

**THE REGIONAL MUNICIPALITY OF NIAGARA
WASTE MANAGEMENT PLANNING STEERING COMMITTEE
MINUTES**

**WMPSC 1-2019
Monday, February 25, 2019
Committee Room 4
Niagara Region Headquarters
1815 Sir Isaac Brock Way, Thorold ON**

Committee: Councillors Bellows, Butters, Fertich, Gibson, Ugulini
(Committee Chair), Witteveen (Committee Vice-Chair), J.
Bacher, H. Washuta

Absent/Regrets: Bradley (Regional Chair), Diodati, Rigby

Staff: J. Gilston, Legislative Coordinator, C. Habermebl, Acting
Commissioner, Public Works, T. Harrison, Commissioner,
Enterprise Resource Management Services / Treasurer, F.
Marcella, Internal Auditor, J. Mazurek, Program Manager, Waste
Management, S. Mota, Program Financial Specialist, E. Prpic,
Associate Director, Disposal Operations and Engineering, S.
Tait, Program Manager, Waste Management Services, L.
Torbicki, Acting Director, Waste Management Services, B.
Whitelaw, Program Manager, Policy and Planning

1. CALL TO ORDER

Jonathan Gilston, Legislative Coordinator, called the meeting to order at 9:15 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. SELECTION OF CHAIR AND VICE-CHAIR

3.1 Call for Nominations of Committee Chair

Jonathan Gilston, Legislative Coordinator, called for nominations for the position of Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020).

Moved by Councillor Witteveen
Seconded by Councillor Gibson

That Councillor Ugulini **BE NOMINATED** as Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020).

Moved by H. Washuta
Seconded by Councillor Ugulini

That Councillor Witteveen **BE NOMINATED** as Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020).

3.2 Motion to Close the Nominations for Committee Chair

Jonathan Gilston, Legislative Coordinator, called a second and third time for nominations for the position of Waste Management Planning Steering Committee Chair.

There being no further nominations it was:

Moved by Councillor Gibson
Seconded by Councillor Butters

That nominations for the position of Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020), **BE CLOSED**.

Carried

3.3 Voting for Position of Committee Chair

Voting by a show of hands resulted in the following:

Ugulini = 4

Witteveen = 2

Based on the result of the vote, the Legislative Coordinator announced that Councillor Ugulini had received the majority of votes and would be the Waste Management Planning Steering Committee Chair for a two-year term (2019-2020).

3.4 Call for Nominations for Committee Vice-Chair

Jonathan Gilston, Legislative Coordinator, called for nominations for the position of Vice-Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020).

Moved by Councillor Gibson
Seconded by Councillor Butters

That Councillor Witteveen **BE NOMINATED** as Vice-Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020).

3.5 Motion to Close the Nominations for Committee Vice-Chair

Jonathan Gilston, Legislative Coordinator, called a second and third time for nominations for the position of Waste Management Planning Steering Committee Vice-Chair.

There being no further nominations it was:

Moved by Councillor Butters
Seconded by Councillor Ugulini

That nominations for the position of Vice-Chair of the Waste Management Planning Steering Committee for a two-year term (2019-2020), **BE CLOSED.**

Carried

3.6 Voting for Position of Committee Vice-Chair

There being only one nominee for the position of Committee Vice-Chair, the Legislative Coordinator, announced that Councillor Witteveen would be the Waste Management Planning Steering Committee Vice-Chair for a two-year term (2019-2020).

At this point of the meeting, Councillor Ugulini assumed the Chair.

4. **PRESENTATIONS**

4.1 Overview of Waste Management Services Division

Lydia Torbicki, Acting Director, Waste Management Services, provided information respecting Overview of Waste Management Services Division. Topics of the presentation included:

- Waste Management Services Sections and Overview
- Niagara Region Waste Management Facilities
- Collection Services Program Summary
- Diversion Programs and Other Initiatives
- 2010-17 Residential Diversion Rates
- 2015-16 Garbage Composition
- Governing Legislation
- Provincial Initiatives
- Major 2019 Initiatives
- Waste Management Advisory Committee (WMAC)

Councillor Information Request(s):

That Waste Management staff consult with Economic Development as to how to maximize the potential of the Material Recycling Facility (MRF) and the partnership with Niagara Recycling before proceeding with the Phase 4 Opportunity Review request for proposal (RFP). Councillor Butters.

5. DELEGATIONS

There were no delegations.

6. ITEMS FOR CONSIDERATION

6.1 WMPSC-C 1-2019

2019 Meeting Schedule

Moved by Councillor Witteveen

Seconded by H. Washuta

That WMPSC-C 1-2019, dated February 25, 2019, being the Waste Management Planning Steering Committee 2019 Meeting Schedule, **BE RECEIVED** and that the following recommendation **BE APPROVED**:

1. That the Waste Management Planning Steering Committee Meetings **BE HELD** on Mondays at 9:00 a.m. on the following dates in 2019:

April 29, June 24, August 26 and October 28.

Carried

7. CONSENT ITEMS FOR INFORMATION

7.1 WMPSC-C 2-2019

2019 Social Marketing and Education Plan and Overview of 2018 Initiatives

Moved by H. Washuta

Seconded by Councillor Witteveen

That Correspondence Item WMPSC-C 2-2019, being a memorandum from A. Northcotte, Engagement & Education Coordinator, dated February 25, 2019, respecting 2019 Social Marketing and Education Plan and Overview of 2018 Initiatives, **BE RECEIVED** for information.

Carried

7.2 WMPSC-C 3-2019

Councillor Information Request

Moved by Councillor Gibson

Seconded by Councillor Butters

That Correspondence Item WMPSC-C 3-2019, being a memorandum from L. Torbicki, Acting Director, Waste Management Services, dated January 21, 2019, respecting Councillor Information Request, **BE RECEIVED** for information.

Carried

7.3 WMPSC-C 4-2019

Illegal Dumping

Moved by Councillor Butters

Seconded by H. Washuta

That Correspondence Item WMPSC-C 4-2019, being a memorandum from K. Avella, Contract Supervisor, Waste Management, dated February 25, 2019, respecting Illegal Dumping, **BE RECEIVED** for information.

Carried

7.4 WMPSC-C 5-2019

Public Stakeholder Engagement Results on Proposed Collection Service Options

Moved by Councillor Butters

Seconded by Councillor Gibson

That Correspondence Item WMPSC-C 5-2019, being a memorandum from B. Whitelaw, Program Manager, Policy and Planning, dated February 25, 2019, respecting Public Stakeholder Engagement Results on Proposed Collection Service Options, **BE RECEIVED** for information.

Carried

7.5 WMPSC-C 6-2019

Special Events Recycling and Organics – 2018 Program Results

Moved by Councillor Gibson

Seconded by Councillor Butters

That Correspondence Item WMPSC-C 6-2019, being a memorandum from E. Hughes, Waste Diversion Coordinator, dated February 25, 2019, respecting Special Events Recycling and Organics – 2018 Program Results, **BE RECEIVED** for information.

Carried

7.6 WMPSC-C 7-2019

2015/2016 Waste Composition Study Results

Moved by Councillor Witteveen

Seconded by H. Washuta

That Correspondence Item WMPSC-C 7-2019, being a memorandum from B. Whitelaw, Program Manager, Policy and Planning, dated February 25, 2019, respecting 2015/2016 Waste Composition Study Results, **BE RECEIVED** for information.

Carried

7.7 WMPSC-C 8-2019

Ontario Waste Management Association's State of Waste in Ontario:
Landfill Report

Moved by Councillor Gibson

Seconded by Councillor Witteveen

That Correspondence Item WMPSC-C 8-2019, being a memorandum from A. Winters, Program Manager, Waste Disposal Operations, dated February 25, 2019, respecting Ontario Waste Management Association's State of Waste in Ontario: Landfill Report, **BE RECEIVED** for information.

Carried

7.8 WMPSC-C 9-2019

A Made-in-Ontario Environment Plan

Moved by Councillor Butters
Seconded by H. Washuta

That Correspondence Item WMPSC-C 9-2019, being a memorandum from A. Winters, Program Manager, Waste Disposal Operations, dated February 25, 2019, respecting A Made-in-Ontario Environment Plan, **BE RECEIVED** for information.

Carried

7.9 WMPSC-C 10-2019

Proposed Producer Responsibility Framework for Waste Electrical and Electronic Equipment and Batteries

Moved by Councillor Gibson
Seconded by Councillor Butters

That Correspondence Item WMPSC-C 10-2019, being a memorandum from J. Mazurek, Acting Manager, Waste Policy and Planning, dated February 25, 2019, respecting Proposed Producer Responsibility Framework for Waste Electrical and Electronic Equipment and Batteries, **BE RECEIVED** for information.

Carried

7.10 WMPSC-C 11-2019

Closed-top Recycling Containers

Moved by Councillor Butters
Seconded by H. Washuta

That Correspondence Item WMPSC-C 11-2019, being a memorandum from S. Tait, Associate Director, Collection & Diversion Operations, dated February 25, 2019, respecting Closed-top Recycling Containers, **BE RECEIVED** for information.

Carried

8. OTHER BUSINESS

8.1 Material Recycling Facility Phase 4 Operations Review

Moved by Councillor Butters
Seconded by Councillor Witteveen

That staff **PROVIDE** options that could be included in the negotiated request for proposal (RFP) and terms of reference for the Material Recycling Facility Phase 4 Opportunity Review to allow for the Waste Management Planning Steering Committee to provide comments prior to the RFP being released to market.

Carried

9. NEXT MEETING

The next meeting will be held on Monday, April 29, 2019, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 10:42 a.m.

Councillor Ugulini
Committee Chair

Jonathan Gilston
Legislative Coordinator

Ann-Marie Norio
Regional Clerk