

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 5-2020**

**Wednesday, June 17, 2020**

**Council Chamber/Teleconference**

**Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair), Whalen (Committee Vice-Chair)

Committee Members Present via Teleconference: Bradley (Regional Chair), Butters, Campion, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby

Other Councillors Present via Teleconference: Huson, Zalepa

Absent/Regrets: Diodati

Staff Present in the Council Chamber: L. Glynn, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Teleconference: K. Angrilli, Manager, Total Rewards, H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, L. Gigliotti, Associate Director, Employee Services, K. Lotimer, Legislative Coordinator, F. Marcella, Manager, Internal Audit, F. Meffe, Director, Human Resources, B. Zvaniga, Interim Commissioner, Public Works

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

Councillor Huson declared an indirect pecuniary interest with respect to CSC-C 9-2020 (Agenda Item 6.1), respecting COVID-19 Response and Business Continuity in Corporate Services, as she has an employment relationship with Brock University.

**3. PRESENTATIONS**

There were no presentations.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

5.1 **CLK 6-2020**

Flag Raising and "Niagara" Sign Lighting Policy

Moved by Councillor Rigby

Seconded by Councillor Fertich

That Report CLK 6-2020, dated June 17, 2020, respecting Flag Raising and "Niagara" Sign Lighting Policy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Policy C-A-010 Flags – Lowering of at Niagara Region Headquarters (Appendix 1 of Report of CLK 6-2020) **BE REPEALED**; and
2. That the Flag Raising and Niagara Sign Lighting Policy (Appendix 2 of Report of CLK 6-2020) **BE APPROVED**.

**Carried**

5.2 **CSD 38-2020**

Report of Employee Enhanced Benefits Audit

Moved by Councillor Heit

Seconded by Councillor Easton

That Report CSD 38-2020, dated June 17, 2020, respecting Report of Employee Enhanced Benefits Audit, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE DIRECTED** to implement the recommendations in Appendix 1 of Report CSD 38-2020, respecting Report of Employee Enhanced Benefits Audit.

**Carried**

5.3 CSC-C 8-2020

Referral of Motion – Direct Election of the Regional Chair

Moved by Councillor Ip

Seconded by Councillor Butters

That Correspondence Item CSC-C 8-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated June 17, 2020, respecting Referral of Motion - Direct Election of the Regional Chair, **BE RECEIVED** for information.

**Carried**

Moved by Councillor Ip

Seconded by Councillor Butters

1. That the Office of the Regional Clerk **BE DIRECTED** to form a citizen committee of 15 people, as representative as possible of the local area municipalities, and engage in a public consultation process;
2. That the citizen committee and public consultation process **ADDRESS** the following questions:
  - Should the Regional Chair be directly elected by the citizens of Niagara or appointed by Regional Council?
  - How many Regional Councillors should represent each municipality?
  - If the number of Regional Councillors that represent each municipality is suggested to be different than it is currently, should the votes of Regional Councillors be weighted? If so, how should they be weighted?
  - By which method should Regional Councillors be elected?
  - What strategies are recommended to increase citizen engagement for and following elections?
  - What strategies are recommended to get more people to consider running for elected office?
  - What can be done to have Council be more reflective of the demographic make up of the Niagara region, e.g., gender, age, race/ethnicity, income status, etc.?; and
3. That the citizen committee, with the results from the public consultation process, **REPORT** back to Corporate Services Committee by April 2021.

Moved by Councillor Campion  
Seconded by Councillor Gale

That the motion respecting the formation of a citizen committee, **BE REFERRED** to staff to provide a report to the Corporate Services Committee meeting being held on July 15, 2020.

**Carried**

5.4 CLK 7-2020  
Rescheduling of November 11 Standing Committee Meetings

Moved by Councillor Redekop  
Seconded by Councillor Heit

That Report CLK 7-2020, dated June 17, 2020, respecting Rescheduling of November 11 Standing Committee Meetings, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Corporate Services Committee and Planning and Economic Development Committee meetings scheduled for Wednesday, November 11, 2020, **BE RESCHEDULED** to Monday, November 9, 2020, in recognition of Remembrance Day.

**Carried**

5.5 CLK 8-2020  
Sub-Committee and Advisory Committee Meetings

Moved by Councillor Butters  
Seconded by Councillor Campion

That Report CLK 8-2020, dated June 17, 2020, respecting Sub-Committee and Advisory Committee Meetings, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Niagara Region advisory and sub-committees **BE PERMITTED** to hold meetings via electronic participation during the period of the emergency declared by the Province of Ontario effective September 2020, as may be required;
2. That the Joint Board of Management - Niagara Courts **BE PERMITTED** to resume their approved meeting schedule effective August 2020; and
3. That the Procedural By-law **BE AMENDED** to permit advisory and sub-committees meetings to be held by electronic participation only during the period of the emergency declared by the Province of Ontario.

The following friendly **amendment** was accepted by the Committee Chair, and the mover and seconder of the motion, so that clause 1 reads as follows:

1. That Niagara Region advisory and sub-committees **BE PERMITTED** to hold meetings via electronic participation during the period of the emergency declared by the Province of Ontario effective ~~September~~ **August** 2020, as may be required.

Moved by Councillor Redekop  
Seconded by Councillor Easton

That clause 1 **BE AMENDED** as follows:

1. That Niagara Region advisory and sub-committees **BE PERMITTED** to hold meetings via electronic participation during the period of the emergency declared by the Province of Ontario effective ~~August~~ **no later than September** 2020, as may be required.

**Carried**

The Committee Chair called the vote on the motion as amended, as follows:

That Report CLK 8-2020, dated June 17, 2020, respecting Sub-Committee and Advisory Committee Meetings, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Niagara Region advisory and sub-committees **BE PERMITTED** to hold meetings via electronic participation during the period of the emergency declared by the Province of Ontario effective no later than September 2020, as may be required;
2. That the Joint Board of Management - Niagara Courts **BE PERMITTED** to resume their approved meeting schedule effective August 2020; and
3. That the Procedural By-law **BE AMENDED** to permit advisory and sub-committees meetings to be held by electronic participation only during the period of the emergency declared by the Province of Ontario.

**Carried**

**6. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Rigby  
Seconded by Councillor Campion

That the following items **BE RECEIVED** for information:

CSC-C 9-2020  
COVID-19 Response and Business Continuity in Corporate Services

CSD 37-2020  
Debt Information Report - 2020 Debenture Issuance

**Carried**

**7. OTHER BUSINESS**

7.1 Filling of Vacant Senior Positions

Councillor Huson requested information respecting the status of hiring for permanent senior positions at the Region. Ron Tripp, Acting Chief Administrative Officer, advised that it would be included on the agenda for the Corporate Service Committee meeting being held on July 15, 2020.

**8. NEXT MEETING**

The next meeting will be held on Wednesday, July 15, 2020, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:12 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk