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March 26, 2024

Mr. Todd Harrison,
Niagara Region
1815 Sir Isaac Brock Way
Thorold, ON, L2V4T7

**Re: Contract 2021-T-269 Reconstruction of Montrose Road, Lyons Creek Road
and Biggar Road**

This is a brief letter related to the anticipated cost over-runs on this project and our cost sharing agreement dated January 23, 2023. This letter is further to our recent discussions and previous correspondence from Erik Nickel to Mr. Tassone in February of this year.

The City of Niagara Falls acknowledges our obligation to fund the costs in excess of the initial budget estimate. The City will ensure an appropriate addition to our capital budget is made during our 2025 Capital budget later this year.

Though we will acknowledge and accept the additional costs of this project we would like to continue to reiterate that we have not had satisfactory answers provided to our questions as it relates to these costs from the Contract Administration Consultant.

I know that both the Region and the City of Niagara Falls are committed to work together to ensure all steps are taken in order to drive cost effectiveness and transparency to the taxpayer.

Trusting that this letter provides the comfort that you require regarding the City's commitment to pay our appropriate costs on this project.

If you have any questions or concerns please do not hesitate to contact me.

Yours truly,

A handwritten signature in blue ink, appearing to read "Jason Burgess". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jason Burgess
Chief Administrative Officer