

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
OPEN SESSION**

**CSC 06-2019
Wednesday, June 12, 2019
Council Chamber
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bradley (Regional Chair), Campion, Easton, Edgar, Fertich, Foster, Gale, Heit, Ip, Redekop, Rigby (Committee Chair), Whalen (Committee Vice-Chair)

Absent/Regrets: Butters, Diodati

Staff: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, M. Ciriello, Manager, Court Services, M. Evely, Administrative Assistant to the Regional Clerk, D. Gibbs, Director, Legal & Court Services, L. Gigliotti, Associate Director, Employee Services, T. Harrison, Commissioner/Treasurer, Enterprise Resource Management Services, B. Julian, Director, Construction, Energy & Facilities Management, F. Meffe, Acting Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, R. Mostacci, Commissioner, Planning and Economic Development, M. Murphy, Associate Director, Budget Planning & Strategy, A.-M. Norio, Regional Clerk, T. Potts, Senior Budget Analyst, M. Trennum, Deputy Regional Clerk, R. Tripp, Acting Chief Administrative Officer

1. CALL TO ORDER

Committee Chair Foster called the meeting to order at 9:31 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

Moved by Councillor Heit
Seconded by Councillor Whalen

That the order of the agenda **BE AMENDED** to move the consideration of Report CSD 33-2019, respecting Affordable Housing Developments (Agenda Item 5.2), and Report CSD 34-2019, respecting Partnership Housing Program (Agenda Item 5.3) to immediately following the presentation on these matters (Agenda Item 3.1).

Carried

3. PRESENTATIONS

3.1 Affordable Housing Development (Agenda Item 5.2) and Partnership Housing Program (Agenda Item 5.3)

Helen Chamberlain, Director, Financial Management and Planning/Deputy Treasurer, provided information respecting Affordable Housing Development (Agenda Item 5.2) and Partnership Housing Program (Agenda Item 5.3). Topics of the presentation included:

- Housing Need
- Current Initiatives
- Roles and Responsibilities
- Next Steps

5. ITEMS FOR CONSIDERATION

5.2 CSD 33-2019

Affordable Housing Development

Moved by Councillor Whalen
Seconded by Councillor Edgar

That Report CSD 33-2019, dated June 12, 2019, respecting Affordable Housing Developments, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE DIRECTED** to partner with the City of Niagara Falls to develop a public process to solicit competitive bids for a not-for-profit partner to provide an affordable housing development at 4500 Park Street in the City of Niagara Falls.

Carried

5.3 CSD 34-2019

Partnership Housing Program

Moved by Councillor Fertich
Seconded by Councillor Ip

That Report CSD 34-2019, dated June 12, 2019, respecting Partnership Housing Program, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That financing in the amount of \$1,750,000 gross and net **BE INITIATED** from the approved 2018 capital budget for the Social Housing Alternative Service Delivery Capital Requirements project and that the project **BE FUNDED** as follows:
 - Reserves – Capital Levy - \$175,000
 - Development Charges – Social Housing - \$1,575,000
2. That Council **APPROVE** the general terms and conditions of the Partnership Housing Program as outlined in Appendix 1 of Report CSD 34-2019 as a pilot project to encourage co-investment in the development of new purpose-built rental stock; and
3. That Council **APPROVE** the Negotiated RFP procurement strategy outlined in Appendix 2 of Report CSD 34-2019 for the Partnership Housing Program in accordance with Section 16 (c) of Procurement By-law No. 02-2016, as amended.

Carried

4. DELEGATIONS

There were no delegations.

5. ITEMS FOR CONSIDERATION

5.1 CSD 41-2019

Budget Planning Policy Review

Margaret Murphy, Associate Director, Budget Planning & Strategy, and Tyler Potts, Senior Budget Analyst, provided information respecting Budget Planning Policy Review. Topics of the presentation included:

- Budget Planning Process
- Current Affordability Guidance Policy
- Formalizing Guiding Principles
- Budget Planning Requirements
- Next Steps

Moved by Councillor Redekop

Seconded by Councillor Rigby

That Report CSD 41-2019, dated June 12, 2019, respecting Budget Planning Policy Review, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to prepare a Budget Planning By-law to replace the Affordability Guidance Policy that incorporates the recommended practices identified in items 1 through 6 of the Alternatives Reviewed section of Report CSD 41-2019; and
2. That staff **PROVIDE** a draft Budget Planning By-law to the Corporate Services Committee for consideration before the end of 2019.

Carried

5.4 CSD 39-2019

Niagara Region Conservation and Demand Management Plan Update 2019-2023

Moved by Councillor Heit
Seconded by Councillor Rigby

That Report CSD 39-2019, dated June 12, 2019, respecting Niagara Region Conservation and Demand Management Plan Update 2019-2023, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the 2019-2023 Conservation and Demand Management Plan **BE APPROVED**.

Carried

5.5 CSD 42-2019

Citizen Appointments to the Accessibility Advisory Committee

Moved by Councillor Champion
Seconded by Councillor Ip

That Report CSD 42-2019, dated June 12, 2019, respecting Citizen Appointments to the Accessibility Advisory Committee, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the recommendations contained in Confidential Appendix I to Report CSD 42-2019, **BE APPROVED**, confirming the citizen appointments for the remainder of this term of Council to the Accessibility Advisory Committee.

Carried

5.6 CSD 46-2019

Court Services - St. Catharines

Moved by Councillor Whalen
Seconded by Councillor Easton

That Report CSD 46-2019, dated June 12, 2019, respecting Court Services – St. Catharines, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the consolidation of all Provincial Offences Court services in Niagara Region through the closure of the Provincial Offences Court Facility located at 71 King Street, St. Catharines upon the expiry of the existing lease (October 31, 2019), **BE APPROVED**.

Carried

5.7 HR 01-2019

2019 Council Member Remuneration - Impacts following changes to the non-taxable 'Municipal officers' Expense Allowance under the *Income Tax Act*

Moved by Councillor Edgar
Seconded by Councillor Campion

That Report HR 01-2019, dated June 12, 2019, respecting 2019 Council Member Remuneration – Impacts following changes to the non-taxable 'Municipal Officers' Expense Allowance under the *Income Tax Act*, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Region's existing methodology for Councillor and Chair remuneration, as confirmed by the analysis and review provided in the Niagara Region Independent External Governance Auditor Final Report, April 5, 2019 (Appendix A to Report HR 01-2019), **BE APPROVED**, with retroactive implementation to December 1, 2018; and
2. That the increase in the 2019 base remuneration for Council members, including the Chair, required to offset the impact from the *Income Tax Act* changes, **BE APPROVED** effective January 1, 2019.

Moved by Councillor Redekop
Seconded by Councillor Ip

That Clause 1 of the motion **BE AMENDED** as follows:

1. That **Staff BE DIRECTED to provide a report respecting a review of the** Region's existing methodology for Councillor and Chair remuneration, as confirmed by the analysis and review provided in the Niagara Region Independent External Governance Auditor Final Report, April 5, 2019 (Appendix A), ~~BE APPROVED, with retroactive implementation to December 1, 2018~~

Recorded Vote:

Yes (4): Campion, Easton, Ip, Redekop.

No (7): Edgar, Fertich, Foster, Gale, Heit, Rigby, Whalen.

Defeated

The Committee Chair called the vote on the motion as follows:

That Report HR 01-2019, dated June 12, 2019, respecting 2019 Council Member Remuneration – Impacts following changes to the non-taxable 'Municipal Officers' Expense Allowance under the *Income Tax Act*, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Region's existing methodology for Councillor and Chair remuneration, as confirmed by the analysis and review provided in the Niagara Region Independent External Governance Auditor Final Report, April 5, 2019 (Appendix A to Report HR 01-2019), **BE APPROVED**, with retroactive implementation to December 1, 2018; and
2. That the increase in the 2019 base remuneration for Council members, including the Chair, required to offset the impact from the *Income Tax Act* changes, **BE APPROVED** effective January 1, 2019.

Clause 1 was considered separately as follows:

1. That the Region's existing methodology for Councillor and Chair remuneration, as confirmed by the analysis and review provided in the Niagara Region Independent External Governance Auditor Final Report, April 5, 2019 (Appendix A to Report HR 01-2019), **BE APPROVED**, with retroactive implementation to December 1, 2018.

Recorded Vote:

Yes (8): Campion, Easton, Edgar, Fertich, Foster, Heit, Rigby, Whalen.

No (3): Gale, Ip, Redekop.

Carried

Clause 2 was considered separately as follows:

That the increase in the 2019 base remuneration for Council members, including the Chair, required to offset the impact from the *Income Tax Act* changes, **BE APPROVED** effective January 1, 2019.

Recorded Vote:

Yes (9): Campion, Easton, Edgar, Fertich, Foster, Heit, Redekop, Rigby, Whalen.

No (2): Gale, Ip.

Carried

Councillor Information Request(s):

Provide information respecting the total cost of the Independent External Governance Audit. Councillor Whalen.

5.8 CSC-C 11-2019

Recommendations for Consideration from the T. Roy Adams Humanitarian Award Committee meeting held on April 29, 2019

Moved by Councillor Rigby
Seconded by Councillor Campion

That Correspondence Item CSC-C 11-2019, being a memorandum from A.-M. Norio, Regional Clerk, dated June 12, 2019, respecting Recommendations for Consideration from the T. Roy Adams Humanitarian Award Committee meeting held April 29, 2019, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That, based on the results of the 2019 evaluation matrix contained in Confidential Appendix 1 to Report TRAHAC-C 1-2019, the selected recipient of the T. Roy Adams Humanitarian of the Year Award for 2019 **BE APPROVED**.

Carried

6. CONSENT ITEMS FOR INFORMATION

6.1 CSD 38-2019

Debt Information Report - 2019 Debenture Issuance

Moved by Councillor Edgar

Seconded by Councillor Whalen

That Report CSD 38-2019, dated June 12, 2019, respecting Debt Information Report – 2019 Debenture Issuance, **BE RECEIVED** for information.

Carried

7. OTHER BUSINESS

There were no items of other business.

8. CLOSED SESSION

Moved by Councillor Rigby

Seconded by Councillor Ip

That Committee **DO NOW MOVE** into closed session for the purposes of receiving information of a confidential nature respecting:

Confidential Verbal Update - A Matter of Advice that is Subject to Solicitor-Client Privilege & A Matter of Litigation or Potential Litigation – Litigation: Niagara Regional Police Services Headquarters.

Carried

Committee resolved into closed session at 11:35 a.m.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened in open session at 11:43 a.m. with the following individuals present:

- Committee: Campion, Easton, Edgar, Fertich, Foster, Gale, Ip, Redekop, Rigby (Committee Chair), Whalen (Committee Vice-Chair)
- Absent/Regrets: Bradley (Regional Chair), Butters, Diodati, Heit
- Staff: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, M. Evely, Administrative Assistant to the Regional Clerk, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Enterprise Resource Management Services, A.-M. Norio, Regional Clerk, M. Trennum, Deputy Regional Clerk, R. Tripp, Acting Chief Administrative Officer

9.1 Confidential Verbal Update

A Matter Respecting Litigation and A Matter of Advice that is Subject to Solicitor-Client Privilege - Litigation: Niagara Regional Police Services Headquarters.

Moved by Councillor Easton
Seconded by Councillor Fertich

That the Confidential Verbal Update respecting A Matter of Advice that is Subject to Solicitor-Client Privilege & A Matter of Litigation or Potential Litigation – Litigation: Niagara Regional Police Services Headquarters, **BE RECEIVED.**

Carried

10. NEXT MEETING

The next meeting will be held on Wednesday, July 10, 2019 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

11. ADJOURNMENT

There being no further business, the meeting adjourned at 11:44 a.m.

Councillor Foster
Committee Chair

Matthew Trennum
Deputy Regional Clerk

Ann-Marie Norio
Regional Clerk