

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
MINUTES**

CSC 11-2024

Wednesday, December 4, 2024

**Council Chamber - In Person and Electronic Meeting
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair)*, Campion, Davies*, Diodati*, Foster (Committee Chair), Gale*, Ganann*, Grant*, Heit, Redekop*, Secord*, Siscoe, Whalen (Committee Vice-Chair)

Other Councillors: Craitor*, Sorrento*

Absent/Regrets: Zalepa

Staff: A. Apfelbaum, Manager, Business Licensing, A. Basic, Legislative Coordinator, D. Carnegie, Acting Commissioner, Corporate Services/Treasurer, F. Fucile, Manager, Real Estate*, D. Gibbs, Director, Legal & Court Services, P. Lambert, Director, Water Wastewater Services*, K. Lotimer, Deputy Regional Clerk, S. Madder, Manager, Corporate Strategy, P. Maposa, Director, Asset Management*, B. Menage, Director, Procurement & Strategic Acquisitions*, M. Raquion, Director, Financial Management & Planning/ Deputy Treasurer, M. Sergi, Deputy Chief Administrative Officer, J. Spratt, Legislative Coordinator, M. Steele, Associate Director, Reporting & Analysis, F. Tassone, Director, Transportation Services, R. Tripp, Chief Administrative Officer*, B. Wilson, Legal Counsel, N. Wolfe, Director, Construction, Energy & Facilities

* indicates participants who attended the meeting electronically,
all others participated in person

1. CALL TO ORDER

Committee Chair Foster called the meeting to order at 9:31 a.m.

2. LAND ACKNOWLEDGEMENT STATEMENT

Councillor Bateman read the Land Acknowledgement Statement.

3. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

6.1 **CSD 62-2024**
Q3 2024 Financial Update

Melanie Steele, Associate Director, Reporting & Analysis, provided information respecting the Q3 2024 Financial Update. Topics of the presentation included:

- Background
- Deliverables
- Q3 Operating Results - Levy, Rate & Special Levies
- Reserve Balances
- Q3 Capital Results
- Q3 Achievements

Moved by Councillor Whalen
Seconded by Councillor Champion

That Report CSD 62-2024, dated December 4, 2024, respecting Q3 2024 Financial Update, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the September 30, 2024, year to date actual results and forecast to December 31, 2024, representing the Q3 Financial Update of the Regional Municipality of Niagara (“the Region”) **BE RECEIVED** for information; and
2. That staff **BE AUTHORIZED** to use the Wastewater Stabilization Reserve to offset the rate-supported program forecasted deficit for 2024.

Carried

6.2 CSD 53-2024
Corporate Security Policy

Moved by Councillor Bateman
Seconded by Councillor Ganann

That Report CSD 53-2024, dated December 4, 2024, respecting Corporate Security Policy, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That Council **APPROVE** the Corporate Security Policy C-A-030, attached as Appendix A to Report CSD 53-2024.

Carried

6.3 CSD 60-2024
Request to Write-off Outstanding Amounts over \$25,000

Moved by Councillor Davies
Seconded by Councillor Heit

That Report CSD 60-2024, dated December 4, 2024, respecting Request to Write-off Outstanding Amounts over \$25,000, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the write-off of uncollectible accounts receivable totaling \$76,327.43 **BE APPROVED**.

Carried

7. **CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Gale
Seconded by Councillor Siscoe

That the following items **BE RECEIVED** for information:

CSD 58-2024
Corporate Non-Competitive

CSC-C 14-2024
Municipal By-law Enforcement Officer Appointments

Carried

8. OTHER BUSINESS

8.1 Canada Summer Games

Councillor Gale requested information on Regional funds allocated to the Canada Summer Games Park in 2024. Dan Carnegie, Acting Commissioner, Corporate Services/ Treasurer, advised that the information would be provided on the Council Weekly Correspondence Distribution.

9. CLOSED SESSION

Moved by Councillor Redekop
Seconded by Councillor Bateman

That this Committee **DO NOW MOVE** into closed session for the purpose of receiving information of a confidential nature respecting:

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client privilege under s.239(2)(e) and (f) of the Municipal Act, 2001 – MMMC Inc. re: Architectural Services for Two Long Term Care Homes

A Matter Respecting a Proposed Acquisition of Land by the Municipality under s. 239(2)(c) of the Municipal Act, 2001-Regional Road 98 in Niagara Falls

Carried

Committee resolved into closed session at 10:32 a.m.

10. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened in open session at 10:44 a.m. with the following individuals in attendance:

Committee: Bateman, Bradley (Regional Chair)*, Campion, Davies*, Diodati*, Foster (Committee Chair), Gale*, Ganann*, Grant*, Heit, Redekop*, Secord*, Siscoe, Whalen (Committee Vice-Chair)

Other Councillors: Craitor*, Sorrento*

Absent/Regrets: Zalepa

Staff: A. Basic, Legislative Coordinator, D. Carnegie, Acting Commissioner, Corporate Services/Treasurer, F. Fucile, Manager, Real Estate*, D. Gibbs, Director, Legal & Court Services, K. Lotimer, Deputy Regional Clerk, M. Raquion, Director, Financial Management & Planning/ Deputy Treasurer, M. Sergi, Deputy Chief Administrative Officer,

J. Spratt, Legislative Coordinator, M. Steele, Associate Director,
Reporting & Analysis, R. Tripp, Chief Administrative Officer*

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10.1 Confidential CSD 55-2024

A Matter respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – MMMC Inc. re: Architectural Services for Two Long Term Care Homes

Moved by Councillor Grant
Seconded by Councillor Secord

That Confidential CSD 55-2024, dated December 4, 2024, respecting A Matter respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2)(e) and (f) of the Municipal Act, 2001 – MMMC Inc. re: Architectural Services for Two Long Term Care Homes, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

Carried

10.2 Confidential CSD 56-2024

A Matter respecting a Proposed Acquisition of Land by the Municipality under s. 239(2)(c) of the Municipal Act, 2001 – Regional Road 98 in Niagara Falls

Moved by Councillor Diodati
Seconded by Councillor Gale

That Confidential CSD 56-2024, dated December 4, 2024, respecting A Matter respecting a Proposed Acquisition of Land by the Municipality under s. 239(2)(c) of the Municipal Act, 2001 – Regional Road 98 in Niagara Falls, **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**.

Carried

11. **NEXT MEETING**

The next meeting will be held on Wednesday, January 8, 2025, at 9:30 a.m. in the Council Chamber, Regional Headquarters.

12. ADJOURNMENT

There being no further business, the meeting adjourned at 10:47 a.m.

Councillor Foster
Committee Chair

Azra Basic
Legislative Coordinator

Ann-Marie Norio
Regional Clerk