. At the time that a site-specific assessment is undertaken and if some of these larger areas are confirmed by MNRF to be within the PSW, an appropriate vegetative buffer (generally recommended to be 30 metres from the wetland boundary) should be maintained between the wetland and the adjacent land uses (i.e. proposed low density residential, proposed road).

Transportation Technical Comments – Northwest Welland Secondary Plan

MTO appreciates the City's assessment of the transportation facilities within the proposed expansion area (Northwest Welland Secondary Plan). MTO is supportive of the City's plan to create a unified and integrated network for all modes of transportation and has noted the several opportunities to improve active transportation facilities, expand transit service, and implement traffic level improvements.

Conclusion

Thank-you for the opportunity to review proposed draft ROPA 18. Please send the ministry a copy of the Notice of Decision when a decision is made. MMAH staff look forward to discussing these matters further with the Region and the City.

If you have any questions, please do not hesitate to contact me by phone at 416-629-6399 or by email at Louis.Bitonti@ontario.ca.

Sincerely,

< Original Signed By >

Louis Bitonti, MCIP, RPP
Senior Planner
Municipal Services Office – Central

- c. Anneleis Eckert, OMAFRA
Elaine Hardy and Anna Golovkin, MTO
Ian Thornton and Kim Benner, MNRF

October 02, 2020

Our File No.: PLROPA202001048

BY E-MAIL ONLY

Planning and Development Services
Niagara Region
1815 Sir Isaac Brock Way, P.O. Box 1042
Thorold, ON L2V 4T7

Attention: Kirsten McCauley, MCIP, RPP
Senior Planner, Secondary Plans

**Subject: Niagara Peninsula Conservation Authority (NPCA) Comments
Application for Regional Official Plan Amendment (ROPA 18)**

NPCA staff have received the above noted application to amend Niagara's Regional Official Plan to add Northwest Welland into the urban boundary. The NPCA has also reviewed several reports and studies including a background report titled "Welland Northwest Area Secondary Plan, Phase 1: Background Studies – Natural Heritage and Natural Hazards Existing Conditions" (dated April 11, 2019) by Aquafor Beech Limited as well as the Draft Secondary Plan Policies, Stormwater Management/Subwatershed Study and the Key Directions Report in support of this application. NPCA staff note that this application is also related to the City of Welland's local Official Plan Amendment 24 (adopted in December) and OPA 29 (Northwest Welland Secondary Plan). Based on our review of the above, NPCA staff offer the following comments.

The NPCA regulates watercourses, flood plains (up to the 100 year flood level), Great Lakes shorelines, hazardous land, valleylands, and wetlands under *Ontario Regulation 155/06 of the Conservation Authorities Act*. The NPCA's *Policies, Procedures and Guidelines for the Administration of Ontario Regulation 155/06 and Land Use Planning* features. The following comments are offered in that context. The comments below also reflect the NPCA's delegated responsibility (through a Memorandum of Understanding with the Province) to provide comments on Planning Applications as they relate to Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS).

The Secondary Plan area contains several NPCA regulated watercourses including the Towpath Drain and associated floodplain lands as well as portions of the Niagara Street Cataract Road Woodlot Provincially Significant Wetland (PSW) Complex. There are additional areas of unmapped features that could potentially meet the criteria to be wetlands regulated by the NPCA within the subject area.

In general, the NPCA is supportive of the Urban Boundary expansion provided all NPCA regulated features are appropriately protected. While the mapping does not show all NPCA regulated lands, there are appropriate policies within the Secondary Plan and the City's Official Plan to ensure protection of NPCA

regulated lands. Further, more detailed comments were given to the City regarding the NPCA's review of OPA 29. Those comments are also attached for your information.

Conclusion

NPCA staff are supportive ROPA 18 to add the lands within the Northwest Welland Secondary Plan into the urban boundary. Please send a copy of any staff reports to Committee/Council once they are available. If you have any questions, please let me know

Yours truly,

A handwritten signature in dark ink, reading "S. Mastroianni". The signature is fluid and cursive, with the first letter "S" being large and prominent.

Sarah Mastroianni,
Watershed Planner
(905) 788-3135, ext. 249

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. < >

A BY-LAW TO ADOPT, RATIFY AND CONFIRM THE ACTIONS OF
REGIONAL COUNCIL AT ITS MEETING
HELD JANUARY 21, 2021

WHEREAS subsection 5 (3) of the Municipal Act, S.O. 2001, Ch. 25, as amended, provides that, except if otherwise authorized, the powers of Regional Council shall be exercised by by-law; and,

WHEREAS it is deemed desirable and expedient that the actions of Regional Council as herein set forth be adopted, ratified and confirmed by by-law.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the actions of the Regional Council at its meeting held January 21, 2021, including all resolutions or motions approved, are hereby adopted, ratified and confirmed as if they were expressly embodied in this by-law.
2. That the above-mentioned actions shall not include:
 - a) Any actions required by law to be taken by resolution; or
 - b) Any actions for which prior Local Planning Appeal Tribunal approval is required, until such approval is obtained.
3. That the Chair and proper officials of The Regional Municipality of Niagara are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
4. That unless otherwise provided, the Chair and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Regional Municipality of Niagara to all documents necessary to give effect to the above-mentioned actions.
5. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: < >