

PO DATE	PO LAST CHANGE DATE	PO #	*REGION DEPARTMENT	ORIGINAL PO TYPE	CHANGE PO TYPE	SUPPLIER	PO LINE DESCRIPTION	ORIGINAL PO VALUE	CHANGE IN VALUE **	CURRENT PO VALUE	TOTAL VALUE FORMALLY PROCURED	TOTAL VALUE SINGLE SOURCE	SCOPE CHANGE, JUSTIFICATION, BY-LAW REF and RATIONALE FOR INCREASE IF SINGLE SOURCE
2023-12-21	2024-01-09	128578	Public Works	SNG	SNG	Brock Ford Sales Inc.	2024 Fleet - OEM Parts Only Billing/ 2024 Fleet - OEM Service Billings Only	\$ 20,000.00	\$ 115,000.00	\$ 135,000.00	\$0.00	\$ 135,000.00	<p>Brock Ford is authorized OEM Parts provider for Ford Vehicles and these purchases included parts procured to repairs NRPS vehicles. There are four Ford Dealers on the roster and based on the availability of parts and time and proximity to the workshop we use them all. Adjustments are made to the initial PO value based on actual spend.</p> <p>This is in accordance with the Procurement by-Law, section 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration; and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>
2023-01-11	2024-01-10	114974	Public Works	SNG	SNG	Rush Truck Centres of Canada Ltd.	2023 RUSH TRUCK INTERNATIONAL DEALER OEM PARTS/ 2023 RUSH TRUCK INTERNATIONAL DEALER OEM SERVICE AND REPAIR	\$ 20,000.00	\$ 120,000.00	\$ 140,000.00	\$0.00	\$ 140,000.00	<p>Rush Truck Centre of Canada is the OEM (Original Equipment Manufacturer) dealer and sole distributor in Niagara of International Truck Goods and Services for Niagara Region vehicles. Changes are to increase funds on PO based on required orders.</p> <p>This is in accordance with the Procurement By law section, 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration, and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>

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2023-12-21	2024-03-26	128594	Public Works	SNG	SNG	Rush Truck Centres of Canada Ltd.	2024 Rush Truck International - OEM Parts/ Rush Truck International - OEM Services & Repairs	\$ 19,999.00	\$ 210,002.00	\$ 230,001.00	\$0.00	\$ 230,001.00	<p>Rush Truck Centre of Canada is the OEM (Original Equipment Manufacturer) dealer and sole distributor in Niagara of International Truck Goods and Services for Niagara Region vehicles. Changes are to increase funds on PO based on required orders.</p> <p>This is in accordance with the Procurement By-law section 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration, and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>
2023-12-21	2024-01-31	128574	Public Works	SNG	SNG	Viking-Cives Group	2024 Viking-Cives OEM Parts	\$ 20,000.00	\$ 120,000.00	\$ 140,000.00	\$0.00	\$ 140,000.00	<p>Viking Cives group is the only authorized dealer for the OEM (Original Equipment Manufacturer) and sole distributor in Niagara Region of Viking-Cives Goods for Niagara Region vehicles currently in use. Changes are to increase funds on PO based on required orders.</p> <p>This is in accordance with the Procurement By law section, 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration, and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>

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2023-12-21	2024-01-31	128588	Public Works	SNG	SNG	B & C Truck Centre	2024 B&C Mack Truck - OEM Parts/ 2023 B&C Mack Truck - OEM Services & Repairs/ Consumables	\$ 20,000.00	\$ 165,000.00	\$ 185,000.00	\$0.00	\$ 185,000.00	<p>B&C Truck Centre is the OEM (Original Equipment Manufacturer) dealer and sole distributor in Niagara of Mack Truck Goods and Services for Niagara Region vehicles. Supplier sole source letter attached for reference. Changes are to increase funds on PO based on required orders.</p> <p>This is in accordance with the Procurement By law section, 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration, and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>
2023-12-14	2024-01-31	128290	Public Works	SNG	SNG	Metro Truck Niagara Inc.(Metro Hino)	2024 Metro Truck Niagaga OEM Parts/ 2024 Metro Truck Niagaga OEM Services & Repairs	\$ 20,000.00	\$ 170,000.00	\$ 190,000.00	\$0.00	\$ 190,000.00	<p>Metro Truck Niagara is the OEM (Original Equipment Manufacturer) dealer and sole distributor in Niagara of Freightliner Truck Goods and Services for Niagara Region vehicles. Changes are to increase funds on PO based on required orders.</p> <p>This is in accordance with the Procurement By law section, 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration, and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier.</p>

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2023-08-01	2024-03-26	123250	Corporate Services	SNG	SNG	Netagen Communication Technologies	Avaya Licensing Contract - Sept 1 2023 to Aug 31 2026/ Netagen Direct Voice Maintenance Agreement - Jan 1 2024 to Dec 31 2024/ Avaya IP Office Licensing - 32 month Co-term for Phone System - Jan 1 2023 - Aug 31 2026/ Avaya IP Office License and Maintenance for Pelham, Welland and Smithville Yard Sites/ Avaya Professional Services for Phone System Update and Implementation	\$ 728,880.27	\$ 370,167.18	\$ 1,099,047.45	\$0.00	\$ 1,099,047.45	Our Current Avaya Phone system needs a critical upgrade and is no longer supportable past December 31, 2023. Vendor support and extended support is no longer available for purchase making it critical that we complete the project by the end of 2023 in order to avoid risk of system failure and loss of any vendor support. Our current maintenance vendor (Netagen) is the only company that can sell us the software and support until their agreement ends in December of 2023 as Avaya will only sell to an existing maintenance vendor. Referencing Procurement ByLaw Section 18 (a)(I) and Section 18 (a) (III), this procurement is a Single Source for the upgrade to our current Avaya Phone system maintenance vendor, Netagen, who is under contract to provide us hardware, software, upgrade and implementation support until Dec 31, 2023.
2023-07-10	2024-01-31	122482	Corporate Services	FRM	SNG	Gordon Wright Electric Limited	2023-T-8 Base Bid Gas Detection Supply and Installation Four PW Yards/ 2023-T-8 Provisional Price 1 for new Tailpipe Fan at PWSC/ 2023-T-8 Welland NRT Gas Detection plus Provisional Price 2 and 3 - ERVs/ 2023-T-8 Project Contingency - Do not Bill Without Written Authorization/ CO-001 Revise fan EF-1 to roof mounted fan	\$ 296,736.00	\$ 181,910.00	\$ 478,646.00	\$477,419.00	\$ 1,227.00	Gas Detection Systems for PW Yards - CCN-1 Revised EF-1: This change is required due to site conditions. The compatibility of this purchase with the existing contract is of paramount importance Per the procurement by law section 18(a)(1). The value is also deemed to be of fair market value for the revision.

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2019-03-05	2024-01-25	55872	Public Works	FRM	SNG	Associated Engineering (Ont.) Ltd.	2018-RFP-98 - Decew Falls Bypass Channel Weir Upgrade	\$ 101,766.00	\$ 174,151.00	\$ 275,917.00	\$177,778.00	\$ 98,139.00	<p>Associated Engineering was initially retained through a competitive bid process 2018-RFP-98 and awarded detailed design, tendering and contract administration of the Decew Bypass Channel Weir Upgrades. Due to additional findings through the design and tendering process, and requests from the Niagara Region, there is a need to increase the scope of the assignment to accommodate for the additional MNRF approvals, dam stability analysis, tendering preparation and field supervision tasks required for the project to achieve a successful tendering and construction preparation period.</p> <p>This Change PO is a single source assignment as the work was not contemplated or anticipated during the original 2018-RFP-98. It is in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as this scope of work is a continuation of and directly related to the Decew Bypass Channel Weir Upgrades.</p>
2021-03-15	2024-01-26	89431	Public Works	FRM	3	Kerry T Howe Engineering Limited	2020-RFP-209 - Victoria Avenue WM Replacement	\$ 76,500.00	\$ 225,991.00	\$ 302,491.00	\$ 292,250.00	\$ 10,241.00	<p>Kerry T. Howe Engineering Ltd. was initially retained through a competitive bid process 2020-RFP-209 and awarded detailed engineering design and tendering of the Victoria Avenue Watermain Replacement. Provisional in the RFP, Phase 2 – Construction Contract Administration and Inspection services were awarded by a change order. The scope and total amount of this change PO was originally contemplated and evaluated as part of the original 2020-RFP-209 and has therefore been competitively procured in accordance with Niagara Region Purchasing By-law 02-2016, Section 16. There is no single source amount.</p>

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Cont'd													As a single source requirement, KTH performed testpits /traffic control/additional drafting for the Victoria Avenue Watermain project and expose potential conflicts along the new alignment. This additional is in accordance with the Procurement By-Law, Section 18(a)(i) Compatibility with existing services provided is a paramount consideration since there is consistent technical knowledge with the current professional services contract.
2022-06-03	2024-03-14	106243	Corporate Services	FRM	SNG	AECOM Canada Architects Limited	2021-RFP-121 - Prime Consultant - D3 Next Generation 911 Back-Up Addition & Alterations/ 2021-RFP-121 - D3 Consulting RFP Contingency/ NRPS D3 - 911 Back Up - Prime Consultant Extra Fees - Redesign	\$ 483,472.20	\$ 276,850.00	\$ 760,322.20	\$ 483,472.20	\$ 276,850.00	<p>AECOM was secured through a formal RFP process as the successful Prime Consultant for the new NRPS D3 Back Up 911 facility. Shortly after the RFP was issued outlining the Prime Consultants Scope of Works, the Region passed a policy that all new facilities being constructed, shall meet or exceed LEED Silver Designation. AECOM has been asked to provide a proposal for additional works to achieve LEED Silver for the new building on behalf of the Region. Also, due to identified budget risk as per received Class C cost estimate in Fall of 2023, the project requires re-design of a portion of Schematic Design and Design Development to develop a smaller more budget compliant facility. The Prime Consultant completed these phases in full (schematic design & design development) and are now entitled to be compensated to re-perform these stages in the project design.</p> <p>A Single Source recommendation is supported by Niagara Region By-Law No. 02-2016 Procurement Policies and Procedures, Clause 18 (a) (i) "the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration".</p>

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2019-12-17	2024-01-26	69748	Public Works	FRM	SNG	CIMA Canada Inc.(CIMA)	2019-RFP-288 - Lake St SPS Upgrades	\$ 210,878.00	\$ 240,139.50	\$ 451,017.50	\$ 210,878.00	\$ 240,139.50	<p>CIMA was initially retained through a competitive bid process 2019-RFP-288 to upgrade the Lake Street SPS and was awarded Phase 1 – Design. Due to additional findings through the design process and requests from the Niagara Region, there is a need to increase the scope of the project. The following additional engineering tasks and scope of work were required: modifying the overflow and natural gas implementation to the detailed design; additional efforts associated with coordination, design adjustments due to developer utility plans and additional meetings; additional time and resources on the flow determination coordination; Region changes to the design options; addition of a topographic survey; and a generator fuel review.</p> <p>This Change PO is a single source assignment as the work was not contemplated or anticipated during the original 2019-RFP-288. It is in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as this scope of work is a continuation of and directly related to the Lake Street SPS Upgrades and CIMA is familiar with this immediate area and this work is directly as per their design.</p>

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2019-03-11	2024-03-06	56146	Public Works	FRM	SNG	Associated Engineering (Ont.) Ltd.	Regional Road 49 (McLeod Road) between Hydro Electric Power Canal and Wilson Crescent - Detailed Design	\$ 315,895.00	\$ 241,019.40	\$ 556,914.40	\$ 315,895.00	\$ 241,019.40	<p>Associated Engineering (Ont.) Ltd. was acquired as part of a formal RFP process. The RFP included a complete streets typology based on the Niagara Region Transportation Master Plan – Niagara Region Complete Streets Design Guidelines. Due to the timing of construction for the project, a decision was made to ensure that the complete streets typology be based on the Region’s Complete Streets Design Manual currently under review. This required additions to the scope including: updates to the design, which was approximately 75% complete, coordination for a revised utility relocation design, and updates to property acquisition drawings.</p> <p>In addition to the above, Niagara Region’s Traffic Systems & Operations Division requested that a review of the eastbound operation for the intersection of McLeod Road and Oakwood Drive. As part of this project significant utility relocations will be required, and in order to minimize the relocation extents, data on the exact location of underground utilities is required. This data is obtained by undertaking a Level A Subsurface Utility Engineering assignment. Also, additional fees are required for a Licensed well driller and to complete additional work required to proceed with the detailed design of RR49 McLeod Road between Hydro Canal Bridge and Wilson Crescent in Niagara Falls.</p>

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Cont'd													These change orders are in accordance with the Procurement By-law 02-2016 as amended February 28,2019, specifically Sections 18 (a) (iii): There is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier. (i) Compatibility with existing services provided is a paramount consideration since there is consistent technical knowledge with the current professional services contract, and (iv) The Region will be receiving good value for these services.
2021-08-03	2024-01-17	94648	Public Works	FRM	SNG	Applied Research Associates, Inc.	2021-RFP-16 - 2021 Transportation Pavement Management Study/ 2021-RFP-16 - 2022 Transportation Pavement Management Study/ 2021-RFP-16 - 2023 Transportation Pavement Management Study/ 2021-RFP-16 - 2024 Transportation Pavement Management Study/ 2021-RFP-16 - 2025 Transportation Pavement Management Study	\$ 233,625.00	\$ 328,250.00	\$ 561,875.00	\$ 233,625.00	\$ 328,250.00	Through the competitive bid process, Applied Research Associates (ARA) was the successful technical candidate for the 2021-2023 annual pavement management inspections. The first year of a 3 year pavement inspection program was completed using a new Laser Crack Measuring System (LCMS) and the quality of the data versus the old inspection method was deemed superior and more useful in assessing our pavement needs. Change orders include a modified scope of work to include the new data collection method and additional analysis to support asset management planning and capital funding requests. Additionally, the option to extend for another 3 year term (1 full network inspection cycle) from 2024-2026 was agreed but included a pricing increase from the original submission.

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2017-12-28	2024-03-08	33408	Public Works	FRM	SNG	Associated Engineering (Ont.) Ltd.	2017-RFP-19 - RR20 West St, West Lincoln, Detailed Design RFP/ RR20 Detailed Design - Scope Change/ 2017-RFP-19, Detailed Design and Construction Administration for the Reconstruction of Regional Road 20 (West Street), In the Township of West Lincoln/ 2017-RFP-19 DD for RR20 (Phase 4) - Change PO	\$ 225,136.00	\$ 355,903.02	\$ 581,039.02	\$ 225,136.00	\$ 355,903.02	During construction of Phase 2 & 3, project scope was increased to incorporate additional sidewalk works requested by the Township of West Lincoln, which subsequently requires an adjustment to the finalized Phase 4 design. A continuation of the current design assignment, to maintain quality and control to ensure the designs being completed meet the required Regional, Provincial and Municipal standards. Associated Engineering. is to undertake Consultant Representative/Liaison services during the construction phase (Phase 4) of the project. This work is being single sourced in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration and (iii) there is an absence of competition for technical reasons and the Goods and/or Services can only be supplied by a particular Supplier

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2020-12-09	2024-02-23	85330	Public Works	FRM	SNG	GM BluePlan Engineering Limited	2020-RFP-124 - 2020 Water MSP/ 2020-RFP-124 - 2020 WW MSP	\$ 891,100.00	\$ 393,415.00	\$ 1,284,515.00	\$ 891,100.00	\$ 393,415.00	<p>Since a changes in LAM developments impact the Regional Capital Projects Forecast, GMBP continued to analyze impacts to the Regional infrastructure, advise on impacts and capital project changes together with the sustainability of the existing infrastructure. These changes led to additional scope and budget for the 2021 Master Servicing Plan Update (MSPU).</p> <p>This additional scope and budget is in accordance with the Procurement By-Law, Section 18. (a) (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration.</p>
2018-12-20	2024-01-26	52177	Public Works	FRM	SNG	Associated Engineering (Ont.) Ltd.	2018-RFP-41 - St. Paul West CNR Bridge Replacement - EA Design RFP	\$ 201,294.00	\$ 445,390.50	\$ 646,684.50	\$ 201,294.00	\$ 445,390.50	<p>Associated Engineering (AE) was retained through a competitive bidding process. Single Source changes orders were required for: design reviews/changes associated with property acquisition, intersection design, additional meetings with utilities for relocation coordination, illumination design, additional geotechnical testing, presentation materials to property owners, heritage consultation with the City of St. Catharines, and a detailed topographic survey and detailed design work to properly identify the impacts to several properties abutting St. Paul Street West.</p>

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2016-04-04	2024-03-04	2645	Public Works	FRM	SNG	Kerry T Howe Engineering Limited	2015-RFP-58 - RR81 King Street/ 2015-RFP-58 - RR81 King Street - Contingency	\$ 191,152.25	\$ 460,788.87	\$ 651,941.12	\$ 191,152.25	\$ 460,788.87	Pursuant to a competitively procured and awarded contract for the Road & Drainage improvements on RR81 King Street in Lincoln, a total of 7 non-competitive PO change requests were approved in accordance with the purchasing authority (Schedule B) of the Procurement By-law. The requests are for: an extension to an existing contract which has been delayed, due to numerous factors. In accordance with Niagara Region Purchasing By-law 02-2016, Section 18. (a) Bid Solicitations are not required for Single Source Purchases, provided that any of the following conditions apply: Clause 18 – Item (i) – “the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration”.

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2023-06-15	2024-02-29	121591	Public Works	FRM	SNG	V. Gibbons Contracting Ltd.	2022-T-62 - Beaverdams SPS and Forcemain	\$ 4,391,058.00	\$ 490,000.00	\$ 4,881,058.00	\$ 4,391,058.00	\$ 490,000.00	<p>V. Gibbons Contracting Ltd was retained through a competitive bid process and awarded the contract in accordance with Niagara Region Purchasing By-law 02-2016. The original tender had included a Contingency table valued at \$490,000, however this was erroneously removed when addendum 4 was issued with a new Form of Tender.</p> <p>The tender closed with a total of 4 submissions and during the submission review, it was noted that the contingency amount (which is equal to the change order amount) was not requested in the pricing table and the submission provided by V. Gibbons (and all bidders) did not include it. The project was awarded to the lowest compliant bidder at the total value of the final submissions minus the contingency (PO 121591 issued June 15, 2023). This omission had no impact on the results of the procurement.</p> <p>On February 29,2024, a change PO was processed to add back in the originally contemplated contingency at \$490,000, since it was removed prior to bid closing and the original bid submission and contract value did not include a Contingency value. This change PO is considered Single Source. Procurement By-Law, Section 18. (a) (i) the compatibility of a Purchase with existing equipment, product standards, facilities or service is a paramount consideration.</p>

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2016-07-29	2024-01-08	8350	Public Works	FRM	SNG	Hatch Corporation	2016-RFP-14 Engineering Services for Design, Contract Admin and Inspection/ 2016-RFP-14 - Port Dalhousie Wastewater Treatment Plant Upgrade - Contingency	\$ 476,477.00	\$ 2,021,148.20	\$ 2,497,625.20	\$ 476,477.00	\$ 2,021,148.20	Hatch was retained through a competitive process for the design of the Port Dalhousie WWTP Fine bubble Upgrades. During the project several changes in the original scope were identified as well as updated construction services standards and extended project timelines. In order to maintain project continuity, over 9 change orders it was considered in the best interest of Niagara Region to extend the existing agreement with Hatch. As per Clause 19 (a) (vi) of By-Law No. 02-2016, Niagara Region negotiated with Hatch to obtain a cost for the additional scope, and in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as this scope of work is a continuation of and directly related to Hatch's current scope of work.
2019-04-03	2024-02-22	57353	Public Works	FRM	SNG	R. V. Anderson Associates Ltd.	2019-RFP-04 - DeCew WTP Intake Building Rehabilitation	\$ 153,500.00	\$ 588,743.00	\$ 742,243.00	\$ 523,000.00	\$ 219,243.00	RV Anderson was retained through a competitive bid process and awarded detailed design and tendering of the Decew Intake Building Rehabilitation. The original award for RV Anderson was for \$153,500 with 3 scope changes that occurred during design. Through change order #4, RV Anderson was then awarded the provisionally procured Construction Administration and Inspection services. However due to additional work through the tendering process and additions from the Niagara Region, there is a need to increase the scope of the project in conjunction with the award of the provisional services. This results in a total change order amount of \$431,759.00 of which \$369,500 was competitively procured with an additional \$62,259.00 for single source request.

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Cont'd													To help ensure continuity of the work, the change POs for the portion of work that was not contemplated or anticipated during the original RFP are single source in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as RV Anderson is familiar with this immediate area having completing the Decew Intake Building Rehabilitation.
2019-02-05	2024-03-12	54667	Public Works	FRM	SNG	Environmental Infrastructure Solutions Inc	2018-RFP-17 - Port Colborne WTP Upgrade - Contract Administration & Inspection	\$ 64,064.50	\$ 1,116,873.65	\$ 1,180,938.15	\$ 848,961.75	\$ 331,976.40	<p>Environmental Infrastructure Solutions Inc. (EIS) was initially retained through a competitive bid process for both the Prequalification process and Contract Administration and Inspection for the construction project. The original award was only the first stage of the work; Project Initiation and Contractor Prequalification process. The provisional item, contract administration & inspection (CA&I) was awarded later; however the original EIS staff rates from 2018 were adjusted to 2024 using the Ontario Consumer Price index. Also, due to additional findings discovered during construction and requests from the Niagara Region, there is a need to increase the budget for the assignment.</p> <p>Change POs are in accordance with Niagara Region Purchasing By-law 02-2016, the additional scope refers to: Section 18(a)(i) as this scope of work is a continuation of and directly related to the contract administration and inspection services; and the provisional CA&I uses: Section 19 Negotiation (a) (iii) and (vi) respectively: "(iii) a Sole Source is being recommended"; and "(vi) the extension of an existing Contract would be more effective" due to the changes in rates.</p>

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2017-06-26	2024-01-23	24165	Public Works	FRM	SNG	Associated Engineering (Ont.) Ltd.	Grimsby Watermain along CNR	\$ 21,192.50	\$ 1,193,815.50	\$ 1,215,008.00	\$ 21,192.50	\$ 1,193,815.50	Associated Engineering (ONT.) Ltd. was initially retained through a competitive bid process and awarded detailed design and tendering of the Grimsby Watermain Replacement. Due to the unforeseen site conditions and extension to the construction phase, there is an increase in the scope of the assignment. Additional fees are required to continue the contract administration and inspection services for the remaining construction phase and cover additional engineering efforts spent during construction. A total of 4 change POs were approved for Associated Engineering (ONT.) Ltd. to continue the Contract Administration and Inspection Services throughout the extended construction period. Changes are in accordance with Niagara Region Purchasing By-law 02-2016, Section 18(a)(i) as this scope of work is a continuation of and directly related to Grimsby Watermain Replacement Project and This Change PO is a single source assignment as this portion of work was not included in the original contemplated scope of work AE is familiar with the existing conditions in the immediate area.

* NRPS, NRH and NTC are not included in the datasets outlined herein as these agencies operated under their own Procurement By-law and/or Governing Bodies

** Existing system reports are generated at a point in time and POs may have multiple change orders over the reporting period.

As such, it is difficult to distinguish dollar values where Change POs (amendments) were formally procured and those which were additional in scope (Single Source); the totals in the reports represent the cumulative of both amounts.

*** All Purchase Orders referenced herein were created with a minimum mandatory reference to the applicable By-law section and exception and a detailed and appropriate justification which supported the referenced exception; staff implemented they were created in alignment with initiatives which addressed control deficiencies outlined in the previous audit (as evidenced in the findings outlined in Report AC-C 16-2023), and all were approved in accordance with the authorities for non-competitive procurement as outlined in the Procurement By-law.