
Subject: 2021 Legislative Schedule of Regular Meetings

Report to: Corporate Services Committee

Report date: Wednesday, September 9, 2020

Recommendations

That the 2021 Legislative Schedule of Regular Meetings, attached as Appendix 1 to Report CLK 10-2020, **BE ADOPTED**.

Key Facts

- The legislative schedule for the following calendar year is typically adopted in the later months of the previous year.
- The proposed schedule continues the cycle of monthly meetings for both Council and Standing Committees that was the preference of Council and staff when the 2020 calendar was adopted.
- Section 5.1 of the Region's Procedural By-law provides that "All meetings of Council and Committee of the Whole shall be held...according to the schedule to be set annually and approved by Council or at such other time or place as may be designated by Council from time to time."
- Section 5.2 of the Region's Procedural By-law provides that "Regular meetings of Council shall be held on a Thursday, commencing at 6:30 p.m. in Open Session or at such other time as may be designated by the Regional Chair from time to time."
- Section 22.2 of the Region's Procedural By-law provides that "Standing Committees shall meet on the days and times according to the schedule set annually and approved by Council."

Financial Considerations

There are no financial considerations associated with the adoption of this report's recommendations.

Analysis

Staff has prepared a draft 2021 Legislative Meeting Schedule for Council's consideration (attached as Appendix 1). The schedule was prepared in accordance with the Region's Procedural By-law and the established monthly cycle of Council and Standing Committees.

The proposed meeting schedule results in 24 days of Standing Committee meetings, 12 Regional Council meetings, and five (5) Committee of the Whole meetings.

The schedule includes the date of the 2021 Association of Municipalities of Ontario (AMO) conference, being held on August 15 to 18, in London, Ontario. The date of the 2021 Federation of Canadian Municipalities (FCM) conference has not been included on the schedule, as a final date has yet to be confirmed. The conference is to be held in Montreal, Quebec, on either June 3 to 6 or June 10 to 13. As such, June Standing Committees have been scheduled for June 15 and 16 so that regardless of when FCM is scheduled there will be no impact to Standing Committees.

Alternatives Reviewed

Not applicable.

Relationship to Council Strategic Priorities

Not applicable.

Other Pertinent Reports

None.

Prepared and Recommended by:
Ann-Marie Norio
Regional Clerk

Submitted by:
Ron Tripp, P.Eng.
Acting Chief Administrative Officer

Appendices

Appendix 1 Draft 2021 Legislative Schedule of Regular Meetings

2021 LEGISLATIVE SCHEDULE OF REGULAR MEETINGS - DRAFT

REGIONAL COUNCIL, BUDGET REVIEW COMMITTEE OF THE WHOLE,
COUNCIL BUSINESS PLANNING COMMITTEE OF THE WHOLE AND STANDING COMMITTEES

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
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21	22	23	24	25	26	27
28	29	30	31			

APRIL						
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25	26	27	28	29	30	

MAY						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
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25	26	27	28	29	30	31








AUGUST						
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29	30	31				

SEPTEMBER						
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OCTOBER						
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24	25	26	27	28	29	30
31						

NOVEMBER						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

 Council	 Committee of the Whole	 March Break
 Committee Week	 Budget Review Committee of the Whole	
 Workshop	 Stat Holiday	

AMO - August 15-18, London, ON

FCM Conference - June - , Montreal, QC

Meeting Times

Council
Committee of the Whole (includes Budget Review)
Public Works Committee
Public Health and Social Services Committee
Corporate Services Committee
Planning & Economic Development Committee

Thursdays at 6:30 p.m.
 Thursdays at 6:30 p.m.
 Tuesdays at 9:30 a.m.
 Tuesdays at 1:00 p.m.
 Wednesdays at 9:30 a.m.
 Wednesdays at 1:00 p.m.

Approved by Regional Council on