

**Schedule “B” Procurement By-Law The Regional Municipality of Niagara Purchasing and Execution Authority**

<b>Method of Purchasing</b>	<b>Dollar Value</b>	<b>Purchasing Authority*</b>	<b>Document Execution Authority</b>	<b>Payment Release Authority</b>
Special Circumstance, Single Source and Negotiation	> \$10,000 to \$25,000	Department Director	Department Director	Department Director
	> \$25,000 to \$100,000	Department Director and the Manager of Procurement and Department Commissioner	Department Commissioner	Department Manager
	> \$100,000 to \$250,000	Department Director and the Manager of Procurement and Department Commissioner	Department Commissioner and Commissioner of Enterprise Resource Management Services/Treasurer	Department Manager
	>\$250,000 to \$1,000,000	Department Commissioner and the Director of Procurement and Strategic Acquisitions and Commissioner of Enterprise Resource Management Services/Treasurer	Department Commissioner and CAO	Department Director
	>\$1,000,000	Council	Regional Clerk and Regional Chair	Department Commissioner

\* “Purchasing Authority” means those positions listed, and includes any position which is higher in the Corporation’s reporting structure.