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**MEMORANDUM**

**JBM-C 10-2020**

**Subject:** Joint Board of Management 2021 Membership  
**Date:** November 5, 2020  
**To:** Joint Board of Management, Niagara Region Courts  
**From:** Miranda Vink, Manager Court Services

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Pursuant to Section 1.3 of the Niagara Region Courts Inter-Municipal Agreement, "The Joint Board of Management (JBM) has 7 members in total composed of one (1) staff person to be determined by respective municipalities to represent each of the following municipalities: The Region, Niagara Falls, Welland and St. Catharines. Further, there will be three appointed from the nine area municipalities (Wainfleet, Fort Erie, Port Colborne, West Lincoln, Lincoln, Grimsby, Thorold, Niagara on the Lake and Pelham) who have membership on JBM on a revolving basis. Each municipality in this group has one representative for one year in a 3 year period."

At its meeting of October 31, 2000, the Joint Board of Management, Niagara Region Courts, established a three-year rotation schedule (attached as Appendix A) for municipal representation of the Board. As such for 2021, members from Thorold, Wainfleet and West Lincoln will replace current members from Grimsby, Lincoln and Niagara on the Lake.

A letter from the Manager, Court Services dated October 14, 2020 was sent to the Clerks in Thorold, Wainfleet and West Lincoln asking that a representative be identified to sit on the Board in 2020 by December 11, 2020.

Respectfully submitted and signed by

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Miranda Vink  
Manager, Court Services