



Niagara Regional Housing

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MEMORANDUM

Date: August 25, 2022
To: NRH Board of Directors
From: Donna Woiceshyn, CEO of NRH / Director Housing Services
Subject: 2021 NRH Board of Directors Record of Motions

Attached you will find the Niagara Regional Housing Board Motions carried between May 26, 2021 and June 17, 2022.

It is hereby requested:

*THAT, all acts, contracts, proceedings, appointments, elections, resolutions, special resolutions, by-laws and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the last Annual General Meeting of Niagara Regional Housing on May 26, 2021, up to and including those of the present day, June 17, 2022, are hereby **RATIFIED** and **CONFIRMED**.*

NIAGARA REGIONAL HOUSING

May 26, 2021 – June 17, 2022

Record of Motions

Relating to Governance, Operations, Policy & Procedure

| Motion # Meeting# / Agenda# | Motion | Date |
|--|---|--------------|
| #199 – 2021 199-2.0. Provider Advisory Committee and Appeals | <i>Moved by B.A. Baker Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors RECEIVES the Transition to Community Services / Provider Advisory Committee Post ASD Appeals presentation for information.</i> <i>CARRIED</i> | May 26, 2021 |
| #199 – 2021 Consent Items 199-3.1. 199-3.2. – Hawkins St / Victoria Ave. Development 199-3.3. 199-3.4. 199-3.5. 199-3.6. 199-3.7. 199-3.8. | <i>Moved by K. Blackley Seconded by B-L. Souter</i> <i>That the following items be RECEIVED and/or APPROVED as stated:</i> <i>Minutes of the April 16, 2021 meeting</i> <i>3.2.1. Hawkins St Budget Snapshot 3.2.2. Hawkins Development Report #18 3.2.3. Victoria Ave Budget Tracking 3.2.4. Victoria Ave Construction Report #3</i> <i>Tenant Advisory Committee Minutes</i> <i>1st Quarter Report</i> <i>Annual Report Video</i> <i>Operating Statements as of March 31, 2021 Business Plan Update</i> <i>Letter to Staff</i> <i>CARRIED</i> | May 26, 2021 |
| #199-2021 199-4.1. COVID-19 Update | <i>Moved by K. Blackley Seconded by T. Insinna</i> <i>That the Niagara Regional Housing board of Directors RECEIVES the COVID-19 Update report for information</i> <i>CARRIED</i> | May 26, 2021 |
| #199-2021 199-4.2. New Development Strategies and Funding Opportunities | <i>Moved by B. Souter Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information.</i> <i>CARRIED</i> <i>Moved by J. Hyatt Seconded by B. Butters</i> <i>That the Niagara Regional Housing Board of Directors direct staff to furnish</i> | May 26, 2021 |

| Motion # Meeting# / Agenda# | Motion | Page 2 Date |
|--|--|----------------|
| | <p><i>a letter of advocacy to increase CMHC and provincial benchmarks of maximum rent rates to above 80% of MMR as well as increase the funding related to RGI units related to existing and new development housing units.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | |
| #199-2021 199-4.3. Master Plan Update | <p><i>Moved by T. Insinna Seconded by G. Zalepa</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Master Plan Update verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | May 26, 2021 |
| #199-2021 199-4.4. ASD Legal Updates | <p><i>Moved by G. Zalepa Seconded by B. Souter</i></p> <p><i>That the Board of Directors Resolve to Amend By-law #1.</i></p> <p><i>That the Board of Directors Submit the Amended By-law #1 to the Members at the annual general meeting of members in May 2021 for the members approval.</i></p> <p><i>That the Board of Directors Authorize and Direct the Chair and CEO to take all such actions as may be necessary to implement recommendation #1.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | May 26, 2021 |
| #200-2021 200-2.0. Master Plan Update | <p><i>Moved by B. Baker Seconded by G. Zalepa</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Master Plan Update presentation for information</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18,2021 |
| #200-2021 Consent Items 200-3.1. 200-3.2. – Hawkins St / Victoria Ave. / Buchanan Ave. Development 200-3.3 200-3.4. | <p><i>Moved by G. Zalepa Seconded by J. Hyatt</i></p> <p><i>That the following items be RECEIVED and/or APPROVED as stated:</i></p> <p><i>Minutes of the May 26, 2021 meeting</i></p> <p><i>3.2.1. Hawkins St Budget Tracking 3.2.2. Hawkins Development Report #19 3.2.3. Victoria Ave Budget Tracking 3.2.4. Victoria Ave Construction Report #6 3.2.5. Buchanan Ave Budget Tracking 3.2.6. Buchanan Ave Construction Report #1</i></p> <p><i>Development Committee Minutes</i></p> <p><i>Operating Statements as of April 30, 2021</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |

| Motion # Meeting# / Agenda# | Motion | Page 3 Date |
|---|---|----------------|
| #200-2021 200-4.1. COVID-19 Update | <p><i>Moved by L. Villella Seconded by T. Insinna</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the COVID-19 Update report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |
| #200-2021 200-4.2. New Development Strategies and Funding Opportunities | <p><i>Moved by B. Butters Seconded by B. Baker</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |
| #200-2021 200-4.3. Write-off of Uncollectible A/R | <p><i>Moved by G. Zalepa Seconded by B. Souter</i></p> <p><i>That the 2020 write-off of Uncollectible Accounts Receivable, pursuant to the write-off policy, in the amount of \$289,241 BE APPROVED as follows:</i></p> <ul style="list-style-type: none"> • <i>\$24,401 early write-offs (deported, deceased and bankrupt), and</i> • <i>\$264,841 for those former tenant accounts which have been in collection for more than 2 years and have had no activity since December 31, 2018.</i> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |
| #200-2021 200-4.4. Enterprise Risk Management Policy | <p><i>Moved by B. Butters Seconded by J. Hyatt</i></p> <p><i>That the Enterprise Risk Management Policy be deferred to the next meeting.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |
| #200-2021 200-4.5. Correspondence from Minister Steve Clark | <p><i>Moved by K. Blackley Seconded by L. Villella</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Correspondence from Minister Steve Clark regarding the Strong Communities Program for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | June 18, 2021 |
| #201-2020 Consent Items 201-3.1. 201-3.2. – Hawkins St / | <p><i>Moved by B. Butters Seconded by B. Baker</i></p> <p><i>That the following items be RECEIVED and/or APPROVED as stated:</i></p> <p><i>Minutes of the June 18, 2021 meeting</i></p> <p><i>3.2.1. Hawkins St Budget Tracking</i> <i>3.2.2. Hawkins Development Report #20</i></p> | July 16, 2021 |

| Motion # Meeting# / Agenda# | Motion | Date Page 4 |
|---|---|--|
| Victoria Ave. / Buchanan Ave. Development 201-3.3. 201-3.4. | 3.2.3. <i>Victoria Ave Budget Tracking</i> 3.2.4. <i>Victoria Ave Construction Report #7</i> 3.2.5. <i>Buchanan Ave Budget Tracking</i> 3.2.6. <i>Buchanan Ave Construction Report #2</i> <i>Operating Statements as of May 2021</i> <i>Frequently Asked questions about Community Housing</i> <div style="text-align: right;"><i>CARRIED</i></div> | |
| #201-2021 201-4.1. COVID-19 Update | <i>Moved by K. Blackley</i> <i>Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors RECEIVES the COVID-19 Update report for information.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |
| #201-2021 201-4.2. New Development Strategies and Funding Opportunities | <i>Moved by T. Insinna</i> <i>Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |
| #201-2021 201-4.3. 2022 Market Rents Report | <i>Moved by K. Blackley</i> <i>Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors APPROVES the proposed 202 Market Rents (Appendix "A") for public housing unites, effective December 1, 2021.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |
| #201-2021 201-4.4. Diversity Strategy | <i>Moved by B. Baker</i> <i>Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing board of Directors RECEIVES the Diversity Strategy report for information.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |
| #201-2021 201-4.5. NRH Tenant Scholarship | <i>Moved by T. Insinna</i> <i>Seconded by G. Zalepa</i> <i>That the Niagara Regional Housing Board of Directors RECOMMENDS staff to revisit the NRH Tenant Scholarship project at a future meeting.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |
| #201-2021 201-4.6. Complaint Review Process | <i>Moved by B. Butters</i> <i>Seconded by B. Baker</i> <i>That the Niagara Regional Housing Board of Directors RECEIVES the Complaint Review Process Policy for information.</i> <div style="text-align: right;"><i>CARRIED</i></div> | July 16, 2021 |

| Motion # Meeting# / Agenda# | Motion | Date Page 5 |
|--|---|--|
| #201-2021 201-4.7. Enterprise Risk Management Policy Update | <p><i>Moved by G. Zalepa Seconded by T. Insinna</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Risk Management Policy Update for information which will be included in the 2022 budget for a third party consultant.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | July 16, 2021 |
| #201-2021 201-4.8. Reappointment of Members | <p><i>Moved by K. Blackley Seconded by B. Butters</i></p> <p><i>That the NRH Board reviews the performance of its Community members and RECOMMENDS to Council for APPROVAL, the reappointment of those Members whose terms expire in 2021, specifically that Betty Ann Baker and Betty-Lou Souter be REAPPOINTED for a term ending on October 31, 2023.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | July 16, 2021 |
| #202-2021 202-1.0. Adoption of Agenda | <p><i>Moved by K. Blackley Seconded by B. Souter</i></p> <p><i>That the agenda be ADOPTED as revised, bringing Item 5.4 up to after Item 3.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | September 17, 2021 |
| #202-2021 202-5.4. 2022 Proposed NRH Capital Budget Submission | <p><i>Moved by T. Insinna Seconded by B. Souter</i></p> <ol style="list-style-type: none"> 1. That the Niagara Regional Housing (NRH) Board of Directors APPROVES the proposed NRH 2022 capital budget submission of \$4,220,000 as presented in appendix 1 2. That the NRH Board of Directors RECEIVES the Proposed 10-Year capital plan as presented in appendix 2 <p style="text-align: right;"><i>CARRIED</i></p> | September 17, 2021 |
| #202-2021 Consent Items 202-4.1.1 202-4.1.2. 202-4.2. – Hawkins St / Victoria Ave. / Buchanan Ave. Development 202-4.3. 202-4.4. 202-4.5. | <p><i>Moved by K. Blackley Seconded by L. Villella</i></p> <p><i>That the following items be RECEIVED and/or APPROVED as stated:</i></p> <p><i>Minutes of the July 16, 2021 meeting</i></p> <p><i>Minutes of the September 8, 2021 meeting</i></p> <ol style="list-style-type: none"> 4.2.1. <i>Hawkins St Budget Tracking</i> 4.2.2. <i>Hawkins Development Report #21</i> 4.2.3. <i>Victoria Ave Budget Tracking</i> 4.2.4. <i>Victoria Ave Construction Report #9</i> 4.2.5. <i>Buchanan Ave Budget Tracking</i> 4.2.6. <i>Buchanan Ave Construction Report #4</i> <p><i>Minutes of the Tenant Advisory Committee meeting of July 14, 2021</i></p> <p><i>Operating Statements as of July 2021</i></p> <p><i>Second Quarter Report – April 1 to June 30, 2021</i></p> | September 17, 2021 |

| Motion # Meeting# / Agenda# | Motion | Date Page 6 |
|---|--|--|
| 202-4.6. | <p><i>COVID-19 Update</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | |
| #202-2021 202-5.1. New Development Strategies and Funding Opportunities | <p><i>Moved by T. Insinna Seconded by G. Zalepa</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | September 17, 2021 |
| #202-2021 202-5.2. Master Plan Update | <p><i>Moved by K. Blackley Seconded by T. Insinna</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Master Plan Update verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | September 17, 2021 |
| #202-2021 202-5.3. Insurance Renewal | <p><i>Moved by T. Insinna Seconded by W. Sendzik</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Insurance Renewal Update verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | September 17, 2021 |
| #203-2021 203-1.0. Adoption of Agenda | <p><i>Moved by K. Blackley Seconded by G. Zalepa</i></p> <p><i>That the agenda be ADOPTED as revised, bringing Item 5.4 up to after Item 3, the presentation on the proposed NRH 2022 Operating Budget.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-3.0. Division of Duties | <p><i>Moved by G. Zalepa Seconded by B. Souter</i></p> <p><i>That the NRH Board of Directors RECEIVES the Division of Duties presentation for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-5.4. Proposed NRH 2022 Operating Budget Submission | <p><i>Moved by G. Zalepa Seconded by K. Blackley</i></p> <p><i>1. That the NRH Board of Directors RECEIVES and APPROVES the proposed NRH 2022 operating budget submission.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |

| Motion # Meeting# / Agenda# | Motion | Date Page 7 |
|---|--|--|
| #203-2021 Consent Items 203-4.1. 203-4.2. – Hawkins St / Victoria Ave. / Buchanan Ave. Development 203-4.3. 203-4.4. 203-4.5. 203-4.6. | <p><i>Moved by B. Butters</i> <i>Seconded by G. Zalepa</i></p> <p><i>That the following items be RECEIVED and/or APPROVED as stated:</i></p> <p><i>Minutes of the September 17, 2021 meeting</i></p> <p><i>4.2.1. Hawkins St Budget Tracking</i> <i>4.2.2. Hawkins Development Report #23</i> <i>4.2.3. Victoria Ave Budget Tracking</i> <i>4.2.4. Victoria Ave Construction Report #10</i> <i>4.2.5. Buchanan Ave Budget Tracking</i> <i>4.2.6. Buchanan Ave Construction Report #5</i></p> <p><i>Minutes of the Tenant Advisory Committee meeting September 15, 2021</i></p> <p><i>Operating Statements as of August 2021</i></p> <p><i>Transition to Non-smoking Buildings</i></p> <p><i>COVID-19 Update</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-5.1. New Development Strategies and Funding Opportunities | <p><i>Moved by G. Zalepa</i> <i>Seconded by K. Blackley</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-5.2. Master Plan Update | <p><i>Moved by B. Butters</i> <i>Seconded by G. Zalepa</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Master Plan Update verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-5.3. Insurance Renewal | <p><i>Moved by G. Zalepa</i> <i>Seconded by K. Blackley</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the Insurance Renewal Update verbal report for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | October 15, 2021 |
| #203-2021 203-7.0. Closed Session | <p>Closed Session All staff with the exception of D. Woiceshyn and S. Dean left the room.</p> <p style="text-align: center;"><i>Moved by G. Zalepa</i> <i>Seconded by B. Souter</i></p> | October 15, 2021 |

| Motion # Meeting# / Agenda# | Motion | Page 8 Date |
|---|---|-----------------------|
| | <p><i>That the NRH Board DOES NOW MOVE into Closed Session for the purposes of receiving information of a confidential nature respecting: A Matter respecting Personal Matters about an Identifiable Individual under s. 239(2) of the Municipal Act.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Moved by G. Zalepa</i> <i>Seconded by K. Blackley</i></p> <p><i>That the NRH Board RECEIVES and APPROVES Confidential Report IC-21-203-7 Nominations Committee Recommendations for Community Director.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Moved by K. Blackley</i> <i>Seconded by G. Zalepa</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p><i>That the NRH Board RISES from the Closed Session.</i></p> | |
| #204-2021 Consent Items 204-4.1. 204-4.2. – Hawkins St / Victoria Ave. / Buchanan Ave. Development 204-4.3. 204-4.4. 204-4.6. 204-4.7. | <p><i>Moved by B. Butters</i> <i>Seconded by B. Souter</i></p> <p><i>That the following items be RECEIVED and/or APPROVED as stated:</i></p> <p><i>Minutes of the October 15, 2021 meeting</i></p> <p><i>4.2.1. Hawkins St Budget Tracking</i> <i>4.2.2. Hawkins Development Report #24</i> <i>4.2.3. Victoria Ave Budget Tracking</i> <i>4.2.4. Victoria Ave Construction Report #11</i> <i>4.2.5. Buchanan Ave Budget Tracking</i> <i>4.2.6. Buchanan Ave Construction Report #6</i></p> <p><i>Minutes of the Development Committee meeting July 14, 2021</i></p> <p><i>Operating Statements as of September 2021</i></p> <p><i>3rd Quarter Report</i></p> <p><i>Business Plan</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p><i>(204-4.5. – No COVID-19 update was received)</i></p> | November 19, 2021 |
| #204-2021 204-5.1. New Development Strategies and Funding Opportunities 204-5.2. | <p><i>Moved by B. Butters</i> <i>Seconded by G. Zalepa</i></p> <p><i>That the Niagara Regional Housing Board of Directors RECEIVES the New Development Strategies and Funding Opportunities, Insurance Renewal and Master Plan verbal report updates for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | November 19, 2021 |

| Motion # Meeting# / Agenda# | Motion | Date Page 9 |
|---|--|---|
| Master Plan Update 204-5.3. Insurance Renewal | | |
| #204-2021 204-7.0. Closed Session | <p><i>Closed Session</i> All staff with the exception of D. Woiceshyn, C. Banach and G. Nichols left the room.</p> <p style="text-align: center;"><i>Moved by B. Butters</i> <i>Seconded by G. Zalepa</i></p> <p><i>That the NRH Board DOES NOW MOVE into Closed Session for the purposes of receiving information of a confidential nature respecting: A proposed or pending acquisition or disposition of land by the municipality or local board s. 239(2) of the Municipal Act.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Moved by G. Zalepa</i> <i>Seconded by B. Souter</i></p> <p><i>That the NRH Board DOES NOW MOVE into Closed Session for the purposes of receiving information of a confidential nature respecting: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board s. 239(2) of the Municipal Act.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Moved by T. Insinna</i> <i>Seconded by B. Baker</i></p> <p><i>That the NRH Board RISES from the Closed Session.</i></p> | November 19, 2021 |
| #205 - 2022 Election of Officers | <p><i>Moved by L. Villella</i> <i>Seconded by B. Butters</i></p> <p>That Nominations for the Office of Chair be CLOSED</p> <p style="text-align: right;"><i>CARRIED</i></p> | Jan. 21, 2022 |
| #205 -2022 Election of Officers | <p><i>Moved by W. Sendzik</i> <i>Seconded by L. Villella</i></p> <p>That Nominations for the Office of Vice-Chair be CLOSED</p> <p style="text-align: right;"><i>CARRIED</i></p> | Jan. 21, 2022 |
| #205 – 2022 Election of Officers | <p><i>Moved by W. Sendzik</i> <i>Seconded by B. Butters</i></p> <p>That Nominations for the Office of Secretary be CLOSED</p> <p style="text-align: right;"><i>CARRIED</i></p> | Jan. 21, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 10 Date |
|--|---|------------------------|
| #205 - 2022 Election of Officers | <i>Moved by W. Sendzik</i> <i>Seconded by T. Insinna</i> That Nominations for the Office of Treasurer be CLOSED <p style="text-align: right;">CARRIED</p> | Jan. 21, 2022 |
| #205 - 2022 Consent Items 205-3.1. 205-3.2 Hawkins St.- Buchanan Ave – York St. Development 205-3.3. 205-3.4. 205-3.5. 205-3.6. | <i>Moved by W. Sendzik</i> <i>Seconded by B. Souter</i> That the following items be RECEIVED and/or APPROVED as stated: Minutes of the November 19, 2021 Meeting 3.2.1. Hawkins St Budget Tracking 3.2.2. Hawkins St Planning/Construction Report #26 3.2.3. Victoria Ave Budget Tracking 3.2.4. Victoria Ave Planning/Construction Report #13 3.2.5. Buchanan Ave Budget Tracking 3.2.6. Buchanan Ave Planning/Construction Report #8 3.2.7. York St Budget Tracking 3.2.8. York St Planning/Construction Report #1 Operating Statements as of November 2021 COVID-19 Update / Christmas Update Board of Directors 2022 Meeting Schedule Tender Evaluation Meeting Minutes / Dec. 13, 2021 <p style="text-align: right;">CARRIED</p> | Jan. 21, 2022 |
| #205 - 2022 205-4.1. New Development Strategies & Funding Opportunities | <i>Moved by L. Vilella</i> <i>Seconded by B. Baker</i> That the NRH Board of Directors RECEIVES the New Development Strategies and Funding Opportunities verbal report for information. <p style="text-align: right;">CARRIED</p> | Jan. 21, 2022 |
| #205 - 2022 205-4.2 New Development Strategies and Funding Opportunities | <i>Moved by W. Sendzik</i> <i>Seconded by B. Butters</i> That the NRH Board of Directors RECEIVES the Master Plan verbal update for information. <p style="text-align: right;">CARRIED</p> | Jan. 21, 2022 |
| #205 - 2022 205-5 Other Business | <i>Moved by G. Zalepa</i> <i>Seconded by D. Mole</i> That the NRH Board of Directors does appoint B. Butters to the Tender Evaluation Committee. | Jan. 21, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 11 Date |
|--|---|------------------------|
| | CARRIED | |
| #206 – 2022 206-1. Adoption of Agenda | <i>Moved by W. Sendzik</i> <i>Seconded by D. Toth</i> <i>That the agenda be ADOPTED as revised, bringing Item 3.3 Master Plan Discussion before Item 1, as well as add to Item 4 Other Business to discuss Development Committee Membership.</i> CARRIED | Feb. 25, 2022 |
| #206 – 2022 206-3.3. Master Plan Discussion | <i>Moved by W. Sendzik</i> <i>Seconded by G. Zalepa</i> That the NRH Board of Directors does APPROVE the creation of a Niagara Region position to be dedicated to leading and coordinating the implementation of the Consolidated Housing Master Plan CARRIED | Feb. 25, 2022 |
| #206 -2022 Consent Items 206-2.1. 206-2.2. Hawkins St.- Buchanan Ave – York St. Development 206-2.3. 206-2.4. 206-2.5. 206-2.6. 206-2.7. 206-2.8. | <i>Moved by T. Insinna</i> <i>Seconded by B. Baker</i> That the following items be RECEIVED and/or APPROVED as stated: Minutes of the January 21, 2022 Meeting 2.2.1. Hawkins St Budget Tracking 2.2.2. Hawkins St Planning/Construction Report #27 2.2.3. Victoria Ave Budget Tracking 2.2.4. Victoria Ave Planning/Construction Report #14 2.2.5. Buchanan Ave Budget Tracking 2.2.6. Buchanan Ave Planning/Construction Report #9 2.2.7. York St Budget Tracking 2.2.8. York St Planning/Construction Report #2 4 th Quarter Report Board Policies Ontario Task Force Recommendations Tender Securities Community Park Restoration / Scope of Work Faith Welland Community House Proposal CARRIED | Feb. 25, 2022 |
| #206 – 2022 206-3.1. New Development Strategies & Funding | <i>Moved by W. Sendzik</i> <i>Seconded by T. Insinna</i> That the NRH Board of Directors does RECEIVE the New Development Strategies and Funding Opportunities verbal report for information. CARRIED | Feb. 25, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 12 Date |
|--|--|-----------------|
| Opportunities | | |
| #206 – 2022 206-3.2. Year End Transfer Report | <p><i>Moved by B. Souter</i> <i>Seconded by L. Villella</i></p> <ol style="list-style-type: none"> 1. That the unaudited summarized results for Niagara Regional Housing (NRH) as detailed in Appendix 1, BE RECEIVED. 2. That NRH request a transfer of \$229,729 from the Niagara Region’s year-end surplus to fund the NRH year-end operating deficit, to be addressed through the Niagara Region’s consolidated levy year-end transfer report, BE APPROVED. 3. That this report BE FORWARDED to the March 9, 2022 Corporate Services Committee (CSC) meeting. <p style="text-align: right;"><i>CARRIED</i></p> | Feb. 25, 2022 |
| #206 – 2022 206-4. Other Business | <p><i>Moved by W. Sendzik</i> <i>Seconded by B. Baker</i></p> <p>That the NRH Board of Directors does appoint G. Zalepa to the Development Committee and do endorse T. Insinna in assuming the Chair position on that committee.</p> <p style="text-align: right;"><i>CARRIED</i></p> | Feb. 25, 2022 |
| #206 – 2022 206-5. Closed Session | <p>All Staff with the exception of D. Woiceshyn and G. Nichols left the room.</p> <p style="text-align: center;"><i>Moved by L. Villella</i> <i>Seconded by W. Sendzik</i></p> <p><i>That the NRH Board DOES NOW MOVE into Closed Session for the purposes of receiving information of a confidential nature respecting: A proposed or pending acquisition or disposition of land by the municipality or local board s. 239(2) of the Municipal Act.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Moved by L. Villella</i> <i>Seconded by W. Sendzik</i></p> <p><i>That the NRH Board RISES from the Closed Session.</i></p> | Feb. 25, 2022 |
| #207 – 2022 207-1. Adoption of Agenda | <p><i>Moved by B. Baker</i> <i>Seconded by D. Toth</i></p> <p><i>That the agenda be ADOPTED as revised, bringing Item 4.1 2021 Draft Audited Financial Statements before Item 2.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | Apr. 22, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 13 Date |
|--|--|------------------------|
| #207 – 2022 207-4.1. 2021 Draft Audited Financial Statements | <p><i>Moved by T. Insinna</i> <i>Seconded by D. Mole</i></p> <ol style="list-style-type: none"> 1. That the draft audited financial statements of Niagara Regional Housing as attached in Appendix 1 to report 22-207-4.1., for the year ended December 31, 2021 BE APPROVED; and 2. That the audit findings report pertaining to the audited financial statements, attached as Appendix 2 to report 22-207-4.1., of Niagara Regional Housing for the year ended December 31, 2021 BE RECEIVED for information. 3. That staff BE DIRECTED to co-ordinate with the auditors to finalize the statements as presented. 4. That this report BE FORWARDED to the Region’s Audit Committee for information. <p><i>That the NRH board of Directors does APPROVE the 2021 Draft Audited Financial Statements and does RECEIVE the 2021 Audit Results and Financial Statement Highlights for information.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> | Apr. 22, 2022 |
| #207 – 2022 Consent Items 207-3.1. 207-3.1.2. 207-3.2. Hawkins St.- Buchanan Ave – York St. - Crescent Rd Development 207-3.3. 207-3.4. 207-3.5. 207-3.6. 207-3.7. 207-3.8. | <p><i>Moved by L. Villella</i> <i>Seconded by T. Insinna</i></p> <p>That the following items be RECEIVED and/or APPROVED as stated:</p> <p>Amended Minutes of the January 21, 2022 Meeting</p> <p>Minutes of the February 25, 2022 Meeting</p> <ol style="list-style-type: none"> 3.2.1. Hawkins St Budget Tracking 3.2.2. Hawkins St Planning/Construction Report #28 3.2.3. Victoria Ave Budget Tracking 3.2.4. Victoria Ave Planning/Construction Report #16 3.2.5. Buchanan Ave Budget Tracking 3.2.6. Buchanan Ave Planning/Construction Report #11 3.2.7. York St Budget Tracking 3.2.8. York St Planning/Construction Report #4 3.2.9. Crescent Rd Budget Tracking 3.2.10. Crescent Rd Planning/ Construction Report #1 <p>Operating Statements as of February 2022</p> <p>Tenant Satisfaction Survey</p> <p>Q1 Report</p> <p>Development Committee Minutes of March 8, 2022</p> <p>2021 NRH Motions</p> <p>Amendments to Regulations under Housing Services Act 2011</p> <p style="text-align: right;"><i>CARRIED</i></p> | Apr. 22, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 14 Date |
|--|--|------------------------|
| #207 – 2022 207-4.2. New Development Strategies & Funding Opportunities | <i>Moved by T. Insinna</i> <i>Seconded by B. Baker</i> That the NRH Board of Directors does RECEIVE the New Development Strategies and Funding Opportunities verbal report for information. CARRIED | Apr. 22, 2022 |
| #207 – 2022 207-4.3. Master Plan Update | <i>Moved by B. Butters</i> <i>Seconded by D. Toth</i> That the NRH Board of Directors does RECEIVE the Master Plan Update for information. CARRIED | Apr. 22, 2022 |
| #208 – 2022 208-1. Adoption of Agenda | <i>Moved by D. Toth</i> <i>Seconded by W. Sendzik</i> <i>That the agenda be ADOPTED.</i> CARRIED | June 17, 2022 |
| #208 – 2022 Consent Items 208-2.1. 208-2.3. 208-2.4. 208-2.5. 208-2.6. 208-2.7. 208-2.8. | <i>Moved by T. Insinna</i> <i>Seconded by L. Villella</i> That the following items be RECEIVED and/or APPROVED as stated: Minutes of the April 22, 2022 Meeting 2.2.1. Victoria Ave Budget Tracking 2.2.2. Victoria Ave Planning/Construction Report #17 2.2.3. York St Budget Tracking 2.2.4. York St Planning/Construction Report #6 2.2.5. Crescent Rd Budget Tracking 2.2.6. Crescent Rd Planning/ Construction Report #2 Operating Statements as of April 2022 NRH 2021 Annual Report Video Tenant Advisory Committee meeting minutes of April 21, 2022 Market Rents Report Delegation of Board Authority to NRH CEO Memo Financial Policies Memo CARRIED | June 17, 2022 |
| #208 – 2022 208-3.1. New Development | <i>Moved by D. Toth</i> <i>Seconded by B. Baker</i> That the NRH Board of Directors does RECEIVE the New Development Strategies and Funding Opportunities verbal report for information. | June 17, 2022 |

| Motion # Meeting# / Agenda# | Motion | Page 15 Date |
|---|---|-----------------|
| Strategies & Funding Opportunities | CARRIED | |
| #208 – 2022 208-3.2. Master Plan Update | <p><i>Moved by L. Vilella</i> <i>Seconded by B. Baker</i></p> <p>That the NRH Board of Directors does RECEIVE the Master Plan Update for information.</p> <p style="text-align: right;">CARRIED</p> | June 17, 2022 |
| #208 – 2022 208-3.3. Draft Audited Capital Cost Statements | <p><i>Moved by W. Sendzik</i> <i>Seconded by D. Toth</i></p> <ol style="list-style-type: none"> 1. That the draft audited statement of revenues and expenses for the 6388 Hawkins & 7180 Heximer Project (Appendix 1 to Report 22-208-3.3) for the period February 22, 2019 to March 31, 2022, BE APPROVED; 2. That the draft audited statement of revenues and expenses for the 5528 Buchanan Avenue Project (Appendix 2 to Report 22-208-3.3) for the period March 1, 2021 to March 31, 2022, BE APPROVED; 3. That staff BE DIRECTED to coordinate with the auditor to finalize the statements as presented; and 4. That report 22-208-3.3 BE FORWARDED to the Region's Audit Committee for information. <p><i>That the NRH Board of Directors does APPROVE the Draft Audited Capital Cost Statements and direct staff to coordinate with the auditor to finalize the statements as presented and FORWARD the report to the Region's Audit Committee for information.</i></p> <p style="text-align: right;">CARRIED</p> | June 17, 2022 |
| #208 – 2022 208-3.4. 2021 Write-Off of Uncollectible Accounts Receivable | <p><i>Moved by L. Vilella</i> <i>Seconded by D. Toth</i></p> <p><i>That the NRH board of Directors does APPROVE the 2021 Write-Off of Uncollectible Accounts Receivable</i></p> <p style="text-align: right;">CARRIED</p> | June 17, 2022 |