

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 11-2020  
Wednesday, December 9, 2020  
Council Chamber/Video Conference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair)

Committee Members Present via Video Conference: Bradley (Regional Chair), Butters, Campion, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby, Whalen (Committee Vice-Chair)

Staff Present in the Council Chamber: B. Brens, Manager, Program Financial Support, H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, S. Guglielmi, Technology Support Analyst, T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk, C. Ryall, Director, Transportation Services, M. Steele, Associate Director, Reporting & Analysis, R. Tripp, Acting Chief Administrative Officer

Staff Present via Video Conference: R. Fleming, Senior Tax & Revenue Analyst, D. Gibbs, Director, Legal & Court Services, K. Lotimer, Legislative Coordinator, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, M. Murphy, Associate Director, Budget Planning & Strategy, D. Pasto, Risk Management Program Manager, B. Ray, Associate Director, Facilities Projects, Assets & Energy Management, N. Wolfe, Director, Construction, Energy & Facilities Management, B. Zvaniga, Interim Commissioner, Public Works

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

3. **PRESENTATIONS**

There were no presentations.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

5.1 **CSD 49-2020**

Policy for Timing of Development Charge Calculation, Installment and Interest for the Purpose of section 26.1 and 26.2 of the Development Charges Act

Moved by Councillor Gale

Seconded by Councillor Fertich

That Report CSD 49-2020, dated December 9, 2020, respecting Policy for Timing of Development Charge Calculation, Installment and Interest for the Purpose of section 26.1 and 26.2 of the Development Charges Act, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Timing of Development Charge Calculation, Installment and Interest Policy for the Purposes of Sections 26.1 & 26.2 of the Development Charge Act as included as Appendix 1 of Report CSD 49-2020, **BE APPROVED**;
2. That a \$550 administration fee for payment defaults under section 26.1 of the Development Charges Act **BE APPROVED** for inclusion in the 2021 Fees and Charges By-law; and
3. That Report CSD 49-2020 **BE CIRCULATED** to the Local Area Municipalities including Area Treasurers, Planners, Chief Building Officials and Economic Development (Team Niagara) for information and action as required.

**Carried**

**Councillor Information Request(s):**

Provide information highlighting the impact that the changes to Bills 108 and 138 will have on development charges applied from January 1, 2020 to December 2020. Councillor Gale.

5.2 CSD 77-2020

Niagara Regional Police Services (NRPS) 1 District - Amending Agreement with Merit Contractors Niagara Ltd.

Moved by Councillor Edgar  
Seconded by Councillor Ip

That Report CSD 77-2020, dated December 9, 2020, respecting Niagara Regional Police Services (NRPS) 1 District - Amending Agreement with Merit Contractors Niagara Ltd., **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the original CCDC-2 Stipulated Price Contract of \$16,761,290 (including 13% HST) awarded to Merit Contractors Niagara Ltd. ("Merit") **BE INCREASED** by \$350,000 (including 13% HST), for a total revised Contract of \$17,111,290 (including 13% HST) for the construction of the Niagara Regional Police Service ("NRPS") facility in St. Catharines; and
2. That the Regional Chair and Regional Clerk **BE AUTHORIZED** to execute an amendment to the CCDC-2 Stipulated Price Contract between Niagara Region and Merit as proposed in Recommendation 1 above.

**Carried**

5.3 CSD 81-2020

Amending Agreement to the Niagara Region Inter-Municipal Agreement

Beth Brens, Manager, Program Financial Support, and Carolyn Ryall, Director, Transportation Services, provided information respecting Vision Zero Amendment to the Niagara Region Courts Inter-Municipal Agreement. Topics of the presentation included:

- Purpose
- Vision Zero Program
- Amendments to Niagara Region Courts Inter-Municipal Agreement (IMA)
- Financial Overview
- Timelines

Moved by Councillor Rigby  
Seconded by Councillor Diodati

That Report CSD 81-2020, dated December 9, 2020, respecting Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That an Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement in a form substantially as set out in Appendix A of Report CSD 81-2020, **BE APPROVED** for purposes of advancing the Vision Zero Program;
2. That the Director of Legal and Court Services **BE AUTHORIZED** to make such revisions to the Amending Agreement as may be deemed necessary and approved by the Acting Chief Administrative Officer in response to requests from the local area municipalities in order to finalize the Amending Agreement; provided that the apportionment of costs and revenue remains the same as provided in Appendix A of Report CSD 81-2020;
3. That the Regional Chair and Regional Clerk **BE AUTHORIZED** to execute the Amending Agreement to the Niagara Region Courts Inter-Municipal Agreement once finalized, subject to approval by all 12 local area municipalities; and
4. That Report CSD 81-2020 and the Amending Agreement, attached as Appendix A of Report CSD 81-2020, **BE CIRCULATED** to the 12 local area municipalities and that the 12 local area municipalities **BE REQUESTED** to review and approve the Amending Agreement at the earliest opportunity in order to advance the Vision Zero Program.

**Carried**

5.4 CSC-C 26-2020

Recommendations for Consideration from the T. Roy Adams Humanitarian Award Committee

Moved by Councillor Butters  
Seconded by Councillor Easton

That Correspondence Item CSC-C 26-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated December 9, 2020, respecting Recommendations for Consideration from the T. Roy Adams Humanitarian Award Committee, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the process for submitting nominations for the T. Roy Adams Humanitarian Award **BE AMENDED** to reflect the requirement that, starting in 2021, nominations be submitted yearly.

**Carried**

6. **CONSENT ITEMS FOR INFORMATION**

6.1 CSC-C 25-2020

COVID-19 Response and Business Continuity in Corporate Services

Moved by Councillor Campion  
Seconded by Councillor Heit

That Correspondence Item CSC-C 25-2020, being a memorandum from T. Harrison, Commissioner, Corporate Services/Treasurer, dated December 9, 2020, respecting COVID-19 Response and Business Continuity in Corporate Services, **BE RECEIVED** for information.

**Carried**

6.2 CSD 76-2020

Q3 2020 Financial Update

Melanie Steele, Associate Director, Reporting & Analysis, provided information respecting Q3 2020 Financial Update. Topics of the presentation included:

- Background
- Deliverables
- Q3 Operating Results - Levy & Rate
- 2020 COVID-19 Impact & Funding Scenarios
- Q3 Capital Results

Moved by Councillor Whalen  
Seconded by Councillor Redekop

That Report CSD 76-2020, dated December 9, 2020, respecting Q3 2020 Financial Update, **BE RECEIVED** for information.

**Carried**

6.3 CSD 74-2020  
Insurance Program Update for 2020-2021

Moved by Councillor Butters  
Seconded by Councillor Edgar

That Report CSD 74-2020, dated December 9, 2020, respecting Insurance Program Update for 2020-2021, **BE RECEIVED** for information.

**Carried**

7. **OTHER BUSINESS**

There were no items of other business.

8. **CLOSED SESSION**

Committee did not resolve into closed session.

9. **BUSINESS ARISING FROM CLOSED SESSION ITEMS**

9.1 Confidential CSD 78-2020

A Matter Regarding a Proposed Disposition of Lands by the Municipality - Smithville Road, West Lincoln

Moved by Councillor Gale  
Seconded by Councillor Rigby

That Confidential Report CSD 78-2020, dated December 9, 2020, respecting A Matter Respecting a Proposed Disposition of Lands by the Municipality – Smithville Road, West Lincoln, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**Carried**

10. **NEXT MEETING**

The next meeting will be held on Wednesday, January 13, 2021, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:18 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk