

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
MINUTES**

CSC 8-2024

Wednesday, September 11, 2024

**Council Chamber - In Person and Electronic Meeting
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair)*, Campion, Davies*, Gale, Ganann*, Heit, Redekop*, Secord, Siscoe, Whalen (Committee Vice-Chair) , Zalepa*

Other Councillors: Sorrento*

Absent/Regrets: Diodati, Foster (Committee Chair), Grant

Staff: A. Basic, Legislative Coordinator, B. Brens, Associate Director, Budget Planning & Strategy, D. Carnegie, Acting Commissioner, Corporate Services, B. Epp, Revenue Planning & Strategy Specialist, F. Fucile, Manager, Real Estate*, D. Gibbs, Director, Legal & Court Services, S. Hendrie, Chief Information Officer*, R. Hill, Legislative Assistant, B. Hutchings, Manager, Revenue Planning & Strategy, P. Lambert, Director, Water Wastewater Services*, S. Madder, Manager, Corporate Strategy, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, T. Ricketts, Commissioner, Public Works*, A. Rotundo, Senior Revenue Analyst, M. Steele, Associate Director, Reporting & Analysis, R. Tripp, Chief Administrative Officer

* indicates participants who attended the meeting electronically, all others participated in person

1. CALL TO ORDER

Committee Vice-Chair Whalen called the meeting to order at 9:30 a.m.

2. LAND ACKNOWLEDGEMENT STATEMENT

Councillor Siscoe read the Land Acknowledgement Statement.

3. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 **CSD 42-2024**

Update of C-F-009 Investment Policy

Blair Hutchings, Manager, Revenue Planning & Strategy, provided information respecting Update of C-F-009 Investment Policy. Topics of the presentation included:

- Investment Policy Revision Background
- Investment Term Holdings
- Investment Category Limitations
- Investment Maturity Term Composition Limitations

Moved by Councillor Siscoe
Seconded by Councillor Gale

That Report CSD 42-2024, dated September 11, 2024, respecting Update of C-F-009 Investment policy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That C-F-009 Investment Policy, attached as Appendix 1 to Report CSD 42-2024, **BE APPROVED**.

Carried

6.2 **CSD 39-2024**

Development Charge Demolition Credit Extension Request - Brownfield Redevelopment Grimsby

Moved by Councillor Heit
Seconded by Councillor Ganann

That Report CSD 39-2024, dated September 11, 2024, respecting Development Charge Demolition Credit Extension Request – Brownfield Redevelopment Grimsby, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the eligibility period for the Regional Development Charge demolition credits associated with the brownfield redevelopment located at 21-23 Main Street East, Grimsby, **BE EXTENDED** to August 1, 2027, in accordance with Section 10 (c) of By-law 2022-71.

Carried

6.3 CLK 4-2024

2025 Legislative Schedule of Meetings

Moved by Councillor Zalepa
Seconded by Councillor Heit

That Report CLK 4-2024, dated September 11, 2024, respecting 2025 Legislative Schedule of Meetings, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the 2025 Legislative Schedule of Regular Meetings (attached as Appendix 1 to Report CLK 4-2024) **BE APPROVED**.

Carried

6.4 CLK 5-2024

Extension of Lobbyist Registrar Services Contract

Moved by Councillor Gale
Seconded by Councillor Secord

That Report CLK 5-2024, dated September 11, 2024, respecting Extension of Lobbyist Registrar Services Contract, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That an extension to October 31, 2027, of the agreement with Boghosian+Allen LLP, for Lobbyist Registrar services, **BE APPROVED**; and
2. That the Regional Chair and Regional Clerk **BE AUTHORIZED** to execute an amending agreement with Boghosian+Allen LLP, for Lobbyist Registrar services from November 1, 2024 to October 31, 2027, in a form satisfactory to the Director, Legal and Court Services.

Carried

7. CONSENT ITEMS FOR INFORMATION

7.1 CSD 43-2024

Q2 2024 Financial Update

Melanie Steele, Associate Director, Reporting & Analysis, provided information respecting the Q2 2024 Financial Update. Topics of the presentation included:

- Background
- Deliverables
- Q2 Operating Results - Levy, Rate & Special Levies
- Reserve Balances
- Q2 Capital Results
- Q2 Achievements

Moved by Councillor Heit

Seconded by Councillor Bateman

That Report CSD 43-2024, dated September 11, 2024, respecting Q2 2024 Financial Update, **BE RECEIVED.**

Carried

Councillor Information Request(s):

Provide information on the fees associated with the use of external investment brokers. Councillor Redekop.

Provide information on reserve fund practices across other Regions. Councillor Heit.

7.2 CSD 40-2024

Corporate Non-Competitive Procurement Activities exceeding \$100,000

Moved by Councillor Secord

Seconded by Councillor Siscoe

That Report CSD 40-2024, dated September 11, 2024, respecting Corporate Non-Competitive Procurement Activities exceeding \$100,000, **BE RECEIVED.**

A Committee Member raised a potential legal issue with one of the items in the report and noted the issue should be discussed in closed session. Staff were in agreement that the information would need to be discussed in closed session since it related to a matter of legal advice. Given the request for confidential information, the Committee Vice Chair advised that Report CSD 40-2024 would be considered after closed session.

8. OTHER BUSINESS

8.1 Social Procurement Policy

Councillor Bateman requested an update on the Social Procurement Policy. Bart Menage, Director, Procurement & Strategic Acquisitions, advised that staff are working in collaboration with the City of St. Catharines on improvements to the Peoplesoft Supplier Admin module, based on those amendments the Social Procurement Policy process will continue.

9. CLOSED SESSION

Moved by Councillor Gale
Seconded by Councillor Bateman

That this Committee **DO NOW MOVE** into closed session for the purpose of receiving information of a confidential nature respecting:

A Matter of Legal Advice Subject to Solicitor- Client Privilege – Duty to Consult – (CSD 40-2024 Corporate Non-Competitive Procurement Activities exceeding \$100,000)

Carried

Committee resolved into closed session at 10:43 a.m.

10. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened in open session at 10:56 a.m. with the following individuals in attendance.

Committee: Bateman, Bradley (Regional Chair)*, Campion, Gale, Ganann*, Heit, Redekop*, Secord, Siscoe, Whalen (Committee Vice-Chair)

Other Councillors: Sorrento*

Absent/Regrets: Davies, Diodati, Foster (Committee Chair), Grant, Zalepa

Staff: A. Basic, Legislative Coordinator, D. Carnegie, Deputy Chief Administrative Officer, R. Hill, Legislative Assistant, D. Gibbs, Director, Legal & Court Services, P. Lambert, Director, Water Wastewater Services*, B. Menage, Director, Procurement & Strategic Acquisitions, A.-M. Norio, Regional Clerk, T. Ricketts, Commissioner, Public Works*, R. Tripp, Chief Administrative Officer

10.1 HR 5-2024

A Matter of Labour Relations under s. 239(2)(d) of the Municipal Act, 2001
- CUPE 1263 Interest Arbitration Award

Moved by Councillor Heit
Seconded by Councillor Champion

That Confidential HR 5-2024, dated September 11, 2024, respecting A
Matter of Labour Relations under s.239(2)(d) of the Municipal Act, 2001 –
CUPE 1263 Interest Arbitration Award, **BE RECEIVED** and the
recommendations contained therein, **BE APPROVED**.

Carried

7. **CONSENT ITEMS FOR INFORMATION**

7.2 CSD 40-2024

Corporate Non-Competitive Procurement Activities exceeding \$100,000

Moved by Councillor Secord
Seconded by Councillor Siscoe

That Report CSD 40-2024, dated September 11, 2024, respecting
Corporate Non-Competitive Procurement Activities exceeding \$100,000,
BE RECEIVED.

Carried

11. **NEXT MEETING**

The next meeting will be held on Wednesday, October 9, 2024, at 9:30 a.m. in
the Council Chamber, Regional Headquarters.

12. **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:58 a.m.

Councillor Whalen
Committee Vice-Chair

Azra Basic
Legislative Coordinator

Ann-Marie Norio
Regional Clerk