

**THE REGIONAL MUNICIPALITY OF NIAGARA  
WASTE MANAGEMENT PLANNING STEERING COMMITTEE  
MINUTES**

**WMPSC 1-2025  
Monday, February 24, 2025  
Committee Room 4  
Niagara Region Headquarters  
1815 Sir Isaac Brock Way, Thorold ON**

Committee: Bradley (Regional Chair)\*, Diodati\*, Foster\*, Morocco\*, Rigby (Committee Vice Chair), Ugulini (Committee Chair), Witteveen\*; H. Washuta, B. Whitelaw

Staff: T. Dominick, Contract Supervisor, Waste Management\*, C. Habermebl, Director, Waste Management Services, R. Hill, Legislative Coordinator, H. Levitzky, Advisor, Waste Management Services\*, L. McGovern, Program Manager, Waste Management Services\*, T. Ricketts, Commissioner, Public Works\*, M. Singzon, Manager, Waste Collection and Diversion\*, J. Spratt, Legislative Coordinator, J. Wilson, Supervisor, Waste Management\*, D. Yousif, Manager, Waste Policy and Planning

\* indicates participants who attended the meeting electronically, all others participated in person

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**1. CALL TO ORDER**

Jenna Spratt, Legislative Coordinator, called the meeting to order at 9:00 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. SELECTION OF COMMITTEE CHAIR AND VICE-CHAIR**

**3.1 Call for Nominations for Committee Chair**

Jenna Spratt, Legislative Coordinator, called for nominations for the position of Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026).

Moved by Councillor Foster  
Seconded by Councillor Rigby

That Councillor Ugulini **BE NOMINATED** for Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026).

3.2 Motion to Close Nominations for Committee Chair

The Legislative Coordinator called a final time for nominations for the position of Waste Management Planning Steering Committee Chair. There being no further nominations it was:

Moved by Councillor Diodati  
Seconded by Councillor Rigby

That nominations for the position of Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026),  
**BE CLOSED.**

**Carried**

3.3 Voting for the Position of Committee Chair

There being only one nominee for the position of Committee Chair, the Legislative Coordinator announced that Councillor Ugulini would be the Waste Management Planning Steering Committee Chair for the remainder of the term (2025-2026).

3.4 Call for Nominations for Committee Vice Chair

Jenna Spratt, Legislative Coordinator, called for nominations for the position of Vice Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026).

Moved by Councillor Diodati  
Seconded by Councillor Morocco

That Councillor Rigby **BE NOMINATED** for Vice Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026).

3.5 Motion to Close Nominations for Committee Vice Chair

The Legislative Coordinator called a final time for nominations for the position of Waste Management Planning Steering Committee Vice Chair. There being no further nominations it was:

Moved by Councillor Diodati  
Seconded by Councillor Ugulini

That nominations for the position of Vice Chair of the Waste Management Planning Steering Committee for the remainder of the term (2025-2026),  
**BE CLOSED.**

**Carried**

3.6 Voting for the Position of Committee Vice Chair

There being only one nominee for the position of Committee Vice Chair, the Legislative Coordinator announced that Councillor Rigby would be the Waste Management Planning Steering Committee Vice Chair for the remainder of the term (2025-2026).

At this point in the meeting, Councillor Ugulini assumed the Chair.

4. **PRESENTATIONS**

There were no presentations.

5. **DELEGATIONS**

There were no delegations.

6. **ITEMS FOR CONSIDERATION**

There were no items for consideration.

7. **CONSENT ITEMS FOR INFORMATION**

7.1 WMPSC-C 1-2025  
Illegal Dumping 2024 Year End Summary

Moved by Councillor Morocco  
Seconded by Councillor Foster

That Correspondence Item WMPSC-C 1-2025, being a memorandum from T. Dominick, Contract Supervisor, dated February 24, 2025, respecting Illegal Dumping 2024 Year End Summary, **BE RECEIVED** for information.

**Carried**

**Councillor Information Request(s):**

Consider providing information respecting the types of materials that are being illegally dumped. Councillor Foster

**7. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Diodati  
Seconded by Councillor Morocco

That the following items **BE RECEIVED** for information:

WMPSC-C 2-2025

Collection Contractor Performance Report October 19, 2023 to October 18, 2024

WMPSC-C 3-2025

Councillor Information Requests

WMPSC-C 4-2025

Items Collected at Niagara Region Sites Under the Extended Producer Responsibility Programs

**Carried**

**7.5 WMPSC-C 5-2025**

Amendments to Four Producer Responsibility Regulations for Tires, Batteries, Electrical and Electronic Equipment, and Hazardous and Special Products: A Summary of Changes

Moved by Councillor Rigby  
Seconded by Councillor Foster

That Correspondence Item WMPSC-C 5-2025, being a memorandum from D. Yousif, Manager, Waste Policy and Planning, dated February 24, 2025, respecting Amendments to Four Producer Responsibility Regulations for Tires, Batteries, Electrical and Electronic Equipment, and Hazardous and Special Products: A Summary of Changes, **BE RECEIVED** for information.

**Carried**

**8. OTHER BUSINESS**

**8.1 Recycling Collection to Non-Eligible Sources Update**

Catherine Habermehl, Director, Waste Management, provided information respecting staff's recommendation for recycling collection to non-eligible sources following the end of the provincial transition period on December 31, 2025 and advised that a report would be provided to the Public Works Committee at its meeting on March 4, 2025.

**8.2 Illegal Dumping Fees**

Councillor Diodati request that staff provide information respecting fines issued for illegal dumping and the possibility of increasing the set fine amount associated with the Provincial Offence Notice. Catherine Habermehl, Director, Waste Management, advised that this could be provided at a future Committee meeting.

**9. NEXT MEETING**

The next meeting will be held on Monday, April 28, 2025, at 9:00 a.m. in Committee Room 4.

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 9:34 a.m.

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Councillor Ugolini  
Committee Chair

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Jenna Spratt  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk