

**THE REGIONAL MUNICIPALITY OF NIAGARA  
AUDIT COMMITTEE  
OPEN SESSION**

**AC 1-2021  
Monday, February 8, 2021  
Council Chamber/Video Conference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Rigby (Committee Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Foster, Gale, Redekop, Whalen (Committee Vice-Chair)

Staff Present in the Council Chamber: E. Fabiani, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Video Conference: E. Amirault, Associate Director, Finance, Operations and Systems, H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, A. Jugley, Commissioner, Community Services, K. Lotimer, Legislative Coordinator, F. Marcella, Internal Auditor, B. Zvaniga, Interim Commissioner, Public Works

Others Present via Video Conference: N. Rolfe, Partner, and R. Hacking, Manager, Advisory Services, KPMG

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**1. CALL TO ORDER**

Ann-Marie Norio, Regional Clerk, called the meeting to order at 1:00 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**

**3.1 Call for Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Audit Committee for a two year term (2021-2022).

Moved by Councillor Gale  
Seconded by Councillor Foster

That Councillor Rigby **BE NOMINATED** as Chair of the Audit Committee for a two-year term (2021-2022).

3.2 Motion to Close Nominations for Committee Chair

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Audit Committee Chair. There being no further nominations, it was:

Moved by Councillor Whalen  
Seconded by Councillor Gale

That nominations for the position of Chair of the Audit Committee for the 2021-2022 term, **BE CLOSED**.

**Carried**

3.3 Voting for the Position of Committee Chair

There being only one nominee for the position, the Regional Clerk, announced that Councillor Rigby would be the Audit Committee Chair for the 2021-2022 term.

At this point in the meeting, Councillor Rigby assumed the Chair.

3.4 Call for Nominations for Committee Vice-Chair

Councillor Rigby, Committee Chair, called for nominations for the position of Vice-Chair of the Audit Committee for the 2021-2022 term.

Moved by Councillor Foster  
Seconded by Councillor Gale

That Councillor Whalen **BE NOMINATED** as Vice-Chair of the Audit Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Committee Chair Rigby called a second and third time for nominations for the position of Audit Committee Vice-Chair. There being no further nominations, it was:

Moved by Councillor Foster  
Seconded by Councillor Gale

That nominations for the position of Vice-Chair of the Audit Committee for the 2021-2022 term, **BE CLOSED**.

**Carried**

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, the Committee Chair announced that Councillor Whalen would be the Audit Committee Vice-Chair for the 2021-2022 term.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 AC-C 2-2021

Three Year Internal Audit Workplan

Moved by Councillor Whalen  
Seconded by Councillor Gale

That Report AC-C 2-2021, dated February 8, 2021, respecting Three Year Internal Audit Workplan, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the three year Internal Audit Workplan **BE APPROVED**.

**Carried**

**Councillor Information Request(s):**

Provide information respecting the scope of the Biosolids Value for Money and Consulting Assignments Audits (items 3 and 5) identified for 2021 internal audits. Councillor Gale.

Provide information respecting various types of compliance and value for money audits and considerations for Council when they are requested.  
Councillor Whalen

**7. CONSENT ITEMS FOR INFORMATION**

7.1 AC-C 1-2021

Further Analysis of KPMG Final Audit Report on Non-Competitive Procurement Audit

Moved by Councillor Foster  
Seconded by Councillor Redekop

That Report AC-C 1-2021, dated February 8, 2021, respecting Further Analysis of KPMG Final Audit Report on Non-Competitive Procurement Audit, **BE RECEIVED** for information.

**Carried**

**8. OTHER BUSINESS**

8.1 Audit Committee Mandate/Composition

Councillors enquired about the mandate of the Audit Committee and considerations to allow members of the private sector to be part of the Committee. Todd Harrison, Commissioner/Treasurer, Corporate Services, advised that KPMG, as part of the sustainability review provided suggestions for an updated Committee Terms of Reference. He advised that staff would provide a report on this matter for the Audit Committee meeting being held on May 10, 2021.

**9. NEXT MEETING**

The next meeting will be held on Monday, May 10, 2021 at 1:00 p.m.

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 2:09 p.m.

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Tim Rigby  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk