
MEMORANDUM

PWC-C 8-2021

Subject: Public Works Single Source Purchases over \$100,000 - Exceptions

Date: March 9, 2021

To: Public Works Committee

From: Bruce Zvaniga, P.Eng., Commissioner of Public Works (Interim)

Per Council direction on September 17, 2020, this memo has been prepared to inform Public Works Committee of Single Source procurements greater than \$100,000 processed under one of the following exceptions.

Sole Source, specifically Section 18 (a) (iii): “there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier”; and/or

Special Circumstances, specifically Section 17 and Procurement By-law definition clause (ii): “An event that, unless immediately addressed, is likely to cause significant loss or damage to property”; and/or

Negotiation, specifically Section 19 (a) (iii) and (vi) respectively: “(iii) a Sole Source is being recommended”; and “(vi) the extension of an existing Contract would be more effective”

Appendix 1 provides detail of purchases made from August 1, 2020 to January 31, 2021.

Respectfully submitted and signed by

Bruce Zvaniga, P.Eng.
Commissioner of Public Works (Interim)