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**Subject:** 2022 Legislative Schedule of Regular Meetings

**Report to:** Corporate Services

**Report date:** Wednesday, September 15, 2021

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## **Recommendations**

1. That the 2022 Legislative Schedule of Regular Meetings (attached as Appendix 1 to Report CLK 9-2021) **BE APPROVED.**

## **Key Facts**

- The legislative schedule for the following calendar year is typically adopted in the later months of the previous year.
- The proposed schedule continues the cycle of monthly meetings for both Council and Standing Committees that was the preference of Council and staff when the 2021 calendar was adopted.
- Section 5.1 of the Region's Procedural By-law provides that "All meetings of Council and Committee of the Whole shall be held...according to the schedule to be set annually and approved by Council or at such other time or place as may be designated by Council from time to time."
- Section 5.2 of the Region's Procedural By-law provides that "Regular meetings of Council shall be held on a Thursday, commencing at 6:30 p.m. in Open Session or at such other time as may be designated by the Regional Chair from time to time."
- Section 22.2 of the Region's Procedural By-law provides that "Standing Committees shall meet on days and times according to the schedule set annually and approved by Council."
- The draft 2022 Legislative Schedule of Regular Meetings has been approved by the Corporate Leadership Team.

## **Financial Considerations**

There are no financial considerations associated with the adoption of the recommendation contained in this report.

## **Analysis**

Staff has prepared a draft 2022 Legislative Meeting Schedule for Council's consideration (attached as Appendix 1 to Report CLK 9-2021). The schedule was prepared in accordance with the Region's Procedural By-law. In 2018, Council approved moving to the established monthly cycle of Council and Standing Committee meetings. As 2022 is an election year (Election Day - October 24, 2022), Standing Committee meetings scheduled in October, November and December, as well as the Council meeting normally held in October, have been removed from the schedule as has been past practice during election years.

The proposed meeting schedule results in 18 days of Standing Committee meetings, 11 Regional Council Meetings, 5 Committee of the Whole meetings and 1 Budget Review Committee of the Whole meeting. Additional Budget Review Committee of the Whole meeting dates will be approved by Regional Council at its meeting to be held on December 8, 2022.

The schedule includes the date of the 2022 Federation of Canadian Municipalities (FCM) conference, being held from June 2 to 5, in Regina, Saskatchewan, and the 2022 Association of Municipalities of Ontario (AMO) conference, being held from August 14 to 17, in Ottawa, Ontario.

## **Alternatives Reviewed**

Standing Committee and Council meetings have been scheduled on a monthly cycle during this term of Regional Council. Council could consider other options with respect to times, dates or frequency of meetings. Staff recommend continuing with the monthly cycle as it provides additional time between meetings to prepare the necessary documents and reports for Council consideration.

## **Relationship to Council Strategic Priorities**

The Legislative Schedule of Meetings supports Council's strategic priority of commitment to high quality, efficient, fiscally sustainable and coordinated core services by providing a meeting schedule that supports and fosters the efficiency of the decision-making process.

## **Other Pertinent Reports**

None.

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## **Appendices**

Appendix 1            2022 Legislative Meeting Schedule