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Memorandum

CL-C 109-2024

Subject: Update to Bill No. 2024-81 Appendix 1 Schedule of Fees and Charges

Date: December 12, 2024

To: Regional Council

From: Erin Amirault, Associate Director, Finance Operations and Systems

The purpose of this memo is to note errors in the 2025 schedule of fees and charges as presented at the December 5, 2024 Budget Review Committee of the Whole (BRC) meeting. Corrections are summarized below in Table 1.

The percentage ranges in report CSD 57-2024 appendix 1 for first, second, and third placement account collection fees (consumer and commercial) in Court Services and Finance (CS-16 to CS-21, and CS-30 to CS-35) were incorrectly stated to be ranges of rates encompassing all 16 POA municipalities participating in the request for proposal process. The appendix to Bill No. 2024-81 on tonight's agenda has been updated to properly reflect the ranges applicable to the Region.

In addition, Business Licensing fee ODC-43 Taxicab Driver License – Renewal should have been set to align with other driver license renewal fees (ODC-50 and ODC-65) on the fee schedule. The appendix to Bill No. 2024-81 has been updated to reflect the correct rate.

Table 1 – Summary of corrections

Fee number	Fee description	CSD 57-2024 rate	Bill No. 2024-81 rate
CS-16 & CS-30	First placement fee - consumer accounts	9% - 14.05%	11.15% - 13.85%
CS-17 & CS-31	Second placement fee - consumer accounts	15% - 25%	16.5% - 20%
CS-18 & CS-32	Third Placement fee - consumer accounts	25% - 38.94%	25.5% - 38.94%
CS-19 & CS-33	First placement fee - commercial accounts	9% - 14.05%	10% - 14.05%
CS-20 & CS-34	Second placement fee - commercial accounts	15% - 25%	16.5% - 25%
CS-21 & CS-35	Third Placement fee - commercial accounts	25% - 38.94%	25.5% - 38.94%
ODC-43	Taxicab Driver License – Renewal	$42.00	$47.00

Respectfully submitted and signed by

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Erin Amirault, MBA
Associate Director, Finance Operations and Systems