
MEMORANDUM

BRC-C 5-2021

Subject: Councillor Information Request - 2021 Fees and Charges By-law

Date: Thursday, January 21, 2021

To: Budget Review Committee of the Whole

From: Erin Amirault, Associate Director, Finance Operations and Systems

The purpose of this memo is to respond to a request for information at the January 14, 2021 Budget Review Committee of the Whole regarding additional details on several fees listed in the proposed 2021 fees and charges schedule (attached as Appendix 1 to CSD 7-2021).

Staff committed to submitting additional analysis for all new fees in the schedule (those indicated by green highlight). Questions from Councillors Huson, Redekop, and Heit related to several new fees and, as such, Appendix 1 of this memo addresses responses to those questions. The appendix consists of the originally submitted proposed schedule with two columns added: commentary (column J) and analysis of fee (column K). These two additional columns have been populated for all new (green highlighted) fees and charges.

Councillor Villella also inquired about the price increases for PH-14 Plan B and PH-15 Depo-Provera.

Upon further review, when confirming the 2021 fee for PH-14 Plan B, staff inadvertently reversed the prices for Plan B and Ella (the products are similar in nature, but have different pricing). PH-14 Plan B should be \$10.00 (not \$17.00), which is no change from the 2020 fee schedule. The Region's Sexual Health Clinics also offer Ella at a fee of \$17.00 based on direct supplier cost and this item was missed in Appendix 1 to CSD 7-2021. The fee schedule in Appendix 1 has been updated to correct the price of PH-14 Plan B to \$10.00, and to add a new fee PH-20 Ella for \$17.00.

The Region's cost for PH-15 Depo-Provera increased from \$18.00 to \$30.00. When the price increased, staff looked for alternate suppliers but there were none. A phased increase was considered but staff ultimately decided to go with a one-time increase and affected clients were given several months' notice in advance of the change.

Respectfully submitted and signed by

Erin Amirault, MBA
Associate Director, Finance Operations and Systems

Appendix 1 2021 Fees and Charges Schedule – Including New Fee Analysis