
MEMORANDUM

JBM-C 12-2018

Subject: 2019 JBM Meeting Dates

Date: December 13, 2018

To: The Joint Board of Management, Niagara Region Courts

From: Joanne Spriet, Associate Director, Court Services

Attached as Appendix "A" is a list of proposed meeting dates in 2019 that have been identified for meetings of the Joint Board of Management (JBM). The Board meets four times per year at a minimum pursuant to the Inter-Municipal Agreement. Additional meetings can be scheduled as required and at the pleasure of the Chair.

Due to the timing of the 2018 municipal election, the normal budget cycle at the Region has been impacted and budget presentations for 2019 were delayed. As a result an additional JBM meeting has been proposed for January 15, 2019. At that meeting the 2019 Court Services Budget will be presented to JBM for approval in advance of the presentation to the Budget Review Committee of the Whole scheduled for January 31, 2019.

At the request of JBM approximately three years ago an additional meeting was scheduled in August of each year solely to receive timely financial information concerning budget variances and the forecast to year end. As the material for this meeting is for information purposes, it is recommended that the financial information be provided to JBM via email/mail out in lieu of a meeting.

It is recommended that the attached schedule of meeting dates for 2019 be approved by the Joint Board of Management.

Respectfully submitted and signed by

Joanne Spriet,
Associate Director, Court Services