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August 12, 2024

Ann-Marie Norio, Regional Clerk  
Niagara Region  
1815 Sir Isaac Brock Way  
Thorold, ON L2V 4T7

Dear Ms. Norio,

At their August 8, 2024 special meeting, the Niagara Regional Housing Board of Directors passed the following motion as recommended in attached report NRH 7-2024:

### **Recommendations**

Staff Recommend that the Board of Directors **APPROVE** the following:

1. That Niagara Regional Housing (NRH) Board of Directors approve, through a single source procurement process, the purchase of modular trailers to be used as an emergency shelter, situated in Welland, to support an estimated 50 clients in South Niagara;
2. That Niagara Regional Housing is hereby authorized to enter into a lease agreement with the City of Welland for a Municipally owned property (the property at 851 Ontario Road) for a term an initial term of up to 5 years, with additional opportunities to renew, as negotiated, and that the Chief Executive Officer be authorized to execute all necessary agreements associated with the lease of the land;
3. That Niagara Regional Housing is hereby authorized to enter into all such agreements as may be necessary to acquire, in the name of Niagara Regional Housing, the modular shelter units and necessary subcontracts for installation and servicing to establish the emergency shelter site in Welland and the Chief Executive Officer is authorized to execute all such agreements;

4. That a capital budget adjustment in the amount of \$2,840,400 gross **BE APPROVED** (and **INITIATED**) for the South Niagara Emergency Shelter Project and that the project **BE FUNDED** through Capital Variance Project - Levy funding transferred from the Niagara Region;
5. That this report **BE FORWARDED** to Regional Council for information at the August 29, 2024 meeting, where the necessary capital funding report and associated recommendations through a Regional staff report are to be considered.

Your assistance is requested in moving report NRH 7-2024 through proper channels to the Regional Council.

Sincerely,

A handwritten signature in dark ink, appearing to be 'G. Zalepa', with a large, sweeping loop at the end.

Councillor Gary Zalepa  
Chair