

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**CSC 1-2024**

**Wednesday, January 10, 2024**

**Council Chamber - In Person and Electronic Meeting  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Davies\*, Foster (Committee Chair), Gale, Ganann\*, Grant\*, Heit, Ip, Redekop\*, Secord\*, Siscoe, Whalen (Committee Vice-Chair) , Zalepa\*

Other Councillors: Craitor\*

Absent/Regrets: Bradley (Regional Chair), Campion, Diodati

Staff: E. Amirault, Associate Director, Finance Operations & System, A. Basic, Legislative Coordinator, B. Brens, Associate Director, Budget Planning & Strategy, D. Carnegie, Deputy Chief Administrative Officer, R. Daw, Associate Director, Wastewater Operations, Maintenance, & Laboratory Services, D. Gibbs, Director, Legal & Court Services\*, T. Harrison, Commissioner/Treasurer, Corporate Services, R. Hill, Legislative Assistant, Dr. A. Kasmani, Medical Officer of Health, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, T. Ricketts, Commissioner, Public Works, A. Rotundo, Senior Tax & Revenue Analyst, J. Spratt, Legislative Coordinator, F. Tassone, Director, Transportation Services

\* indicates members who participated electronically, all other members participated in person

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:31 a.m.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

Committee Chair Foster read the Land Acknowledgement Statement.

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 **CSD 1-2024**

Request to Write-off Outstanding Amount Over \$25,000

Moved by Councillor Ip  
Seconded by Councillor Heit

That Report CSD 1-2024, dated January 10, 2024, respecting Request to Write-off Outstanding Amounts Over \$25,000, **BE RECEIVED** and the following recommendation, **BE APPROVED**:

1. That the write-off of uncollectible accounts receivable totalling \$798,684.97 **BE APPROVED**.

**Carried**

6.2 **CSD 2-2024**

Approval of 2024 Interim Levy Dates and Amounts

Moved by Councillor Whalen  
Seconded by Councillor Siscoe

That Report CSD 2-2024, dated January 10, 2024, respecting Approval of 2024 Interim Levy Dates and Amounts, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

1. That the interim Regional levy amounts and dates **BE APPROVED** in accordance with Appendix 1 to Report CSD 2-2024;
2. That the appropriate by-law **BE PREPARED** for presentation to Regional Council for consideration and approval; and
3. That Report CSD 2-2024 **BE CIRCULATED** to the Local Area Municipalities for Information.

Recorded vote:

Yes (11): Bateman, Davies, Foster, Ganann, Heit, Ip, Redekop, Secord, Siscoe, Whalen, Zalepa.

No (2): Gale, Grant.

**Carried**

**7. CONSENT ITEMS FOR INFORMATION**

There were no consent items for information.

**8. OTHER BUSINESS**

8.1 Councillor Information Request regarding Corporate Non-Competitive Procurement Activities Exceeding \$100,000 (CWCD 2024-01)

Councillor Bateman requested clarification regarding CWCD 2024-01 that was provided in the January 5, 2024 Council Weekly Correspondence Distribution. Bart Menage, Director, Procurement & Strategic Acquisitions, advised that procurement staff whether it is through a formal procurement process or subsequent single sourcing strives to ensure that deliverables attained through that respective process are always at best value. Todd Harrison, Commissioner, Corporate Services, advised that for the procurement process, any purchase order increases would be adjusted throughout the system, as budget has already been allocated to those items. If there is a requirement for a budget adjustment it would require Council approval.

8.2 Communication of Regional Initiatives

Councillor Bateman requested information regarding communication respecting Regional initiatives that are taking place. Dan Carnegie, Deputy Chief Administrative Officer, advised that communication strategies are constantly being reviewed and that Communications staff would attend a future meeting to provide details on the projects they are working on for 2024.

8.3 Sport Niagara 2024 World Rowing Championship Update

Councillor Bateman requested an update respecting the 2024 World Rowing Championships and if Sport Niagara will be attending a future meeting. Todd Harrison, Commissioner Corporate Services, advised that a report is anticipated for the next Corporate Services Committee meeting.

**9. CLOSED SESSION**

Committee did not resolve into closed session.

**10. BUSINESS ARISING FROM CLOSED SESSION ITEMS**

10.1 Confidential HR 1-2024

A Matter Respecting Labour Relations or Employee Negotiations under s. 239(2)(d) of the Municipal Act, 2001 - CUPE 911 Interest Arbitration Award

Moved by Councillor Bateman  
Seconded by Councillor Gale

That Confidential Report HR 01-2024, dated January 10, 2024, respecting A Matter Respecting Labour Relations or Employee Negotiations under s. 239(2)(d) of the Municipal Act, 2001 - CUPE 911 Interest Arbitration Award, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

**Carried**

**11. NEXT MEETING**

The next meeting will be held on Wednesday, February 7, 2024 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

**12. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:05 a.m.

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Councillor Foster  
Committee Chair

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Azra Basic  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk