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## MEMORANDUM

## **RDCPTF-C 1-2021**

Subject: Regional Development Charges Policy Task Force Terms of Reference

Date: March 25, 2021

**To: Regional Development Charges Policy Task Force** 

From: Rob Fleming, Senior Tax & Revenue Analyst

For information, attached as Appendix 1 is the Regional Development Charges Policy Task Force Terms of Reference. The terms of reference were updated June 2018.

Respectfully submitted and signed by

Rob Fleming, MBA Senior Tax & Revenue Analyst