

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 1-2021  
Wednesday, January 13, 2021  
Council Chamber/Video Conference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Butters, Campion, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby, Whalen (Committee Vice-Chair)

Other Councillors Present via Video Conference: Sendzik

Staff Present in the Council Chamber: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, S. Guglielmi, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk

Staff Present via Video Conference: N. Early, Director, Corporate Strategy & Innovation, D. Gibbs, Director, Legal & Court Services, S. Hendrie, Chief Information Officer, K. Lotimer, Legislative Coordinator, B. Menage, Director, Procurement & Strategic Acquisitions, D. Pasto, Risk Management Program Manager, K. Smith, Chief/Director, Emergency Medical Services, M. Steele, Associate Director, Reporting and Analysis, H. Talbot, Financial & Special Projects Consultant, B. Zvaniga, Interim Commissioner, Public Works

Others Present via Video Conference: B. Barootes, President/Chief Executive Officer, Partnership Group – Sponsorship Specialists, J. Boutilier, Fire Chief, City of St. Catharines, B. Fordy, Deputy Chief, Niagara Regional Police Service, J. McCormick, Fire Chief, City of Niagara Falls

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**1. CALL TO ORDER**

Ann-Marie Norio, Regional Clerk, called the meeting to order at 9:31 a.m.

2. **DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

3. **SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**

3.1 **Call for Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Corporate Services Committee for the 2021-2022 term.

Moved by Councillor Campion  
Seconded by Councillor Edgar

That Councillor Foster **BE NOMINATED** as Chair of the Corporate Services Committee for a two-year term (2021-2022).

3.2 **Motion to Close Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Corporate Services Committee Chair.

There being no further nominations, it was:

Moved by Councillor Whalen  
Seconded by Councillor Butters

That nominations for the position of Chair of the Corporate Services Committee for the 2021-2022 term, **BE CLOSED**.

**Carried**

3.3 **Voting for the Position of Committee Chair**

There being only one nominee for the position, the Regional Clerk announced that Councillor Foster would be the Corporate Services Committee Chair for the 2021-2022 term.

3.4 Call for Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Vice-Chair of the Corporate Services Committee for the 2021-2022 term.

Moved by Councillor Foster  
Seconded by Councillor Gale

That Councillor Whalen **BE NOMINATED** as Vice-Chair of the Corporate Services Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Ann-Marie Norio, Regional Clerk, called a second and third time for nominations for the position of Corporate Services Committee Vice-Chair.

There being no further nominations, it was:

Moved by Councillor Rigby  
Seconded by Councillor Edgar

That nominations for the position of Vice-Chair of the Corporate Services Committee for the 2021-2022 term, **BE CLOSED**.

**Carried**

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, the Regional Clerk announced that Councillor Whalen would be the Corporate Services Committee Vice-Chair for a two-year term (2021-2022).

At this point in the meeting, Councillor Foster assumed the Chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

**6. ITEMS FOR CONSIDERATION**

**6.1 CSD 2-2021**

Approval of 2021 Interim Levy Dates and Amounts

Moved by Councillor Campion

Seconded by Councillor Rigby

That Report CSD 2-2021, dated January 13, 2021, respecting Approval of 2021 Interim Levy Dates and Amounts, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the interim amounts for the Regional levy **BE APPROVED** by Regional Council in the amounts shown in Appendix 1 of Report CSD 2-2021;
2. That the Regional Clerk ensures that the appropriate by-law **BE PREPARED** for presentation to Regional Council for consideration and approval; and
3. That Report CSD 2-2021 **BE CIRCULATED** to the Councils of the local area municipalities for information.

**Carried**

**6.2 CSD 4-2021**

Sponsorship Revenue Update

Moved by Councillor Butters

Seconded by Councillor Fertich

That Report CSD 4-2021, dated January 13, 2021, respecting Sponsorship Revenue Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to draft a Sponsorship Policy for Council approval; and
2. That Report CSD 4-2021 **BE FORWARDED** to the Chief Administrative Officers' Working Group for consideration of a coordinated approach to a sponsorship sales strategy and implementation plan for those Niagara municipalities interested in pursuing their asset valuation.

**Carried**

6.3 CSD 3-2021

Next Generation 911 (NG911) Update

Moved by Councillor Campion

Seconded by Councillor Redekop

That Report CSD 3-2021, dated January 13, 2021, respecting Next Generation 911 (NG911) Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to continue the planning for the implementation of NG911 in coordination with partner agencies, boards and councils; and
2. That staff **BE DIRECTED** to develop a recommended model of a consolidated emergency dispatch service for Niagara.

**Carried**

6.4 CSC-C 4-2021

Recommendations from the Joint Board of Management - Niagara Courts meeting held on December 17, 2020, for Consideration

Moved by Councillor Ip

Seconded by Councillor Easton

That Correspondence Item CSC-C 4-2021, being a memorandum from A.-M. Norio, Regional Clerk, dated January 13, 2021, respecting Recommendations for Consideration from the Joint Board of Management – Niagara Courts meeting held on December 17, 2020, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Report JBM-C 13-2020, dated December 17, 2020, respecting Court Services Write-Off Recommendations for the period ending October 31, 2020, **BE RECEIVED**; and
2. That the delinquent cases summarized in Table 1 of the Analysis Section of Report JBM-C 13-2020, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) Provincial Offences Act Write-off Directive and Operating Guidelines and the Niagara Region Courts approved write off criteria (POA Write-off Criteria).

**Carried**

**7. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Heit  
Seconded by Councillor Fertich

That the following items **BE RECEIVED** for information:

CSC-C 1-2021  
COVID-19 Response and Business Continuity in Corporate Services

CSC-C 5-2021  
Request for Funding

CWCD 2021-08  
Motion from the Municipality of Charlton and Dack respecting Municipal Insurance

**Carried**

**Councillor Information Request(s):**

Provide a report respecting Correspondence Item CWCD 2021-08 (Agenda Item 7.3). Councillor Rigby.

**8. OTHER BUSINESS**

**8.1 Board of Health Budget**

Councillor Redekop enquired whether there is a specific budget allocated to the Board of Health. Todd Harrison, Commissioner Corporate Services/Treasurer, advised that the Board of Health budget is the Public Health budget.

**8.2 Cost Breakdown of Major Lawsuits**

Moved by Councillor Gale  
Seconded by Councillor Whalen

That staff **PROVIDE** information respecting external legal costs, by individual case, for the major lawsuits that the Region is currently involved in.

**Carried**

**9. CLOSED SESSION**

Moved by Councillor Gale  
Seconded by Councillor Whalen

That the Corporate Services Committee **DO NOW MOVE** into closed session for the purpose of receiving information of a confidential nature respecting:

A Matter of Litigation or Potential Litigation under s. 239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update.

**Carried**

Committee resolved into closed session at 10:36 a.m.

**10. BUSINESS ARISING FROM CLOSED SESSION ITEMS**

Committee reconvened in open session at 11:01 a.m. with the following individuals in attendance:

Committee Members Present in the Council Chamber: Foster (Committee Chair)

Committee Members Present via Video Conference: Butters, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Whalen (Committee Vice-Chair)

Absent/Regrets: Bradley (Regional Chair), Campion, Rigby

Staff Present in the Council Chamber: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, S. Guglielmi, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk

Staff Present via Video Conference: D. Gibbs, Director, Legal & Court Services, K. Lotimer, Legislative Coordinator, M. Steele, Associate Director, Reporting and Analysis, B. Zvaniga, Interim Commissioner, Public Works

10.1 Confidential AC-C 14-2020

A Matter of Litigation or Potential Litigation under s. 239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update

Moved by Councillor Heit

Seconded by Councillor Easton

That Confidential Correspondence Item AC-C 14-2020, being a memorandum from M. Steele, Associate Director, Reporting & Analysis, dated December 7, 2020, respecting A Matter of Litigation or Potential Litigation under s.239(2)(e) of the Municipal Act, 2001: Burgoyne Bridge Financial Update, **BE RECEIVED** for information.

**Carried**

10.2 Confidential CSD 9-2021

A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP

Moved by Councillor Whalen

Seconded by Councillor Redekop

That Confidential Report CSD 9-2021, dated January 13, 2021, respecting A Matter of a Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Municipality or Local Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization - Southwestern Internet Fibre Technology (SWIFT) RFP, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**Carried**

11. **NEXT MEETING**

The next meeting will be held on Wednesday, February 17, 2021, at 9:30 a.m.



**12. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:05 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk