

MEMORANDUM

DEIAC-C 5-2021

Subject: Human Resources Best Practices Guidebook

Date: August 24, 2021

To: Diversity, Equity, and Inclusion Advisory Committee

From: Cassandra Ogunniyi, Diversity, Equity, and Inclusion Program Manager

In collaboration with representatives from the Niagara Region Diversity, Equity, and Inclusion Working Group and the Local Area Municipalities Diversity, Equity, and Inclusion Working Group, Niagara Region staff have created a Human Resources Best Practices Guidebook: How to Increase Diversity and Inclusion in Recruitment, Hiring, and Promotion.

Please see the document attached for your review. Please send any comments, questions, or suggestions to <u>Cassandra.ogunniyi@niagararegion.ca</u> by September 3, 2021.

Respectfully submitted and signed by

Cassandra Ogunniyi, PhD MSSc BA Diversity, Equity and Inclusion Program Manager Corporate Strategy and Innovation