

Memorandum

JBM-C 11-2024

Subject: Joint Board of Management 2025 Membership

Date: November 28, 2024

To: Joint Board of Management

From: Miranda Vink Associate Director, Court Services

Pursuant to Section 1.3 of the Niagara Region Courts Inter-Municipal Agreement, the Joint Board of Management (JBM) has 7 members in total composed of 1 staff person to be determined by the respective municipalities to represent each of the following municipalities: the Region, Niagara Falls, Welland and St. Catharines. Further, there are 3 members appointed from the remaining 9 local area municipalities (Wainfleet, Fort Erie, Port Colborne, West Lincoln, Lincoln, Grimsby, Thorold, Niagara- on-the-Lake and Pelham) on a revolving basis to ensure that each municipality in this group has 1 representative for 1 year in a 3 year period.

At its meeting of October 31, 2000, JBM established a 3 year rotation schedule (attached as Appendix 1) for municipal representation on the Board that has been followed since that time. As such for 2025, new members from Fort Erie, Pelham and Port Colborne will replace current members from Thorold, Wainfleet and West Lincoln. Accordingly, consistent with past practice, a letter from the Associate Director, Court Services dated September 18, 2024, was sent to the Clerks in Fort Erie, Pelham and Port Colborne asking that a representative be identified to sit on the Board in 2025 by November 30, 2024.

Respectfully submitted and signed by

Miranda Vink
Associate Director, Court Services