

**THE REGIONAL MUNICIPALITY OF NIAGARA
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS
MINUTES**

**JBM 1-2023
Thursday, February 2, 2023
Meeting held by Video Conference**

Committee: M. Barkway (Lincoln), H. Boese (Grimsby), K. Douglas (Board Chair, St. Catharines), K. Freeborn (N.O.T.L), D. Gibbs (Niagara Region), N. Punyarthi (Board Vice-Chair, Niagara Falls)

Absent: J. Tosta (Welland)

Staff: K. Lotimer, Legislative Coordinator, M. Vink, Manager, Court Services, A. Wheaton, Program Financial Specialist

1. CALL TO ORDER

Kelly Lotimer, Legislative Coordinator, called the meeting to order at 3:37 p.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. SELECTION OF BOARD CHAIR AND VICE-CHAIR

3.1 Call for Nominations for Board Chair

Kelly Lotimer, Legislative Coordinator, called for nominations for the position of Chair of the Joint Board of Management - Niagara Courts for 2023.

Moved by D. Gibbs

Seconded by N. Punyarthi

That Kristine Douglas **BE NOMINATED** as Chair of the Joint Board of Management - Niagara Courts for 2023.

3.2 Motion to Close Nominations for Board Chair

Kelly Lotimer, Legislative Coordinator, called a second and third time for nominations for the position of Chair of the Joint Board of Management - Niagara Courts. There being no further nomination, it was:

Moved by D. Gibbs

Seconded by M. Barkway

That nominations for the position of Chair of the Joint Board of Management - Niagara Courts **BE CLOSED**.

Carried

3.3 Voting for the Position of Board Chair

There being only one nominee for the position, Ms. Lotimer announced that Kristine Douglas would be the Chair of the Joint Board of Management - Niagara Courts for 2023.

3.4 Call for Nominations for Board Vice-Chair

Kelly Lotimer, Legislative Coordinator, called for nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts for 2023.

Moved by K. Douglas
Seconded by M. Barkway

That Nidhi Punyarthi **BE NOMINATED** for the position of Vice-Chair of the Joint Board of Management - Niagara Courts for 2023.

3.5 Motion to Close Nominations for Board Vice-Chair

Kelly Lotimer, Legislative Coordinator, called a second and third time for nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts. There being no further nominations, it was:

Moved by D. Gibbs
Seconded by H. Boese

That the nominations for the position of Vice-Chair of the Joint Board of Management - Niagara Courts **BE CLOSED**.

Carried

There being only one nominee for the position, Ms. Lotimer announced that Nidhi Punyarthi would be the Vice-Chair of the Joint Board of Management - Niagara Courts for 2023.

At this point in the meeting, Kristine Douglas assumed the chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. ITEMS FOR CONSIDERATION

6.1 JBM-C 1-2023

Court Services Write-Off Recommendations for the Period Ending December 31, 2022

Moved by M. Barkway
Seconded by H. Boese

That this Board **RECOMMENDS** to the Corporate Services Committee:

1. That Report JBM-C 1-2023, dated February 2, 2023, respecting Court Services Write-Off Recommendations for the Period Ending December 31, 2022, **BE RECEIVED**; and
2. That the delinquent cases summarized in the Analysis Section of the Report, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) *Provincial Offences Act* Write-off Directive and Operating Guideline and the Niagara Region Courts approved write off criteria.

Carried

7. CONSENT ITEMS FOR INFORMATION

7.1 JBM-C 2-2023

Court Services Operational Update - February 2023

Moved by M. Barkway
Seconded by H. Boese

That Correspondence Item JBM-C 2-2023, being a memorandum from M. Vink, Manager, Court Services, dated February 2, 2023, respecting Court Services Operational Update - February 2023, **BE RECEIVED** for information.

Carried

8. OTHER BUSINESS

8.1 Court Services 2023 Budget Update

Miranda Vink, Manager, Court Services, provided an update on the 2023 Court Services Operating Budget, approved by the Joint Board of Management at the meeting held on November 23, 2022. She advised that the budget was presented and approved in principle at the Budget Review Committee of the Whole at the meeting held on January 26, 2023 and would be included as part of the final 2023 Levy Budget being considered by Regional Council at the meeting being held on February 23, 2023.

9. NEXT MEETING

The next meeting will be held on Thursday, April 13, 2023, at 3:30 p.m.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 4:27 p.m.

Kristine Douglas
Board Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk