

**THE REGIONAL MUNICIPALITY OF NIAGARA
PUBLIC WORKS COMMITTEE
MINUTES**

**PWC 8-2020
Tuesday, September 8, 2020
Council Chamber/Video Conference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock, Thorold, ON**

Committee Members Present in the Council Chamber: Rigby (Committee Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Chiocchio, Diodati, Disero, Edgar (Committee Vice-Chair), Fertich, Foster, Gale, Heit, Insinna, Ip , Junkin, Nicholson, Sendzik, Steele, Ugulini, Witteveen, Zalepa

Staff Present in the Council Chamber: S. Guglielmi, Technology Support Analyst, M. Lewis, Client & Support Advisor, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer, B. Zvaniga, Interim Commissioner, Public Works

Staff Present via Video Conference: J. Brunet, Associate Director, Water Operations Maintenance, T. Cimino, Associate Director, Water & Wastewater Engineering, R. Gabel, Senior Project Manager, Water & Wastewater Engineering, C. Habermehl, Director, Waste Management Services, T. Harrison, Commissioner/Treasurer, Corporate Services, J. Mazurek, Waste Management Program Manager, B. Menage, Director, Procurement and Strategic Acquisitions, A. Northcotte, Waste Management Engagement and Education Coordinator, M. Robinson, Director, GO Implementation Office, C. Ryall, Director, Transportation Services, R. Salewysch, Transit Services Program Manager, S. Tait, Waste Management Program Manager, J. Tonellato, Director, Water & Wastewater Services, L. Torbicki, Manager, Waste Policy and Planning, M. Trennum, Deputy Regional Clerk

Others Present: Norman Kraft, Chief Executive Officer, Niagara Recycling

1. CALL TO ORDER

Committee Chair Rigby called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. **PRESENTATIONS**

3.1 Waste Management Mobile Application

Jennifer Mazurek, Waste Management Program Manager, and Ashley Northcote, Engagement and Education Coordinator, provided information respecting Waste Management Mobile Application. Topics of the presentation included:

- Background
- Collection Calendar Tool and Other Calendar Features
- Waste Wizard Search Tool
- Additional Examples
- Mobile Application
- Moving Forward

Councillor Information Request(s):

Provide information respecting the staff cost(s) associated with the Waste Info-Line. Councillor Gale.

3.2 Niagara Recycling's Role in the Community and Partnership with Niagara Region

Norman Kraft, Chief Executive Officer, Niagara Recycling, provided information respecting Niagara Recycling's role in the community and partnership with Niagara Region.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

5.1 PW 38-2020

Capital Variance Request and Status Update for Contract 2015-T-109 (RN 15-09) Welland Wastewater Treatment Plant, Phase 1

Moved by Councillor Edgar

Seconded by Councillor Nicholson

That Report PW 38-2020, dated September 8, 2020, respecting Capital Variance Request and Status Update for Contract 2015-T-109 (RN 15-09) Welland Wastewater Treatment Plant, Phase 1, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the gross budget for the Welland Wastewater Treatment Plant Phase 1 Upgrades **BE INCREASED** by \$551,531 and that the increase **BE FUNDED** from the Capital Variance – Wastewater Project; and
2. That the Purchase Order 0000006182 for Cole Engineering Group to provide services for Contract and Administration and Inspection (CA&I) for the Welland Wastewater Treatment Plant Upgrades **BE INCREASED** by \$414,163 (including 1.76% non-recoverable HST).

Carried

Councillor Information Request(s):

Provide information respecting the total legal costs associated with the Niagara-on-the-Lake and the Welland Wastewater Treatment Plants.
Councillor Gale.

5.2 PW 41-2020

Niagara Regional Transit OnDemand - Niagara-on-the-Lake Inclusion

Moved by Councillor Zalepa
Seconded by Councillor Foster

That Report PW 41-2020, dated September 8, 2020, respecting Niagara Regional Transit OnDemand - Niagara-on-the-Lake Inclusion, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the report from the Town of Niagara-on-the-Lake titled, “OPS-20-023” (Appendix 1 to Report PW 41-2020) **BE RECEIVED** for information;
2. That the Chief Administrative Officer **BE AUTHORIZED** to execute any amendments to the Agreement and/or Service Order with River North Transit, LLC (a.k.a. Via Mobility, LLC) in the amount of \$564,791 to enable the inclusion of a turnkey, on-demand transit service pilot in Niagara-on-the-Lake to be branded and administered as part of the NRT OnDemand pilot; and
3. That the Chief Administrative Officer **BE AUTHORIZED** to execute a Memorandum of Understanding between Niagara Region and the Town of Niagara-on-the-Lake to allow for Niagara Region to facilitate and administer the deployment of on-demand transit services within the Town of Niagara-on-the-Lake as approved in the terms and value outlined in Town report “OPS-20-023”.

Carried

5.3 PW 35-2020

Reprioritization of Capital Project Funds for Recycling Centre Facility Improvements

Moved by Councillor Sendzik
Seconded by Councillor Witteveen

That Report PW 35-2020, dated August 4, 2020, respecting Reprioritization of Capital Project Funds for Recycling Centre Facility Improvements, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That a new capital project for a container line drum feeder in the amount of \$450,000 **BE APPROVED** and **BE FUNDED** from the Waste Management Capital Variance Project.

Recorded Vote:

Yes (14): Chiocchio, Diodati, Disero, Edgar, Foster, Heit, Ip, Junkin, Rigby, Sendzik, Steele, Ugulini, Witteveen, Zalepa.

No (3): Fertich, Gale, Nicholson.

Carried

Councillor Information Request(s):

Provide information respecting the cost of Niagara Recycling's scale operations. Councillor Gale.

Provide information respecting the annual value of the Niagara Recycling contract. Councillor Gale

Provide a copy of the most recent financial audit/report on Niagara Recycling. Councillor Gale.

5.4 PW 42-2020

Approval of Various Single Source Public Works New Purchase Orders and Purchase Order Change Request

Moved by Councillor Zalepa
Seconded by Councillor Sendzik

That Report PW 42-2020, dated September 9, 2020, respecting Approval of Various Single Source Public Works New Purchase Orders and Purchase Order Change Request, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Purchase Order (PO) Change Requests identified in Appendix 1 of Report PW 42-2020, **BE APPROVED**.

Moved by Councillor Sendzik
Seconded by Councillor Ip

That the motion **BE AMENDED** to include the following clause:

2. ***That the Public Works Committee EXPRESS its concern respecting the review of single source procurements over \$5,000.***

Carried

The Committee Chair called the vote on the motion, as amended, as follows:

That Report PW 42-2020, dated September 9, 2020, respecting Approval of Various Single Source Public Works New Purchase Orders and Purchase Order Change Request, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Purchase Order (PO) Change Requests identified in Appendix 1 of Report PW 42-2020, **BE APPROVED**; and
2. That the Public Works Committee **EXPRESS** its concern respecting the review of single source procurements over \$5,000.

Carried

6. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Fertich
Seconded by Councillor Ugolini

That the following items **BE RECEIVED** for information:

PWC-C 33-2020

COVID-19 Response and Business Continuity in Public Works

PWC-C 25-2020 Councillor Information Request – Plan to Address Potential Public Health Concerns Related to Every-Other-Week Garbage Collection

PWC-C 29-2020

Update on Public Education Campaign and Contract Implementation

PWC-C 30-2020

Illegal Dumping Enforcement Plan

PWC-C 34-2020

Material Recycling Facility Processing Contract Information and Material Recycling Facility Opportunity Review

PWC-C 36-2020

Supplementary Information for Report PW 35-2020 – Reprioritization of Capital Project Funds for Recycling Centre Facility Improvements

Carried

8. CLOSED SESSION

Committee did not resolve into closed session.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

9.1 Confidential PWC-C 35-2020

A Matter of Commercial Information, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization under s.239(2) of the *Municipal Act, 2001* – Phases 1 to 3 of the Material Recycling Facility Opportunity Review

Moved by Councillor Disero
Seconded by Councillor Foster

That Confidential Correspondence Item PWC-C 35-2020, being a memorandum from C. Habermehl, Director, Waste Management Services, dated September 8, 2020, respecting A Matter of Commercial Information, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization under s.239(2) of the *Municipal Act, 2001* – Phases 1 to 3 of the Material Recycling Facility Opportunity Review, **BE RECEIVED** for information.

Carried

7. OTHER BUSINESS

7.1 Port Colborne Sewage Disposal Station

Councillor Steele requested information respecting the on-going closure of the Port Colborne sewage disposal station to private trailers and RVs. Joe Tonellato, Director, Water and Wastewater, advised the Port Colborne site requires improvements to allow for the separation of public access from commercial haulers to ensure physical distancing as a result of the COVID-19 pandemic.

7.2 Glendale Avenue Bicycle Safety

Councillor Zalepa requested staff provide short term options for improvements to safety for bicycles on Glendale Avenue in Niagara-on-the-Lake. Carolyn Ryall, Director, Transportation Services, advised that staff are reviewing the road and exploring options for a safe cycling lane.

10. **NEXT MEETING**

The next meeting will be held on Tuesday, October 13, 2020 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 12:10 p.m.

Councillor Rigby
Committee Chair

Matthew Trennum
Deputy Regional Clerk

Ann-Marie Norio
Regional Clerk