

**THE REGIONAL MUNICIPALITY OF NIAGARA  
PUBLIC WORKS COMMITTEE  
MINUTES**

**PWC 1-2021  
Tuesday, January 12, 2021  
Council Chamber / Video Conference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members   Rigby (Committee Chair)  
Present in the Council  
Chamber:

Committee Members   Bradley (Regional Chair), Chiocchio, Diodati, Disero, Edgar  
Present via Video     (Committee Vice-Chair), Fertich, Foster, Gale, Heit, Insinna, Ip,  
Conference:             Junkin, Nicholson, Sendzik, Steele, Ugulini, Witteveen, Zalepa

Other Councillors     Darte  
Present via Video  
Conference:

Staff Present in the     M. Elia, Technology Support Analyst, A.-M. Norio, Regional  
Council Chamber:       Clerk, R. Tripp, Acting Chief Administrative Officer, B. Zvaniga,  
Interim Commissioner, Public Works

Staff Present via       T. Byrne, Procurement Manager, T. Cimino, Associate Director,  
Video Conference:     Water/Wastewater Engineering, M. Evely, Legislative  
Coordinator, S. Fraser, GO Implementation, Transportation  
Lead, D. Gibbs, Director, Legal & Court Services, C. Habermehl,  
Director, Waste Management Services, B. Menage, Director,  
Procurement & Strategic Acquisition, E. Prpic, Associate  
Director, Disposal Operations & Engineering, M. Robinson,  
Director, GO Implementation Office, C. Ryall, Director,  
Transportation Services, R. Salewytsch, Program Manager,  
Transit Services, C. Selig, GO Implementation, Project Planning  
Lead, J. Tonellato, Director, Water & Wastewater Services, S.  
Wood, Legal Counsel

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**1.     CALL TO ORDER**

Ann-Marie Norio, Regional Clerk, called the meeting to order at 9:31 a.m.

**2.     DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

3. **SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**

3.1 **Call for Nominations for Committee Chair**

Ann-Marie Norio, Regional Clerk, called for nominations for the position of Chair of the Public Works Committee for a two-year term (2021-2022).

Moved by Councillor Edgar  
Seconded by Councillor Fertich

That Councillor Rigby **BE NOMINATED** as Chair of the Public Works Committee for a two-year term (2021-2022).

3.2 **Motion to Close Nominations for Committee Chair**

The Regional Clerk called a second and third time for nominations for the position of Chair of the Public Works Committee. There being no further nominations it was:

Moved by Councillor Steele  
Seconded by Councillor Ugulini

That nominations for the position of Chair of the Public Works Committee for a two-year term (2021-2022), **BE CLOSED**.

**Carried**

3.3 **Voting for the Position of Committee Chair**

There being only one nominee for the position of Committee Chair, Ann-Marie Norio, Regional Clerk, announced that Councillor Rigby would be the Chair of the Public Works Committee for a two-year term (2021-2022).

At this point in the meeting, Councillor Rigby assumed the chair.

3.4 **Call for Nominations for Committee Vice-Chair**

Committee Chair Rigby called for nominations for the position of Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

Moved by Councillor Foster  
Seconded by Councillor Junkin

That Councillor Edgar **BE NOMINATED** as Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

Councillor Edgar declined the nomination.

Moved by Councillor Foster  
Seconded by Councillor Witteveen

That Councillor Fertich **BE NOMINATED** as Vice-Chair of the Public Works Committee for a two-year term (2021-2022).

3.5 Motion to Close Nominations for Committee Vice-Chair

Committee Chair Rigby called a second and third time for nominations for the position of Vice-Chair of the Public Works Committee. There being no further nominations it was:

Moved by Councillor Nicholson  
Seconded by Councillor Steele

That nominations for the position of Vice-Chair of the Public Works Committee for a two-year term (2021-2022), **BE CLOSED**.

**Carried**

3.6 Voting for the Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, Committee Chair Rigby announced that Councillor Fertich would be the Public Works Committee Vice-Chair for a two-year term (2021-2022).

4. **PRESENTATIONS**

4.1 BOX IT. BIN IT. SORT IT. - Campaign Overview

John Armstrong, President, Armstrong Strategy Group, Samantha Jorritsma, Digital Paid Media Coordinator, Loud and Clear, and Stan DiFruscio, Partner, Loud and Clear, provided information respecting Box it. Bin it. Sort it. - Campaign Overview. Topics of the presentation included:

- Slogan - Key Messages
- Roll-out
  - Promotional Materials
  - Designated Business Area (DBA) Guide Distribution
  - Media Engagement
- Metrics
  - Visualizing Year-Over-Year Weekly Tonnage
  - Call Volume Analysis
  - Web Traffic
  - Mobile App Engagement
  - Advertising Engagement
- Recommendations

**Councillor Information Request(s):**

Consider conducting a survey for resident satisfaction on the new campaign. Councillor Nicholson.

Consider focused campaigns for illegal dumping hot spots. Councillor Foster.

Provide information respecting sites frequently used for illegal dumping throughout the region. Councillor Foster.

Connect with staff at the City of Niagara Falls and City of St. Catharines respecting Regional support for illegal dumping incidents in their respective municipality. Councillors Diodati and Sendzik.

**5. DELEGATIONS**

There were no delegations.

**6. ITEMS FOR CONSIDERATION**

**6.1 PW 3-2021**

Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000

Moved by Councillor Insinna  
Seconded by Councillor Steele

That Report PW 3-2021, dated January 12, 2021, respecting Approval of Various Public Works Sole/Single Source New Purchase Orders Requests and Purchase Change Order Requests Exceeding \$100,000, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the Sole/Single Source New Purchase Order Requests and Purchase Change Order Requests identified in Appendix 1 to Report PW 3-2021 **BE APPROVED**.

**Carried**

**Councillor Information Request(s):**

Provide information respecting Regional archeological assessment procedures. Councillor Gale.

**7. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Insinna  
Seconded by Councillor Zalepa

That the following items **BE RECEIVED** for information:

PWC-C 1-2021

COVID-19 Response and Business Continuity in Public Works

PWC-C 2-2021

Update on Walker Environmental Group's Residential Waste & Recycling Drop-off Depot and Composting Facility Operation

PW 1-2021

Niagara Regional Transit (NRT) OnDemand Contract Renewal

**Carried**

**Councillor Information Request(s):**

Provide information to the Waste Management Planning Steering Committee respecting the Waste Management Strategy RFP (PWC-C 2-2021). Councillor Zalepa.

**8. OTHER BUSINESS**

**8.1 Purchasing of Turbo Blowers**

Moved by Councillor Gale  
Seconded by Councillor Fertich

1. That APG Neuros **BE PERMITTED** to appear at the Regional Council meeting being held on January 21, 2021;
2. That a Value for Money Audit **BE CONDUCTED** into the process of purchasing turbo blowers, including communications between staff members and the manufacturers and/or suppliers, and the associated decision making process;
3. That this information **BE PROVIDED** to the Public Works Committee.

Moved by Councillor Zalepa  
Seconded by Councillor Foster

That the motion respecting the purchasing of turbo blowers **BE REFERRED** to staff for a report providing information on this matter.

Recorded Vote:

Yes (11): Bradley, Disero, Edgar, Foster, Heit, Insinna, Junkin, Steele, Ugulini, Witteveen, Zalepa.

No (7): Chiocchio, Diodati, Fertich, Gale, Ip, Nicholson, Sendzik.

**Carried**

**Councillor Information Request(s):**

Provide the minutes of the Product Review Committee for Water and Wastewater where the subject of turbo blowers was discussed to the Public Works Committee. Councillor Gale.

8.2 Water System Valves

Councillor Gale raised concerns respecting the sole sourcing of water valves and requested staff provide information on this matter.

8.3 Intersection at Regional Road 3 (Main Street West) and Elm Street, City of Port Colborne

Councillor Steele raised concerns regarding the intersection of Regional Road 3 (Main Street West) and Elm Street and the apartment building at this location due to recent motor vehicle accidents. Carolyn Ryall, Director, Transportation Services, advised committee members that staff are following up with Niagara Regional Police Services and will undertake a review of the intersection.

8.4 Sewage Pumping Station in Town of Grimsby

Councillor Fertich expressed concerns regarding residents complaining about odour from the Robinson Street Sewage Pumping Station in the Town of Grimsby. Bruce Zvaniga, Interim Commissioner, Public Works, advised that staff would investigate the matter.

8.5 Illegal Dumping in Niagara Region

Councillor Insinna requested information respecting the investigation of illegal dumping incidents, including staff time and outcomes. Bruce Zvaniga, Interim Commissioner, Public Works, advised that staff would provide a report at a future Public Works Committee meeting.

9. **CLOSED SESSION**

Committee did not resolve into closed session.

**10. BUSINESS ARISING FROM CLOSED SESSION ITEMS**

**10.1 Confidential PW 2-2021**

A Matter of A Proposed or Pending Acquisition or Disposition of Land by the Municipality and a Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried on or to be Carried on by or on Behalf of the Municipality - Update on Niagara's GO Station Development Strategy

Moved by Councillor Insinna  
Seconded by Councillor Edgar

That Confidential Report PW 2-2021, dated January 12, 2021, respecting A Matter Of A Proposed Or Pending Acquisition Or Disposition Of Land By The Municipality And A Position, Plan, Procedure, Criteria Or Instruction To Be Applied To Any Negotiations Carried On Or To Be Carried On By Or On Behalf Of The Municipality - Update on Niagara's GO Station Development Strategy, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**Carried**

**11. NEXT MEETING**

The next meeting will be held on Tuesday, February 16 at 9:30 a.m.

**12. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:39 a.m.

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Councillor Rigby  
Committee Chair

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Mark Evely  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk