

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**CSC 4-2024**

**Wednesday, April 10, 2024**

**Council Chamber - In Person and Electronic Meeting  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman\*, Bradley (Regional Chair)\*, Campion, Davies\*, Foster (Committee Chair), Gale, Ganann\*, Grant\*, Heit, Redekop\*, Secord, Siscoe\*, Whalen (Committee Vice-Chair), Zalepa\*

Other Councillors: Sorrento\*

Absent/Regrets: Diodati, Ip

Staff: A. Basic, Legislative Coordinator, H. Furtado, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Corporate Services, R. Hill, Legislative Assistant, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, D. Pasto, Risk Management Program Manager, R. Tripp, Chief Administrative Officer

\* indicates members who participated electronically, all other members participated in person

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

Committee Chair Foster read the Land Acknowledgement Statement.

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**4. PRESENTATIONS**

There were no presentations.

**5. DELEGATIONS**

There were no delegations.

**6. ITEMS FOR CONSIDERATION**

**6.1 CSD 8-2024**

Municipal Insurance Program Renewal Update and Options for 2024-2025 Renewal

Moved by Councillor Grant  
Seconded by Councillor Heit

That Report CSD 8-2024, dated April 10, 2024, respecting Municipal Insurance Program Renewal Update and Options for 2024-2025 Renewal, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That Staff **BE AUTHORIZED** to negotiate a renewal with Niagara Region's existing Broker/Insurer, Marsh Canada Limited ("Marsh") on behalf of Niagara Region, Niagara Regional Police Service ("NRPS") and Niagara Regional Housing ("NRH") for an additional one-year policy term for the period November 1, 2024 to November 1, 2025, and that the CAO be authorized to execute any required agreements and documentation for purposes of the extension, subject to available budget.

**Carried**

**7. CONSENT ITEMS FOR INFORMATION**

There were no consent items for information.

**8. OTHER BUSINESS**

**8.2 Internal Audit Structure**

Councillor Gale raised concerns respecting the internal audit structure at Niagara Region in comparison to other municipalities and suggested a review be undertaken. Committee Chair Foster advised that a motion would be required to direct staff to undertake such a review.

**8.1 Lobbyist Registry**

Councillor Gale raised concerns regarding the Lobbyist Registry By-law respecting the Procurement By-law exclusion (section 4.1(e)(i)). Ann-Marie Norio, Regional Clerk, advised that this is being reviewed and confirmed that the exclusion is related to lobbying during an active procurement.

8.3 Correspondence to Council

Councillor Bateman enquired about the procedure related to correspondence provided to Council. Ann-Marie Norio, Regional Clerk, advised that correspondence is provided to Council in a variety of ways such as through Council and Committee Agendas and Councillor Weekly Correspondence Distribution (CWCD).

8.4 Declaration of State of Emergency - Solar Eclipse

Councillor Gale requested information on the State of Emergency that was declared for the Solar Eclipse on April 8, 2024, including why it was deemed necessary and who was part of the decision-making process.

9. **CLOSED SESSION**

Committee did not resolve into closed session.

10. **BUSINESS ARISING FROM CLOSED SESSION**

10.1 Confidential Appendix I to Report CSD 8-2024

A Matter of Security of the Property of the Municipality pursuant to Section 239(2)(a) of the Municipal Act, 2001 - Update regarding Cyber Coverage

Moved by Councillor Campion  
Seconded by Councillor Siscoe

That Confidential Appendix 1 to Report CSD 8-2024, dated April 10, 2024, respecting A Matter of Security of the Property of the Municipality pursuant to Section 239(2)(a) of the Municipal Act- Update regarding Cyber Coverage, **BE RECEIVED.**

**Carried**

11. **NEXT MEETING**

The next meeting will be held on Wednesday, May 8, 2024, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

**12. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:04 a.m.

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Councillor Foster  
Committee Chair

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Azra Basic  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk