

**THE REGIONAL MUNICIPALITY OF NIAGARA  
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS  
OPEN SESSION**

**JBM 2-2020  
Thursday, August 13, 2020  
Video Conference**

Committee Members present via Video Conference: D. Gibbs (Niagara Region), E. Lustig (Niagara Falls), S. McWilliams (Grimsby), J. Pidgen (Lincoln), H. Salter (Board Vice-Chair, St. Catharines), J. Tosta (Welland)

Absent/Regrets: C. Lamour (N.O.T.L.)

Staff present via Video Conference: K. Lotimer, Legislative Coordinator, M. Van Dyke, Manager, Court Services. S. Mota, Program Financial Specialist

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**1. CALL TO ORDER**

H. Salter, Board Vice-Chair, called the meeting to order at 3:35 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

**4. DELEGATIONS**

There were no delegations.

**5. ITEMS FOR CONSIDERATION**

**5.1 JBM-C 3-2020**

Approval of Court Services 2019 Audited Schedule of Revenue, Expenses and Funds Available for Distribution

Moved by J. Tosta  
Seconded by D. Gibbs

That Report JBM-C 3-2020, dated August 13, 2020, respecting Approval of Court Services 2019 Audited Schedule of Revenue, Expenses and Funds Available for Distribution, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That approval of the final audited schedule of revenue, expenses and funds available for distribution for the year ended December 31, 2019 for The Regional Municipality of Niagara Court Services (“Court Services”) (Appendix 1), as issued to the Joint Board of Management via email on May 11, 2020, **BE CONFIRMED**; and
2. That this report **BE FORWARDED** to the Region’s Audit Committee and to The Ministry of the Attorney General as per the Memorandum of Understanding, for information as required.

**Carried**

5.2 JBM-C 6-2020

2021 Capital Budget - Court Scheduling Tool Modernization Project

Moved by D. Gibbs

Seconded by J. Tosta

That Report JBM-C 6-2020, dated August 13, 2020, respecting 2020 Capital Budget - Court Scheduling Tool Modernization Project, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Court Scheduling Tool Modernization Project **BE REFERRED** for consideration by the Joint Board of Management as part of the 2021 Capital Budget for Court Services with recommended funding from the 2021 Court Services Operating Budget.

**Carried**

6. **CONSENT ITEMS FOR INFORMATION**

Moved by J. Tosta

Seconded by J. Pidgen

That the following items **BE RECEIVED** for information:

JBM-C 4-2020

Initiation of 2018 Capital Project Funds for Court Administration Management System Replacement

JBM-C 5-2020

2nd Quarter Variance Analysis and Forecast to December 31, 2020

JBM-C 7-2020

Court Services COVID-19 Update

JBM 1-2020  
Joint Board of Management Committee - Niagara Courts Meeting Minutes -  
March 5, 2020

**Carried**

**7. OTHER BUSINESS**

There were no items of other business.

**8. NEXT MEETING**

The next meeting will be held on Thursday, November 5, 2020, at 3:30 p.m.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 3:55 p.m.

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Heather Salter  
Board Vice-Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk