

**THE REGIONAL MUNICIPALITY OF NIAGARA
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS
OPEN SESSION**

**JBM 1-2019
Tuesday, January 15, 2019
Committee Room 4
Niagara Region Headquarters
1815 Sir Isaac Brock Way, Thorold ON**

Committee: D. Gibbs (Niagara Region), C. Genesse (Pelham), S. Hanson (Port Colborne), H. Salter (Board Chair), G. Stephenson (Fort Erie), J. Tosta (Board Vice-Chair)

Staff: M. Ciriello, Manager, Court Services, K. Lotimer, Legislative Coordinator, S. Mota, Program Financial Specialist

1. CALL TO ORDER

Kelly Lotimer, Legislative Coordinator, called the meeting to order at 3:30 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2019 TERM

3.1 Call for Nominations for Board Chair

Kelly Lotimer, Legislative Coordinator, called for nominations for the position of Chair of the Joint Board of Management - Niagara Courts for a one year term (2019).

Moved by D. Gibbs
Seconded by S. Hanson

That Heather Salter **BE NOMINATED** for the position of Chair of the Joint Board of Management - Niagara Courts for a one year term (2019).

3.2 Motion to Close the Nominations for Board Chair

Kelly Lotimer, Legislative Coordinator, called a second and third time for nominations for the position of Chair of the Joint Board of Management - Niagara Courts. There being no further nominations it was:

Moved by D. Gibbs
Seconded by C. Genessee

That the nominations for the position of Chair of the Joint Board of Management - Niagara Courts for a one year term (2019), **BE CLOSED**.

Carried

3.3 Voting for Position of Board Chair

There being only one nominee for the position, Ms. Lotimer announced that Heather Salter would be the Chair of the Joint Board of Management - Niagara Courts for the 2019 term.

3.4 Call for Nominations for Board Vice-Chair

Kelly Lotimer, Legislative Coordinator, called for nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts for a one year term (2019).

Moved by H. Salter
Seconded by D. Gibbs

That Jack Tosta **BE NOMINATED** for the position of Vice-Chair of the Joint Board of Management - Niagara Courts for a one year term (2019).

3.5 Motion to close the Nominations for Board Vice-Chair

Kelly Lotimer, Legislative Coordinator, called a second and third time for nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts. There being no further nominations it was:

Moved by G. Stephenson
Seconded by H. Salter

That the nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts for a one year term (2019), **BE CLOSED**.

Carried

3.6 Voting for Position of Board Vice-Chair

There being only one nominee for the position, Ms. Lotimer announced that Jack Tosta would be the Vice-Chair of the Joint Board of Management - Niagara Courts for the 2019 term.

At this point in the meeting, Heather Salter assumed the chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 **JBM-C 1-2019**

Court Services – 2019 Budget

Monica Ciriello, Manager, Niagara Courts, provided Committee members with information respecting the 2019 Joint Board of Management - Court Services Budget. Topics of the presentation included:

- 2019 Organization Overview
- 2019 Operating Budget
- Risks and Opportunities
- Full-time Equivalent (FTE) Summary
- 2019 Budget Summary
- Multi-Year Budget (2019-2021)

A copy of the presentation is attached to these minutes.

Moved by C. Genesse
Seconded by D. Gibbs

That Report JBM-C 1-2019, dated January 15, 2019, respecting Court Services - 2019 Budget Report, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the 2019 Court Services gross operating budget of \$6,135,214 and net budgeted revenue of \$604,786, as outlined in Appendix 1, **BE APPROVED**.

Carried

7. **CONSENT ITEMS FOR INFORMATION**

7.1 **JBM 5-2018**

Joint Board of Management Committee Meeting Minutes (Open and Closed Session)

December 13, 2018

Moved by C. Genesse
Seconded by D. Gibbs

That JBM 5-2018, being the open and closed session minutes of the Joint Board of Management - Niagara Courts meeting held on Thursday, December 13, 2018, **BE RECEIVED** for information.

Carried

8. **OTHER BUSINESS**

There were no items of other business.

9. **CLOSED SESSION**

There were no closed session items.

10. **NEXT MEETING**

The next meeting will be held on Thursday, March 21, 2019 at 3:30 p.m. in CE103.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:59 p.m.

Heather Salter
Board Chairman

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk