
Subject: 2019 Fees and Charges By-law

Report to: Budget Review Committee of the Whole

Report date: Thursday, February 14, 2019

Recommendations

1. That the 2019 fees and charges schedule, effective April 1, 2019, and attached in this report as Appendix A, **BE APPROVED**; and,
2. That the necessary by-law **BE PREPARED** and **PRESENTED** to Council for Consideration.

Key Facts

- The Purpose of this report is to seek Council's approval for the 2019 Fees and Charges By-law.
- Fees and charges provide funding for the operation of some programs and services across the Region's departments, Boards and Agencies. Fees and charges provide annual revenue to the general levy budget of \$16 million (4.6% of the general levy) and \$5.1 million to the rate operating budget (3.5% of the rate requisitions). User fee revenues are estimated to increase by \$1.1 million in the 2019 budget (excluding NRPS).
- The 2019 fees and charges schedule includes new fees as well as modifications to existing user fees to reflect historic inflationary pressures and enhanced services. User fees should be set to recover the full cost of the service to the extent that there is no conflict with other policy objectives and the service benefits the user directly rather than the community as a whole.
- See Appendix A for the complete schedule of fees and charges. The schedule does not include fees and charges related to the Niagara Regional Police Services (NRPS). The most updated fees and charges by-law for NRPS is 371-2017.

Financial Considerations

The Niagara Region delivers a wide range of programs and services that rely on the \$21.1 million generated through user fees and charges rather than being supported by the general levy or the rate requisition. The proposed fees and charges were developed after consultation with Regional departments and are estimated to increase revenues by \$0.27 million annually plus an additional \$0.16 million resulting from increased demand. The revenue associated with the delivery of new services is estimated at \$0.7M and will offset \$0.65 in operating expenses. The total net increase

in user fee and charges revenue is estimated at \$0.5M and will reduce the burden to the general taxpayer by offsetting the levy budget by \$0.25 million and the rate budget by \$0.25 million.

The fundamental principle behind user fees and cost recovery price setting is that those who actually consume and benefit from the good/service pay for it and those who do not use the good/service or receive any benefit from it should not be obligated to pay for it. A key element is that the benefit of the service is to the individual, not the general taxpayer. The main economic reason why user charges should be levied on the direct recipient of benefits is that this improves the efficiency of the government in allocating resources in a way which creates the largest bundle of possible services demanded by the public.

The Region's fees and charges are monitored on a regular basis to assess potential changes as a result of known and anticipated service changes, program or service cost changes and legislative changes. Financial review related to volume, revenue and cost of service are conducted annually to ensure that services which can be fully recoverable by the user do not unnecessarily burden the general tax payer. During the 2018 review further analysis was conducted to address Council's initiative regarding revenue generation at the Niagara Region.

Historically the majority of the fees and charges had remained constant since 2012 or were adjusted in alignment with community partners. In 2018 many of the fees and charges which had remained constant since 2012 were adjusted for the prior 6 year approved budget increases of 9.78%, this adjustment was below annual inflation of 11% over the same time period. User fees for NRT have not changed since inception in 2011; however there are no proposed fee changes in 2019 due to broader governance discussions happening on inter-municipal transit that could lead to fee changes in future. The 2019 fees and charges schedule is attached (Appendix A) and identifies the fees and charges where HST is applicable.

Analysis

Proposed changes are as follows:

Community Services

- Increase of 1% in Deer Park Assisted Living changing the monthly rate from \$1,910.55 – 2,435.15 to \$1,929.66 – 2,459.50.

Enterprise Resource Management Services

- Inclusion of a new \$225.00 hourly rate, to be applied where applicable, to the administration and preparation of agreements (agreements such as development charge, servicing site plan, engineering or other development control, waterline, easement, encroachment and other miscellaneous agreements).

Corporate Services

- Transferred from NRPS, the 2018 business licensing fee schedule removed the portion of the fee associated with the criminal reference check and then increased remaining fee by 1.5% - 2.0% to align with guidance.
 - Auto wrecking ranging from \$204 - \$357 increased to \$207 - \$362
 - Caleche Driver and Owners ranging from \$20 - \$357 increased to \$20 - \$362
 - Para Transit Owners ranging from \$66 - \$1,275 increased to \$66 - \$1,294
 - Salvage Yard ranging from \$204 - \$357 increased to \$207 - \$362
 - Second Hand Store ranging from \$153 - \$230 increased to \$155 - \$233
 - Shuttle Divers and Owners ranging from \$20- increased to \$20 to \$1,294
 - Sightseeing Drivers and Owners ranging from \$20 - \$1,275 increased to \$20 - \$1,294
 - Speciality Drivers and Owners ranging from \$20 - \$1,275 increased to \$20 - \$1,294
 - Taxi Drivers and Owners ranging from \$20 - \$1,377 increased to \$20 - \$1,397
 - Tow Truck Drivers and Owners ranging from \$20 - \$1,275 increased to \$20 - \$1,294
 - TNC Drivers and Owners ranging from \$15.00 - \$50,000 increased to \$15.25 - \$50,750
 - Adult Entertainment Drivers and Owners ranging from \$25 - \$2,500 increased to \$25 - \$2,537

Public Health

- Majority of services under Public Health are regulated by the Province of Ontario and fees are set in accordance with the Ministry of Health regulations. Where services are under Regional policy, cost of service adjustments were based on full cost recovery.
 - New Hepatitis B (adult) vaccine of \$30.00.
 - New Hepatitis A (children) vaccine of \$30.00.
 - Increased food handler exam and manual fees from \$10.00 - \$20.00 to \$20.00-\$25.00
 - Increased real estate file search for fixed premises from \$141.25 to \$150.00

Public Works

- Inclusion of a new \$225.00 hourly rate, to be applied where applicable, to the administration and preparation of agreements (agreements such as development charge, servicing site plan, engineering or other development control, waterline, easement, encroachment and other miscellaneous agreements).
- Increased Residential and Commercial tipping fee rate for tonnage > 60 kg and disposal of contaminated organics or recycling material from \$100.00 to \$115.00 per tonne.
- Adjustment to permit for Tourism Bus Operators requiring annual road permits pertaining to over-height dimension only. The vehicle permit issuance fee of \$50 per vehicle is an annual fee based on the cost of issuance therefore that will not be prorated for any reason unless terminated by the Region.
- Construction Encroachment applications were reduced from three fee categories (no roadway cut, </>20m roadway cut) down to two fee categories (no pavement cut fee \$275.00 and with pavement cut fee \$550.00). Fees are payable prior to construction.
 - Inclusion of Construction Encroachment application obtained after construction begins ranging from \$550.00 to \$2,100.00
- Inclusion of Construction Encroachment (within Development Planning Agreements)
 - If pavement is less than 5 years old 100% of estimated cost of repair. Fee is refundable only if pavement reinstatement is done to Region's standards and passes inspection.
 - If pavement is more than 5 years old 15% of estimated value of project. Fee is refundable only if pavement reinstatement is done to Region's standards and passes inspection.
- Inclusion of Lane Occupancy permits where lane occupancy is required without construction being done on the roadway. The fee is set at \$250.00 per lane per day.
- Community events fee ranging from \$11.00 to \$55.00 plus applicable operations costs payable by the event organizer.

Planning & Development

- Inclusion of a new \$225.00 hourly rate, to be applied where applicable, to the administration and preparation of agreements (agreements such as development charge, servicing site plan, engineering or other development control, waterline, easement, encroachment and other miscellaneous agreements).
- 2018 Planning and Development fees, with the exception of private sewage system reviews, were adjusted by 1.5%-2.0% to align with guidance.
- The inclusion of new fees in 2019 are as follows:
 - Development applications requiring minor urban design, hydrogeology or EIS reviews ranging from \$250 - \$2,200

- Sewer System application fees with hydrogeology review ranging from \$1,035.00 - \$1,785
- MOE, Ontario Water Resource Act service review with stormwater management at \$2,000

Alternatives Reviewed

An alternative to the proposed fee and charges schedule would be to not increase the fees and charges and subsidize the cost of service through the general levy tax base. This alternative is not recommended since many of these services directly benefit the user and provide little or no direct benefits to the community as a whole.

Alternatively, larger increases to the fees and charges schedule could have been applied to ensure full cost recovery and no subsidization from the general tax levy. This alternative is also not recommended since larger increases may have negative impacts on lower income customers and small businesses.

Relationship to Council Strategic Priorities

This proposal aligns with the previous Council's strategic priority of achieving results under Doing Business Differently and in particular new revenue generation targeting \$1 million in additional revenues (2016), as well as improving customer service under Advancing Organization Excellence.

Other Pertinent Reports

N/A

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This report was prepared by Heather Talbot, Financial and Special Project Consultant, Financial Management and Planning in consultation with the Region's Departments, and reviewed by Helen Chamberlain, Director, Financial Management & Planning/Deputy Treasurer.

Appendices

Appendix 1 2019 Fees and Charges Schedule

Regional Municipality of Niagara
2019 Fees & Charges
(effective April 1, 2019)

Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
<u>Community Services</u>						
<u>Seniors Services:</u>						
Adult day programs	per day	Geared-to-income	15.86 - 36.05	15.86 - 36.05	-	15.86 - 36.05
Deer Park assisted living	per month	Geared-to-income	1,910.55 - 2,435.15	1,929.66 - 2,459.50	-	1,929.66 - 2,459.50
In-home respite	per hour	Geared-to-income	2.50 - 6.50	2.50 - 6.50	-	2.50 - 6.50
Aphasia	per half day	Geared-to-income	15.00	15.00	-	15.00
			-			-
<u>Child Care Services:</u>			-			-
Child care	per day	Geared-to-income	10.11 - 69.01	10.11 - 55.16		10.11 - 55.16
<u>Public Health</u>						
<u>Public Health:</u>						
<u>VDP:</u>						
Prenar 13	dose	New for 2016	120.00 - 140.00	120.00 - 140.00		120.00 - 140.00
Men C	dose	New for 2016	120.00 - 140.00	120.00 - 140.00		120.00 - 140.00
Men B (Bexero)	dose	New for 2016	130.00 - 150.00	130.00 - 150.00		130.00 - 150.00
Menactra	dose		135.00 - 160.00	135.00 - 160.00	-	135.00 - 160.00
Varivax (Chicken pox vaccine)	dose		100.00 - 120.00	100.00 - 120.00	-	100.00 - 120.00
HPV (Gardasil)	dose		170.00 - 195.00	180.00 - 215.00	-	180.00 - 215.00
Shingles Vaccine	dose		200.00 - 225.00	200.00 - 225.00	-	200.00 - 225.00
Hepatitis A - Avaxim	dose		65.00 - 75.00	65.00 - 75.00	-	65.00 - 75.00
Hepatitis A - Avaxim Pediatric	dose		42.00 - 52.00	42.00 - 52.00	-	42.00 - 52.00
Hepatitis A & B - Twinrix	dose		70.00 - 80.00	70.00 - 80.00	-	70.00 - 80.00
Hepatitis A & B - Twinrix Jr.	dose		42.00 - 52.00	42.00 - 52.00	-	42.00 - 52.00
Hepatitis B (adult)	dose	New for 2019		30.00		30.00
Hepatitis A (children)	dose	New for 2019		30.00		30.00
Yellow Fever	dose		135.00 - 155.00	160.00 - 220.00	-	160.00 - 220.00
Yellow Fever Certificate of Medical Contraindication	Waiver	New for 2018	50.00 - 75.00	50.00 - 75.00		50.00 - 75.00
High Dose Influenza	dose	New Fall 2017	75.00 - 100.00	75.00 - 100.00		75.00 - 100.00
Typhoid Fever - Thyphim VI	dose		40.00 - 50.00	40.00 - 50.00	-	40.00 - 50.00
Rabies (Imovax)	dose		200.00 - 215.00	200.00 - 235.00	-	200.00 - 235.00
TB Test	dose		40.00	40.00	-	40.00
Energix	dose		30.00 - 35.00	30.00 - 35.00	-	30.00 - 35.00
Clinic fee - Individual Appointment	Per Person		50.00	50.00	-	50.00
Clinic fee - Couple or Group Appointment	Per Person		45.00	45.00	-	45.00
Clinic fee - Family (children < 18) Appointment	Per Person to a maximum of \$180		45.00 (max \$180)	45.00 (max \$180)	-	45.00 (max \$180)
Thermometers - Type 1	each		60.00	53.10	6.90	60.00
Thermometers - Type 2	each		70.00	69.60	10.40	80.00
<u>Inspections:</u>						
Food handler certification	per certificate	Certification includes the course, manual, exam and 1 free exam rewrite	50.00	50.00	-	50.00
Food handler exam only	each		10.00	20.00	-	20.00
Food handler exam rewrite only	each		10.00	20.00	-	20.00
Food handler manual only	each		20.00	25.00	-	25.00
Replacement of lost certificates	per certificate		10.00	20.00	-	20.00
Real estate file search for fixed premises	per inspection		339.00	300.00	39.00	339.00
Real estate file search for fixed premises	file search only		141.25	132.74	17.26	150.00

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2019 Fees & Charges
(effective April 1, 2019)

Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Routine inspections after business hours	per inspection		282.50	250.00	32.50	282.50
Re-opening pool or restaurant after-hours	per re-opening		282.50	250.00	32.50	282.50
Sexual Health:						
Oral contraception	per package		8.00 - 22.00	8.00 - 22.00	-	8.00 - 22.00
Contraceptive patch	each		10.00	10.00	-	10.00
Metronidazole	dose		5.00	5.00	-	5.00
Plan B	each		10.00	10.00	-	10.00
Depo-Provera	each		18.00	18.00	-	18.00
NUVA Ring	each		10.00	10.00	-	10.00
Valcyclovir	caplet		1.00	1.00	-	1.00
Diflucan	dose	one 150MG pill	5.00			
IUDs	each		45.00-330.00	45.00-345.00		45.00-345.00
Disinterment:						
Initial fee			113.00	113.00	-	113.00
Each additional hour or part thereof			113.00	113.00	-	113.00
<u>Emergency Medical Services:</u>						
Ambulance Call Report	each		60.00	53.10	6.90	60.00
Summary report/dispatch record	each		60.00	53.10	6.90	60.00
Statements	each		40.00	35.40	4.60	40.00
Birth (statement of declaration)	each		60.00	53.10	6.90	60.00
Interviews - minimum 4 hours	per hour		80.00	70.80	9.20	80.00
Special events ambulance - paramedic	per hr/medic + ambulance cost	2 medics required	160.00 plus 80.00	141.59 plus 70.80	18.41 plus 9.20	160.00 plus 80.00

Enterprise Resource Management Services

Legal:

Schedule of Legal Services Fees for Planning, & Public Works

Other Matters:

Development charge agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Servicing, site plan, engineering or other development control agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Land severance approval agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Waterline, easement, etc. agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Applications to close roads for private benefit	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Encroachment agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement

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2019 Fees & Charges
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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Other miscellaneous agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement		Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement
Compliance letters	each		48.00	110.00	-	110.00
Respond to the request for the Release of Easements, Agreements or other rights	each		110.00	Greater of 110.00 and application of Hourly Rates applicable to the review of the agreement(s)/other legal documentation related to the request	-	Greater of 110.00 and application of Hourly Rates applicable to the review of the agreement(s)/other legal documentation related to the request
Provide the Release of the Easement, Agreement or other rights	each		165.00	Greater of \$165.00 plus disbursements and application of Hourly Rates applicable to the preparation of release documents	-	Greater of \$165.00 plus disbursements and application of Hourly Rates applicable to the preparation of release documents
Hourly rates	each	Director/Senior Counsel of Legal and Court Services	225.00	225.00	-	225.00
Hourly rates	each	Legal Counsel	200.00	200.00	-	200.00
Hourly rates	each	Law Clerks	66.00	66.00	-	66.00
Hourly rates	each	Litigation Hourly Rates		Litigation on a time, legal seniority, and complexity of the matter basis as permitted by applicable courts or legal assessment officers ranging inclusive of hourly rates and lump sums for interlocutory proceedings		Litigation on a time, legal seniority, and complexity of the matter basis as permitted by applicable courts or legal assessment officers ranging inclusive of hourly rates and lump sums for interlocutory proceedings
Court Services:						
First placement fee - consumer accounts			12% - 15%	12% - 15%	-	12% - 15%
Second placement fee - consumer accounts			17.5% - 32%	17.5% - 32%	-	17.5% - 32%
Third Placement fee - consumer accounts			29.5% - 50%	29.5% - 50%	-	29.5% - 50%
<i>Consumer accounts refer to those involving individual debtors.</i>						
First placement fee - commercial accounts			12% - 15%	12% - 15%	-	12% - 15%
Second placement fee - commercial accounts			17.5% - 32%	17.5% - 32%	-	17.5% - 32%
Third Placement fee - commercial accounts			29.5% - 50%	29.5% - 50%	-	29.5% - 50%
<i>Commercial accounts refer to all non-consumer debtors including businesses, corporations, partnerships, companies, institutions, government agencies, etc.</i>						
Records Search	initial request	In accordance with MFIPPA fees schedule	5.00	5.00	-	5.00
	per 15 minutes of search time	In accordance with MFIPPA fees schedule	7.50	7.50	-	7.50
Photocopies (not certified) and ICON Screen Prints	per page	Section 391 of the Municipal Act	1.00	1.00	-	1.00
Photocopies (certified)	per page	Section 391 of the Municipal Act	3.50	3.50	-	3.50
Faxes	per page	Section 391 of the Municipal Act	1.50	1.50	-	1.50
Administration fee for POA cases at certification of default stage	each		40.00	40.00	-	40.00
NSF fee	per incident	Under authority S. 66.2 of the POA.	35.00	35.00	-	35.00
Finance:						
Hourly rates	each	Hourly rates where applicable		225.00		225.00
Consumer & Commercial Accounts (Non-Court Services):						
First placement fee - consumer accounts			12% - 15%	12% - 15%	-	12% - 15%
Second placement fee - consumer accounts			17.5% - 32%	17.5% - 32%	-	17.5% - 32%
Third Placement fee - consumer accounts			29.5% - 50%	29.5% - 50%	-	29.5% - 50%
<i>Consumer accounts refer to those involving individual debtors.</i>						
First placement fee - commercial accounts			12% - 15%	12% - 15%	-	12% - 15%
Second placement fee - commercial accounts			17.5% - 32%	17.5% - 32%	-	17.5% - 32%
Third Placement fee - commercial accounts			29.5% - 50%	29.5% - 50%	-	29.5% - 50%
<i>Commercial accounts refer to all non-consumer debtors including businesses, corporations, partnerships, companies, institutions, government agencies, etc.</i>						
NSF fee	per incident		35.00	35.00	-	35.00

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<u>Corporate Services</u>						
<u>Human Resources:</u>						
3rd party request for release of information	per hour plus incidental costs		71.00	71.00	-	71.00
Document Archive Request (Record Search)	flat rate fee		7.50	7.50		7.50
Photocopying	per page		0.20	0.18	0.02	0.20
<u>Information Technology:</u>						
<u>GIS Mapping:</u>						
Digital Mapping:						
2018 Aerial Photography (10 cm pixel)	1 sq. km Tile			44.25	5.75	50.00
2015 Aerial Photography (20 cm pixel)	1 sq. km Tile		50.00	44.25	5.75	50.00
2013 Aerial Photography (10 cm pixel)	1 sq. km Tile		50.00	44.25	5.75	50.00
2010 Aerial photography (20cm pixel colour)	1 sq. km Tile		50.00	44.25	5.75	50.00
2006 Aerial photography (10cm pixel black & white)	1 sq. km Tile		50.00	44.25	5.75	50.00
2002 Aerial photography (20cm pixel colour)	1 sq. km Tile		50.00	44.25	5.75	50.00
2000 Aerial photography (30cm pixel black & white)	1 sq. km Tile		50.00	44.25	5.75	50.00
Hardcopy Mapping:						
Road map - Niagara Region 8.5" x 11" or 11" x 17"	Plot (std bond)		10.00	8.85	1.15	10.00
Road map - Niagara Region 24" x 36" (colour or B&W)	Plot (std bond)		25.00	22.12	2.88	25.00
Road map - Niagara Region 36" x 48" (colour or B&W)	Plot (std bond)		50.00	44.25	5.75	50.00
Road map - 42" paper	Plot (std bond)		75.00	66.37	8.63	75.00
Hardcopy map customization	per hour	1 hour minimum charge	50.00	44.25	5.75	50.00
<u>Clerks Office:</u>						
<u>Subscription Rates:</u>						
Council blue book	yearly		235.70	208.58	27.12	235.70
Agenda package (for Standing Committees)	per committee, yearly		107.00	94.69	12.31	107.00
Minutes only	per committee, yearly		74.90	66.28	8.62	74.90
<u>Miscellaneous Items:</u>						
Swearing of oaths	each	May be waived/amended at the discretion of the Clerk	15.00	15.00	-	15.00
Certifications	each	May be waived/amended at the discretion of the Clerk	5.00	5.00	-	5.00
Photocopying	per page	May be waived/amended at the discretion of the Clerk	0.20	0.20	-	0.20
Niagara Region Flag	each		65.00	57.52	7.48	65.00
<u>Requests for Records and Information (includes requests made under the Municipal Freedom of Information and Protection of Privacy Act):</u>						
Initial requests (MFIPPA)	each		5.00	5.00	-	5.00
Preparation fee	per 15 minutes		7.50	7.50	-	7.50
Photocopying	per page		0.20	0.20	-	0.20
Manual Search	per 15 minutes		7.50	7.50	-	7.50
Producing an electronic record	per 15 minutes		7.50	7.50	-	7.50
Search involving third party (i.e. locating, retrieval, processing, copying)				all costs incurred plus HST applicable	HST applicable	all costs incurred plus HST applicable

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Procedures & Fees for the Processing of Applications for Holiday						
Openings for Maintenance & Development of Tourism under Retail Business Holidays Act:						
Each application	each	Non-refundable	750.00	750.00	-	750.00
Business 2,400 square feet or more for service public or if business normally has 4 or more employees service the public	additional		100.00	100.00	-	100.00
Business Licensing:						
Auto Wrecking Yard – Initial Application			357.00	362.00	-	362.00
Auto Wrecking Yard – Renewal			204.00	207.00	-	207.00
Caleche Driver – Initial Application			102.00	53.00	-	53.00
Caleche Driver – Late			20.00	20.00	-	20.00
Caleche Driver – Renewal			77.00	28.00	-	28.00
Caleche Owner – Initial Application			357.00	362.00	-	362.00
Caleche Owner – Late Fee			66.00	66.00	-	66.00
Caleche Owner – Renewal			179.00	181.00	-	181.00
Caleche Owner – Transfer			357.00	362.00	-	362.00
CPIC Check			26.00	26.00	-	26.00
Deposit – Applications			102.00	103.00	-	103.00
NSF Cheque			51.00	51.00	-	51.00
Paratransit – Late Fee			66.00	66.00	-	66.00
Paratransit – Owner			1,275.00	1,294.00	-	1,294.00
Paratransit – Owner Renewal			255.00	258.00	-	258.00
Paratransit – Transfer			1,275.00	1,294.00	-	1,294.00
Paratransit – Transfer (Existing)		<i>(No Change in Control/Transfer to Existing 50% Co-Owner)</i>	408.00	414.00	-	414.00
Replacement			51.00	51.00	-	51.00
Salvage Yard – Initial Application			357.00	362.00	-	362.00
Salvage Yard – Renewal			204.00	207.00	-	207.00
Second Hand Dealer – Initial Application			230.00	233.00	-	233.00
Second Hand Dealer – Renewal			153.00	155.00	-	155.00
Second Hand Store – Initial Application			230.00	233.00	-	233.00
Second Hand Store – Renewal			179.00	181.00	-	181.00
Shuttle Driver – Initial Application			102.00	53.00	-	53.00
Shuttle Driver – Late			20.00	20.00	-	20.00
Shuttle Driver – Renewal			77.00	28.00	-	28.00
Shuttle Owner – Initial Application			1,275.00	1,294.00	-	1,294.00
Shuttle Owner – Late Fee			66.00	66.00	-	66.00
Shuttle Owner – Renewal			255.00	258.00	-	258.00
Shuttle Owner – Transfer (Existing)		<i>(No Change in Control/Transfer to Existing 50% Co-Owner)</i>	408.00	414.00	-	414.00
Shuttle Owner – Transfer (New Owner)			1,275.00	1,294.00	-	1,294.00
Shuttle Owner – Transfer			1,275.00	1,294.00	-	1,294.00
Sightseeing Driver – Initial Application			102.00	53.00	-	53.00
Sightseeing Driver – Late			20.00	20.00	-	20.00
Sightseeing Driver – Renewal			77.00	28.00	-	28.00
Sightseeing Owner – Initial Application			1,275.00	1,294.00	-	1,294.00
Sightseeing Owner – Late Fee			66.00	66.00	-	66.00
Sightseeing Owner – Renewal			255.00	258.00	-	258.00
Sightseeing Owner – Transfer (New Owner)			1,275.00	1,294.00	-	1,294.00
Spare – Initial Application			612.00	621.00	-	621.00
Spare – Renewal			255.00	258.00	-	258.00
Specialty Driver – Initial Application			102.00	53.00	-	53.00
Specialty Driver – Late			20.00	20.00	-	20.00
Specialty Driver – Renewal			77.00	28.00	-	28.00
Specialty Owner – Initial Application			1,275.00	1,294.00	-	1,294.00
Specialty Owner – Late Fee			66.00	66.00	-	66.00
Specialty Owner – Renewal			255.00	258.00	-	258.00

Regional Municipality of Niagara
2019 Fees & Charges
(effective April 1, 2019)

Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Specialty Owner – Transfer (Existing)		<i>(No Change in Control/Transfer to Existing 50% Co-Owner)</i>	408.00	414.00	-	414.00
Specialty Owner – Transfer (New Owner)			1,275.00	1,294.00	-	1,294.00
Taxi – Designated Spare			612.00	621.00	-	621.00
Taxi Driver – Initial Application (With Course)			128.00	79.00	-	79.00
Taxi Driver – Initial Application			102.00	53.00	-	53.00
Taxi Driver – Late			20.00	20.00	-	20.00
Taxi Driver – Renewal			77.00	28.00	-	28.00
Taxi Driver – Taxi Course Fee			26.00	26.00	-	26.00
Taxi Driver – Temporary Late Fee			51.00	51.00	-	51.00
Taxi Driver – Temporary			102.00	53.00	-	53.00
Taxi Owner – Broker			153.00	155.00	-	155.00
Taxi Owner – Initial Application			1,275.00	1,294.00	-	1,294.00
Taxi Owner – Late Fee			66.00	66.00	-	66.00
Taxi Owner – Renewal			255.00	258.00	-	258.00
Taxi Owner – Transfer (Existing)		<i>(No Change in Control/Transfer to Existing 50% Co-Owner)</i>	408.00	414.00	-	414.00
Taxi Owner – Transfer (New Owner)			1,275.00	1,294.00	-	1,294.00
Taxi Wait List Annual Fee			77.00	78.00	-	78.00
Taxi Wait List Fee			1,377.00	1,397.00	-	1,397.00
Tow Truck Driver – Initial Application			102.00	53.00	-	53.00
Tow Truck Driver – Late			20.00	20.00	-	20.00
Tow Truck Driver – Renewal			77.00	28.00	-	28.00
Tow Truck Owner – Initial Application			1,275.00	1,294.00	-	1,294.00
Tow Truck Owner – Late Fee			66.00	66.00	-	66.00
Tow Truck Owner – Renewal			255.00	258.00	-	258.00
Tow Truck Owner – Transfer			1,275.00	1,294.00	-	1,294.00
TNC – Driver		*Application Administration Fee of \$25.00 for second and subsequent short-term licences (less than 12 months)	15.00 per quarter	15.25 per quarter	-	15.25 per quarter
TNC						
· 1 to 24 Vehicles			1,000.00	1,015.00	-	1,015.00
· 25 to 99 Vehicles			5,000.00	5,075.00	-	5,075.00
· 100 – 499 Vehicles			10,000.00	10,150.00	-	10,150.00
· 500 – 999 Vehicles			15,000.00	15,225.00	-	15,225.00
· 1000 plus Vehicles			50,000.00	50,750.00	-	50,750.00
· Per Trip Charge			0.11	0.11	-	0.11
<u>Adult Entertainment</u>						
Owner of an Adult Entertainment Parlour	each		2,500.00	2,537.00	-	2,537.00
Operator of an Adult Entertainment Parlour	each		125.00	126.00	-	126.00
Entertainer at an Adult Entertainment Parlour	each		125.00	126.00	-	126.00
<u>Non-Refundable Administrative Fees</u>						
Owners and Operators	each		100.00	101.00	-	101.00
Entertainers	each		25.00	25.00	-	25.00
<u>Transfer of Owners Licenses</u>						
Arm's length transfer	each		2,500.00	2,537.00	-	2,537.00
Transfer to an existing Co-owner or non-arm's length transfer	each		1,000.00	1,015.00	-	1,015.00
<u>Public Works</u>						
Hourly rates	each	Hourly rates where applicable		225.00		225.00
<u>Waste Management:</u>						
Blue or grey recycling bins	each		6.00	5.31	0.69	6.00
Kitchen organics containers	each		4.00	3.54	0.46	4.00
Green organics bin	each		17.00	15.04	1.96	17.00

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Backyard composters	each		21.00	18.58	2.42	21.00
Recycling carts - Commercial	each		69.00	61.06	7.94	69.00
Recycling carts - Multi-Residential	each		35.00	30.97	4.03	35.00
32 gallon organic cart - Commercial	each		40.00	35.40	4.60	40.00
64 gallon organic cart - Commercial	each		69.00	61.06	7.94	69.00
Garbage bag tags (for each bag above the municipal bag limit)	each		2.00	2.00	-	2.00
CFC removal stickers	each		20.00	20.00	-	20.00
For Landfill Sites & Residential Waste Drop-off Sites:						
Residential and Commercial Tipping Fees:						
0 - 60 kg	flat charge		5.00	5.00	-	5.00
Above 60 kg	per tonne		100.00	115.00	-	115.00
Shingles	per tonne		75.00	75.00	-	75.00
Asbestos	per tonne		300.00	300.00	-	300.00
Residential concrete and asphalt	per tonne		10.00	10.00	-	10.00
Residential clean soil	per load		-	-	-	-
Residential and Commercial scrap metal	per tonne		-	-	-	-
Commercial clean loads of Blue and Grey Box Materials, Electronics (e-waste), Tires, Batteries	per load		No Charge	No Charge	-	No Charge
Residential clean loads of Blue and Grey Box Materials, Electronics (e-waste), Tires, Batteries, Leaf and Yard Waste, FOG, Propane Tanks, Used Motor Oil	per load		No Charge	No Charge	-	No Charge
Commercial leaf and yard waste	per tonne		70.00	70.00	-	70.00
Commercial clean soil - open landfill sites	per load		20.00	20.00	-	20.00
Commercial contaminated soil	per tonne		30.00	30.00	-	30.00
Commercial clean or slightly contaminated soil - Closed Landfill Sites (without operator/ equipment)	per load		40.00	40.00	-	40.00
Commercial clean or slightly contaminated soil - Closed Landfill Sites (operator/equipment supplied)	per load		25.00	25.00	-	25.00
Commercial concrete and asphalt	per tonne		10.00	10.00	-	10.00
Appliances containing CFC's	per unit		20.00	20.00	-	20.00
Weigh scale measurement (no drop off)	each		10.00	10.00	-	10.00
Residential Waste Drop-off Locations - Weigh Scales not Operating:						
Tipping Fees:						
Cars or mini-vans			5.00	5.00	-	5.00
Cars or mini-vans with trailer			15.00	15.00	-	15.00
Cube Van			35.00	35.00	-	35.00
Cube Van with trailer			40.00	40.00	-	40.00
Pick-up truck			20.00	20.00	-	20.00
Pick-up truck with trailer			25.00	25.00	-	25.00
Van or SUV			15.00	15.00	-	15.00
Van or SUV with trailer			20.00	20.00	-	20.00
Cargo Van			20.00	20.00	-	20.00
Special Event Recycling (SER):						
Return of contaminated organics or recycling material	per event		59.00	52.21	6.79	59.00
Return of all organics carts or recycling containers empty or unused	per event		59.00	52.21	6.79	59.00
Disposal of contaminated organics or recycling material to landfill	per tonne		100.00	115.00	-	115.00
SER materials not ready for pick up at prearranged time	per return trip		170.00	150.44	19.56	170.00

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Replacement of damaged or missing 64 gal recycling cart	each		123.00	108.85	14.15	123.00
Replacement of damaged or missing 32 gal organics cart	each		61.00	53.98	7.02	61.00
Replacement of damaged or missing portable folding recycling container	each		135.00	119.47	15.53	135.00
Replacement of damaged or missing roll-off signs	each		74.00	65.49	8.51	74.00
Replacement of damaged or missing locks	each		8.00	7.08	0.92	8.00
Request to move roll-off container after placement	per move			150.44	19.56	170.00
Environmental Enforcement:						
Hauled sewage - domestic/non-domestic	per 1,000 gallons		41.00	42.00	-	42.00
Hauled sewage - hauler application fee	each		102.00	104.00	-	104.00
Hauled sewage - hauler permit	first 3 vehicles		51.00	52.00	-	52.00
Hauled sewage - access cards	each		16.00	16.00	-	16.00
Batch discharge permit	each		102.00	104.00	-	104.00
Administrative fee			29.00	26.55	3.55	30.10
Environmental audits information requests - industrial			346.00	312.39	40.61	353.00
Environmental audits information requests - commercial	each		346.00	312.39	40.61	353.00
Environmental audits information requests - residential	each		116.00	104.42	13.58	118.00
Sewer use of strength surcharge	per kg		1.49	1.52	-	1.52
Surcharge agreement - application fee	each		128.00	130.50	-	130.50
Restrictive discharge agreement - application fee	each		128.00	130.50	-	130.50
Wastewater sampler rental	per month		256.00	230.97	30.03	261.00
Environmental Record Search	per hour		77.00	69.47	9.03	78.50
<u>Transportation Services:</u>						
Traffic Data Fees:						
Eight hour intersection traffic count	each		165.00	146.02	18.98	165.00
24 hour automatic traffic recorder	each		55.00	48.67	6.33	55.00
Average annual daily traffic map	each		220.00	194.69	25.31	220.00
AADT volume hard copy book	each		220.00	194.69	25.31	220.00
Spot speed study	each		110.00	97.35	12.65	110.00
24 hour speed study	each		165.00	146.02	18.98	165.00
24 hour classification count	each		165.00	146.02	18.98	165.00
Motor vehicle collision general inquiry report	each		82.00	72.57	9.43	82.00
Intersection capacity analysis summary information	each		275.00	243.36	31.64	275.00
Traffic signal timing	each		110.00	97.35	12.65	110.00
Transportation forecasts - area and specific plots	per hour		82.00	72.57	9.43	82.00
Transportation forecasts - custom analysis	per hour		82.00	72.57	9.43	82.00
Land use information by traffic zone	per hour		82.00	72.57	9.43	82.00
Transportation Engineering:						
Design review for development related road improvements	per application	Fees charged in accordance with executed agreement between Niagara Region and developer.	-			-
Inspection fee for development related road improvements	per application	Fees charged in accordance with executed agreement between Niagara Region and developer.	-			-
Road Permit Fees:						
Annual Permit fee (Tourism Bus Operators Over-Height Only)	each	Fee is for annual utilization. Fee will not be pro-rated for any reason unless terminated by the Region.	55.00	55.00		55.00
Commercial and industrial entrances	each	Fees payable at the time of Permit Issuance	220.00	220.00 + Inspection fee	-	220.00 + Inspection fee

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Residential entrances	each	Fees payable at the time of Permit Issuance	55.00	55.00 + Inspection Fee	-	55.00 + Inspection Fee
Inspection fee	each		82.00	72.57	9.43	82.00
Sign permit	each		82.00	72.57	9.43	82.00
Daily permit fee (single move)	each		55.00	55.00	-	55.00
Project permit fee (multiple moves - same route)	each		330.00	330.00	-	330.00
Annual permit fee (multiple moves at unspecified intervals)	each		330.00	330.00	-	330.00
Full load (March, April)	each		165.00	165.00	-	165.00
Road Occupancy	each		110.00	110.00	-	110.00
Info bars	each		55.00	55.00	-	55.00
Construction encroachment - no pavement cut	each	Fees applicable when permit obtained before construction begins	275.00	275.00 + Inspection Fee	-	275.00 + Inspection Fee
Construction encroachment - no pavement cut	each	Fees applicable when permit obtained after construction begins		550.00 + all applicable per visit Inspection Fees		550.00 + all applicable per visit Inspection Fees
Construction encroachment - with pavement cut	each	Fees applicable when permit obtained before construction begins	550.00	550.00 + Inspection Fee	-	550.00 + Inspection Fee
Construction encroachment - with pavement cut	each	Fees applicable when permit obtained after construction begins		1,100.00 + all applicable per visit Inspection Fees		1,100.00 + all applicable per visit Inspection Fees
Encroachment Agreement Application	each	Fees set to offset the cost to administer the application, review, circulate, and respond to request	330.00	330.00		330.00
Construction encroachment (Local Area Municipal Access Agreements - Emergency Repair)	each	Permit Obtained within 30 days of Repair		-		-
Construction encroachment (Local Area Municipal Access Agreements - Emergency Repair)	each	Permit Obtained after 30 days of Repair		275.00 - 550.00 + all applicable per visit Inspection Fees		275.00 - 550.00 + all applicable per visit Inspection Fees
Landscaping	each	There will be no attributed encroachment fee for landscaping done on road allowance wherein the improvements are mutually beneficial and beautifying of Regional Property.	-	-		-
Encroachment of Structure/Sign/Patios (As result of ROW widening or as a result an existing build found during planning application)	each		-	-		-
Annual Encroachment Agreement – (Residential)	each	Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason, unless terminated by the Region.	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00		8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00
Annual Encroachment Agreement – New Structure/Sign/Patio (Commercial)	each	Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason unless terminated by the Region.	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00		8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00
Annual Underground Structure Encroachment	each	Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason unless terminated by the Region.	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00		8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00
Annual Private Infrastructure Encroachment	each	As per previous Agreement	1.00	1.00		1.00
Municipal Gateway Features/Streetscape Improvements	each	As per previous Agreement	1.00	1.00		1.00
Construction encroachment (Municipal Access Agreements - Annual Fee)	each		5,000.00	5,000.00	-	5,000.00
Construction encroachment (Municipal Access Agreements - Resubmission)	each		200.00	200.00	-	200.00

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Encroachment Agreement (within Development Planning Agreements)	each	If pavement is less than 5 years old; Fee is refundable only if pavement reinstatement is done to the Region's standards and passes inspection.		100% of estimated cost of repair		100% of estimated cost of repair
Encroachment Agreement (within Development Planning Agreements)	each	If pavement is more than 5 years old; Fee is refundable only if pavement reinstatement is done to the Region's standards and passes inspection.		15% of estimated value of project		15% of estimated value of project
Canadian TODS	per operator		150.00	132.74	17.26	150.00
Canadian TODS	per assembly		300.00	265.49	34.51	300.00
Regional directional sign	each		50.00	44.25	5.75	50.00
Lane Occupancy	per lane, per day	Lane occupancy without construction being done on roadway		250.00	-	250.00
Community events	each	fee plus applicable operational costs are payable by the event organizer	11.00 - 55.00	11.00 - 55.00	-	11.00 - 55.00
Inter-Municipal Transit:						
Adults Cash Fare	each		6.00	6.00	-	6.00
Adults 10-ride Card	each		45.00	45.00	-	45.00
Adults Monthly Pass	each		160.00	160.00	-	160.00
Adults Cash Fare	each		3.50	3.50	-	3.50
Fort Erie to Niagara Falls Link Service						
Adults Cash Fare	each		3.50	3.50	-	3.50
Port Colborne to Welland Link Service						
Seniors (65+) Cash Fare	each		5.00	5.00	-	5.00
Seniors (65+) 10-ride Card	each		40.00	40.00	-	40.00
Seniors (65+) Monthly Pass	each		130.00	130.00	-	130.00
Seniors (65+) Cash Fare	each		3.50	3.50	-	3.50
Fort Erie to Niagara Falls Link Service						
Seniors (65+) Cash Fare	each		3.50	3.50	-	3.50
Port Colborne to Welland Link Service						
Elementary (6+) / High School Students Cash Fare	each		5.00	5.00	-	5.00
Elementary (6+) / High School Students 10-ride Card	each		40.00	40.00	-	40.00
Elementary (6+) / High School Students Monthly Pass	each		130.00	130.00	-	130.00
Elementary (6+) / High School Students Cash Fare	each		3.50	3.50	-	3.50
Fort Erie to Niagara Falls Link Service						
Elementary (6+) / High School Students Cash Fare	each		3.50	3.50	-	3.50
Port Colborne to Welland Link Service						
Niagara Specialized Transit Fares:						
Adults Cash Fare	each		6.00	6.00	-	6.00
Adults 10-ride Card	each		45.00	45.00	-	45.00
Adults Monthly Pass	each		160.00	160.00	-	160.00
Adults Cash Fare	each					
Trips to Hamilton	each		15.00	15.00	-	15.00
Adults Cash Fare	each					
Trips - Fort Erie to Niagara Falls Link Service	each		3.50	3.50	-	3.50
Adults Cash Fare	each		3.50	3.50	-	3.50
Trips - Port Colborne to Welland Link Service	each					
Seniors (65+) Cash Fare	each		5.00	5.00	-	5.00
Seniors (65+) 10-ride Card	each		40.00	40.00	-	40.00
Seniors (65+) Monthly Pass	each		130.00	130.00	-	130.00
Seniors (65+) Cash Fare	each					
Trips to Hamilton	each		14.00	14.00	-	14.00

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Seniors (65+) Cash Fare	each		3.50	3.50	-	3.50
Trips - Fort Erie to Niagara Falls Link Service						
Seniors (65+) Cash Fare	each		3.50	3.50	-	3.50
Trips - Port Colborne to Welland Link Service						
Elementary (6+) / High School Students Cash Fare	each		5.00	5.00	-	5.00
Elementary (6+) / High School Students 10-ride Card	each		40.00	40.00	-	40.00
Elementary (6+) / High School Students Monthly Pass	each		130.00	130.00	-	130.00
Elementary (6+) / High School Students Cash Fare						
Trips to Hamilton	each		14.00	14.00	-	14.00
Elementary (6+) / High School Students Cash Fare						
Trips - Fort Erie to Niagara Falls Link Service	each		3.50	3.50	-	3.50
Elementary (6+) / High School Students Cash Fare						
Trips - Port Colborne to Welland Link Service	each		3.50	3.50	-	3.50
Tourism Oriented Destination Signage:						
Initial Fee for Manufacturing and Installation:						
Up to 30 cm x 120 cm (1' x 4') signs (for roads with speed limit of 60 km/h or less)	Per sign		367.25	325.00	42.25	367.25
Up to 45 cm x 180 cm (1.5' x 6') signs (for roads with speed limit greater than 60 km/h)	Per sign		565.00	500.00	65.00	565.00
Annual Maintenance Fee	Per sign		113.00	100.00	13.00	113.00
Note - Public Works Road Permit Fees:						
- Market Value means either the land value acquired from the associated MPAC value or approved land appraisal value.						
Note - Tourism Oriented Destination Signage:						
- Tourism signage initiated by a local municipality may be exempt from the annual maintenance fee, however, the municipality will be responsible for the cost of any modifications or replacements.						
<u>Water & Wastewater:</u>						
<u>Planning and Development Services:</u>						
Hourly rates	each	Hourly rates where applicable		225.00		225.00
<u>Planning Services:</u>						
Regional Policy Plan Amendments:						
Regional Official Plan Amendment Review			17,500.00	17,765.00	-	17,765.00
ROPA to Establish or Expand a Pit or Quarry **			110,000.00	111,650.00	-	111,650.00
Advertising - Public Notice		Applicant is responsible for advertising cost over & above the fee		cost of advertising plus HST applicable	HST applicable	cost of advertising plus HST applicable
** In addition to the fees set out above for Pits and Quarries (new and expansion fees), the owner/applicant shall bear any and all costs pertaining to Peer Reviews and for an Aggregate Advisor, if required. The owner/applicant shall be required to sign a cost						
Local Official Plan Amendments:						
Major Official Plan Amendment Review		Change in land use designation, conversion, or significant change in policy direction	9,375.00	9,520.00	-	9,520.00
Minor Official Plan Amendment Review		Change in policy	5,000.00	5,075.00	-	5,075.00
<u>Development Services:</u>						
Subdivision:						
Plan of Subdivision Review		Fee is based on the entire area of the subdivision.	5,000.00 base fee + 1,100.00 per hectare to a maximum of 22,500.00	5,075.00 base fee + 1,120.00 per hectare to a maximum of 22,840.00	-	5,075.00 base fee + 1,120.00 per hectare to a maximum of 22,840.00
Revision to Submission by Applicant (Prior to Draft Approval)			1,250.00	1,270.00	-	1,270.00
Modification of Draft Plan of Subdivision Approval			2,500.00	2,540.00	-	2,540.00
Extension of Draft Plan of Subdivision Approval			1,250.00	1,270.00	-	1,270.00

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(effective April 1, 2019)

Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Extension of Draft Plan of Subdivision Approval (Approved prior to 2006)			2,500.00	2,540.00	-	2,540.00
Clearance of Draft Plan of Subdivision Conditions	per phase		2,500.00	2,540.00	-	2,540.00
Subdivision Applications less than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	600.00	610.00		610.00
Subdivision Application more than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	1,800.00	1,830.00		1,830.00
Subdivision Applications with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Subdivision Applications with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Subdivision Applications less than 5 lots with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Subdivision Applications 5 or more lots with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Subdivision Applications with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Subdivision Applications with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Subdivision Applications with Private Sewage System Review	per lot or unit	Fee broken out 2018	400.00	400.00		400.00
Vacant Land or Common Element Condominium:						
Plan of Vacant Land or Common Element Condominium Review		Fee is based on the entire area of the subdivision.	5,000.00 base fee + 1,100.00 per hectare to a maximum of 22,500.00	5,075.00 base fee + 1,120.00 per hectare to a maximum of 22,840.00	-	5,075.00 base fee + 1,120.00 per hectare to a maximum of 22,840.00
Revision to Submission by Applicant (Prior to Draft Approval)			1,250.00	1,270.00	-	1,270.00
Modification of Draft Plan of Vacant Land Condominium Approval			2,500.00	2,540.00	-	2,540.00
Extension of Draft Plan of Vacant Land Condominium Approval			1,250.00	1,270.00	-	1,270.00
Extension of Draft Plan of Vacant Land Condominium Approval (Approved prior to 2006)			2,500.00	2,540.00	-	2,540.00
Clearance of Conditions (Vacant Land Condominium)	per phase		2,500.00	2,540.00	-	2,540.00
Condominium Applications less than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	600.00	610.00		610.00
Condominium Applications more than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	1,800.00	1,830.00		1,830.00
Condominium Applications with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Condominium Applications with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Condominium Applications less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Condominium Applications more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Condominium Applications with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Condominium Applications with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Condominium Applications with Private Sewage System Review	per lot or unit	Fee broken out 2018	400.00	400.00		400.00
Standard Condominium:						
Combined Standard Condominium and Site Plan Review Fee			3,750.00	3,810.00	-	3,810.00
Plan of Standard Condominium Review (where site plan review is not required)			2,500.00	2,540.00	-	2,540.00
Revisions to Submission by Applicant (Prior to Approval)			1,250.00	1,270.00		1,270.00

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Department/Description	Unit of Measure	Notes	2018 Fee/Charge (\$)	2019 Base Fee/Charge (\$)	HST (\$)	2019 Fee/Charge (\$)
Modification of Standard Draft Plan of Condominium Approval			625.00	635.00	-	635.00
Extension of Standard Draft Plan of Condominium Approval			690.00	705.00	-	705.00
Extension of Standard Draft Plan of Condominium Approval (Approved prior to 2006)			1,375.00	1,400.00	-	1,400.00
Clearance of Conditions (Standard Plan of Condominium)			690.00	705.00	-	705.00
Standard Condominium Applications less than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	600.00	610.00		610.00
Standard Condominium Applications more than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	1,800.00	1,830.00		1,830.00
Standard Condominium Applications with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Standard Condominium Applications with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Standard Condominium Applications less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Standard Condominium Applications more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Standard Condominium Applications with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Standard Condominium Applications with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Standard Condominium Applications with Private Sewage System Review	per lot or unit	Fee broken out 2018	400.00	400.00		400.00
Zoning By-law Amendments:						
Zoning By-law Amendment Review			1,250.00	1,270.00	-	1,270.00
Agricultural purposes only (APO) zoning amendment***			400.00	410.00	-	410.00
Revision to Submission by Applicant (Prior to Approval)			625.00	635.00		635.00
Removal of holding symbol			625.00	635.00	-	635.00
Zoning By-law Amendment less than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	600.00	610.00		610.00
Zoning By-law Amendment more than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	1,800.00	1,830.00		1,830.00
Zoning By-law Amendment with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Zoning By-law Amendment with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Zoning By-law Amendment less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Zoning By-law Amendment more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Zoning By-law Amendment with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Zoning By-law Amendment with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Zoning By-law Amendment with Private Sewage System Review	per lot or unit	Fee broken out 2018	400.00	400.00		400.00
*** Where the Region has requested an APO zone as a condition of severance or subdivision approval there will be no charge for the APO application						
Consent Reviews:						
Consent Review - Urban	per application		595.00	605.00	-	605.00
Consent Review - Rural /Outside Urban	per application		840.00	855.00	-	855.00
Final certification fee		Active consent files still remaining under the authority of the Region will be subject to Final Certification Fee, payable upon request for final certification, prior to registration.	250.00	255.00	-	255.00

