
MEMORANDUM

CSC-C 26-2020

Subject: Recommendation for Consideration from the T. Roy Adams Humanitarian Award Committee meeting held November 16, 2020

Date: December 9, 2020

To: Corporate Services Committee

From: Ann-Marie Norio, Regional Clerk

At its meeting held on November 16, 2020, the T. Roy Adams Humanitarian Award Committee passed the following motion for consideration by the Corporate Services Committee:

Minute Item 3.2

TRAHAC-C 2-2020

T. Roy Adams Humanitarian Award Nomination Process Change

That Report TRAHAC-C 2-2020, dated November 16, 2020, respecting T. Roy Adams Humanitarian Award Nomination Process Change, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the T. Roy Adams Humanitarian Award Committee **APPROVE**, that starting with the 2021 T. Roy Adams Humanitarian Award nominations, all nominations for consideration for the award are required to be submitted yearly.

Respectfully submitted and signed by,

Ann-Marie Norio
Regional Clerk

Subject: T. Roy Adams Humanitarian Award Nomination Process Change

Report to: T. Roy Adams Humanitarian Award Committee

Report date: Monday, November 16, 2020

Recommendations

1. That the T. Roy Adams Humanitarian Awards Committee **APPROVE**, that starting with the 2021 T. Roy Adams Humanitarian Award nominations, all nominations for consideration for the award are required to be submitted yearly.

Key Facts

- The purpose of this report is to seek Committee's approval to change the process for nominations for the T. Roy Adams Humanitarian Award.
- Previously, the Committee considered the three highest scoring runners up from each of the two previous years.
- Staff are suggesting a change be made to the process to ensure that all nominations are fair and equitable.

Financial Considerations

There are no financial considerations with respect to making a change to the nomination process.

Analysis

In 2003, Niagara Region initiated a memorial award in memory of the late Councillor T. Roy Adams to honour a resident of Niagara who exemplifies dedication to community service and volunteerism. At that time all submitted nomination applications were carried over each year. For 2010, the Committee changed the process to only carry over the nomination applications submitted for the current year and the four years previous for a total of five years of nominations.

In 2011, the nomination applications were only eligible to be carried over for three years instead of five. Since 2013, only the three highest runners up from each of the two previous years nomination applications are brought forward for scoring and consideration.

Staff are recommending that for the 2021 nomination application process and going forward, that any previous year nomination applications not be considered eligible. This change will ensure the integrity of the nomination application by ensuring that all applications are considered equally.

Carrying over nomination applications from year to year has some challenges. In some cases nominators request the ability to add additional information to the nomination application submission. If not all nominators are provided with the same opportunity to provide extra information it unfairly penalizes some applicants.

In addition, the carry over can be problematic as the nominee may no longer be doing the volunteer work or the nominator may no longer wish to continue to support the application.

It is felt that by having only current year submissions considered for the award will ensure that each application includes current and up to date information; enhancing the integrity of the award and simplifying how applications are scored. There will not be any limits as to how many times a person can be nominated for the award.

Alternatives Reviewed

Committee could decide to leave the nomination process as it currently stands with the three highest scoring runners up from the two previous years being carried forward.

Relationship to Council Strategic Priorities

The T. Roy Adams Humanitarian Award has been in existence since 2003 and does not fall within Council's Strategic Priorities.

Other Pertinent Reports

None.

Prepared and Recommended by:
Ann-Marie Norio
Regional Clerk

Submitted by:
Ron Tripp, P.Eng.
Acting Chief Administrative Officer

Appendices

None.

**THE REGIONAL MUNICIPALITY OF NIAGARA
T. ROY ADAMS HUMANITARIAN AWARD COMMITTEE
OPEN SESSION MINUTES**

**TRAHAC 1-2020
Monday, November 16, 2020
Meeting held by Video Conference**

Committee: Bradley (Regional Chair); Councillors Butters, Dart, Greenwood (Committee Chair), Rigby (Committee Chair); J. McKiernan; A.-M. Norio, Regional Clerk

Absent/Regrets: Councillor Nicholson

1. CALL TO ORDER

Committee Chair Greenwood called the meeting to order at 3:39 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. ITEMS FOR CONSIDERATION

There being no objections, Committee considered Correspondence Item TRAHAC-C 2-2020 at this time.

3.2 TRAHAC-C 2-2020

T. Roy Adams Humanitarian Award Nomination Process Change

Moved by Councillor Butters

Seconded by Councillor Rigby

That Report TRAHAC-C 2-2020, dated November 16, 2020, respecting T. Roy Adams Humanitarian Award Nomination Process Change, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the T. Roy Adams Humanitarian Award Committee **APPROVE**, that starting with the 2021 T. Roy Adams Humanitarian Award nominations, all nominations for consideration for the award are required to be submitted yearly.

Carried

6. **CLOSED SESSION**

Moved by Councillor Butters
Seconded by J. McKiernan

That this Committee **DO NOW MOVE** into Closed Session for the purposes of receiving information of a confidential nature respecting:

Personal Matters About Identifiable Individuals - Nominations for the 2020 T. Roy Adams Humanitarian of the Year Award

Carried

Committee resolved into closed session at 3:51 p.m.

7. **BUSINESS ARISING FROM CLOSED SESSION ITEMS**

Committee reconvened in open session at 4:16 p.m. with the following individuals in attendance:

Committee: Bradley (Regional Chair); Councillors Butters, Darte, Greenwood (Committee Chair), Rigby (Committee Chair); J. McKiernan; A.-M. Norio, Regional Clerk

Absent/Regrets: Councillor Nicholson

3. **ITEMS FOR CONSIDERATION**

3.1 **TRAHAC-C 1-2020**

Results of the 2020 T. Roy Adams Humanitarian Award Committee Nominations Evaluation Matrix

Moved by Councillor Rigby
Seconded by J. McKiernan

That Report TRAHAC-C 1-2020, dated November 16, 2020, respecting Results of the 2020 T. Roy Adams Humanitarian Award Committee Nominations Evaluation Matrix, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That, based on the results of the 2020 evaluation matrix contained in Confidential Appendix 1 to Report TRAHAC-C 1-2020, the selected recipient of the T. Roy Adams Humanitarian of Year Award for 2020, **BE APPROVED**.

Carried

4. **CONSENT ITEMS FOR INFORMATION**

There were no consent items for information.

5. **OTHER BUSINESS**

There were no items of other business.

8. **NEXT MEETING**

The next meeting will be held at the call of the Committee Chair.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:19 p.m.

Councillor Greenwood
Committee Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk