

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 3-2021  
Wednesday, March 10, 2021  
Council Chamber/Video Conference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the  
Council Chamber: Foster (Committee Chair)

Committee Members Present via Video  
Conference: Bradley (Regional Chair), Butters, Campion, Diodati, Easton,  
Edgar, Gale, Heit, Ip, Redekop, Rigby, Whalen (Committee  
Vice-Chair)

Absent/Regrets: Fertich

Staff Present in the  
Council Chamber: H. Chamberlain, Director, Financial Management &  
Planning/Deputy Treasurer, L. Glynn, Technology Support  
Analyst, T. Harrison, Commissioner/Treasurer, Corporate  
Services, A.-M. Norio, Regional Clerk, M. Steele, Associate  
Director, Reporting & Analysis, R. Tripp, Acting Chief  
Administrative Officer

Staff Present via  
Video Conference: D. Gibbs, Director, Legal & Court Services, A. Jugley,  
Commissioner, Community Services, K. Lotimer, Legislative  
Coordinator, B. Menage, Director, Procurement & Strategic  
Acquisitions, D. Pasto, Risk Management Program Manager, D.  
Woiceshyn, Chief Executive Officer, Niagara Regional Housing,  
B. Zvaniga, Interim Commissioner, Public Works

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

5.1 **CSD 17-2021**

2020 Year-End Results and Transfer Report

Melanie Steele, Associate Director, Reporting & Analysis, provided information respecting Q4 2020 Financial Update. Topics of the presentation included:

- Background
- Deliverables
- Q4 Operating Results - Levy & Rate
- Year-end Transfers
- Reserve Balances
- Q4 Capital Results

Moved by Councillor Edgar

Seconded by Councillor Easton

That Report CSD 17-2021, dated March 10, 2021, respecting 2020 Year-End Results and Transfer Report, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the unaudited summarized financial results of the Niagara Region as detailed in Appendix 1 of Report CSD 17-2021, **BE RECEIVED**;
2. That the 2020 year-end operating surplus for levy-supported programs including agencies, boards and commissions of \$37,306 thousand **BE TRANSFERRED** as follows:
  - \$69 thousand **BE TRANSFERRED** from the Accumulated Sick Leave Reserve as per NRPS recommendation to their Board in Appendix 8;
  - \$2 thousand **BE TRANSFERRED** from the Ontario Police Video Training Alliance (OPTVA) Reserve as per NRPS recommendation to their Board in Appendix 8;
  - \$6,600 thousand **BE TRANSFERRED** to the Hospital Contribution Reserve (to be formally established in CSD 19-2021) to fund the committed contribution to the new West Lincoln Hospital;

- \$230 thousand related to the Niagara Foreign Trade Zone (NFTZ) and Foreign Direct Investment activities **BE TRANSFERRED** to the Taxpayer Relief Reserve to fund the 2021 NFTZ and investment attraction activities in collaboration with Team Niagara;
  - \$30,547 thousand **BE TRANSFERRED** to the Taxpayer Relief Reserve;
3. That the 2020 year-end operating surplus for rate-supported programs of \$4,222 thousand **BE TRANSFERRED** to reserves as follows:
- \$1,493 thousand **BE TRANSFERRED** to the Waste Management Stabilization Reserve;
  - \$1,863 thousand **BE TRANSFERRED** to the Wastewater Stabilization Reserve;
  - \$500 thousand **BE TRANSFERRED** to the Water Capital Reserve;
  - \$366 thousand **BE TRANSFERRED** to the Water Stabilization Reserve;
4. That encumbrances of \$16,275 thousand (Appendix 2 of Report CSD 17-2021) **BE RECEIVED** for information and that the deferral of these expenditures be included in the 2021 operating budget; and
5. That the transfers of \$10,394 thousand from the capital variance projects to Capital Reserves **BE RECEIVED** for information.

**Carried**

**Councillor Information Request(s):**

Provide a list of positions that remained vacant throughout 2020 and the impact of these vacant positions on the 2020 budget. Councillor Redekop.

Provide information respecting the correlation between the Niagara Regional Police Services (NRPS) Casino Unit loss of revenue and NRPS staff funding and the status of NRPS project hiring from 2020/2021 and the budget impact. Councillor Redekop.

**6. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Diodati  
Seconded by Councillor Campion

That the following items **BE RECEIVED** for information:

CSC-C 10-2021  
COVID-19 Response and Business Continuity in Corporate Services

CSD 14-2021  
Motion by the Municipality of Charlton and Dack respecting the Cost of Municipal Insurance

CSD 20-2021  
Review of Niagara Region Financial Condition

CSC-C 8-2021  
Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2020

**Carried**

**7. OTHER BUSINESS**

There were no items of other business.

**8. NEXT MEETING**

The next meeting will be held on Wednesday, April 14, 2021, at 9:30 a.m.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:10 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk