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## **MEMORANDUM**

**JBM-C 11-2018**

**Subject: 2019 Joint Board of Management Membership**

**Date: December 13, 2018**

**To: Joint Board of Management, Niagara Region Courts**

**From: Joanne Spriet, Associate Director, Court Services**

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Pursuant to Section 1.3 of the Niagara Region Courts Inter-Municipal Agreement, "The Joint Board of Management (JBM) has 7 members in total composed of one (1) staff person to be determined by respective municipalities to represent each of the following municipalities: The Region, Niagara Falls, Welland and St. Catharines. Further there will be 3 appointed from the 9 area municipalities (Wainfleet, Fort Erie, Port Colborne, West Lincoln, Lincoln, Grimsby, Thorold, Niagara on the Lake and Pelham) who have membership on JBM on a revolving basis. Each municipality in this group has one representative for one year in a 3 year period."

At its meeting of October 31, 2000, the Joint Board of Management, Niagara Region Courts, established a three-year rotation schedule (attached as Appendix "A") for municipal representation on the Board. As such for 2019, members from Fort Erie, Port Colborne and Pelham will replace current members from Thorold, Wainfleet and West Lincoln.

A letter from the Associate Director, Court Services dated October 16, 2018 was sent to the Clerks in Fort Erie, Port Colborne and Pelham asking that a representative be identified to sit on the Board in 2019 by December 31, 2018.

Respectfully submitted and signed by

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Joanne Spriet,  
Associate Director, Court Services