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## **MEMORANDUM**

**AC-C 6-2019**

**Subject: Audit Plan Progress Update Dashboard**

**Date: February 4, 2019**

**To: Audit Committee**

**From: Maciej Jurczyk, Director, Internal Controls & Organization Performance**

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On a quarterly basis, Internal Controls & Organization Performance submits a performance dashboard to the Audit Committee. The objective is to demonstrate the progress on the Annual Audit Plan and provide other key performance indicators in a one-page summary. The dashboard is available as appendix 1 to AC-C 6-2019.

Internal Controls & Organization Performance staff is requesting to carry-forward two audit projects not completed from 2018 to the 2019 Audit Plan (see AC-C 5-2019). Unexpected employee turnover in 2018 is the principal root cause for this request.

Respectfully submitted and signed by,

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Maciej Jurczyk, CPA, CMA, CIA, CRMA  
Director  
Internal Controls & Organization Performance