THE REGIONAL MUNICIPALITY OF NIAGARA
CHIEF ADMINISTRATIVE OFFICER RECRUITMENT COMMITTEE
MINUTES - OPEN SESSION

CAORC 3-2021
Tuesday, February 23, 2021
Economic Development Boardroom/Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON

Committee Members Present in the Boardroom:	Regional Chair Bradley (Committee Chair)
Committee Members Present via Video Conference:	Foster, Huson, Redekop, Witteveen
Staff Members Present in the Boardroom:	D. Gibbs, Director, Legal & Court Services, F. Meffe, Director, Human Resources, A.-M. Norio, Regional Clerk

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1. CALL TO ORDER

Regional Chair Bradley called the meeting to order at 3:37 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATIONS

There were no presentations.

4. DELEGATIONS

There were no delegations.

5. ITEMS FOR CONSIDERATION

There were no items for consideration.

6. CONSENT ITEMS FOR INFORMATION

6.1 CAORC-C 4-2021

Overview of Executive Search Firm Modified Single Source Procurement Process

Moved by Councillor Huson
Seconded by Councillor Witteveen

That Correspondence Item CAORC-C 4-2021, being a memorandum from F. Meffe, Director, Human Resources, dated February 23, 2021, respecting Overview of Executive Search Firm Modified Single Source Procurement Process, **BE RECEIVED** for information.

Carried

7. OTHER BUSINESS

There were no items of other business.

8. CLOSED SESSION

Moved by Councillor Foster
Seconded by Councillor Redekop

That this Committee **DO NOW MOVE** into closed session for the purposes of receiving information of a confidential nature respecting:

A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization under s. 239(2) of the Municipal Act, 2001 - Executive Search Firm Responses

Carried

Committee resolved into closed session at 3:40 p.m.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened into open session at 4:56 p.m. with the following individuals in attendance:

Committee Members Present in the Boardroom:	Regional Chair Bradley (Committee Chair)
Committee Members Present via Video Conference:	Foster, Huson, Redekop, Witteveen
Staff Members Present in the Boardroom:	D. Gibbs, Director, Legal & Court Services, F. Meffe, Director, Human Resources, A.-M. Norio, Regional Clerk

9.1 Confidential Appendices to CAORC-C 4-2021

Moved by Councillor Redekop
Seconded by Councillor Foster

That the Confidential Appendices to Correspondence Item CAORC-C 4-2021 respecting Executive Search Firm Responses, **BE RECEIVED**; and

That staff **PROCEED** as directed in closed session.

Carried

10. NEXT MEETING

The next meeting will be at the call of the Chair.

11. ADJOURNMENT

There being no further business, the meeting adjourned at 4:57 p.m.

Jim Bradley
Regional Chair

Ann-Marie Norio
Regional Clerk