

**THE REGIONAL MUNICIPALITY OF NIAGARA
AUDIT COMMITTEE
MINUTES**

AC 4-2024

Monday, December 9, 2024

**Council Chamber - In Person and Electronic Meeting
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bradley (Regional Chair)*, Foster*, Gale*, Morocco*, Redekop*,
Rigby (Committee Vice Chair), Vilella*, Whalen (Committee
Chair)

Staff: E. Amirault, Associate Director, Finance, Operations and
Systems*, D. Carnegie, Acting Commissioner, Corporate
Services/Treasurer, R. Daw, Associate Director, Wastewater
Operations, Maintenance & Laboratory Services, M. Franklin,
Commander, Quality Management & Professional Standards, R.
Hill, Legislative Coordinator, P. Lambert, Director, Water &
Wastewater Services, K. Lotimer, Deputy Clerk, B. Menage,
Director, Procurement & Strategic Acquisitions, M. Steele,
Associate Director, Reporting & Analysis, F. Tassone, Director,
Transportation Services, R. Tripp, Chief Administrative Officer,
H. Vemuri, Manager, Internal Audit,

Others Present: S. Bedi, Senior Director, KPMG

1. CALL TO ORDER

Committee Chair Whalen called the meeting to order at 1:00 p.m.

2. LAND ACKNOWLEDGEMENT STATEMENT

Committee Chair Whalen read the Land Acknowledgement Statement.

3. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. PRESENTATIONS

There were no presentations.

5. DELEGATIONS

There were no delegations.

6. ITEMS FOR CONSIDERATION

6.1 AC-C 10-2024

2025 Audit Committee Meeting Schedule

Moved by Councillor Foster
Seconded by Councillor Morocco

That Memorandum AC-C 10-2024, dated December 9, 2024, respecting 2025 Audit Committee Meeting Schedule, **BE RECEIVED**; and

That the Audit Committee meetings **BE HELD** at 1:00 p.m. on the following dates in 2025:

March 24, May 20, October 6, and December 8.

7. CONSENT ITEMS FOR INFORMATION

7.1 AC-C 12-2024

Suki Bedi, Senior Director, KPMG, provided information respecting Vendor Performance Management. Topics of the presentation included:

- Project Objectives
- Vendor Performance Management
- Summary of Strengths
- Maturity Continuum
- Summary of Opportunities
- Management Actions and Timelines

Moved by Councillor Redekop
Seconded by Councillor Foster

That Memorandum AC-C 12-2024, dated December 9, 2024, respecting Internal Audit Report on Vendor Performance Management, **BE RECEIVED** for information.

Carried

7.2 AC-C 13-2024

Hari Vemuri, Manager, Internal Audit, provided information respecting Internal Audit Q4 2024. Topics of the presentation included:

- Status Update - 2024 Engagements
- P-Card Audit Summary
- P-Card Audit Results
- Controlled Medications - Follow-up

Moved by Councillor Gale
Seconded by Councillor Rigby

That Memorandum AC-C 13-2024, dated December 9, 2024, respecting Status Update on Internal Audit Engagements, **BE RECEIVED** for information.

Carried

7. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Morocco
Seconded by Councillor Villella

That the following items **BE RECEIVED** for information:

AC-C 11-2024

Follow-up Audit Report on Purchasing Card Program

AC-C 14-2024

Follow-up Report on Controlled Medications Inventory (2019) Audit

AC-C 15-2024

2024 External Audit Planning Report

Carried

8. OTHER BUSINESS

There were no items of other business.

9. NEXT MEETING

The next meeting will be held on Monday, March 24, 2025, at 1:00 p.m. in the Council Chamber, Regional Headquarters.

10. **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:09 p.m.

Tim Whalen
Committee Chair

Kelly Lotimer
Deputy Regional Clerk

Ann-Marie Norio
Regional Clerk