

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**CSC 10-2023**

**Wednesday, October 11, 2023**

**Council Chamber - In Person and Electronic Meeting  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair)\*, Davies\*, Foster (Committee Chair), Gale\*, Ganann, Grant\*, Heit, Ip, Redekop, Secord\*, Siscoe\*, Whalen (Committee Vice-Chair), Zalepa\*

Other Councillors: Craitor\*, Sorrento\*

Absent/Regrets: Campion, Diodati

Staff: A. Basic, Legislative Assistant, M. Breadner, Manager, Asset Management, D. D'Amboise, Acting Associate Director, Reporting & Analysis, H. Furtado, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Corporate Services, K. Lotimer, Deputy Regional Clerk, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk

Others: B. Fordy, Deputy Chief, Niagara Regional Police Services, R. Weir, Borden Ladner Gervais LLP, External Legal Counsel\*

\* indicates members who participated electronically, all other members participated in person

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. CLOSED SESSION**

Moved by Councillor Gale  
Seconded by Councillor Whalen

That this Committee **DO NOW MOVE** into closed session for the purpose of receiving information of a confidential nature respecting:

A Confidential Verbal Update Respecting a Matter of Litigation Pursuant to s. 239(2)(e) of the Municipal Act, 2001 – Councillor Information Requests Regarding Active Litigation Matters

**Carried**

Committee resolved into closed session at 9:33 a.m.

**4. BUSINESS ARISING FROM CLOSED SESSION**

Committee reconvened in open session at 10:16 a.m. with the following individuals in attendance:

Committee: Bateman, Bradley (Regional Chair)\*, Davies\*, Foster (Committee Chair), Gale\*, Ganann, Grant\*, Heit, Ip, Redekop, Secord\*, Siscoe\*, Whalen (Committee Vice-Chair), Zalepa\*

Other Councillors: Craitor\*, Sorrento\*

Absent/Regrets: Campion, Diodati

Staff: A. Basic, Legislative Assistant, M. Breadner, Manager, Asset Management, D. D'Amboise, Acting Associate Director, Reporting & Analysis, H. Furtado, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Corporate Services, K. Lotimer, Deputy Regional Clerk, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk

Others: B. Fordy, Deputy Chief, Niagara Regional Police Services

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4.1 Confidential Verbal Update Respecting A Matter of Litigation Pursuant to s. 239(2)(e) of the Municipal Act, 2001 – Councillor Information Requests Regarding Active Litigation Matters

Moved by Councillor Ganann  
Seconded by Councillor Heit

That the Confidential Verbal Update respecting A Matter of Litigation Pursuant to s. 239(2)(e) of the Municipal Act, 2001 – Councillor Information Requests Regarding Active Litigation Matters, **BE RECEIVED.**

**Carried**

5. **PRESENTATIONS**

5.1 Procurement and Strategic Acquisitions

Bart Menage, Director, Procurement & Strategic Acquisitions, provided information respecting Procurement and Strategic Acquisitions. Topics of the presentation included:

- Who We Are
- What We Do
- How We Deliver
- Initiatives
- Priorities
- New Procurement By-law
- Social Procurement Update

5.2 Asset Management 2023 Update

Michael Breadner, Manager, Asset Management, provided information respecting Asset Management 2023 Update. Topics of the presentation included:

- What We Do
- Asset Management Maturity
- Corporate Asset Management Resource Allocation (CAMRA)
- O. Reg 588/17 Requirements
- Decision Support System
- Challenges
- Where We Are Going

6. **DELEGATIONS**

There were no delegations.

**7. ITEMS FOR CONSIDERATION**

7.1 CSD 47-2023

Award of 2022-RFP-187 – Next Generation 9-1-1

Moved by Councillor Bateman  
Seconded by Councillor Ip

That Report CSD 47-2023, dated October 11, 2023, respecting Award of 2022-RFP-187 – Next Generation 911, **BE RECEIVED** and the following recommendation, **BE APPROVED**:

1. That the NG911 technology operating budget requirements **BE REFERRED** for consideration as part of the 2024 budget process.

**Carried**

7.2 CSD 49-2023

Authorization of Tile Drainage Loan

Moved by Councillor Redekop  
Seconded by Councillor Siscoe

That Report CSD 49-2023, dated October 11, 2023, respecting Authorization of Tile Drainage Loan, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

1. That an amount sufficient for the payment of the principal and interest costs of the debenture for tile drainage listed in Schedule "A" attached to Report CSD 49-2023 as Appendix 1, **BE LEVIED** to the Town of Niagara-on-the-Lake; and
2. That the necessary by-law **BE PREPARED** and **PRESENTED** to Council for consideration.

**Carried**

**8. CONSENT ITEMS FOR INFORMATION**

There were no consent items for information.

**9. OTHER BUSINESS**

There were no items of other business.

**10. NEXT MEETING**

The next meeting will be held on Wednesday, November 8, 2023, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:16 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Deputy Regional Clerk

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Ann-Marie Norio  
Regional Clerk