

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
OPEN SESSION**

**CSC 09-2019
Wednesday, September 11, 2019
Council Chamber
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bradley (Regional Chair), Butters, Champion, Diodati, Easton, Edgar, Fertich, Foster (Committee Chair), Heit, Ip, Redekop, Rigby, Whalen (Committee Vice-Chair)

Other Councillors: Greenwood, Sendzik, Zalepa

Absent/Regrets: Gale

Staff: A. Apfelbaum, Manager, Business Licensing, H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, K. DeLong, Manager, Internal Control and Organizational Performance, R. Fleming, Senior Tax & Revenue Analyst, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Enterprise Resource Management Services, S. Hendrie, Chief Information Officer, A. Jugley, Commissioner, Community Services/ Acting Chief Administrative Officer, K. Lotimer, Legislative Coordinator, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, H. Talbot, Financial & Special Projects Consultant

1. CALL TO ORDER

Committee Chair Foster called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATIONS

There were no presentations.

4. DELEGATIONS

There were no delegations.

5. ITEMS FOR CONSIDERATION

5.1 CSD 55-2019

Municipal Law Enforcement Appointments

Moved by Councillor Heit

Seconded by Councillor Edgar

That Report CSD 55-2019, dated September 11, 2019, respecting Municipal Law Enforcement Appointments, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the following Regional staff **BE APPOINTED** as Municipal By-Law Enforcement Officers for the purpose of enforcing Regional Business Licensing By-laws and other designated legislation:

- Angelo Apfelbaum, Badge #600
- Gino Pasquariello, Badge #601
- Justin Andersen, Badge #602
- Michael Langelaan, Badge #603
- Lyn Nottingham, Badge #604

2. That the necessary by-law **BE PREPARED** and **PRESENTED** to Council for consideration.

Carried

5.2 CSD 61-2019

Committee Delegation Additional Information - 1070 Vansickle Road North, St. Catharines

Moved by Councillor Ip

Seconded by Councillor Edgar

That Report CSD 61-2019, dated September 11, 2019, respecting Committee Delegation Additional Information - 1070 Vansickle Road North, St. Catharines, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the eligibility period for the Regional Development Charge Demolition credit for a destroyed building located at 1070 Vansickle Road N., St. Catharines **BE EXTENDED** to December 31, 2019.

Carried

5.3 CSD 62-2019

Airport Project Update - Terms of Transfer Negotiations

Moved by Councillor Rigby
Seconded by Councillor Whalen

That Report CSD 62-2019, dated September 11, 2019, respecting Airport Project Update - Terms of Transfer Negotiations, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Council **APPROVE** adopting sole ownership of Niagara District Airport (NDA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, with consideration of Regional staff additions, and subject to 2020 budget approval;
2. That Regional Council **APPROVE** adopting sole ownership of Niagara Central Dorothy Rungeling Airport (NCDRA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, with consideration of Regional staff additions, and subject to 2020 budget approval;
3. That Airport Operations **BE REFERRED** for consideration as part of the 2020 budget process; and
4. That, pending approval of recommendations 1 and 2, staff will conduct the necessary due diligence to inform a formal transfer of assets and the results will **BE REFERRED** to Council for information.

Moved by Councillor Whalen
Seconded by Councillor Fertich

That Report CSD 62-2019, respecting Airport Project Update - Terms of Transfer Negotiations, **BE DEFERRED** to the Corporate Services Committee meeting being held on Wednesday, November 6, 2019.

Defeated

The meeting recessed at 10:40 a.m.

The meeting resumed at 10:52 a.m.

Moved by Councillor Rigby
Seconded by Councillor Whalen

That the motion **BE AMENDED** to read as follows:

1. That Regional Council **APPROVE** adopting *the transition to* sole ownership of Niagara District Airport (NDA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, **to be amended to include governance structure, master plans and a proposed transfer date of January 1, 2021** with consideration of Regional staff additions, and subject to ~~2020~~ **2021** budget approval;
2. That Regional Council **APPROVE** adopting *the transition to* sole ownership of Niagara Central Dorothy Rungeling Airport (NCDRA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, **to be amended to include governance structure, master plans and a proposed transfer date of January 1, 2021** with consideration of Regional staff additions, and subject to ~~2020~~ **2021** budget approval;
3. That Airport Operations **BE REFERRED** for consideration as part of the ~~2020~~ **2021** budget process.
4. That, pending approval of recommendations 1 and 2, staff will conduct the necessary due diligence to inform a formal transfer of assets and the results will **BE REFERRED** to Council for information.

Recorded Vote:

Yes (10): Butters, Diodati, Easton, Edgar, Fertich, Foster, Heit, Redekop, Rigby, Whalen.

No (2): Campion, Ip.

Carried

The Committee Chair called the vote on the motion as amended, as follows:

That Report CSD 62-2019, dated September 11, 2019, respecting Airport Project Update - Terms of Transfer Negotiations, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Regional Council **APPROVE** the transition to sole ownership of Niagara District Airport (NDA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, to be amended to include governance structure, master plans and a proposed transfer date of January 1, 2021 with consideration of Regional staff additions, and subject to 2021 budget approval;
2. That Regional Council **APPROVE** the transition to sole ownership of Niagara Central Dorothy Rungeling Airport (NCDRA) based on the Terms of Transfer in Appendix 1 of Report CSD 62-2019, to be

amended to include governance structure, master plans and a proposed transfer date of January 1, 2021 with consideration of Regional staff additions, and subject to 2021 budget approval;

3. That Airport Operations **BE REFERRED** for consideration as part of the 2021 budget process; and
4. That, pending approval of recommendations 1 and 2, staff will conduct the necessary due diligence to inform a formal transfer of assets and the results will **BE REFERRED** to Council for information.

Recorded Vote:

Yes (7): Butters, Campion, Diodati, Easton, Edgar, Fertich, Rigby.

No (5): Foster, Heit, Ip, Redekop, Whalen.

Carried

Councillor Information Request(s):

Consider assigning a dedicated individual to oversee the Airport Project.
Councillor Easton.

5.4 CSD 64-2019

Microsoft Software Enterprise Agreement

Moved by Councillor Heit
Seconded by Councillor Ip

That Report CSD 64-2019, dated September 11, 2019, respecting Microsoft Software Enterprise Agreement, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the renewal of the Microsoft Enterprise Agreement (EA) contract for software and support services **BE APPROVED** at an annual cost of \$1,024,869 (including 13% HST) for a period of 3 years; and
2. That the Regional Clerk and the Chair **BE AUTHORIZED** to execute the agreement with Microsoft to be prepared in a form satisfactory to the Director of Legal and Court Services.

Carried

5.5 CSD 66-2019

Development Charges Deferral - 7000 Oakwood Drive, Niagara Falls

Moved by Councillor Diodati
Seconded by Councillor Campion

That Report CSD 66-2019, dated September 11, 2019, respecting Development Charges Deferral - 7000 Oakwood Drive, Niagara Falls, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Commissioner, Corporate Services/Treasurer **BE AUTHORIZED** to execute a Regional Development Charge Deferral agreement with the owners of 7000 Oakwood Drive, Niagara Falls, in the amount of \$55,479.88, to December 1, 2022, in a form satisfactory to the Director, Legal & Court Services.

Carried

5.6 CLK 13-2019

2020 Legislative Schedule of Regular Meetings

Moved by Councillor Edgar
Seconded by Councillor Easton

That Report CLK 13-2019, dated September 11, 2019, respecting 2020 Legislative Schedule of Regular Meetings, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the 2020 Legislative Schedule of Regular Meetings, attached as Appendix 1 to Report CLK 13-2019, **BE ADOPTED**.

Carried

6. **CONSENT ITEMS FOR INFORMATION**

6.1 CSD 63-2019

Q2 2019 Financial Update

Beth Brens, Associate Director, Reporting & Analysis, provided information respecting Q2 2019 Financial Results. Topics of the presentation included:

- Deliverables
- Q2 Forecasts - Levy
- Q2 Forecasts - Rate
- Q2 Capital Results

Moved by Councillor Redekop
Seconded by Councillor Rigby

That Report CSD 63-2019, dated September 11, 2019, respecting Q2 2019 Financial Update, **BE RECEIVED** for information.

Carried

7. OTHER BUSINESS

7.1 Human Resources People Strategy

Councillor Easton requested information respecting human resources performance indicators and the importance placed on the principles of "right, tight and bright", and any pertinent policies that could assist Council during the budget process. Todd Harrison, Commissioner, Corporate Services/Treasurer, advised that the sustainability review currently being conducted by KPMG includes metrics related to staffing efficiencies. He advised the next update for the sustainability review is expected to be in front of Council this fall. In addition, he indicated that he would investigate with the CAO on opportunities to report on the Niagara Region's people strategy.

8. CLOSED SESSION

Committee did not resolve into closed session.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

9.1 Confidential CSD 59-2019

A Matter of Advice that is Subject to Solicitor Client Privilege and Respecting Litigation – Summary of Civil Lawsuits Commenced Against The Regional Municipality of Niagara (Niagara Region), Niagara Regional Police Service (NRPS) and Niagara Regional Housing (NRH).

Moved by Councillor Ip
Seconded by Councillor Whalen

That Report CSD 59-2019, dated September 11, 2019, respecting A Matter of Advice that is Subject to Solicitor Client Privilege and Respecting Litigation – Summary of Civil Lawsuits Commenced Against The Regional Municipality of Niagara (Niagara Region), Niagara Regional Police Service (NRPS) and Niagara Regional Housing (NRH), **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Carried

10. **NEXT MEETING**

The next meeting will be held on Wednesday, October 9, 2019 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:26 a.m.

Councillor Foster
Committee Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk