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## **MEMORANDUM**

**AC-C 39-2018**

**Subject: Consideration of Reimbursement for Expense**

**Date: September 10, 2018**

**To: Audit Committee**

**From: Ann-Marie Norio, Regional Clerk**

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Regional staff are in receipt of an expenditure for a Councillor expense that falls outside of the Regional Council Expense Policy. This expenditure occurred during the “old” expense policy, however, was submitted under the “current” expense policy.

Under the policy, any expenditures submitted but not processed in accordance with this policy can be submitted to the Audit Committee to provide a recommendation on reimbursement to Council.

The particular expenditure to be considered by Audit Committee relates to expenditures for legal costs and as such Section 4.9 (d) of the policy applies:

d) Requests for reimbursement of legal costs outside this policy or the legal indemnification policy shall be submitted to the Audit Committee for recommendation to Council.

It is being requested that Audit Committee recommend to Council that this expenditure for legal fees in the amount of \$ 6732.00 be approved.

Respectfully submitted and signed by

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Ann-Marie Norio  
Regional Clerk