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**MEMORANDUM**

**AAC-C 1-2021**

**Subject: 2021 Accessibility Advisory Committee Meeting Dates**

**Date: January 19, 2021**

**To: Accessibility Advisory Committee**

**From: Steve Murphy, Accessibility Advisor**

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The following is a list of proposed dates in 2021 that have been identified to hold meetings of the Accessibility Advisory Committee:

**Tuesday, March 30, 2021**

**Tuesday, June 1, 2021**

**Tuesday, September 28, 2021**

**Tuesday, November 30, 2021**

A resolution of the Accessibility Advisory Committee is required to approve the meeting dates. Suggested wording is as follows:

That the Accessibility Advisory Committee meetings, **BE HELD** on Tuesdays at 1:30 p.m. on the following dates in 2021:

March 30, June 1, September 28, and November 30, 2021.

Respectfully submitted and signed by

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Steve Murphy  
Accessibility Advisor