

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
MINUTES**

CSC 7-2023

Wednesday, July 12, 2023

**Council Chamber - In Person and Electronic Meeting
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair) (via Video Conference),
Campion, Davies (via Video Conference), Foster (Committee
Chair), Gale, Ip, Redekop (via Video Conference), Secord,
Siscoe, Sorrento (via Video Conference), Whalen (Committee
Vice-Chair), Zalepa

Other Councillors: Craitor (via Video Conference), Ganann (via Video Conference)

Absent/Regrets: Diodati, Grant, Heit

Staff: A. Apfelbaum, Manager, Business Licensing, C. Banach,
Manager, Housing Operations, D. Barnhart, Chief of Staff,
Governance, C. Cousins, Director, Homelessness and
Community Engagement, H. Furtado, Director, Financial
Management & Planning/Deputy Treasurer, D. Gibbs, Director,
Legal & Court Services, T. Harrison, Commissioner/Treasurer,
Corporate Services, S. Hendrie, Chief Information Officer, K.
Lotimer, Legislative Coordinator (via Video Conference), K.
Matreitz, Manager, IT Security, F. Meffe, Director, Human
Resources (via Video Conference), B. Menage, Director,
Procurement & Strategic Acquisitions, A.-M. Norio, Regional
Clerk, D. Pasto, Manager, Risk Management, J. Spratt,
Legislative Coordinator, R. Tripp, Chief Administrative Officer, D.
Woiceshyn, Director, Housing Services

1. CALL TO ORDER

Committee Vice-Chair Whalen called the meeting to order at 9:31 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATIONS

There were no presentations.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

There were no items for consideration.

6. **CONSENT ITEMS FOR INFORMATION**

6.1 **COM 26-2023**

Emergency Shelter and Phase 1 Bridge Housing Budget Adjustment

Moved by Councillor Bateman
Seconded by Councillor Zalepa

That Report COM 26-2023, dated July 11, 2023, respecting Emergency Shelter and Phase 1 Bridge Housing Budget Adjustment, **BE RECEIVED** for information.

Carried

7. **OTHER BUSINESS**

7.1 **Safety and Security of Staff and Elected Officials**

Committee members raised concerns regarding the safety and security of staff and elected officials. Todd Harrison, Commissioner, Corporate Services, advised that senior staff take concerns regarding safety and security very seriously and further investigation would be done to evaluate options with regard to this matter.

7.2 **Summary of Civil Litigation Report**

Councillor Gale indicated he would be submitting a list of questions respecting the summary of civil litigation report that is scheduled to be on the agenda for the Corporate Services Committee meeting being held on August 9, 2023.

7.3 **Declarations of Emergency**

Councillor Foster requested that the 2024 budget discussion include information respecting the costs involved when a declaration of emergency is made under the Emergency Management and Civil Protection Act as well as information on other options that could be considered instead of formally declaring an emergency.

7.4 Deputy Chief Administrative Officer Recruitment

Councillor Redekop requested an update on the recruitment of a Deputy Chief Administrative Officer expressing concern with the timing given the impending governance review by the Province. Ron Tripp, Chief Administrative Officer, advised that the recruitment process for the Deputy CAO position approved by Regional Council was underway with an expected completion by the end of summer and emphasized the importance of the role.

8. **CLOSED SESSION**

Moved by Councillor Foster
Seconded by Councillor Zalepa

That the Corporate Services Committee **DO NOW MOVE** into closed session for the purposes of receiving information of a confidential nature respecting:

A Matter respecting the Security of the Property of the Municipality under s. 239 (2)(a) of the Municipal Act, 2001 - Information Technology Services and Cyber Security

Carried

Committee resolved into closed session at 10:05 a.m.

9. **BUSINESS ARISING FROM CLOSED SESSION ITEMS**

Committee Vice-Chair Whalen announced that quorum had been lost while Committee was in closed session.

10. **ADJOURNMENT**

Due to a lack of quorum, the meeting adjourned at 11:14 a.m.

Councillor Whalen
Committee Vice-Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk