

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**CSC 3-2023**

**Wednesday, March 8, 2023**

**Council Chamber / Video Conference**

**Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair) (via Video Conference),  
Davies (via Video Conference), Diodati (via Video Conference),  
Foster (Committee Chair), Gale, Grant, Heit, Ip, Siscoe (via  
Video Conference), Sorrento, Whalen (Committee Vice-Chair)

Other Councillors: Craitor (via Video Conference)

Absent/Regrets: Campion, Redekop, Secord, Zalepa

Staff: D. Barnhart, Chief of Staff, Governance (via Video Conference),  
D. D'Amboise, Acting Associate Director, Reporting & Analysis,  
F. Fucile, Manager, Real Estate (via Video Conference), H.  
Furtado, Director, Financial Management & Planning/Deputy  
Treasurer, T. Harrison, Commissioner/Treasurer, Corporate  
Services, K. Lotimer, Legislative Coordinator (via Video  
Conference), B. Menage, Director, Procurement & Strategic  
Acquisitions, A.-M. Norio, Regional Clerk, M. Sergi,  
Commissioner, Planning & Development Services (via Video  
Conference), J. Spratt, Legislative Coordinator, J. Tonellato,  
Director, Water & Wastewater Services (via Video Conference),  
R. Tripp, Chief Administrative Officer

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

4. **DELEGATIONS**

4.1 **Update on West Lincoln Memorial Hospital Redevelopment**

Kelly Campbell, Vice-President, Corporate Services and Capital Development, Hamilton Health Sciences, appeared before Committee to provide an update on the West Lincoln Memorial redevelopment project and highlighted project milestones for 2023.

5. **ITEMS FOR CONSIDERATION**

5.1 **CSD 20-2023**  
2022 Year End Results and Transfer Report

Donovan D'Amboise, Acting Associate Director, Reporting & Analysis, provided information respecting 2022 Year End Results and Transfer Report. Topics of the presentation included:

- Background
- Deliverables
- Q4 Operating Results - Levy & Rate
- Year-end Transfers
- Reserve Balances
- Q4 Capital Results

Moved by Councillor Gale  
Seconded by Councillor Whalen

That Report CSD 20-2023, dated March 8, 2023, respecting 2022 Year End Results and Transfer Report, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

1. That the unaudited summarized financial results of the Niagara Region, as detailed in Appendix 1 to Report CSD 20-2023, **BE RECEIVED**;
2. That the 2022 year-end operating deficit for the levy-supported programs of \$2,250 thousand **BE TRANSFERRED** to reserves as follows:
  - a) \$11 thousand from the Ontario Police Video Training Alliance (OPVTA) Reserve Fund be transferred mitigating a deficit in current year operations as per NRPS recommendation to their Board (Appendix 5 to Report CSD 20-2023);
  - b) \$2,239 thousand from the Taxpayer Relief Reserve;

3. That the 2022 year-end operating surplus for the rate-supported programs of \$1,615 thousand **BE TRANSFERRED** to reserves as follows:
  - a) \$49 thousand to the Water Stabilization Reserve;
  - b) \$207 thousand to the Water Capital Reserve;
  - c) \$182 thousand to the Wastewater Stabilization Reserve;
  - d) \$1,177 thousand to the Waste Management Stabilization Reserve;
4. That the encumbrances of \$21,202 thousand (Appendix 2 to Report CSD 20-2023) **BE RECEIVED** for information, and that the deferral of these expenditures be included in the 2023 operating budget; and
5. That the Capital Variance Project balances, as per Table 6 in Report CSD 20-2023, **BE APPROVED** to be held in the Capital Variance Projects.

**Carried**

## 5.2 CSD 18-2023

Approval of the Statement of Revenues and Expenditures – Canada Summer Games Project

Moved by Councillor Heit

Seconded by Councillor Bateman

That Report CSD 18-2023, dated March 8, 2023, respecting Approval of the Statement of Revenues and Expenditures – Canada Summer Games Project, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

1. That the draft audited statement of revenues and expenditures for the Canada Summer Games Park Project for the period ended February 7, 2022 (Appendix 1 to Report CSD 18-2023), **BE APPROVED**;
2. That staff **BE DIRECTED** to co-ordinate with the auditor to finalize the statement as presented; and
3. That this report **BE FORWARDED** to the Region's Audit Committee and to the Minister of Heritage, Sport, Tourism and Culture Industries for information as required.

**Carried**

**6. CONSENT ITEMS FOR INFORMATION**

6.1 CSC-C 1-2023

Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2022

Moved by Councillor Sorrento  
Seconded by Councillor Grant

That Correspondence Item CSC-C 1-2023, being a memorandum from T. Harrison, Commissioner, Corporate Services/Treasurer, dated March 8, 2023, respecting Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2022, **BE RECEIVED** for information.

**Carried**

**7. OTHER BUSINESS**

7.1 International Women's Day

Committee members recognized International Women's Day, a global day celebrating the social, economic, cultural, and political achievements of women.

7.2 Social Procurement Policy

Councillor Bateman requested information respecting social procurement policy. Todd Harrison, Commissioner, Corporate Services, advised that information would be provided at a future Corporate Services Committee meeting.

**8. NEXT MEETING**

The next meeting will be held on Wednesday, April 5, 2023, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:59 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk