
MEMORANDUM

JBM-C 16-2020

Subject: 2021 Court Services Budget – Revision to Report JBM-C 8-2020

Date: December 9, 2020

To: Joint Board of Management – Niagara Courts

From: Beth Brens, Manager of Program Financial Support

The purpose of this memorandum is to advise the Board of a typographical error that was made in relation to the first recommendation of the report on the Court Services 2021 budget (namely Report JBM-C 8-2020), that was approved by the Joint Board of Management – Niagara Courts, at the meeting held on November 17, 2020; and to request that the Board approve a revised recommendation to correct the error prior to the Court Services 2021 Budget report being presented to Regional Council for approval at the Budget Review Committee of the Whole being held on December 10, 2020, in compliance with the Niagara Region Courts Inter-Municipal Agreement.

The original recommendation in Report JBM-C 8-2020 had the Board approve the 2021 gross operating budget amount of \$7,109,749; however, this was not the gross operating budget amount but rather was the gross operating expenditures (did not include indirect allocations and it included the LAMs portion of the revenue distribution). The recommendation should correctly show the 2021 gross operating budget amount being \$7,564,399.

Aside from this typographical error in the recommendation, all other report content was accurate and does not require any changes. A copy of Table 1 from that report has been reproduced below for the Board's reference in this regard.

Table 1 – 2021 Court Services Gross & Net Revenue Budget

	Gross Expense	Gross Revenue	Net Revenue to be allocated	50% Allocation	\$ Change	% Change
2020 Budget	7,390,911	(8,859,747)	(1,468,836)	(734,418)		
2021 Base	7,400,143	(8,924,747)	(1,524,604)	(762,302)	(27,884)	3.8%
2021 Mitigations	(79,544)	-	(79,544)	(39,772)	(39,772)	5.3%
2021 One-time	150,000	-	150,000	75,000	75,000	-10.2%
Sub-total 2021 Base Services	7,470,599	(8,924,747)	(1,454,148)	(727,074)	7,344	-1.0%
2021 Capital financing	14,688	-	14,688	7,344	7,344	-1.0%
Sub-total 2021 Budget before COVID	7,485,287	(8,924,747)	(1,439,460)	(719,730)	14,688	-2.0%
2021 COVID	79,112	-	79,112	39,556	39,556	-5.4%
Total 2021 Budget	7,564,399	(8,924,747)	(1,360,348)	(680,174)	54,244	-7.4%

The error has been corrected in the 2021 Court Services report (CSD 80-2020 Courts Services – 2021 Budget) that is being submitted to Budget Review Committee of the Whole on December 10, 2020, to contain the following recommendation (as shown below):

1. That the 2021 Court Services gross operating budget of \$7,564,399 and net budgeted revenue of \$680,174 (decrease in revenue of \$54,244 or 7.4% over the 2020 operating budget) in accordance with the 2021 budget planning framework and as outlined in Appendix 1, **BE APPROVED**.

In order to ensure compliance with the Niagara Region Courts Inter-Municipal Agreement, it is requested that the Board approve the following revised recommendation as an amendment to the recommendation contained in JBM-C 8-2020:

1. That the 2021 Court Services gross operating budget of \$7,564,399 ~~\$7,409,749~~ and net budgeted revenue of \$680,174 (decrease in revenue of \$54,244 or 7.4% over the 2020 operating budget) in accordance with the 2021 budget planning framework and as outlined in Appendix 1 of Report JBM-C 8-2020, **BE APPROVED**.

Staff apologize for any confusion that this has caused.

Respectfully submitted and signed by

Beth Brens, CPA, CA
Manager of Program Financial Support