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Consent with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Consent with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Consent less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Consent more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Consent with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Consent with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Consent with Private Sewage System Review	per application	Fee broken out 2018	400.00	400.00		400.00
Site Plan Reviews:						
Major Site Plan Review		Applications which entail a Regional response if the subject property is located on a Regional road or there are Regional infrastructure/facilities located nearby or the application has a Regional or Provincial issue as determined by the local municipal planner.	1,250.00	1,270.00	-	1,270.00
Minor Site Plan Review		Minor Site Plans requiring Waste Collection Review, Entrance Permits, Encroachment Permits, Sign Permits.	500.00	510.00		510.00
Revision to Submission by Applicant (Prior to Approval)			625.00	635.00		635.00
Review of Waste Management Only			400.00	410.00	-	410.00
Clearance of Site Plan Conditions			1,250.00	1,270.00		1,270.00
Site Plan less than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)		-		-
Site Plan more than 5 ha with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	1,800.00	1,830.00		1,830.00
Site Plan with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Site Plan with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Site Plan less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Site Plan more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Site Plan with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Site Plan with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Site Plan with Private Sewage System Review	per application	Fee broken out 2018	400.00	400.00		400.00
Minor Variance Reviews:						
Minor Variance Review (excludes Septic)		Applications which require Regional Review if the subject property is located on a Regional road or there are Regional infrastructure/facilities located nearby or the application has a Regional or Provincial issue.	400.00	410.00	-	410.00
Minor Variance with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Minor Variance with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Minor Variance with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Minor Variance with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Minor Variance less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Minor Variance more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Minor Variance with Private Sewage System Review	per application	Fee broken out 2018	400.00	400.00		400.00
Niagara Escarpment Plan Applications:						
Development Permit Review			750.00	765.00	-	765.00

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Minor Development Permit Review		No Provincial or Regional concerns identified (i.e. sheds, garages, pools, etc.)	400.00	410.00		410.00
Development Permit with Storm Water Review	per application	New Fee for Service (responsibility previously under NPCA)	600.00	610.00		610.00
Development Permit with Major Urban Design Review	per application	New Fee for Service	500.00	600.00		600.00
Development Permit with Minor Urban Design Review	per application	New Fee for Service		250.00		250.00
Development Permit with Minor EIS Review	per application	New Fee for Service		1,100.00		1,100.00
Development Permit with Major EIS Review	per application	New Fee for Service		2,200.00		2,200.00
Development Permit less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Development Permit more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Development Permit with Private Sewage System Review	per application	Fee broken out 2018	400.00	400.00		400.00
Secondary Plans:						
Secondary Plans - Privately Initiated		Fee Includes Secondary Plan fee, Urban Design Review, Engineering Review, and OPA review	13,000.00	13,195.00		13,195.00
Maintenance Fees:						
Maintenance Fees			-			-
			1,250.00	1,270.00	-	1,270.00
OMB Appeal Record Preparation:						
OMB Appeal Record Preparation			600.00	610.00	-	610.00
Environmental Site Assessments (Brownfields) Requests to Use Non-potable Water Site Condition Standards:						
Response to request			625.00	635.00	-	635.00
Green Energy Act Applications:						
Regional review			940.00	955.00	-	955.00
Urban Design Projects Associated with Development/Planning Applications:						
Urban Design - Concept Design	Hrly Rate	New Service	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$110.00 Hourly Rate applies unless work covered under Service Agreement		\$110.00 Hourly Rate applies unless work covered under Service Agreement
Urban Design - Streetscape Design	Hrly Rate	New Service	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$110.00 Hourly Rate applies unless work covered under Service Agreement		\$110.00 Hourly Rate applies unless work covered under Service Agreement
Urban Design & Architectural Peer Review	Hrly Rate	New Service	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$110.00 Hourly Rate applies unless work covered under Service Agreement		\$110.00 Hourly Rate applies unless work covered under Service Agreement
Sewage System Applications:						
New system			1,100.00	1,100.00	-	1,100.00
Holding tank			1,100.00	1,100.00	-	1,100.00
Septic tank replacement only			600.00	600.00	-	600.00
Sewage System application less than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,035.00		1,035.00
Sewage System Application more than 5 ha with Hydrogeology Review	per application	New Fee for Service (responsibility previously under NPCA)		1,785.00		1,785.00
Small, On Lot Sewage Systems - Special Requests:						

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Preliminary site inspection		Where no other application has been made.	400.00	400.00	-	400.00
Small, On Lot Sewage Systems - Real Estate Inquiries						
Including Site Inspection Visits:						
Site inspection and report			565.00	500.00	65.00	565.00
File searches only			282.50	250.00	32.50	282.50
MOE, Ontario Water Resources Act (Sec 52, 53):						
Admin processing	per application		200.00	200.00	-	200.00
Admin amendments	per application		100.00	100.00	-	100.00
MOE application processing fee for storm and sanitary sewers and appurtenances	per application		900.00	900.00	-	900.00
MOE application processing fee for storm and sanitary sewers pump stations and force mains	per application		1,800.00	1,800.00	-	1,800.00
Watermains and appurtenances, including hydrants	per application		1,000.00	1,000.00	-	1,000.00
Servicing Review with Stormwater Management	per application			2,000.00		2,000.00
Regional Water & Sewer Lateral Connections:						
Water service connection	per application		1,250.00	1,250.00	-	1,250.00
Sanitary sewer lateral connection	per application		1,250.00	1,250.00	-	1,250.00

Note - Development Services Fees:

- All development review/processing fees must be received by the Development Services Division prior to the Region's submission of comment/recommendations to the approval authority.
- The Region's review/processing fees are not refundable if an application is refused or only partially approved by the approval authority.
- The Region's review/processing fees may be returned if the applicant voluntarily withdraws the application prior to staff commencing the review process.
- In addition to development review fees the Region may require the applicant to cover the cost of peer review for specific technical studies.
- All development applications initiated by a local municipality are exempt from the Region's development review fees.
- Wainfleet, Welland and West Lincoln do their own private sewage system review and therefore the Regional private septic system review fee is not required.

Police Services:

See Police Services Board by-law on user fees & charges.

Note - Tax Application:

- If HST is found to be applicable where originally deemed not applicable, HST will be applied and payable by the user paying the fee or charge.
- A blank field in the HST column denotes an HST exempt service.
- Inter- and intra-municipal supplies are tax exempt and billed under the "2019 Base Fee/Charge" column unless they relate to supply of electricity, gas, steam, or telecommunication services made while acting as a public utility.