
Subject: 2022 Legislative Schedule of Regular Meetings

Report to: Corporate Services

Report date: Wednesday, September 15, 2021

Recommendations

1. That the 2022 Legislative Schedule of Regular Meetings (attached as Appendix 1 to Report CLK 9-2021) **BE APPROVED.**

Key Facts

- The legislative schedule for the following calendar year is typically adopted in the later months of the previous year.
- The proposed schedule continues the cycle of monthly meetings for both Council and Standing Committees that was the preference of Council and staff when the 2021 calendar was adopted.
- Section 5.1 of the Region's Procedural By-law provides that "All meetings of Council and Committee of the Whole shall be held...according to the schedule to be set annually and approved by Council or at such other time or place as may be designated by Council from time to time."
- Section 5.2 of the Region's Procedural By-law provides that "Regular meetings of Council shall be held on a Thursday, commencing at 6:30 p.m. in Open Session or at such other time as may be designated by the Regional Chair from time to time."
- Section 22.2 of the Region's Procedural By-law provides that "Standing Committees shall meet on days and times according to the schedule set annually and approved by Council."
- The draft 2022 Legislative Schedule of Regular Meetings has been approved by the Corporate Leadership Team.

Financial Considerations

There are no financial considerations associated with the adoption of the recommendation contained in this report.

Analysis

Staff has prepared a draft 2022 Legislative Meeting Schedule for Council's consideration (attached as Appendix 1 to Report CLK 9-2021). The schedule was prepared in accordance with the Region's Procedural By-law. In 2018, Council approved moving to the established monthly cycle of Council and Standing Committee meetings. As 2022 is an election year (Election Day - October 24, 2022), Standing Committee meetings scheduled in October, November and December, as well as the Council meeting normally held in October, have been removed from the schedule as has been past practice during election years.

The proposed meeting schedule results in 18 days of Standing Committee meetings, 11 Regional Council Meetings, 5 Committee of the Whole meetings and 1 Budget Review Committee of the Whole meeting. Additional Budget Review Committee of the Whole meeting dates will be approved by Regional Council at its meeting to be held on December 8, 2022.

The schedule includes the date of the 2022 Federation of Canadian Municipalities (FCM) conference, being held from June 2 to 5, in Regina, Saskatchewan, and the 2022 Association of Municipalities of Ontario (AMO) conference, being held from August 14 to 17, in Ottawa, Ontario.

Alternatives Reviewed

Standing Committee and Council meetings have been scheduled on a monthly cycle during this term of Regional Council. Council could consider other options with respect to times, dates or frequency of meetings. Staff recommend continuing with the monthly cycle as it provides additional time between meetings to prepare the necessary documents and reports for Council consideration.

Relationship to Council Strategic Priorities

The Legislative Schedule of Meetings supports Council's strategic priority of commitment to high quality, efficient, fiscally sustainable and coordinated core services by providing a meeting schedule that supports and fosters the efficiency of the decision-making process.

Other Pertinent Reports

None.

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Regional Clerk
Administration

Submitted by:
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Acting Chief Administrative Officer

Appendices

Appendix 1 2022 Legislative Meeting Schedule

2022 LEGISLATIVE SCHEDULE OF REGULAR MEETINGS - DRAFT

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
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27	28					

MARCH						
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APRIL						
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MAY						
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29	30	31				

JUNE						
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19	20	21	22	**23	24	25
26	27	28	29	30		

**BRCOTW prior to Council

JULY						
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31						

AUGUST						
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SEPTEMBER						
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OCTOBER						
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30	31					

NOVEMBER						
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DECEMBER						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Council
- Committee Week
- Committee of the Whole
- Stat Holiday
- March Break
- Regional Chair's Golf Tournament

- Nomination Day - First day nominations may be filed
- Nominations Close - deadline to file nominations 2 p.m.
- Election Day Monday, October 24, 2022
- Inaugural Meeting of Regional Council

<i>AMO - August 14 - 17, 2022 - Ottawa</i>	<i>FCM Conference - June 2 - 5, 2022 Regina, SK</i>
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Meeting Times

- Council**
- Committee of the Whole, Budget Review Committee of the Whole**
- Public Works Committee**
- Public Health and Social Services Committee**
- Corporate Services Committee**
- Planning & Economic Development Committee**

- Thursdays at 6:30 p.m.
- Thursdays at 6:30 p.m.
- Tuesdays at 9:30 a.m.
- Tuesdays at 1:00 p.m.
- Wednesdays at 9:30 a.m.
- Wednesdays at 1:00 p.m.